



**CHARTER REVIEW COMMITTEE  
REGULAR MEETING  
MINUTES**

**Community Development Department  
Large Conference Room  
979 San Pablo Avenue, Albany  
Wednesday, March 11, 2009  
7:00 p.m.**

**1. CALL TO ORDER**

**2. ROLL CALL**

Present: Committee Members Bailes, Baty, \*Holan, Jordan, Outis & Chair Wallace  
Absent: Committee Member Grossman  
\*arrived at 7:20 p.m.

**3. APPROVAL OF MINUTES**

**3-1. October 14, 2008 and February 10, 2009.**

The Minutes of October 14, 2008 were tabled, as there was not a quorum of those present at the meeting.

**MOTION:**

Moved by Committee Member Jordan, seconded by Committee Member Bailes to approve the minutes of February 10, 2009.

Motion carried and so ordered.

**4. REORGANIZATION**

**4-1. Election of Chair and Vice-Chair.**

**MOTION:**

Moved by Committee Member Jordan, seconded by Council Member Outis to table this item until all members are present.

Motion carried and so ordered.

**5. PUBLIC COMMENT**

For persons desiring to address the Commission/Committee/Board on an item that is not on the agenda please note that each speaker is limited to three (3) minutes. The Brown Act limits the Committee's ability to take and/or discuss items that are not on the agenda; therefore, such items are normally referred to staff for comment or to a future agenda.

Carlyle O'Keefe addressed the Committee expressing concern that the Charter Review Committee meeting is scheduled the same time as the Social & Economic Justice Commission.

It was noted that this would be discussed later on the agenda, but that due to the number of Commissions/Committee there would always be some conflict.

**6. DISCUSSIONS AND POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS:**

**6-1. Discussion on the day and time for scheduled meetings.**

Chair Wallace went over the various days that other Commissions/Committees met and asked the Committee Members their thoughts on a good meeting day.

**MOTION:**

Moved by Committee Member Outis, seconded by Committee Member Bailes to schedule the 4<sup>th</sup> Wednesday of the month, as the official meeting date for the Committee subject to confirmation by Committee Members Holan and Grossman and the availability of a room.

Motion carried and so ordered.

**6-2. Goal Setting.**

The Committee Members went over items that they believed should be a goal of the Committee, as follows:

1) Elected vs. appointed City Attorney; 2) elected vs. appointed City Treasurer; 3) City election methods; 4) Board of Education election; 5) Composition and appointment method of at-large members. 6) Short-term review and long-term consideration of comprehensive Charter revision.

**6-3. Evaluation and Recommendation on Composition and Appointment Process for At-Large Members**

Committee Member Jordan apologized that he did not prepare a report but would get it completed for the next meeting. Committee Member Jordan spoke in favor of the Council nominating an individual and that some mechanism is prepared for proportionate and balanced representation.

The Committee discussed this and the consensus was to have a nomination process and that an opportunity is given to the applicants to make a statement, cumulative voting and a tiebreaker threshold be incorporated.

It was decided by the Committee that this would be discussed again next month and that it would be the first item on the agenda.

The City Clerk reminded the Chair to check with Committee Holan about her availability for meetings on the 4<sup>th</sup> Wednesday of the month. Committee Member Holan stated that she was ok with this date.

**6-4. County Election Process**

It was noted that Committee Member Jordan introduced the item of County integrity in regard to elections and the Humboldt Transparency Project.

Committee Member Baty stated that at the last meeting he volunteered to do some research on this matter and handed out a report on Alameda's County election process. The report noted that no complaints or problems using the current system were found on the Secretary of State's website and that no tabulation errors were reported but did conclude that the system is still vulnerable to attack. Contact was made with various "election watchdog" groups but no response to date. The report noted that Alameda County is the first to track its ballots on election night using radio-frequency identification as an added integrity measure.

It was the consensus of the Committee that after reading the report by Committee Member Baty that the Committee not pursue this item.

**6-5. Council Election Method**

Chair Wallace indicated that the meeting had reached the time when the Committee would like to adjourn and after some discussion the Chair extended the time by 10 minutes.

8:20 p.m. – Committee Member Outis left the meeting

8:30 p.m. – Committee Member Bailes left the meeting

Committee Member Jordan handed out material regarding various City Council elections results and spoke to the Committee on the issue of Instant Runoff and Choice voting. It was noted that this item would be continued to the next meeting and that it would be the first item of business for the Committee.

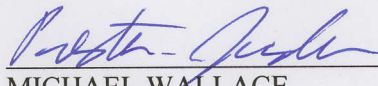


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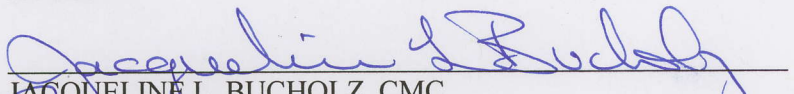
- 7. ANNOUNCEMENTS/COMMUNICATIONS
- 8. FUTURE AGENDA ITEMS
- 9. ADJOURNMENT

8:46 p.m. – There being no further business before the Committee it was moved and seconded to adjourn the meeting.

Minutes submitted by Jacqueline L. Bucholz, CMC, City Clerk.

 *Michael Wallace* <sup>chair</sup> Vice Mayor  
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MICHAEL WALLACE  
CHAIR

ATTEST:

 *Jacqueline L. Bucholz*  
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JACQUELINE L. BUCHOLZ, CMC  
CITY CLERK