

**CITY COUNCIL AGENDA
STAFF REPORT**

Agenda Date: 7/6/09

Reviewed by: BP

Subject: **Resolution # 09-21** Adoption of the revised Albany Arts Committee Mission Statement and the new Albany Arts Committee Duties and Functions.

Report By: Isabelle Leduc, Recreation Supervisor

COMMITTEE RECOMMENDATION

That Council approve Resolution #09-21 to adopt the revised Albany Arts Committee Mission Statement and the new Duties and Functions.

STAFF RECOMMENDATION

That Council approve resolution # 09-21 to adopt the revised Albany Arts Committee Mission Statement and the new Duties and Functions.

BACKGROUND

In January 2009, the Arts Committee selected members to serve on a subcommittee to revise and update the Albany Arts Committee Mission Statement and create new Duties and Functions for the Committee. The subcommittee reported back to the full Committee in February 2009 and received feedback from other members. The document was revised and brought back to the full Committee again in March 2009. At the March meeting the updated Albany Arts Committee Mission Statement and new Duties and Functions were approved by the full Committee with a motion. The document was presented to the Council May 18, 2009. Council made suggestions and the Arts Committee revised the document June 8, 2009. Please see revised document.

DISCUSSION

Several months ago, the Arts Committee began searching for files containing the official description of their job duties and scope of work. After working with staff including the City Clerk, none of the original documents could be found. Given that the Arts Committee wanted to find the files so that they could update their job duties and define their mission statement, the Committee elected to start from scratch.

Staff reviewed the Albany Municipal Code to ensure that there are no conflicts between the new Mission Statement and Duties and Functions and the section of the Municipal Code pertaining to public art. The new documents are specific enough to define the

Committee's scope of work, but general enough to offer flexibility as the Committee faces new projects given the City's recently adopted Art in Public Places Fund development impact fees.

FINANCIAL IMPACT

No financial impact.

Attachment A – Resolution #09-21

Attachment B – Arts Committee Mission Statement and Duties and Functions