



PLANNING AND ZONING COMMISSION  
REGULAR MEETING

Albany City Hall, 1000 San Pablo Avenue, City Council Chambers  
Tuesday, September 11, 2007, 7:30 pm

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
  
4. **CONSENT CALENDAR**  
(Consent Calendar items are considered to be routine and will be enacted by one motion. By approval of the Consent Calendar, the staff recommendations will be adopted unless otherwise modified by the Commission. There will be no separate discussion on these items unless a Commission Member or a member of the audience requests removal of the items from the Consent Calendar.)  
*None.*
  
5. **PUBLIC COMMENT**  
For persons desiring to address the Commission/Committee/Board on an item that is not on the agenda please note that each speaker is limited to three (3) minutes. The Brown Act limits the Commission/Committee/Board ability to take and/or discuss items that are not on the agenda; therefore, such items are normally referred to staff for comment or to a future agenda.
  
6. **DISCUSSIONS AND POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS**
  - a. **922 Polk. Continuation of Planning Application 07-027. Design Review.** Request for Design Review approval to allow an existing crawl space/basement area to be excavated and converted into 650sq.ft. of habitable space.  
*Staff recommendation: approve.*
  
  - b. **1016 Cornell. Planning Application 07-046. Conditional Use Permit. Front Yard Parking Exception.** Request for Conditional Use Permit Approval to allow a large family day care to be conducted at a private residence. A front yard parking exception for one off-street parking space is requested for the one required off-street parking space.  
*Staff recommendation: approve.*
  
  - c. **819 Stannage. Planning Application 07-049. Design Review. Parking Exception.** Request for Design Review approval to allow a 725sq.ft. two-story addition to the rear of an existing home. A parking exception is requested to allow one off-street parking space where two are required.  
*Staff recommendation: approve.*
  
  - d. **949 Cornell. Planning Application 07-054. Design Review.** Request for Design Review approval to allow an existing 234sq.ft. two-story addition to the rear of an existing home.  
*Staff recommendation: approve.*

- e. **Introduction to City Building Permit Process and Code Enforcement.** Preliminary introduction to building division responsibilities in anticipation of amendments to Municipal Code mandated by changes in the building code in January 2008 and implementation of nuisance abatement activities in Albany.

*Staff recommendation: no staff report attached. Staff to make presentation*

**7. ANNOUNCEMENTS/COMMUNICATIONS:**

- a. Jim Lindsay – software for instant runoff
- b. Brief status report on St. Mary’s College High School
- c. Safeway Community Meeting Notice
- d. Correspondence from Steve Pinto regarding Safeway issues.
- e. Pedestrian Plan Information and Survey
- f. Municipal Code Updates
- g. Future Agenda Items

**8. FUTURE PLANNING AND ZONING COMMISSION MEETING AGENDA ITEMS**

(Staff discussion and Commission member announcement of requests for future agenda items. No public comment will be taken on requests for future agenda items).

**9. ADJOURNMENT**

*The Commission/Committee/Board packet is available for public inspection at the Albany Library, Fire Department and City Hall. The agenda and supporting staff reports can be found on our web page at [www.albanyca.org](http://www.albanyca.org).*

Please note that if you provide your name and address when speaking before the Commission/Committee/Board it will become part of the official public record, which will be posted on the Internet.