

ALBANY ARTS COMMITTEE

Committee Origin:

City Council Resolutions #82-24 and #82-56

Committee Purpose:

The Albany Arts Committee has the following scope of responsibilities:

- ◆ Advise the City Council on cultural and artistic activities within the City;
- ◆ Sponsor art programs and activities, as well as fundraising events to support these programs; and

Committee Composition:

Twelve members. Each Council Member appoints two, whose term runs until the next Municipal Election (2 years). The Albany Board of Education appoints two members.

The Committee members select one member to serve as Chairperson.

Meetings:

Regular meetings are held on the second Monday of each month, at 7:00 p.m. in the Albany Community Center (1249 Marin Avenue).

Responsible Department:

Recreation & Community Services.

ALBANY LIBRARY BOARD

Board Origin:

City Council Resolution #94-16.

Board Purpose:

The Albany Library Board advises the City Council on matters relating to the Albany Branch of the Alameda County Public Library.

Board Composition:

Seven members. Each Council Member appoints one member whose term runs until the next Municipal election (2 years); one member is appointed by the Friends of the Albany Library; and one Council Member appointed by the City Council serves on the Alameda County Library Commission and also serves on the Albany Library Board. The Board members select one member to serve as Chairperson.

Meetings:

Regular meetings are held on the fourth Wednesday of every odd numbered month (Beginning in January of each year) at 7:00 p.m. in the Edith Stone Meeting Room of the Albany Public Library.

Responsible Department:

Albany Library (Branch Manager).

CHARTER REVIEW COMMITTEE

Committee Origin:

City Council Minute Action, May 6, 1974.

Committee Purpose:

The Charter Review Committee advises the City Council on proposed changes to the City Charter. These proposed changes may be generated by the City Council or by the Charter Review Committee.

Committee Composition:

Seven members. Each City Council Member appoints one whose term runs until the next Municipal election (2 years). The full City Council appoints two additional members, whose terms shall extend until the next municipal election (per Charter Sec. 3.23a).

The Committee members select one member to serve as Chairperson.

Meetings:

Meetings are held, as needed, on the second Tuesday of each month at 7:00 p.m. in the Albany City Hall Conference Room.

Responsible Department:

City Clerk.

CIVIL SERVICE BOARD

Board Origin:

Albany City Charter, Section 8.01

Board Purpose:

The Civil Service Board was created by the City Charter with the following scope of responsibilities:

- ◆ Formulate rules and regulations governing the selection, promotion, reinstatement, reemployment and transfer of those employees in the Classified Service of the City (most employees in the Police and Fire Departments) in accordance with ordinances adopted by the City Council; and
- ◆ Hold written, oral and any necessary examinations for the fair selection and promotion of personnel in the Classified Service of the City.

Board Composition:

Five members, with one member appointed by each City Council Member whose term runs until the next Municipal election (2 years). No officer, employee or member of another Board, Commission or City Council shall be eligible for appointment to the Civil Service Board.

The Civil Service Board Members choose one member to serve as Chairperson.

Meetings:

Regular meetings are held as needed, on the first Monday of each odd numbered month, at 6:00 p.m., as needed, in the Albany City hall conference room.

Responsible Department:

City Administrator's Office (Personnel).

COMMUNITY MEDIA ACCESS (CABLE TV)

Committee Origin:

City Council Resolution No. 08-7

Board Purpose:

Council Resolution created the Community Media Access Committee with the following scope of responsibilities:

- Prepare five-year operation plans for KALB
- Advise City on changes to the Cable TV Access Policy
- Evaluate current goals, create new goals and suggest timelines for all goals
- Oversee funds that are spent on cable-related activities
- Encourage alternative funding sources for equipment and staff
- Provide video production training opportunities for Albany residents
- Create Albany-based programming for the channel
- Post KALB programming schedules in cable television guide channel and in other media
- Coordinate and recruit volunteers to participate in cable-related activities
- Recommend the allocation of funds from the new State Franchise 1% PEG Support fee
- Promote and publicize KALB

Board Composition:

Five members, with one appointed by each City Council Member whose term runs until the next Municipal Election (2 years)

Meetings:

Regular meetings are held on the 3rd Monday of the month, at 6 p.m. in the EOC room, Community Center, 1249 Marin Avenue, Albany.

Responsible Department:

Recreation & Community Services

PARK & RECREATION COMMISSION

Commission Origin:

Albany Municipal Code, Section 2-17 (Ordinances #58-042 and #75-04)

Commission Purpose:

The Park & Recreation Commission was created by City Council ordinance with the following scope of responsibilities:

- ◆ Advise the City Council on all matters of public recreation, public park facilities and public landscaping (including street trees and parkways) in the City;
- ◆ Formulate (review) the Master Plan for recreation;
- ◆ Make recommendations to the City Council regarding acquisition and maintenance of parks, playgrounds and recreation centers; and
- ◆ Promote recreation and encourage public agencies and private parties to develop recreational facilities and programs that benefit the citizens of Albany.

Commission Composition:

Seven members. Each City Council Member appoints one member whose term runs until the next Municipal election (2 years). Two members appointed by the Board of Education. Such members serve for two-year staggering terms.

Annually, the Commission members select one member to serve as Chairperson and one to serve as Vice-Chair, as well as any other officers as the Commission may deem necessary.

Meetings:

Regular meetings are held monthly, on the second Thursday of the month, 7:15 p.m. at the Albany Community Center (1249 Marin Avenue). Special meetings may be called by the Chair or a majority of the members of the Commission.

Responsible Department:

Recreation & Community Services.

PLANNING & ZONING COMMISSION

Commission Origin:

Albany City Charter, Section 3.16.

Commission Purpose:

The Planning & Zoning Commission was created by the City Charter to make recommendations to the City Council regarding all provisions of the General Plan, to advise the City Council regarding the physical development of the City and to exercise functions with respect to land subdivisions, planning and zoning as specified by City Council ordinance. The scope of authority of the Planning and Zoning Commission has been further clarified by City ordinance to include actions prescribed by the State Government Code and the California Environmental Quality Act.

Commission Composition:

Five members. Each Council Member nominates one of the five Commissioners for ratification by the City Council as a whole. Commissioners serve until the next Municipal election (2 Years). Annually the Commissioners select a Chairperson and Vice-Chairperson.

Meetings:

Regular meetings are held twice monthly, on the second and fourth Tuesday of the month, at 7:30 p.m. in the City Council Chamber. Special meetings may be called by the Chair or a majority (three members) of the Commission.

Procedural Requirements:

Meetings are governed by rules of parliamentary procedure as set forth in Roberts' Rules of Order. Three voting members constitute a quorum for all matters except amendment to the Zoning Code and election of Commission officers, which circumstances require four voting members to constitute a quorum.

Responsible Department:

Community Development

SOCIAL & ECONOMIC JUSTICE COMMISSION

Commission Origin:

City Council Resolutions #05-15 & 05-21

Commission Purpose:

The charge of the Commission shall be to research, analyze, discuss and evaluate a broad range of data and opinions on social and environmental issues affecting the welfare of the residents of Albany, as inhabitants of both a local and a global community, and make recommendations to the City Council on positions and/or actions to take to address these issues.

Recommendations to the City Council shall state the relevance, important and/or particular impact that the issue has on the welfare of the residents of Albany.

Commission Composition:

Each Council Member appoints one member whose term runs until the next Municipal election (2 years), two (2) appointments from the Albany School Board, with one being either a Junior or Senior and the term shall begin at either the end of the Sophomore Year or at the end of the Junior Year.

The Commission Members select one member to serve as Chairperson and one member to serve as Vice Chairperson.

Meetings:

The Social & Economic Justice Commission meets the 2nd Wednesday of the month, at 8:00 p.m. in the City Council Chamber.

Responsible Department:

Administration

SUSTAINABILITY COMMITTEE

Committee Origin:

City Council Resolution #07-46

Committee Purpose:

The Sustainability Committee is established to advise the City Council on policies, programs and issues promoting environmental sustainability in the City of Albany.

To provide leadership, technical assistance, education and outreach to members of the public, schools, local businesses and city agencies on innovative programs to promote environmental sustainability through energy conservation, solid waste reduction and recycling, water conservation, pollution prevention, transportation efficiency and other means.

Committee Composition:

Composed of Seven members, one each appointed by Council Members, one at-large appointment and one Youth Member, appointed by the Albany Unified School District Board. The term runs until the next Municipal Election (2 years).

The School District appointment shall preferably be a Junior and the term shall begin at the end of the Sophomore Year, and shall be for two years.

Meetings:

To be determined

Responsible Department:

Administration.

TRAFFIC & SAFETY COMMISSION

Commission Origin:

Albany Municipal Code, Section 2-20 (Ordinance #60-010 and #71-024).

Commission Purpose:

The Traffic & Safety Commission was created by City Council Ordinance to advise the City Council on matters relating to traffic flow, traffic safety and transportation policy within the City of Albany.

Commission Composition:

Five Members. Each Council Member appoints one member, whose term runs until the next Municipal election (2 years). The Police Chief, Fire Chief and City Engineer serve as ex-officio members of the Traffic & Safety Commission.

The Commission members select one member to serve as Chairperson.

Meetings:

Regular meetings are held monthly, on the fourth Thursday of the month, at 7:00 p.m. in the Albany City Council Chamber.

Responsible Department:

Community Development.

WATERFRONT COMMITTEE

Committee Origin:

City Council Minute Action, April 29, 1974.

Committee Purpose:

The Waterfront Committee advises the City Council on issues related to the preservation and enhancement of the Albany Waterfront.

Committee Composition:

Seven members. Each City Council Member appoints one whose term runs until the Municipal election (2 years and two appointed at large. The At Large appointments shall extend until the next municipal election (per Charter Sec. 3.23a).

The Committee members select one member to serve as Chairperson.

Meetings:

Regular meetings are held, as needed, on the first Thursday of each month at 7:30 p.m. in the Albany City Council Chamber.

Responsible Department:

Community Development.