

**CITY OF ALBANY
CITY COUNCIL AGENDA
STAFF REPORT**

Agenda Date: December 15, 2008
Reviewed by: BP

SUBJECT: Ocean View Sports Field Improvements

REPORT BY: Penelope Leach, Recreation and Community Services Director

STAFF RECOMMENDATION

- (1) Approve plans and authorize the City Clerk to advertise for bids for the Ocean View Improvements Project - CIP Project P59.
- (2) Authorize the City Administrator to award a contract for construction, as long as the construction, design, and project management costs do not exceed \$127,604, which is the amount of the Roberti-Z'berg grants funds approved for this project of \$119,604 plus \$8,000 in contingency funds from Measure R.
- (3) Authorize the City Administrator to enter into an agreement with Greg Jacobs Engineering to provide Project Construction Management Services for up to \$10,000.

BACKGROUND

The 2006/07-2010/11 Capital Improvements Plan adopted by Council earmarked the 2000 and 2002 Roberti-Z'Berg Block Grants for the renovation of the Veteran's Memorial Building should the City have the opportunity to renovate and manage the building. On June 16, 2008, the City Council voted to postpone the Veteran's Building project; therefore, the grant funds need to be reassigned.

The 2000 Roberti-Z'Berg (RZB 2000) grant mandates a completed project by March 31, 2009, and has a \$22,274 matching fund requirement. The School Board voted to provide the matching funds at their November 2008 meeting. The total RZB 2000 grant including the matching amount is \$74,247. The 2002 Roberti-Z'berg (RZB 2002) grant mandates a completed project by March 31, 2011, but does not have a matching fund requirement. The total RBZ 2002 grant is \$45,357. Combined, the two grants total \$119,604.

At the September 2008 Commission meeting, the Commission chose to recommend to Council that the grant funds be used for the Ocean View Sport Field improvements. At the October 20, 2008 Council meeting, the Council approved the Commission's recommendation to use the grant funds for the Ocean View Sports Field improvements.

DISCUSSION

Due to the deadline for the RBZ 2000 grant, the project will need to be bid in two separate parts. Part 1 includes additional foul ball fencing around the back stop, additional fencing to protect an Ocean View Elementary portable located down the first base line, a double bullpen, a batting cage, and if funds are available, the installation of a wireless scoreboard. The scoreboard has been listed as an *add alternate* and will most likely not be added unless the bids come in lower than expected.

Part 2 improvements include converting the storage area into a snack shack. Because the design for the snack shack necessitates a number of code requirements, the design specs for the electrical and plumbing work will not be completed until January. Therefore, pending Council approval staff will go out to bid for the snack shack by late January.

Due to the grant expiration date of March 31, 2009 for the RBZ 2000 grant, staff needs to move forward with the Part 1 improvements and cannot wait for the Part 2 plumbing and electrical specs to be completed. Therefore, pending Council approval the bid timeline for Part 1 will be December 19 – January 13 and the bid timeline for Part 2 is anticipated to begin no later than the end of January.

SUSTAINABILITY IMPACT

The Ocean View Sports Field improvements do not pose any health risks to the community, but rather offers the community another opportunity to exercise and participate in sports. When not being used for organized practices/games the facility and the new amenities are open to the public.

FISCAL IMPACT

The total estimated cost for the improvements without the scoreboard is \$122,374. The combined Roberti-Z'berg grants totaling \$119,604 will be used to cover design, engineering, construction, and project management. Pending Council approval a contingency amount of up to \$8,000 will be used from Measure R – Ballfields, if needed.

Attachments

Ocean View Sports Field Improvement Plans
Cost Estimates