

**CITY OF ALBANY
CITY COUNCIL AGENDA
STAFF REPORT**

Agenda date: June 20, 2005
Date Prepared: June 9, 2005
Reviewed by: _____

Subject: Solano Stroll

1. Request for issuance of an encroachment permit
2. Request \$5,000 contribution from the City of Albany
3. Request waiver of fees for paramedic services, police overtime, maintenance services and supplies, and encroachment permit fees

Report by: Ann Chaney, Community Development Director

STAFF RECOMMENDATION

That the Albany City Council:

1. Direct staff to issue a no fee encroachment permit to the Solano Avenue Association for the 2005 Solano Stroll event, scheduled for Sunday, September 11, 2005;
2. Contribute \$5,000 to the Solano Avenue Association to assist in putting on the 2005 Solano Stroll; and
3. Waive fees for on-site paramedics to be on-site from 9:00 a.m. to 6:30 p.m.

DISCUSSION/ANALYSIS

The Solano Avenue Association (SAA) submitted a Street Event - Encroachment Permit request to the Community Development Department. According to the City's Master Fee Schedule, City Council approval is required for "group permits for special activities occurring in the public right-of-way (e.g., Solano Stroll)".

This year's event will be on September 11, 2005 and the encroachment permit would cover the time period of 7:00 a.m. to 7:00 p.m. and will extend along Solano Avenue from San Pablo Avenue east to the Berkeley border. As in years past, it is expected that Lisa Bullwinkel, Executive Director, will meet with Police and Community Development staff members to discuss any changes that might be anticipated for this year's event. This type of meeting is important to ensure that the City's maintenance crew and police department are adequately prepared. Because no major changes are anticipated, staff is again recommending that the City Council direct staff to issue a "no fee" encroachment permit for the 2005 Solano Stroll.

The Solano Avenue Association is also requesting a \$5,000 contribution for the Stroll and waiver of paramedic fees during the event (see attached letter from Lisa Bullwinkel). Both these requests have been granted in the past by the City Council. The cost of paramedic services from 9:00 a.m. to 6:30 p.m. is approximately \$800.

FINANCIAL IMPACT

The financial impact would consist of a contribution of \$5,000. The direct contribution of \$5,000 was included in the 2005/06 Budget under "Community Promotions." In addition, the city provides a number of other services to the Solano Stroll that include \$750 in fee waivers for paramedic services, \$6,000 for police overtime, and \$9,000 for maintenance services and supplies.

Attachment

Letter from Lisa Bullwinkel dated April 18, 2005.

Solano Stroll Encroachment Permit application

General information handout from Solano Avenue Association to Stroll participants