

**CITY COUNCIL AGENDA
STAFF REPORT**

Agenda date: June 20, 2005

Prepared on: June 9, 2005

Reviewed by_____

SUBJECT: Request for Temporary Street Closure around Memorial Park for the July 24, 2005 “Albany Criterium” Bike Races

FROM: Ann Chaney, Community Development Director

STAFF RECOMMENDATION

Approve request by Berkeley Bicycle Club to close off the streets immediately around Memorial Park (and Albany High School) on July 24, 2005 from 7 a.m. to 4:30 p.m. for the annual “Albany Criterium” bike races.

BACKGROUND

The Albany Master Fee Schedule requires Encroachment Permits for any work or activity that occurs within the public right-of-way. A specific reference in the Master Fee Schedule states that “*Group permits for special activities in City r-o-w, (Solano Stroll, etc.) Note: Permit requires Council approval.*”

The Berkeley Bicycle Club has held this bicycle race around Memorial Park six times since 1996, with a three year break while the new High School building was under construction. A letter is attached from Aaron May, representing the Berkeley Bicycle Club, which describes the event in more detail.

Streets to be closed off during this day long event as they were last year. This includes Portland Avenue, Carmel Avenue, Thousand Oaks Avenue and northbound Key Route Boulevard. Southbound Key Route Boulevard would be temporarily converted to a two-way street as was done during the high school reconstruction project. (See attached map.)

The project sponsors set up their own barricades and cones, and provide volunteer staff. They will post the area for “No Parking” four to five days in advance and deliver notices to neighbors a week before the event. Police officials indicate that traffic circulation has not appeared to be a problem in the past. However, Lt. McQuiston wishes to reiterate that police access onto the “race course” (i.e., closed streets) is imperative, whether for bicycle race related emergencies or responding to resident calls.

According to the project sponsors, the Porta-potties are to be located on Albany High School property between the swim center and Memorial Park. Project sponsors state that Albany Unified School District approval has been received. The First Aid station and registration table(s) are proposed to be located on the hardscape areas of Memorial Park. A special condition states that the project sponsors encourage bicyclists and spectators to stay off the grass, and remain on the hardscape areas as much as possible.

PROPOSED SPECIAL CONDITIONS

In addition to the standard conditions contained in the Encroachment Permit – Street Event permit form, the following special conditions should apply:

1. Event sponsors shall review with, and obtain approval from, the Albany Police Department regarding traffic control plans.
2. Albany Police shall have the authority to access the “race course” (i.e., closed streets) if they deem it necessary.
3. Porta-potties shall be located on Albany High School property as indicated on the attached plan.
4. First aid station and registration table(s) may be located in Memorial Park within the hardscape areas only.
5. Event sponsors shall encourage participants and spectators to stay off the grass and use hardscape areas of Memorial Park as much as possible.
6. Clean the area of trash following the race.
7. Provide copy of insurance form.

FINANCIAL IMPACT

None. Because the project sponsors provide staff for traffic control, Albany Police do not typically become involved in this event. In addition, project sponsors clean the area of trash after the event. Therefore, there is no financial impact to the City. Fees generated from this request, unless waived, total \$25.50 for a Street Event.