



# Dog License Application

<b>Type of Application</b>		
<input type="checkbox"/> NEW	<input type="checkbox"/> RENEWAL	<input type="checkbox"/> REPLACEMENT TAG

<b>Owner Information</b>			
<input type="checkbox"/> Check if Senior Citizen Over 62		Date of Birth:	
First Name			
Last Name			
Address Line 1			
Address Line 2	Zip Code		
Day Phone	Alt Phone		
Email Address			

<b>Dog License Information</b>			
Name		Age	
Breed			
Color		Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female
Spayed/Neutered (Proof required)		<input type="checkbox"/> Yes <input type="checkbox"/> No	
License Tag # (Renewals and Replacements Only)			

**Choose the fee type and the number of years that corresponds to the expiration date of the rabies vaccine. The rabies certificate MUST be valid for the entire period of time you select below.**

Fees	1 Year	2 Years	3 Years
Unaltered Dog	<input type="checkbox"/> \$22.00	<input type="checkbox"/> \$43.00	<input type="checkbox"/> \$54.00
Altered Dog	<input type="checkbox"/> \$11.40	<input type="checkbox"/> \$20.73	<input type="checkbox"/> \$25.92
Senior Citizen - Unaltered Dog	<input type="checkbox"/> \$4.66	<input type="checkbox"/> \$9.33	<input type="checkbox"/> \$13.48
Senior Citizen - Altered Dog	<input type="checkbox"/> \$2.59	<input type="checkbox"/> \$4.66	<input type="checkbox"/> \$6.74
<b>Dog Tag Replacement Fee</b>	<input type="checkbox"/> \$9.33		
If emailing form, wait for payment instruction. If mailing, make checks payable to "City of Albany" for total amount of license fees from above.			\$

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## Instructions & Additional Information

All applications must include copies of your dog's rabies vaccination certificate, proof of spay/neuter, proof of age for discounted rate as applicable, plus any applicable fees. **Applications lacking supporting documentation will not be processed and a dog license will not be issued.** Only send copies of supporting documentation, as any original documents will not be returned to the applicant.

Email completed application and all supporting paperwork to [accountsreceivable@albanyca.org](mailto:accountsreceivable@albanyca.org). You will be contacted when the application is finalized to discuss payment. Payment can be completed over the phone, via check by mail, or in person at City Hall.

Mail in applications can be processed by sending in a completed application, payment (check or money order only) and all supporting documentation to:

**MAIL IN ONLY**  
**City of Albany Finance Department**  
**1000 San Pablo Ave**  
**Albany, CA 94706**

If you are unable to obtain a certificate of your dog's sterilization (being spayed or neutered), a letter from a veterinarian stating they have examined your dog and can verify that your dog has been altered will suffice. If the rabies certificate notes the sterilization status of your dog, this can serve as proof. A vet bill or statement noting the sterilization status of your dog with a description, breed, name and age matching the application information can also be submitted as proof.

You may not renew your dog's license beyond your dog's rabies expiration date. If your dog's rabies vaccination expires in less than a year, only purchase a 1-year license and provide an updated rabies vaccination record to keep the license current. Remember that once your rabies vaccination expires, so does your dog's license.

For renewals and replacements, please provide your current License Tag Number. Please note that replacement tags incur an additional fee.

A dog license is required for any dog older than 4 months that has resided in Albany for 10 days or more and has not been licensed.

If you have any additional questions about obtaining or renewing a dog license, please call (510) 528-5760