## Community Development Department – Building Division



## INSPECTION CERTIFICATION

## Exterior Elevated Elements (3E) Inspection Program

This certification must be completed by a licensed or certified professional.

Send the completed form and any inspection reports to 3E Inspection Program at <a href="mailto:3EProgram@albanyca.org">3EProgram@albanyca.org</a>. A separate form is required for each multi-family (3 or more residential units) building. A written inspection report must accompany this certificate if any repairs are needed. Please see details below.

## PROPERTY INFORMATION

Project Site Address:		Year	built:	Number of Units:				
The building has (check which applies): ☐ Rental Units ☐ Condominums								
Property Owner(s) Name:								
Email:		Phon	e:					
LICENSED/CERTIFIED PROFESSIONAL INFORMATION								
<ul><li>☐ General contractor</li><li>☐ Architect</li></ul>	<ul><li>□ Civil Engineer</li><li>□ Structural Engineer</li></ul>							
Name of Licensed Professional:			Company:					
Mailing Address:								
Email:		Phone	<b>)</b> :					
License Number:		Alban	Albany Business License Number:					

The required inspection shall at a minimum include:

- (1) Identification of each type of exterior elevated element that, if found to be defective, decayed, or deteriorated to the extent that it does not meet its load requirements, would, in the opinion of the inspector, constitute a threat to the health or safety of the occupants.
- (2) Assessment of the load-bearing components and associated waterproofing elements of the exterior elevated elements identified in paragraph (1) using methods allowing for evaluation of their performance by direct visual examination or comparable means of evaluating their performance. For purposes of this section, a sample of at least 15 percent of each type of exterior elevated element shall be inspected.
- (3) The evaluation and assessment shall address each of the following as of the date of the evaluation:
  - (A) The current condition of the exterior elevated elements.
  - (B) Expectations of future performance and projected service life.
  - (C) Recommendations of any further inspection necessary.

(4) A written report of the evaluation stamped or signed by the inspector presented to the owner of the building or the owner's designated agent within 45 days of completion of the inspection. The report shall include photographs, any test results, and narrative sufficient to establish a baseline of the condition of the components inspected that can be compared to the results of subsequent inspections. In addition to the evaluation required by this section, the report shall advise which, if any, exterior elevated element poses an immediate threat to the safety of the occupants, and whether preventing occupant access or conducting emergency repairs, including shoring, are necessary.

VERIFICATON BY LICENSED/CERTIFIED PROFESSIONAL:									
	☐ Exterior elements elevated more than six feet above adjacent grade that rely substantially on wood or wood-based products for structure support or stability exist at the subject building.								
Ele	ements:								
	Balconies/Decks 🛘 Stairways/Landings 🖵	Gι	Ja	ardrails/Handrails 🚨	Walkways/Terraces				
Ma	terials:								
	☐ Regular Sawn Lumber			Engineered Lumber					
	☐ Pressure Treated Wood			Naturally Durable Wo	od				
Da	te of Inspection:								
I certify that on the date of the inspection:  ☐ All elevated wood-framed and/or supported decks, balconies, landings, stairway systems, walkways, terraces, guardrails, handrails, or any parts thereof in weather-exposed areas at the subject building did not exhibit signs of deterioration, decay, corrosion or similar damage that could pose a safety concern and there was no evidence of active water intrusion in concealed spaces of the inspected elements.									
	Corrective work is required								
Brie	ef summary of needed repairs:								
If corrective work is required, submit an assessment report with photos included with this form, submit a building permit application for repairs within 120 days of the date on this form, respond to plan check comments within 10 days of the date of the correction letter, obtain a building permit within 10 days of notification of plan approval and complete all work within 120 days of permit issuance.  If corrective work has been completed or is underway, please provide the permit information:									
Pe	rmit #:	Date	е	Issued:					
	Permit Finaled Date:			☐ Permit still activ	re				
	rtify that the above information is true and coessional knowledge.	orre	ec	t to the best of my	Licensed Professional Stamp:				
Sig	nature of Licensed Professional			Date					
Prir	nted Name								