



## CITY OF ALBANY CITY COUNCIL AGENDA STAFF REPORT

Agenda Date: May 1, 2023  
Reviewed by: NA

**SUBJECT:** Amending Ordinance Relating to Student and Student-Affiliated Appointments to City Advisory Bodies

**REPORT BY:** Anne Hsu, City Clerk  
Nicole Almaguer, City Manager

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### **SUMMARY**

This report is provided based on direction from the City Council on March 20, 2023 to establish policy regarding the filling of student and student-affiliated seats on City Advisory Bodies.

### **STAFF RECOMMENDATION**

That the Council adopt Ordinance No. 2023-02, amending sections of the Albany Municipal Code related to the Parks, Recreation & Open Space Commission and the Transportation Commission regarding student and student-affiliated appointments, second reading, pass-to-print.

### **BACKGROUND/DISCUSSION**

On January 17, 2023 the Council discussed nominations made by the Board of Education to City Council Advisory Bodies as introduced by Council Member Jordan. The Council established an ad hoc committee comprised of Council Members Hansen-Romero and Jordan to further study the matter and provide recommendations. The [ad hoc committee provided a memo to the Council](#) and further discussed the item on February 6, 2023. The Council agreed that the item should be discussed with the Board of Education to solicit feedback regarding potential policy updates.

Vice Mayor Miki attended a Board of Education meeting on March 14, 2023, and [provided a memo to the Council](#) as part of the March 20, 2023 meeting of the City Council. During the discussion at the March 20, 2023 meeting, the Council provided direction to draft policy language regarding student and student-affiliated appointments to certain Advisory Bodies to the City Council including the Arts Committee, Climate Action Committee, Parks, Recreation & Open Space Commission, Policing Commission, and the Transportation Commission.

The City Council adopted Resolution No. 2023-21 on April 17, 2023, updated the policy for Arts Committee, Climate Action Committee, Policing Commission, and Racial Inclusivity & Social Equity Commission. At the same meeting, City Council also introduced Ordinance No.

2023-02 and waived first reading of the Ordinance to amend sections of the Albany Municipal Code related to the Parks, Recreation & Open Space Commission and the Transportation Commission regarding student and student-affiliated appointments.

The Ordinance includes the same policy language as the Resolution adopted, generally described as follows:

Each advisory body mentioned above will be comprised of 7 Members, all appointed by the City Council. Appointments shall be in accordance with Section 3.23 of the Albany City Charter, however, the Albany student and student-affiliated seats do not need to be residents of the City, and the term for these seats will be consistent with the 2-year term for all advisory body members.

- One (1) appointment made by each City Council Member,
- One (1) appointment made by the City Council as a whole to be filled by a high school student attending a high school within the City of Albany,
- One (1) appointment made by the City Council as a whole to be filled by either a high school student attending a high school within the City of Albany or an adult affiliated with students at the school level within the City of Albany.

### **SUSTAINABILITY/SOCIAL EQUITY CONSIDERATION**

The updated policy allows for the City Council to appoint a high school level student as well as a community member affiliated with school level students to increase youth representation and engagement within local government. Further, the action to extend this policy to multiple Advisory Bodies to the City Council ensures consistency across the City’s advisory bodies to obtain input from youth in a variety of key local government priority areas.

### **CITY COUNCIL STRATEGIC PLAN INITIATIVE**

GOAL 4: Encourage Community Connectivity Through Diversity, Equity & Inclusivity;  
OBJECTIVE: Enhance programs and services for residents across the full lifespan

### **FINANCIAL CONSIDERATION**

N/A.

### **NEXT STEPS**

Pending action by the Council, staff will further engage with each of the high schools within the City as well as conduct general outreach to the community regarding the opportunity for applying to serve in a student or student-affiliated seat on City Advisory Bodies. Applications received will be provided to the City Council for consideration. Council as a whole

appointments may be proposed by any member of the City Council for confirmation by the Council as a whole as part of a City Council meeting. Staff will work to develop an orientation training for new student/student-affiliated appointees as they are beginning the 2-year term after the regular Advisory Body & Brown Act Training that is conducted every two years which was conducted on March 2, 2023.

**Attachments**

1. Ordinance No. 2023-02

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**ORDINANCE NO. 2023-02**

**AN ORDINANCE OF THE ALBANY CITY COUNCIL AMENDING  
SECTIONS OF THE ALBANY MUNICIPAL CODE RELATED TO  
THE PARKS RECREATION & OPEN SPACE COMMISSION AND  
THE TRANSPORTATION COMMISSION REGARDING STUDENT  
AND STUDENT-AFFILIATED APPOINTMENTS**

**WHEREAS**, the City Council established an ad hoc committee to review the policies associated with the structure for appointing school affiliated nominees to City Advisory Bodies; and

**WHEREAS**, engaging youth in local government is an ongoing priority of the City Council; and

**WHEREAS**, the City Council has directed that updates be made to the composition of advisory bodies to the City Council to further the goal of engaging youth in local government.

**NOW, THEREFORE, THE ALBANY CITY COUNCIL ORDAINS AS  
FOLLOWS:**

**SECTION 1: CHAPTER II OF THE ALBANY MUNICIPAL CODE, SECTION  
2-17.1 (b), "PARK, RECREATION AND OPEN SPACE COMMISSION" IS HEREBY  
AMENDED AS FOLLOWS:**

**2-17.1 Established; Composition; Appointment; Term.**

There is hereby established within the City a commission to be known as the "Parks, Recreation and Open Space Commission of the City". The Parks, Recreation and Open Space Commission of the City shall consist of seven (7) members, as follows:

- a. Five (5) members of such Commission shall be appointed by Councilmembers; each Councilmember shall appoint one (1) member to the Commission.

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2 b. Two (2) members of such Commission shall be ~~nominated by the President of the~~  
3 ~~Board of Education, subject, however, to approval of such nomination by a majority of the Board~~  
4 ~~of Education as a whole~~ Council as a whole appointments that include the following:

- 5 • One (1) appointment made by the City Council as a whole to be filled by a high  
6 school student attending a high school within the City of Albany,
- 7 • One (1) appointment made by the City Council as a whole to be filled by either a  
8 high school student attending a high school within the City of Albany or an adult  
9 affiliated with students at the school level within the City of Albany.

10 Appointments and associated term shall be in accordance with Section 3.23 of the Albany  
11 City Charter, however the two Council as a whole seats need not be residents of the City of Albany.

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13 **SECTION 2: CHAPTER II OF THE ALBANY MUNICIPAL CODE, SECTIONS**  
14 **2-20.3 and 2-20.4 (c), “TRANSPORTATION COMMISSION” ARE HEREBY AMENDED**

15 **AS FOLLOWS:**

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17 **2-20.3 Commission Structure.**

18 ~~a. The Commission shall consist of five members, with each member of the City Council~~  
19 ~~having the power to appoint one member to the Commission;~~ The Commission shall consist of  
20 seven (7) members. Five (5) members of such Commission shall be appointed by  
21 Councilmembers; each Councilmember shall appoint one (1) member to the Commission.

22 b. Two (2) members of such Commission shall be Council as a whole appointments that  
23 include the following:

- 24 • One (1) appointment made by the City Council as a whole to be filled by a high  
25 school student attending a high school within the City of Albany,
- 26 • One (1) appointment made by the City Council as a whole to be filled by either a  
27 high school student attending a high school within the City of Albany or an adult  
28 affiliated with students at the school level within the City of Albany.

Appointments and associated term shall be in accordance with Section 3.23 of the Albany  
City Charter, however the two Council as a whole seats need not be residents of the City  
of Albany.

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2 c. The Commission shall have a Chairperson and a Vice Chairperson who shall be members  
3 of the Commission;

4 d. The Chairperson and Vice Chairperson shall rotate per the advisory body rules and  
5 procedures; and

6 e. The City Manager shall designate a staff liaison to the Commission.  
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9 **2-20.4 Meetings, Generally.**

10 c. Quorum. ~~Three~~ Four (4) voting members shall constitute a quorum.  
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12 **SECTION 3: PUBLICATION AND EFFECTIVE DATE.**

13 This ordinance shall be posted at three public places within the City of Albany and shall  
14 become effective thirty days after the date of its posting.

15 **PASSED AND ADOPTED** by the City Council of the City of Albany at its meeting on  
16 the 1st day of May 2023, by the following vote:

17 AYES:

18 NOES:

19 ABSENT:

20 ABSTAIN:

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22 AARON TIEDEMANN, MAYOR  
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