

## 2023 ALBANY COMMUNITY GROCERY PROGRAM

Thank you for your interest in Albany's Community Grocery Program. The program has been extended through 2023.

### Program Description

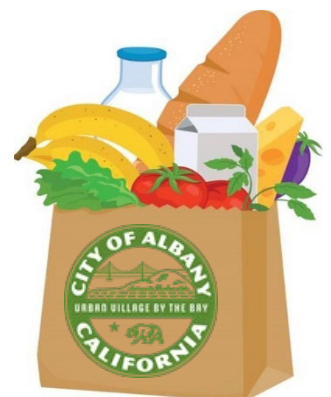
- Groceries and essential items will be distributed ***every first Friday of the month*** at the Albany Community Center from ***10am-1pm***.
- Low-income Albany residents are eligible to participate monthly in the program. Distribution is limited to 1 bag of groceries and 1 bag of essential items per Albany address.
- Participants must complete a one-page application and provide verification of Albany residence.
- Documentation of income will not be required, however participants must self-attest to meeting the low-income guidelines.

### Completing the Application

- For returning participants, please return the new application by ***Friday, February 3***. New applications will be accepted on a rolling basis throughout 2023 as space permits.
- At the time of submitting your application, you will need to show an ID with your Albany address. If your ID has a different address on it, please bring a current utility bill, bank statement or other document showing your name and Albany address. If you are an individual experiencing homelessness, please mention this to staff at the time of completing your application.
- You can bring your application and ID to verify your address to the Albany Community Center or the Albany Senior Center, Monday – Friday, 9am-5pm.
- Applications will be accepted by email if you include a copy of your ID or other document verifying you address. Please send your application and supporting document to: [kmiller@albanyca.org](mailto:kmiller@albanyca.org)

### Ongoing Participation

- Once your application is approved, you will be on the reservation list for each month. This means bags will be made for you every month. You do not need to come early or wait in line during the busiest distribution time. Your bags will be available for you until 1pm.
- Staff are completing assembly of the bags in the morning and discourage early arrival.



- If you are on the reservation list, ***we will not be emailing you reminders or calling you each month!*** Please mark your calendar for every first Friday of the month.
- If you do not participate in the program 3 months in a row, you will be removed from the reservation list. You are welcome to participate as a walk up at that point.
- Please call or email by 1pm the first Friday of the month if you will be picking up late, or if you will not be participating that month. ***If we do not hear from you by 1pm we will give your bag to someone on the waiting list.***

Please contact Kate Miller, COVID Community Engagement Specialist, with any questions or if you will not be able to pick up your bags on the first Friday of the month:

**510-559-7227 or [kmiller@albanyca.org](mailto:kmiller@albanyca.org)**