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RESOLUTION NO. 2022-123

**A RESOLUTION OF THE ALBANY CITY COUNCIL AMENDING
THE CITY'S CONFLICT OF INTEREST CODE ADOPTED AND INCORPORATED
BY REFERENCE PURSUANT TO THE FAIR POLITICAL PRACTICES
COMMISSION STANDARD CONFLICT OF INTEREST CODE**

WHEREAS, the City Council has passed prior resolutions (Nos. 80-50, 87-58, 88-37, 90-122, 92-71, 93-12, 98-9 02-48, 04-24, 08-72, 2014-87, 2018-19, and 2020-15) adopting the Fair Political Practice Commission Standard Conflict of Interest Code; and

WHEREAS, recent changes in staff positions and titles necessitate an update to the City's Conflict of Interest Code to include said positions.

**NOW, THEREFORE, THE ALBANY CITY COUNCIL DOES HEREBY
RESOLVE AS FOLLOWS:**

1. The terms of 2 Cal. Adm. Code Sections 18730 and any amendments to it duly adopted by the Fair Political Practices Commission along with the Attached Appendix in which officials and employees are designated and disclosure categories are set forth, and are hereby incorporated by reference and constitute the Conflict of Interest Codes of the following departments and agencies:

- City Council
- City Attorney's Office
- City Manager's Office/Administration
- City Clerk's Office
- City Treasurer's Office
- Community Development Department
- Finance Department
- Fire Department
- Police Department
- Public Works Department

1 Recreation & Community Services Department
2 Planning & Zoning Commission

3 2. Pursuant to Section 4(C) of the Code, all persons holding designated positions
4 shall file their Statement of Economic Interests with the City Clerk to whom the City Council
5 hereby delegates the authority to carry out the duty of filing officers. Statements of Economic
6 Interest are a public record and as such the public may review and obtain copies in accordance
7 with Government Code Section 81008.

8 3. The attached Appendix A accurately sets forth those positions which should be
9 made reportable and is hereby made a part of this Resolution as attached and by reference as it
10 sets forth word for word.

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14 PRESTON JORDAN, MAYOR
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APPENDIX A

DESIGNATED POSITIONS

DISCLOSURE CATEGORY

City Council	Disclosure required by State; must comply with disqualification.
City Attorney	Disclosure required by State; must comply with disqualification.
City Treasurer	Disclosure required by State; must comply with disqualification.
Planning Commission	Disclosure required by State; must comply with disqualification.
City Manager	Disclosure required by State; must comply with disqualification.
Assistant City Manager	1, 2, 3, 4
City Clerk	2, 3
Deputy City Clerk	2, 3
Community Development Director	1, 2, 3, 4
Finance & Administrative Services Director	2, 3, 4
Finance Manager	2, 3, 4
Fire Chief	2, 3, 4
Police Chief	2, 3, 4
Public Works Director/City Engineer	1, 2, 3, 4
Program Manager	2, 3, 4
Recreation & Community Services Director	2, 3, 4
Human Resources Director	2, 3, 4
Risk Management Analyst	2, 3, 4
Media & Communications Manager	2, 3, 4

1	Information Technology Manager	2, 3, 4
2	Neighborhood Services Manager	2, 3, 4
3	Recreation & Community Services Manager	2, 3, 4
4	Planning Manager	1, 2, 3, 4
5	Building Inspector	1, 2, 3, 4
6	Senior Planner	1, 2, 3, 4
7	Associate Planner	1, 2, 3, 4
8	Public Works Manager	1, 2, 3, 4
9	CIP Program Manager	1, 2, 3, 4
10	Senior Engineer	1, 2, 3, 4
11	Associate Engineer	1, 2, 3, 4
12	Assistant Engineer	1, 2, 3, 4
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16	Consultants ¹	1, 2, 3, 4
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24	¹ Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code. The City shall utilize FPPC Form 805 with regard to filing requirements for consultants.	
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1 **DISCLOSURE CATEGORIES**

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3 **Category 1:** Designated persons in this category shall disclose interests in real property
4 located within the City of Albany or within two (2) miles of the City limits, except for his/her
5 principal place of residence.
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8 **Category 2:** Designated persons in this category shall disclose investments in business
9 entities which are located within or do business, plan to do business or have done business
10 during the preceding two (2) period, within the jurisdiction of the City of Albany.
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12 **Category 3:** Designated persons in this category shall disclose sources of income as
13 defined by the Political Reform Act of 1974, as amended.
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15 **Category 4:** Designated persons in this category shall disclose positions of management
16 with business entities not otherwise reported which are located within, or do business, plan to
17 do business, or have done business during the preceding two (2) year period, within the
18 jurisdiction of the City of Albany.
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City of Albany

1000 San Pablo Avenue • Albany, California 94706
(510) 528-5710 • www.albanyca.org

RESOLUTION NO. 2022-123

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ALBANY,

The 5th day of December, 2022, by the following votes:

AYES: Council Members McQuaid, Nason, Tiedemann and Mayor Jordan

NOES: none

ABSENT: none

ABSTAINED: none

RECUSED: none

WITNESS MY HAND AND THE SEAL OF THE CITY OF ALBANY, this 6th
day of December, 2022.

Anne Hsu
CITY CLERK