

**CITY OF ALBANY
CITY COUNCIL AGENDA
STAFF REPORT**

Agenda Date: July 18, 2022
Reviewed by: NA

SUBJECT: Request for Encroachment Permit for a Temporary Street Closure for the Albany Community Triathlon Event on October 16, 2022, and Request for Waiver of Permit Fees for Event

REPORT BY: Isabelle Leduc, Assistant City Manager/Recreation & Community Services Director

SUMMARY

The action before the City Council is to approve street closure encroachment permit and waive associated fees for the Albany Community Triathlon event on October 16, 2022.

STAFF RECOMMENDATION

That the Council:

1. Adopt Resolution No. 2022-82, authorizing staff to issue an encroachment permit for a temporary street closure for the Albany Community Triathlon event on October 16, 2022
2. Waive the permit fees for the event

BACKGROUND

Use of the public right-of-way is regulated by Section 14-2 of the Albany Municipal Code. Per the Municipal Code, applications for work or use of the public right of way are processed in the form of an encroachment permit, which is subject to the approval of the Community Development Director. According to the City's Master Fee Schedule, City Council approval is required for group permits for special activities occurring in the public right-of-way. Historically the City has approved "Encroachment Permits" for the Albany Community Triathlon event as well as waive fees. The event is a fundraiser for Albany Middle School and High School which has been held every year since 2008, except in 2020 and 2021 due to the COVID pandemic.

In addition, California Vehicle Code section 21101 requires the City to approve by resolution the temporarily closure of any street for celebrations, parades, local special events, and other purposes when the closing is necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing.

DISCUSSION

The Albany Community triathlon is a one-day event around the Memorial Park and Albany High School block. Portland Avenue, Key Route Boulevard, Thousand Oaks Boulevard and Carmel Avenue would be closed partially to accommodate the event.

Periodic street closures are recognized as an effective way to give residents and visitors an opportunity to enjoy a neighborhood in a different way than experienced by driving on the street. During the past several years, the City has been gradually implementing updates to encroachment permit conditions of approval to incorporate best practices from other cities that have similar large events, including safety parameters, trash management, and protection of the public right-of-way. Conditions of approval will be discussed in detail with the event sponsor and are expected to be completed in several weeks.

SUSTAINABILITY CONSIDERATIONS

The Albany Community Triathlon has a positive impact on environmental sustainability including promotion of alternative modes of transportation (biking/walking).

FINANCIAL CONSIDERATIONS

Staffing levels for public safety and public works maintenance personnel have not yet been determined for this event. It is likely that some overtime staffing will be required, which will increase City general fund expenditures. Staff time associated with issuing the encroachment permit is part of normal City staff function and has no significant fiscal impact on the City's operating budget.

Attachments

1. Resolution No. 2022-82
2. Event map

