

**CITY OF ALBANY
CITY COUNCIL AGENDA
STAFF REPORT**

Agenda Date: June 21, 2022
Reviewed by: NA

SUBJECT: FY 2023 & FY 2024 Contract with Berkeley Food and Housing Project (BFHP) for Albany Project HOPE – Housing Opportunities Expanded

REPORT BY: Isabelle Leduc, Assistant City Manager/Recreation & Community Services Director

SUMMARY

The action before the City Council is to approve a 2-year contract for Fiscal Years 2023 and 2024 with Berkeley Food and Housing Project at a cost not to exceed \$1,252,272 for the provision of services for Albany Project HOPE- Housing Opportunities Expanded, the City’s homeless outreach, engagement and housing navigation program, including expansion services in the amount of \$500,000 approved on November 1, 2021 for the COVID Public Assistance Program.

STAFF RECOMMENDATION

That the Council:

1. Receive a presentation from Berkeley Food & Housing Project on Albany Project HOPE- Housing Opportunities Expanded
2. Adopt Resolution No. 2022-70, authorizing the City Manager to enter into Contract No. C22-39 with Berkeley Food & Housing Project for Fiscal Years 2023 and 2024 at a cost not to exceed \$1,252,272 for the provision of services for Albany Project HOPE - Housing Opportunities Expanded, the City’s homeless outreach, engagement and housing navigation program, including expansion services in the amount of \$500,000 approved on November 1, 2021 for the COVID Public Assistance Program.

BACKGROUND

Berkeley Food and Housing Project (BFHP) has been providing homeless outreach, engagement, case management and housing services in the City of Albany since July 2013 and has developed a service intensive model. Using Housing First and Harm Reduction principles in combination with intensive and responsive housing navigation services, BFHP has been able to house and retain housing for people who had been chronically homeless.

One of the greatest reasons for this success is that case management (Housing Navigation) has been tailored to each client's unique needs. For some, crisis intervention is offered daily, others are supported through community linkages on a weekly to monthly basis. As most clients have not experienced much success with stability, this process of intensive engagement has been working well.

Berkeley Food & Housing Project staff provided a presentation to Council on February 1, 2021 as part of a series of human/social services presentations to inform Council of services provided by the Neighborhood Services division of the City, and recently on June 7, 2022, BFHP staff presented the FY2022 third quarter report (Attachment 3) to the Social & Economic Justice Commission. BFHP provides status reports to the City on a quarterly basis. All reports are posted on the [Homeless Outreach & Engagement page of the City website](#).

DISCUSSION

The current 2-year Contract No. C20-60 approved by Council on June 1, 2020 is set to expire on June 30, 2022. To continue services provided by Albany Project HOPE, the contract with BFHP needs to be renewed. As with current Contract No. C20-60, a renewal of 2-years is proposed to ensure continuity of services. Since approval of Contract No. C20-60, Council has approved 2 amendments. The first amendment approved by Council on July 19, 2021 increased the contract amount by \$285,000, using American Rescue Plan Act Funding (ARPA) and Community Development Block Grant (CDBG) funds to cover costs associated with responding to the needs of people experiencing homelessness in Albany during the COVID-19 pandemic. The new funding covered the cost of a full-time case manager, master leasing the "Albany house" for a second year as a safe and stable space of transition for individuals awaiting permanent housing, and rapid re-housing subsidies including motel stays to keep unsheltered individuals safe and healthy. On November 1, 2021, Council authorized additional American Rescue Plan Act (ARPA) funding for a temporary COVID Public Assistance Program which included \$500,000 to expand Albany Project HOPE services provided by Berkeley Food & Housing Project (BFHP). Service expansion included securing a second master leased house, additional rapid rehousing rental subsidies, short-term hotel stays and flex funding for program outreach expenses, assistance with move-in costs, and supplies and food costs. 10% of a clinical manager's salary was also included to assist with disability verification and other necessary support to permanent housing.

Services

The Albany Project HOPE program will continue to use a Housing First/Rapid Re-housing approach to maintain recently housed clients in their housing as well as to house additional residents of Albany experiencing homelessness. Housing First philosophy holds that people's need for housing is a basic need that should be met as quickly as possible, without any preconditions. Consistent with Housing First principals, the program will use a Harm Reduction approach when addressing both substance abuse and psychiatric issues. Harm Reduction is a set of practical strategies that reduce negative consequences of high-risk behaviors, incorporating a spectrum of interventions; from safer use, to managed use and abstinence. Project Hope will continue to provide outreach and engagement, housing

navigation, housing search/landlord relationship development, housing placement, and housing stabilization and retention services to residents of Albany experiencing homelessness. The focus of the work will continue to include outreach, housing navigation, and housing stabilization/retention.

Each time the Housing Navigator engages a person, they will offer a Coordinated Entry System (CES) assessment, offer any available options in shelter, and work towards permanent housing solutions. The Housing Navigator will, whenever possible, work on meeting immediate needs, as defined by the client, so that after each experience something positive has occurred and a more trusting relationship is forged. This type of consistent and positive engagement is crucial in contributing to successfully helping the individual obtain permanent housing when it is available. A daily defined outreach route incorporating key sites will be executed along with opportunities to reach out to clients that are identified as in need of assistance by City of Albany employees on an immediate crisis basis (Monday-Friday).

Referrals to mainstream services, which help people obtain and maintain housing, remain a top priority. These include linking people to resources for medical care, to support services for victims of domestic violence, drug use management, and mental health. Additional priority areas are to connect clients to resources to assist them in increasing their income and with resources that can help address tenancy barriers, such as poor credit or an eviction on their record.

The program will continue to support reunification with friends/ family out of the area as a housing option. After confirming that the reunification plan is both safe and permanent the case managers will provide bus/train tickets to allow the client to be reunited with family or friends in other areas.

Staffing

Albany Project HOPE will be staffed by BFHP with one full-time Supervisory Case Manager and one full-time Housing Navigator. Staffing will also include 10% of a Clinical Manager's salary to assist the Albany Project Hope team with disability verification and other necessary support for permanent housing. The Supervisory Case Manager will provide program oversight, and act as the contract liaison with the City of Albany and work with a case load of clients in partnership with the Housing Navigator. The Housing Navigator will work a flexible schedule in order to best connect with people experiencing homelessness. The Supervisory Case Manager and Housing Navigator will continue to be reachable to clients and Albany staff by cell phone during working hours.

The Supervisory Case Manager and Housing Navigator will sustain a visible presence in the City of Albany and continue to coordinate with Albany CARES Program staff. The Supervisory Case Manager or Housing Navigator will also be assigned weekly outreach routes that include the Community Center, the Senior Center, the area around the Safeway store, behind the Target store, Albany Hill, the shower program at the Albany Aquatic

Center, Solano and San Pablo Avenues, the Ohlone Greenway and any other areas as needed.

The Supervisory Case Manager will attend bi-weekly regional case conferences as a City of Albany representative, attend a once-a-month case conference with Albany CARES staff, and participate in a monthly rapid re-housing projection meeting at BFHP to ensure that financial assistance to clients is being effectively distributed. Attendance at the North County Housing Resource Center Policy & Procedures meeting by agency representatives including program director and supervisor level staff is also required.

Housing Subsidies

The City will be using American Rescue Plan Act funds (ARPA) to provide rapid re-housing subsidies, short-term hotel stays, and flexible housing subsidies for move-in costs and other program expenses such as, but not limited to, food, transit passes, clothing, and household supplies.

Rapid Re-Housing (RRH) is an interim housing program for people experiencing homelessness to be quickly re-housed and remain housed. By design, rental assistance is a short and shallow subsidy. Aided by a Housing Navigator, the client is provided supportive services that help make the transition back to independent living within a short time frame. Once this happens, the rapid re-housing “slot” turns over, and another client can be served until all resources are depleted.

As part of its Rapid Re-Housing strategy, BFHP has entered into 2 master leases to temporarily house clients while permanent housing is sought. Housing stability plans are developed for all individuals. The cost associated with leasing, furnishing, and servicing the property for residents is also included in the contract. The allocation of additional ARPA funds for the expansion of Albany Project HOPE as part of the temporary COVID Public Assistance Program has allowed a second house to be master leased as of July 1, 2022. BFHP also utilizes short-term hotel stays to ensure the safety and health of people experiencing homelessness on the streets. Housing subsidy funds for move-in costs may include the purchase of furniture, kitchenware, linens, or other items to help the newly housed client transition into a new home.

FINANCIAL IMPACT

A combination of General Fund, Community Development Block Grant (CDBG), and ARPA funding, including ARPA funding approved on November 1, 2021 as part of the temporary COVID Public Assistance Program, have been incorporated in the 2-year budget.

7/1/22-6/30/24	Amount
General Fund	\$320,000
CDBG	\$90,000
ARPA (approved 11/1/2021)	\$500,000
ARPA (additional)	\$342,272
GRAND TOTAL	\$1,252,752

There is no proposed increase to the General Fund as the allocation of ARPA funding will mitigate the impact to the General Fund. The City will receive a total of \$4,711,702 in ARPA funding. \$2,229,559 of that funding has been allocated to the temporary Public Assistance Program, COVID Small Business Grant Program, Berkeley Food & Housing Project for Albany Project HOPE services, IT Hardware, and Solano Avenue Association.

Attachments

1. Resolution No. 2022-70
2. FY2023 & FY2024 Albany Project HOPE Scope of Service & Budget
3. FY2022 Project HOPE 3rd Quarter Report

EXHIBIT A

City of Albany
Project Hope
PROPOSED SCOPE OF SERVICE July 1, 2022 through June 30, 2024

The Berkeley Food and Housing Project (BFHP), (hereafter “Consultant”) is proposing to continue services for Project Hope from July 2022 through June 2024. The contract will consist of street outreach and housing support services, that include locating and placing clients into housing and housing retention. The contract will also consist of maintaining two master leases, additional Rapid Rehousing rental subsidies, flex funding for program and outreach expenses, assistance with move-in costs, and 10% staffing support from a clinical case manager.

City of Albany Project Hope: A model of working with chronically homeless individuals

After providing outreach, housing placement and housing retention to chronically homeless residents in the city of Albany for the past nine years, we have developed a service intensive model which utilizes best practices. Using Housing First and Harm Reduction principles in combination with intensive and responsive housing navigation services, BFHP has been able to house and retain housing for people no-one thought could be housed. In fact, many of our residents have retained housing for years even as we no longer offer them services. One of the greatest reasons for this success is that we have provided case management (Housing Navigation) tailored to each client’s unique needs.

For some we offer crisis intervention daily, for others we support them and make community linkages on a weekly to monthly basis. We can begin exactly where the client is and move from intensive multiple services to less intensive independence in the manner and timing of the needs of the client. As most of our clients have not experienced much success with stability this process of intensive engagement has been working extremely well.

Program Philosophy - Housing First/Rapid Re-Housing

The Project Hope Housing Navigator will use a Housing First/Rapid Re-housing approach to maintain recently housed clients in their housing as well as to house additional homeless residents of Albany. Housing First philosophy holds that people's need for housing is a basic need that should be met as quickly as possible, without any preconditions.

Consistent with Housing First principals, the program will use a Harm Reduction approach when addressing both substance abuse and psychiatric issues. Harm Reduction is a set of practical strategies that reduce negative consequences of high-risk behaviors, incorporating a spectrum of interventions from safer use, to managed use, to abstinence.

Rapid re-housing (RRH) is an interim housing program for homeless people to get quickly re-housed and stay housed. By design, rental assistance is a short and shallow subsidy. Aided by a housing navigator the client is provided supportive services that help make the transition back to independent living within a short time frame. Once this happens, the rapid re-housing “slot” turns over, and another client can be served until all resources are depleted.

Importance of Ongoing Housing Stabilization and Retention

Having been homeless in the past is a significant risk factor for future homelessness. We continue to mitigate the risks of a return to homelessness for these clients and have high outcomes.

The challenges that our housed clients have and are experiencing include difficulty negotiating roommate conflicts, difficulty with basic life skills such as maintaining minimum cleanliness standards in their units, extensive property damage, non-payment of rent, lack of a stable income, and moving unauthorized people into their properties. All of these issues could be putting some housed clients at risk of eviction and future homelessness.

Project Hope and community partners are working intensively to lessen the risks of possible evictions and a return to homelessness.

Staffing

The project will be staffed by one full time Supervisory Case Manager, one full time Housing Navigator, Staffing will include 10% of a clinical manager's salary to assist the Albany Project Hope team with disability verification and other necessary support for permanent housing. The Supervisory Case Manager will provide program oversight, and act as the contract liaison with the City of Albany and work with a case load of clients in partnership with the Housing Navigator. The Housing Navigator will work a flexible schedule, to best connect with the homeless population.

The Supervisory Case Manager and Housing Navigator will sustain a visible presence in the City of Albany and will act as part of the larger team being created by the Albany CARES program. The Supervisory Case Manager or Housing Navigator will be assigned a daily outreach route that includes the community center, the senior center, the area around the Safeway store, behind the Target store, Albany hill, the shower program at the Albany Aquatic Center, Solano and San Pablo Avenues, the Ohlone Greenway and any other areas that people who are homeless congregate in. The Supervisory Case Manager will also attend bi-weekly regional case conferences (BNL meetings) as a City of Albany representative. The Supervisory Case Manger will participate in a monthly rapid re-housing projection meeting at BFHP to ensure that financial assistance to clients is being effective distributed.

Both the Supervisory Case Manager and the Housing Navigator will attend monthly Albany case conferences with Albany CARES staff.

Program Description/Services

Project Hope will continue to provide outreach and engagement; housing navigation; housing search/landlord relationship development, housing placement; and housing stabilization and retention services to homeless residents of Albany. The focus of the work moving forward will be split between outreach, housing navigation and housing stabilization/retention.

Outreach

The Supervisory Case Manager and Housing Navigator will utilize part of their time to conduct outreach to homeless persons throughout the City of Albany. The goal of outreach is engagement, relationship building and assessment to encourage participation in services and housing resolution. Engagement can be a long process and it can take many contacts with a homeless individual before the Supervisory Case Manager or Housing Navigator may even be able to do an assessment. During this relationship and trust building process, the client chooses his/her level of engagement with staff and takes the lead in determining his/her initial needs and goals.

Each time the Supervisory Case Manager or Housing Navigator engages a person, s/he will offer a Coordinated Entry system (CES) assessment, any available options in shelter and work towards permanent housing solutions. The Supervisory Case Manager and Housing Navigator will, whenever possible, work on meeting immediate needs, as defined by the client, so that after each experience something positive has occurred and a more trusting relationship is forged. This type of consistent and positive engagement is crucial in contributing to successfully helping the individual obtain permanent housing when it is available. A daily defined outreach route incorporating the above listed sites will be executed along with opportunities to reach out to clients that are identified as in need of assistance by City of Albany employees on an immediate crisis basis (Monday-Friday).

Housing Navigation

CES Assessment

As the Supervisory Case Manager and Housing Navigator develop relationships with homeless individuals s/he will begin the process of CES assessment to establish prioritization for services available across Alameda County and to determine which services are the most effective for the person to resolve their homelessness. The CES assessment focuses on information directly relevant to the client's homelessness and its resolution. The goal of the assessment process is to understand:

- Immediate health or safety risks
- Housing history
- Strengths in obtaining and maintaining housing
- Barriers to obtaining and maintaining housing
- Preferences for housing.
- Linkages needed for wraparound services

Housing Stability Plans

After completing the CES assessment, the client will be placed on a county prioritized list and the Supervisory Case Manager or Housing Navigator will offer available and appropriate services to the client. If applicable, a housing stability plan will be created. The Housing Stability Plan is the basis for all service provision and is a guide for moving the participant households toward resolving any immediate crises and obtaining sustainable and appropriate, permanent housing as quickly as possible.

All Housing Stability Plans are composed of goals and objectives that are reasonable and realistic for the client to achieve. Some common components of a Housing Stability Plan may include obtaining ID, the creation of a monthly household budget and assistance with financial planning, employment search, addressing poor credit and past evictions, managing mental health symptoms.

Housing Search

The Supervisory Case Manager and Housing Navigator are the primary staff that will have contact with landlords. Both the Supervisory Case Manager and Housing Navigator roles are to locate units in Albany and other areas, build relationships with landlords, and work with the client on the move in process.

The Supervisory Case Manager and Housing Navigator will provide a wide range of services directly related to establishing and maintaining housing stability.

These include:

- Linking eligible clients to available move-in assistance and utilities subsidy programs.
- Discussion of housing options with the household
- Research of housing options and encouraging the participant household to research options themselves.
- Providing tools and instruction to participant households regarding how to present themselves favorably to landlords
- In the event that a prospective unit is identified, contacting landlord to arrange for the participant to see the unit.
- Negotiation and mediation with landlords around rents and tenant relationships
- Complete all necessary housing paperwork in collaboration with the landlord, including the lease agreement and IRS Form W-9
- Viewing the unit to ensure it is habitable and safe
- Work with the landlord to arrange for lease signature, coordinate household move-in, and arrange for payment of rent and/or security deposit as negotiated.

Supports to Maintain Housing: Housing Stabilization and Retention

Housing stabilization and retention goals are included in a client's Housing Stability Plan and are based on the client's specific needs.

Examples might include:

- Understanding lease requirements
- Avoiding property damage
- Basic household skills such as cooking and cleaning
- What constitutes good tenant behavior
- Budgeting with a focus on prioritizing rental payment
- Landlord /tenant rights and responsibilities

Home Visits

Regular home visits are an integral part of assessing and responding to housing retention barriers and will continue to be a core part of the program. Once clients become housed, The Project Hope Housing Navigator makes home visits frequently, with the exact frequency determined by the needs of the household. A home visit enables the housing navigator to identify tenancy issues that become "teachable moments." Home visits provide opportunities for real life teaching of skills that are essential for lease renewals, return of tenants' security deposits, and good landlord references. Home visits are also an opportunity to assess the unit for health and safety issues.

Supports to Maintain Landlords

The Supervisory Case Manager and Housing Navigator will follow up with clients and landlords post move in and assist with resolving any conflicts. Their role is also to retain landlords in the program by offering support such as:

- Move in costs and rental subsidies
- Facilitating a meeting between the landlord and the client to review the lease

- The landlord is provided with contact information for the Housing Navigator if any questions or concerns arise
- The Housing Navigator checks in with the landlord while concerns are being addressed
- Mediating disputes to resolve landlord/participant concerns

Referrals and Linkage to Other Service Providers

Referrals to mainstream services, which help people obtain and maintain housing, are a top priority. These could include linking to resources for medical care, domestic violence services, drug use management and mental health. Additional priority areas are connecting clients to resources to assist them in increasing their income and with resources that can help address some of their tenancy barriers such as poor credit, or an eviction on their record.

Homeward Bound Program

The program will continue to support reunification with friends/ family out of the area as a housing option. After confirming that the reunification plan is both safe and permanent the housing navigator will provide bus/train tickets to allow the client to be reunited with family or friends in other areas.

Client Satisfaction Survey

BFHP will conduct a client satisfaction survey in April and provide a summary of responses in the 4th quarter report to the city.

Reporting

- BFHP will provide quarterly program statistics, performance measures and program narratives to the City of Albany using a template to be mutually determined.
- BFHP will provide monthly financial accounting to the City of Albany regarding temporary financial assistance (rapid re-housing projections).

MEETINGS AND COORDINATION

- City of Albany convened meetings to coordinate services. These may include the Albany Police Department, the Albany CARES Program and others as needed. This will provide an increased level of service coordination and collaboration:
Housing Navigator & Supervisor.
- Participate in City of Albany and County CES meetings.
- Monthly case conferences with Albany CARES staff:
Supervisory Case Manager or Housing Navigator.
- North County HRC By Name List, case conference meetings:
Supervisory Case Manager or Housing Navigator.
- North County HRC Policy & Procedures meeting, with attendance by agency representatives including program director level staff and supervisors.
- North County HRC quarterly meeting: Director of Programs and Senior Program Manager(s) with program implementation authority.
- Other key meetings, as necessary.

- Coordinate outreach and housing navigation services with other non-profit outreach and housing providers serving the City of Albany.
- Coordinate with the Family Front Door program and other agencies that serve families experiencing homelessness to provide housing assistance.

HMIS

BFHP is required to participate in the County’s Homeless Management Information System (HMIS). HMIS requires the entry of client-level data into a centralized, web-based system as well as compliance with all applicable confidentiality and data security protocols.

- HMIS Outcomes and Demographic reports for Project Hope will be sent to the City of Albany on the 15th of the month following the end of a quarter.
- Completion of an HMIS intake will be a requirement for any client who is receiving rental assistance through the City of Albany or any other source.
- The Project Hope Supervisory Case Manager and Housing Navigator will complete HMIS intakes for all consenting clients who are actively engaged in case management and housing search.
- Completing an HMIS intake is not a requirement for receiving outreach, engagement, and initial case management services through Project Hope and therefore the Housing Navigation will not be able to capture less engaged clients within the HMIS system.

Master leased homes and Emergency motel placements

BFHP has utilized hotel stays to ensure the safety and health of people experiencing homelessness on the streets. BFHP will provide

emergency hotel stays for up to four clients for seven nights as needed and beneficial to their housing stability plan.

BFHP plans to continue utilizing the master leased house as a space of transition for individuals awaiting permanent housing placement. Master leasing a house has proven to be a cost effective and reliable temporary housing option for clients to stabilize while working towards a permanent housing solution. Therefore, a second master lease how was obtained utilizing ARPA funding previously approved by Albany City Council in November 2022. Housing stability plans will be developed for all individuals upon entry into one of the master leased homes with the intent to support clients in obtaining permanent supportive housing.

EXHIBIT B

Budget

City of Albany- Project Hope July 1, 2022 - June 30, 2024

*Note: ARPA funding projected through December 31, 2023

Item	Contract renewal	ARPA	Cumulative Total
1. Staffing	290,490	53,373	343,863
2. Operating	85,958	45,786	131,744
3. Master Leasing	123,824	131,141	254,965
4. TFA:Rapid Re-housing	240,000	180,000	420,000
5. TFA:Emergency Motel		6,300	6,300
6. Program Supplies/ Flexible Housing Subsidies	12,000	83,400	95,400
Grand Total	752,272	500,000	1,252,272

Budget Explanation

<i>1. Staffing Detail</i>	<i>Contract renewal</i>	<i>ARPA</i>
Program Leadership: 0.04 FTE provides overall leadership and direction with regards to program service design, budget development, and contractual compliance.	23,856	
Senior Program Manager: 0.13 FTE oversees the program, ensuring service objectives are met,	9,266	

monitoring and managing the budget, and certifying compliance.		
Supervisory Case Manager: 1.0 FTE provides program coordination, supervision of case management, oversight of master lease; prepares program reports and coordinates program data collection.	136,032	
Housing Navigator: 1.0 FTE conducts outreach, liaises with landlords, performs assessments, develops housing stabilization plan to reduce barriers to housing, and provides housing retention support as needed.	59,342	44,507
Clinical Case Manager: 0.1 FTE to assist the Albany Project Hope team with disability verification and other necessary support for permanent housing		5,178
Facilities Staff: 0.1 FTE Maintenance technician and 0.05 FTE Custodian to support two master leased homes	16,798	
Benefits: Payroll taxes, health and life benefits, and Workers' Compensation coverage for staff@ 30% of wages.	45,196	8,866
Total Staffing Detail	245,294	44,507
2. Operating Detail		
Non-Salary Personnel Costs: Hiring costs including job posting and background checks; staff training classes and materials.	5,720	2,340
Transportation: Mileage reimbursement for program staff to visit participants; Vehicle operating costs (gas, insurance, maintenance) for accessing outreach sites and transporting clients.	12,000	600
Administrative Costs: record costs, prepare	68,238	42,846

invoices, and monitor financial compliance of contract, including tracking and distribution of funds for financial assistance; and overall general organizational management.		
<i>Total Operational Detail</i>	97,958	129,186
<i>3. Master Leasing Detail</i>		
House #1: Rent, utilities, internet access, insurance, repairs and maintenance, household supplies and furnishings.	123,824	
House #2: Rent, utilities, internet access, insurance, repairs and maintenance, household supplies and furnishings.		131,141
<i>Total Master Leasing Detail</i>	123,824	103,560
<i>4. TFA Detail</i>		
Rental subsidies	240,000	180,000
Motel Stays		6,300
<i>Total TFA Detail</i>	222,000	186,300
<i>5. Flexible Housing Subsidy/Program Expenses</i>		
Outreach safety supplies, transit passes for clients; gift cards for clients for purchases of food, clothing, and household supplies; tenant background screening; fees for obtaining ID cards, birth certificates, etc.	12,000	83,400
<i>Total Flexible Housing Subsidy/Program Expenses Detail</i>	12,000	83,400

1. Homeless Housing Navigation Services and Program Management

City of Albany will fund a 1.0 FTE Housing Navigator to conduct outreach, liaise with local landlords, manage the Rapid Re-Housing slots, and coordinate services for individuals experiencing homelessness in Albany. It will also fund a 1.0 FTE Supervisory Case Manager to provide program coordination and supervision of case management, prepare program reports and coordinate program data collection, and supplement case management. 0.1 FTE of a clinical Case Manager to assist the Albany Project Hope team with disability verification and other necessary support for permanent housing. Program leadership and management will be provided to support programmatic direction, ensure compliance with all contractual obligations, and manage the program budget.

2. Operations

City of Albany will fund operating costs that support program services and administration.

3. Master Leasing

City of Albany will fund the costs of leasing, furnishing, and servicing two properties to temporarily house clients while permanent housing is sought.

4. Rapid Re-Housing/Emergency motel stays

City of Albany will fund Rapid Re-Housing slots for individuals following the adopted County of Alameda Rapid re-housing guidelines. Funding will also be used to cover cost of hotel rooms in emergency situations.

5. Flexible Housing Subsidy

City of Albany will fund housing subsidies for move-in costs, emergency food assistance, clothing, transportation, and other items that remove barriers to being housed.

EXHIBIT D

BFHP Albany PROJECT PERFORMANCE MEASURES FY 22-24

Due on the 15th of each month following the quarter

Project Performance Measures and Targets				
Performance Measure	Target	Progress/Activity this period	Year to date statistics	Comments
Outreach contacts (unduplicated contact with a new client)	80			
Performed initial intake/enrollment	50			
Number of housing case plans performed	40			
New Clients Housed (RRH)	18			
Master Leasing – New clients housed	14			
Clients maintaining housing for 6 months	12			
*Clients maintaining housing for a year	10			
Clients matched with PSH-Home Stretch	20			
Clients receiving flexible housing subsidy for move in costs	10			
Clients served with Flexible Funding	14			

*This measure duplicates clients in the measure above. It includes only non-exited clients.

EXHIBIT F

Albany Project HOPE Homeless Outreach and Engagement Program

Berkeley Food & Housing Project Narrative

Due on the 15th of each month following the quarter

Activities

1. Outreach
 - a. Include number of days at Albany CARES drop in hours
2. Housing Navigation
 - a. CES Assessments
 - b. Housing stability plans
 - c. Housing Search
 - d. Housing Stabilization & Retention
 - e. Home Visits
 - f. Flexible housing subsidy move-in cost description
3. Support to Maintain Landlords
4. Referrals and linkages to Other Service Providers
5. Coordination with other providers
6. Homeward Bound Program
7. Details from Service Tracking spreadsheet

Successes this Quarter

Challenges this Quarter

Summary of Client Survey Responses (4th quarter only)

Albany Project HOPE
Homeless Outreach and Engagement Program
Berkeley Food and Housing Project Narrative Report to City Council
January 2022 – March 2022

Activities To-Date

Great care is taken when engaging with unhoused individuals who often require multiple outreach attempts to build rapport and trust. The Albany Project Hope team continues to be available for outreach efforts when called by Albany PD, the Albany CARES team, and during regularly scheduled outreach shifts. Our Housing Navigator continues to conduct weekly and daily high-need client home visits to ensure clients receive needed support adjusting to new housing units. These home visits include checking if clients have adequate food, maintaining a level of cleanliness of the team, and not hoarding. Encourage clients to participate in essential self-care and hygiene routines, abide by the landlord and rental agreement rules, and practice other life skills for successful housing stability, including money management. Problem-solving and mediation between recently housed clients and their landlords are provided to ensure clients can maintain housing and retain relationships with landlords who, in return, will continue to partner with us in housing clients in the future.

This quarter, the Housing Navigator (HN) facilitated 124 conversations covering a wide range of topics with clients, including housing searches and options, obtaining benefits, employment, and medical care. The HN also assisted clients with with paperwork for housing or benefits 27 times. Three clients received a short-term motel stay this quarter. The HN has provided 23 referrals and linkages to other emergency housing resources and shelters. We understand that frequent home visits are critical to increasing housing retention and providing essential tenancy support to formerly homeless individuals, paired with life skills assistance. Our HN conducted 38 home visits and conversations during this quarter to support life skills development. The HN conducted outreach to 24 unsheltered persons and completed 9 housing case plans. Nine permanently housed clients have now been in their units for six months, and seven of those have maintained their housing for over 12 months. Five clients were successfully matched with PSH units through Coordinated Entry and are working with the HN to obtain updated documents and complete additional paperwork to move forward with those matches. Transportation has been essential in assisting clients in securing and maintaining permanent housing, including transport and help to view new units, transport to grocery stores, medical appointments, and obtaining money orders and other payment vouchers for their rent and shelter. The HN assisted clients with transportation support 53 times this quarter.

Outreach engagement focused on referrals from the Albany PD and Albany CARES team, including the continued support of one well-known and high-need client. The HN has continued working with this client to support them in the long process of becoming comfortable living indoors and also providing much-needed linkages to more intensive psychiatric and medical services. The team supported six clients with rental assistance this quarter. Discussions surrounding cost-share for current units and other permanent housing options continue to ensure all clients have housing stability once our services end. Staff have continued to support clients by

providing Personal Protective Equipment (PPE), such as gloves and masks, and demonstrating the proper use of PPE.

Successes

The Albany Project HOPE team has had several permanent housing matches and progress with a well-known, chronically homeless client this quarter. This client was matched to a PSH unit in Alameda but due to significant mental health issues has been reluctant to stay there consistently. Thanks to the ongoing support from the Albany Project HOPE HN, this client is slowly adapting and becoming more comfortable living inside in his own place. Five clients received PSH matches, which the team is actively pursuing. Additionally, one client completed paperwork for the request to port a section 8 voucher from HACA to Oakland Housing Authority, where the client is residing in a Rapid Rehousing unit.

Four clients who successfully moved into the Albany transitional house continued working on documents and completing assessments needed for PSH. One client at the house is preparing to move into his PSH unit in April, at which point another client currently receiving rental support from us in a RRH unit will move into the vacated Albany house room. HN continues motivating clients to go into and stay in the shelter in the interim and until permanent housing is secured.

Challenges

We continue to experience staffing challenges despite conducting several interviews as we recruit for the Supervisory Case Manager (SCM) position vacated in April 2021. However, we have a very promising internal candidate who we expect to step into the SCM role during Q4. Throughout Q3, the Senior Program Manager (SPM) of Residential Services provided most direct support to the HN, with additional leadership and guidance from The Associate Director of Programs (ADP). This team as worked together to ensure no gap in services and support for clients.

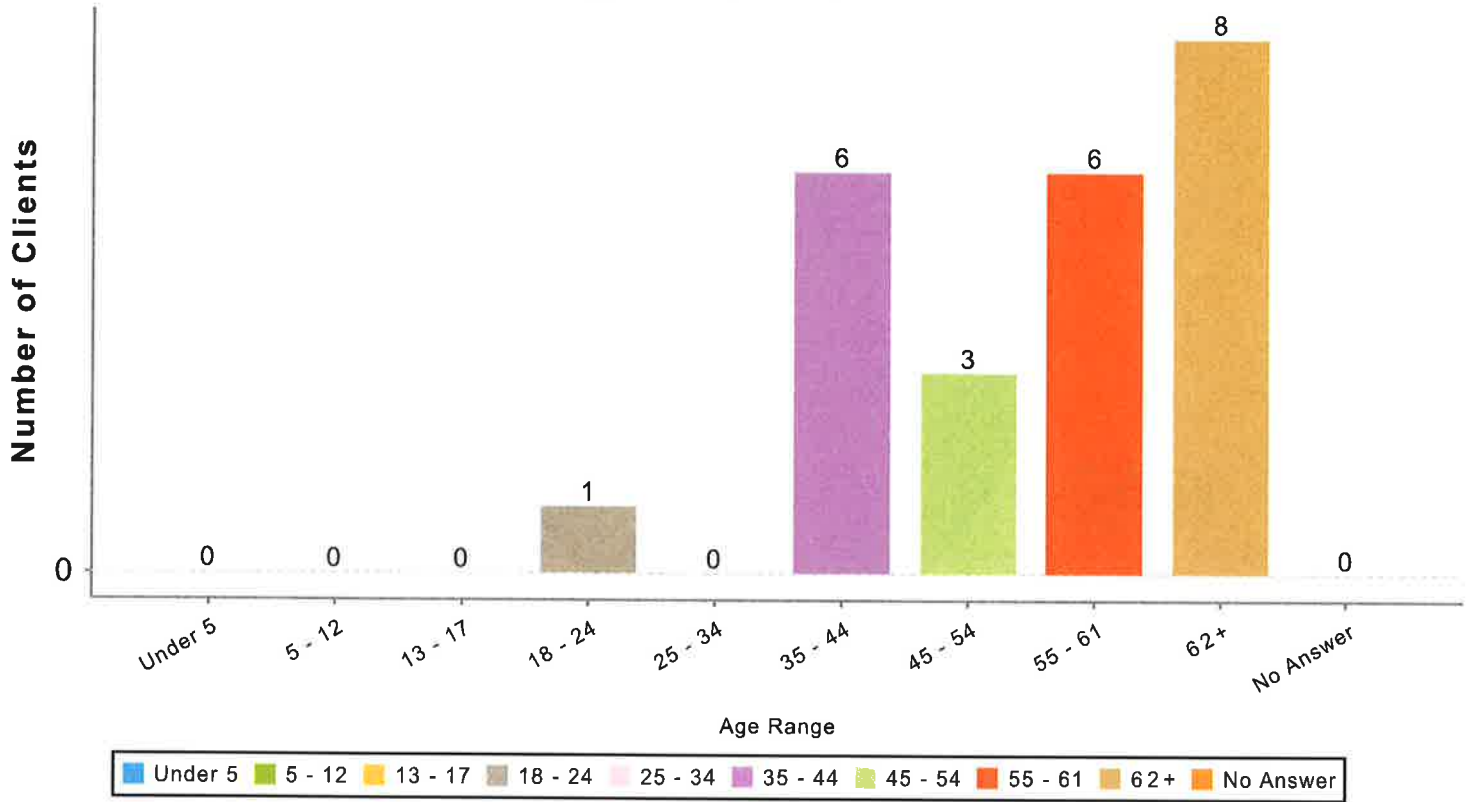
As noted in previous quarterly reports, our clients' severe mental health disabilities make essential communication and coordination of services challenging for our team. Concerns with clients' responsiveness to phone calls, requests to meet, and their cooperation with obtaining required documentation such as accurate income statements have posed a challenge to securing housing units after a PSH match is received. Additionally, several (approximately 8) homeless individuals referred for outreach services by APD of the CARES team during the quarter either refused services or were unable to be located in the community so no enrollment was conducted. Additional challenges include some clients refusing shelter options while awaiting permanent housing while others who have a temporary shelter stay choose to return to familiar locations in the community due to mental health disabilities, creating concern among the community. Some clients receive multiple PSH matches while others have yet to receive one, making it challenging to find housing support for those clients and, in return, discouraging them. Regular mental health assistance is needed to help some clients be successful in the search for obtaining and sustaining permanent housing.

BFHP Albany Project Hope
Project Performance Measures and Targets FY21-22
*Due on the 15th of each month following quarter end

Performance Measure	Target	Q1 progress/activity	Q2 progress/activity	Q3 progress/activity	Q4 progress/activity	Year to date statistics	Comments
Outreach contacts (unduplicated contact with a new client)	60	17	33	24		74	
Performed initial intake/enrollment	40	2	1	5		8	
Number of housing case plans performed	25	10	20	9		39	
New Clients Housed (RRH)	12	0	0	5		5	
Master Leasing – New clients housed	10	4	0	2		6	
Clients maintaining housing for 6 months	8	4	3	9		16	
*Clients maintaining housing for a year	7	3	1	7		11	
Clients matched with PSH-Coordinated Entry	6	2	5	5		12	
New Clients - prevention	6	0	0	0		0	
Clients receiving flexible housing subsidy for move in costs	10	2	0	2		4	
Clients receiving short-term motel stay	8	0	1	3		4	
Clients served with Landlords incentives	12	0	0	0		0	
*May include duplicate clients							

HOUSING NAVIGATION

Age Range Chart



Age Range	# of Clients
Under 5	0
5 - 12	0
13 - 17	0
18 - 24	1
25 - 34	0
35 - 44	6
45 - 54	3
55 - 61	6
62+	8
No Answer	0
Total:	24

Client Demographics Report

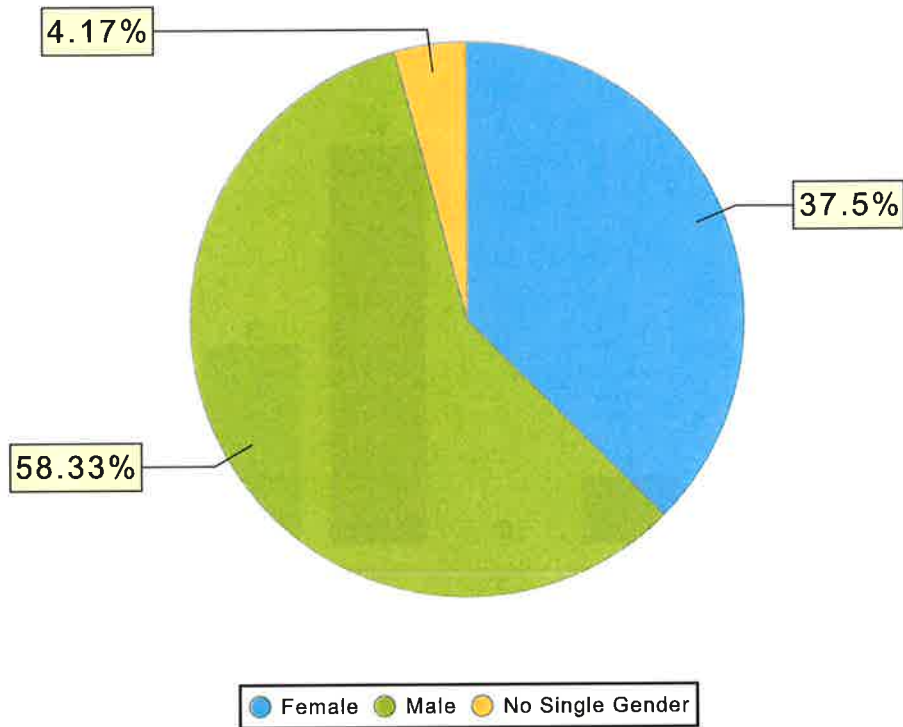
BFHP - Berkeley Food and Housing Project

Date Range: 01/01/2022 thru 03/31/2022

Veteran: All

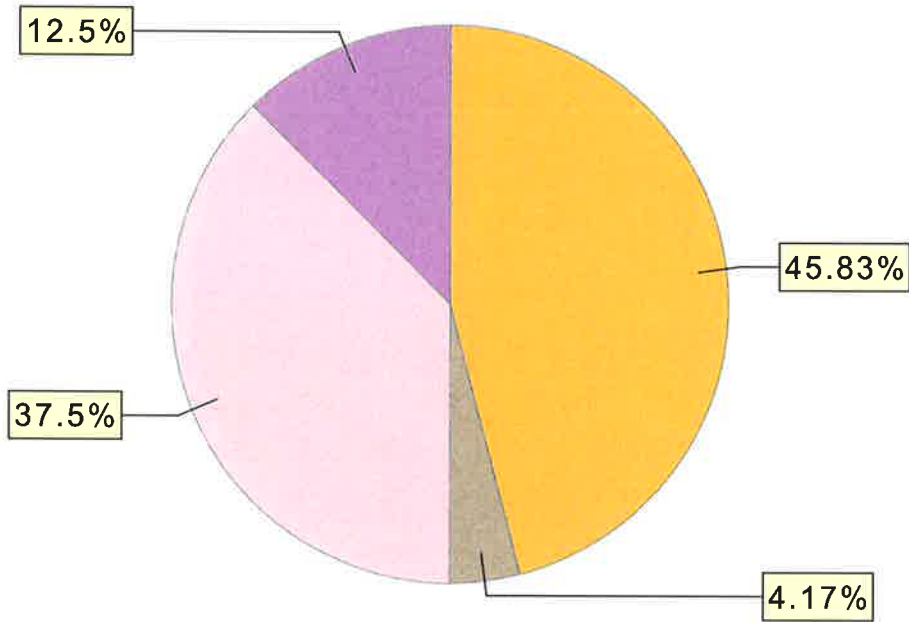
Client Project Stays: All active

Gender Chart



Gender	# of Clients
Female	9
Male	14
No Single Gender	1
Transgender	0
Questioning	0
Client doesn't know	0
Client refused	0
No Answer	0
Total:	24

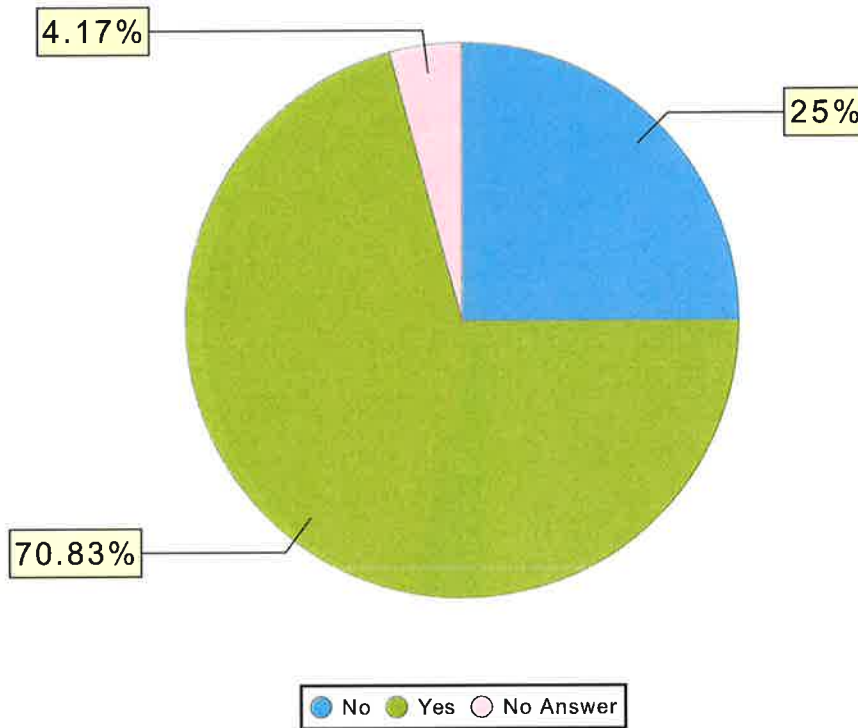
Race Chart



● Black, African American, or African
 ● Native Hawaiian or Pacific Islander
 ○ White
 ● Multiple races

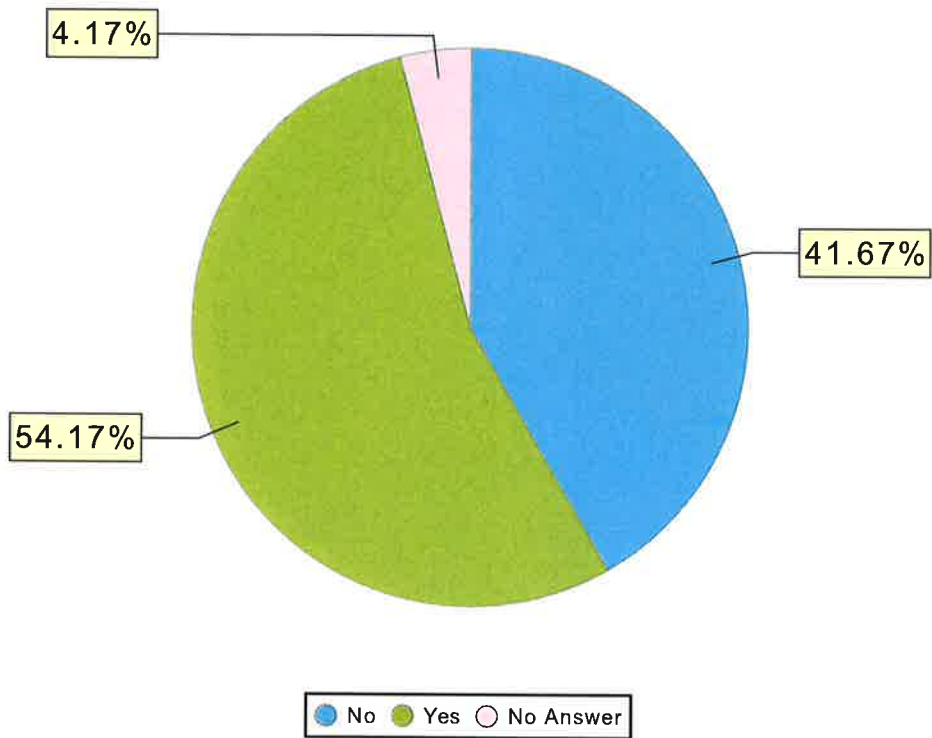
Race	# of Clients
American Indian, Alaska Native, or Indigenous	0
Asian or Asian American	0
Black, African American, or African	11
Native Hawaiian or Pacific Islander	1
White	9
Multiple races	3
Client Don't know / Refused	0
No Answer	0
Total:	24

Disabled (Adults & HoH) Chart



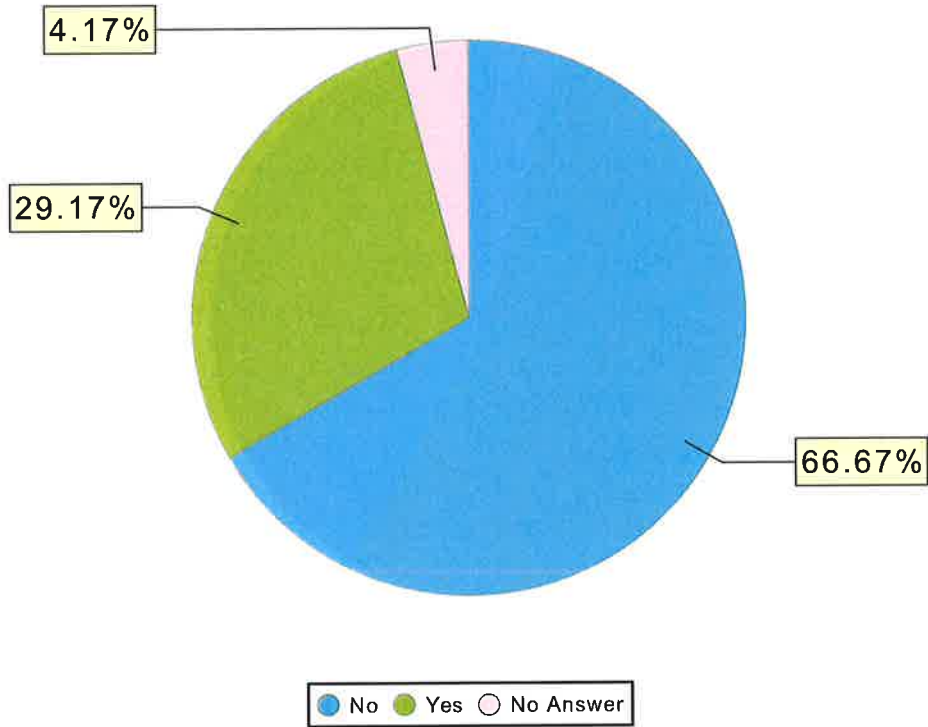
Disabled (Adults & HoH)	# of Clients
No	6
Yes	17
Client doesn't know	0
Client refused	0
No Answer	1
Total:	24

Physical Disability Chart



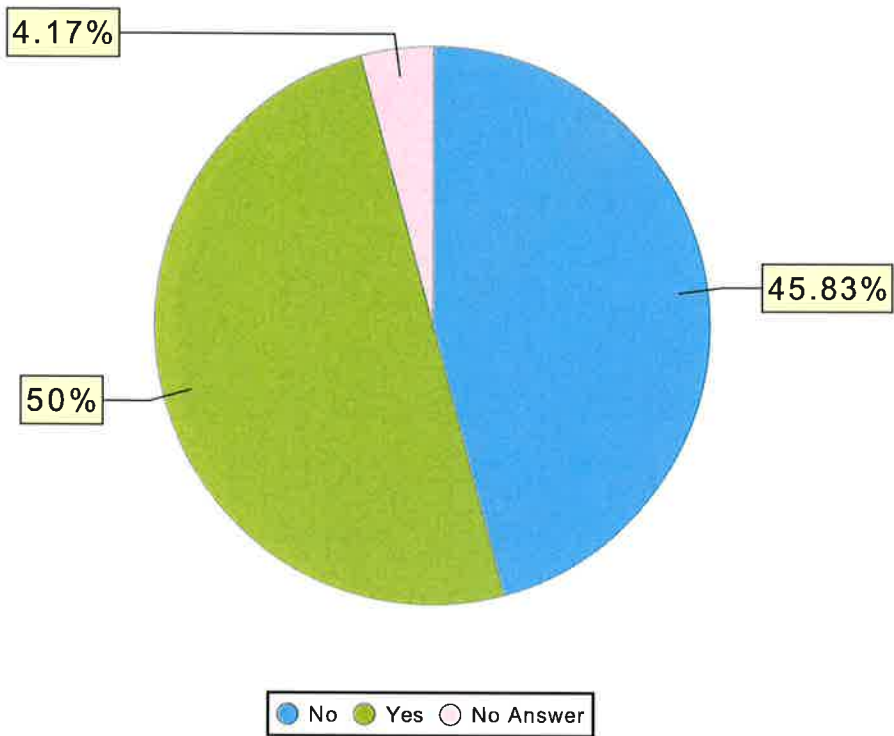
Physical Disability	# of Clients
No	10
Yes	13
Client doesn't know	0
Client refused	0
No Answer	1
Total:	24

Developmental Disability Chart



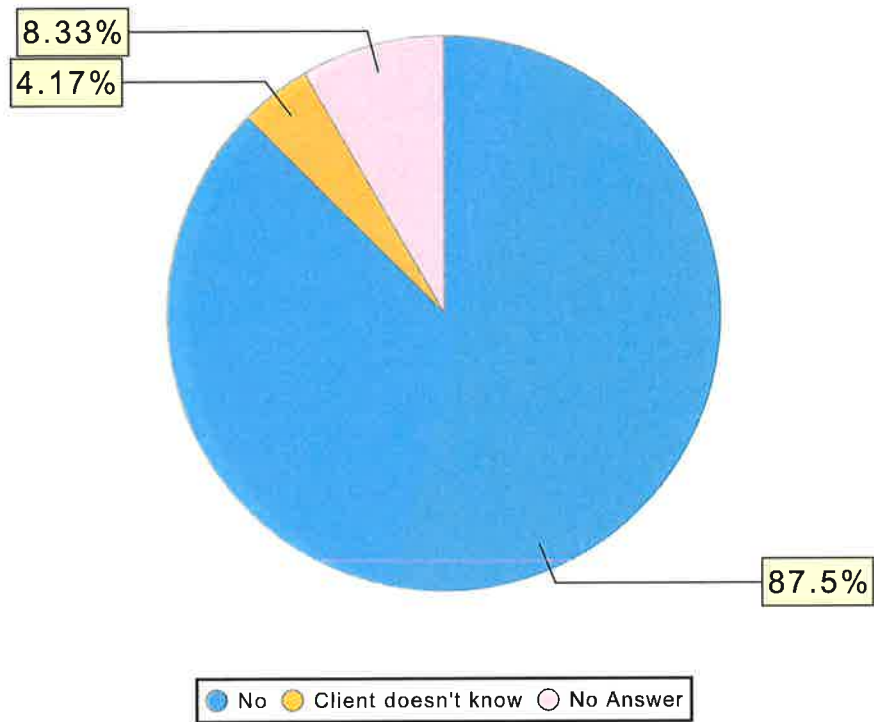
Developmental Disability	# of Clients
No	16
Yes	7
Client doesn't know	0
Client refused	0
No Answer	1
Total:	24

Chronic Health Condition Chart



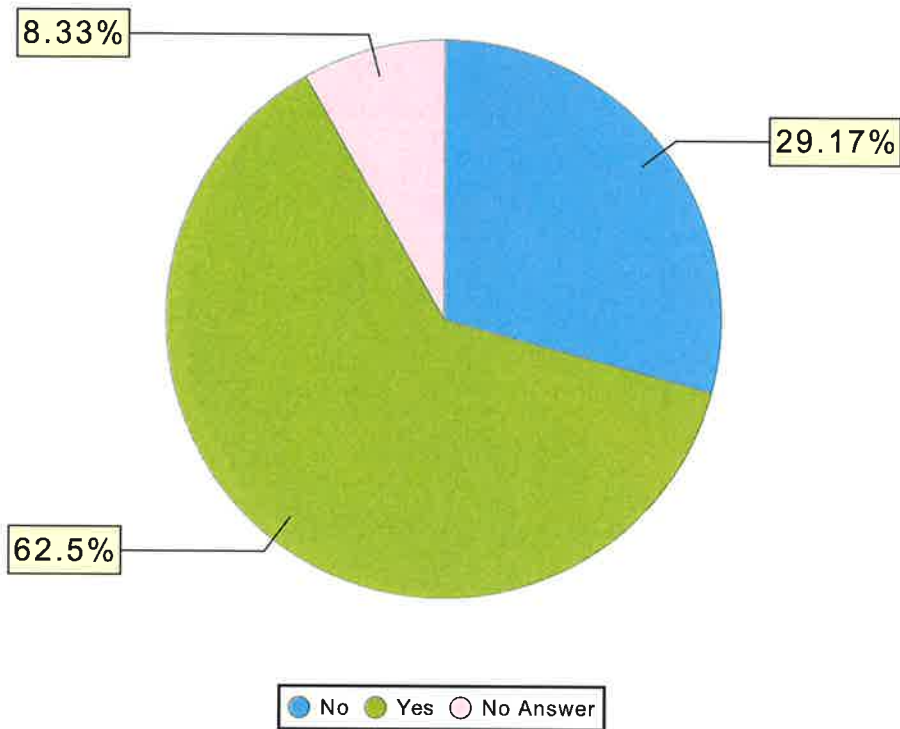
Chronic Health Condition	# of Clients
No	11
Yes	12
Client doesn't know	0
Client refused	0
No Answer	1
Total:	24

HIV/AIDS Chart



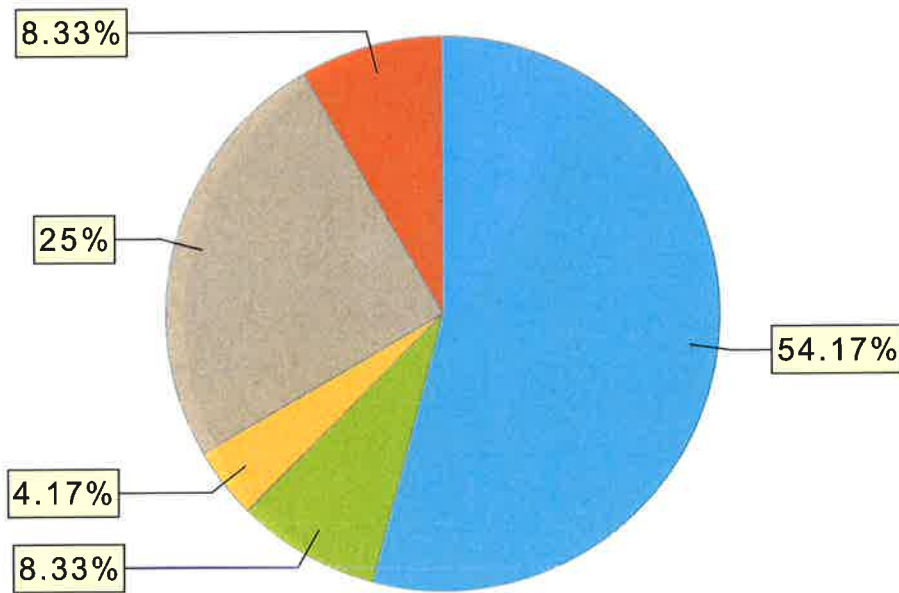
HIV/AIDS	# of Clients
No	21
Yes	0
Client doesn't know	1
Client refused	0
No Answer	2
Total:	24

Mental Health Disorder Chart



Mental Health Disorder	# of Clients
No	7
Yes	15
Client doesn't know	0
Client refused	0
No Answer	2
Total:	24

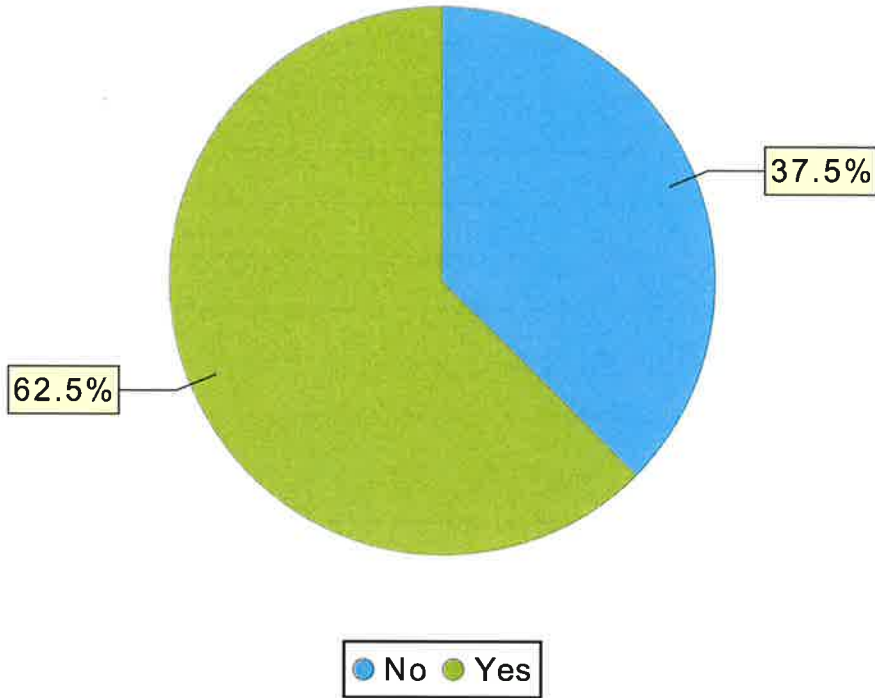
Substance Use Disorder Chart



● No
 ● Alcohol use disorder
 ● Drug use disorder
 ● Both alcohol and drug use disorders
 ● No Answer

Substance Use Disorder	# of Clients
No	13
Alcohol use disorder	2
Drug use disorder	1
Both alcohol and drug use disorders	6
Client doesn't know	0
Client refused	0
No Answer	2
Total:	24

Chronic Homelessness (Adults & HoH) Chart



Chronic Homelessness (Adults & HoH)	# of Clients
No	9
Yes	15
Clients Entering from Homelessness	# of Clients
Yes	23
No	1
Approximate Date Started	# of Clients
365 Days or More	17
Less Than 365 Days	6
Missing	0
Not applicable	1
Times Homeless in the Past Three Years	# of Clients
One Time	8
Two Times	1
Three Times	2
Four or more times	12
Client doesn't know	0
Client refused	0

Client Demographics Report

BFHP - Berkeley Food and Housing Project

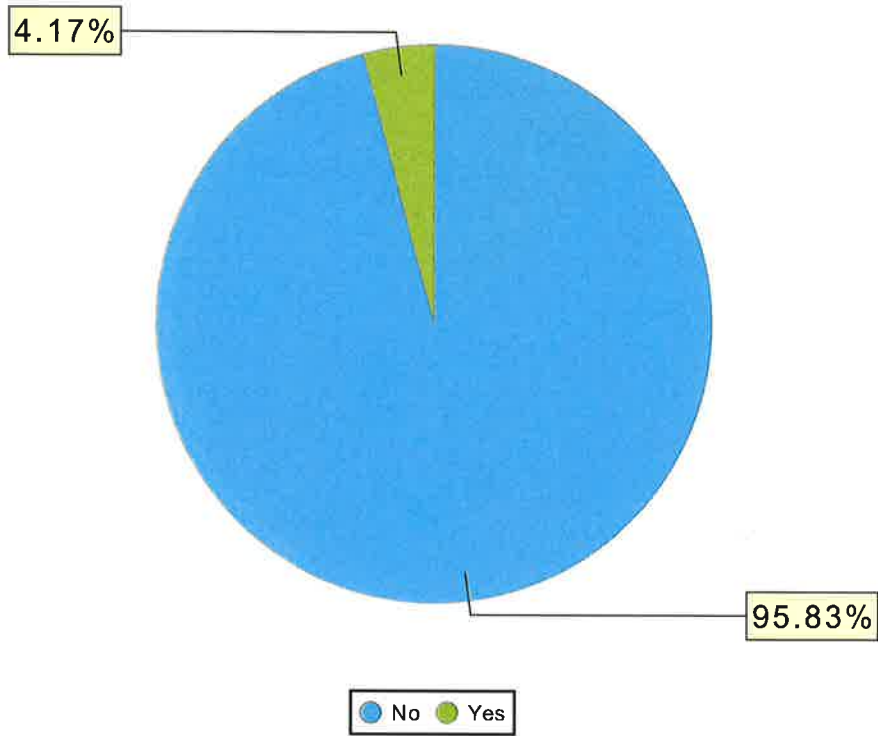
Date Range: 01/01/2022 thru 03/31/2022

Veteran: All

Client Project Stays: All active

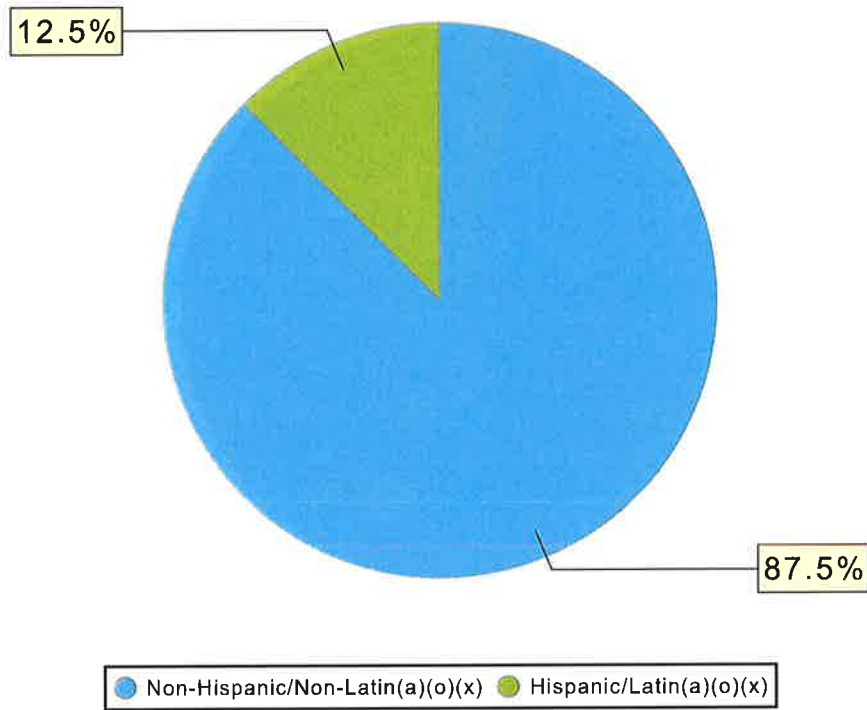
Times Homeless in the Past Three Years	# of Clients
No Answer	1
Total Months Homeless in the Past Three years	# of Clients
One month (this time is the first month)	0
Two Months	2
Three Months	1
Four Months	1
Five Months	2
Six Months	0
Seven Months	2
Eight Months	0
Nine Months	0
Ten Months	0
Eleven Months	0
Twelve Months	0
More than 12 Months	15
Client doesn't know	0
Client refused	0
No Answer	0
Not Applicable	1
Total:	24

Veteran Status (Adults Only) Chart



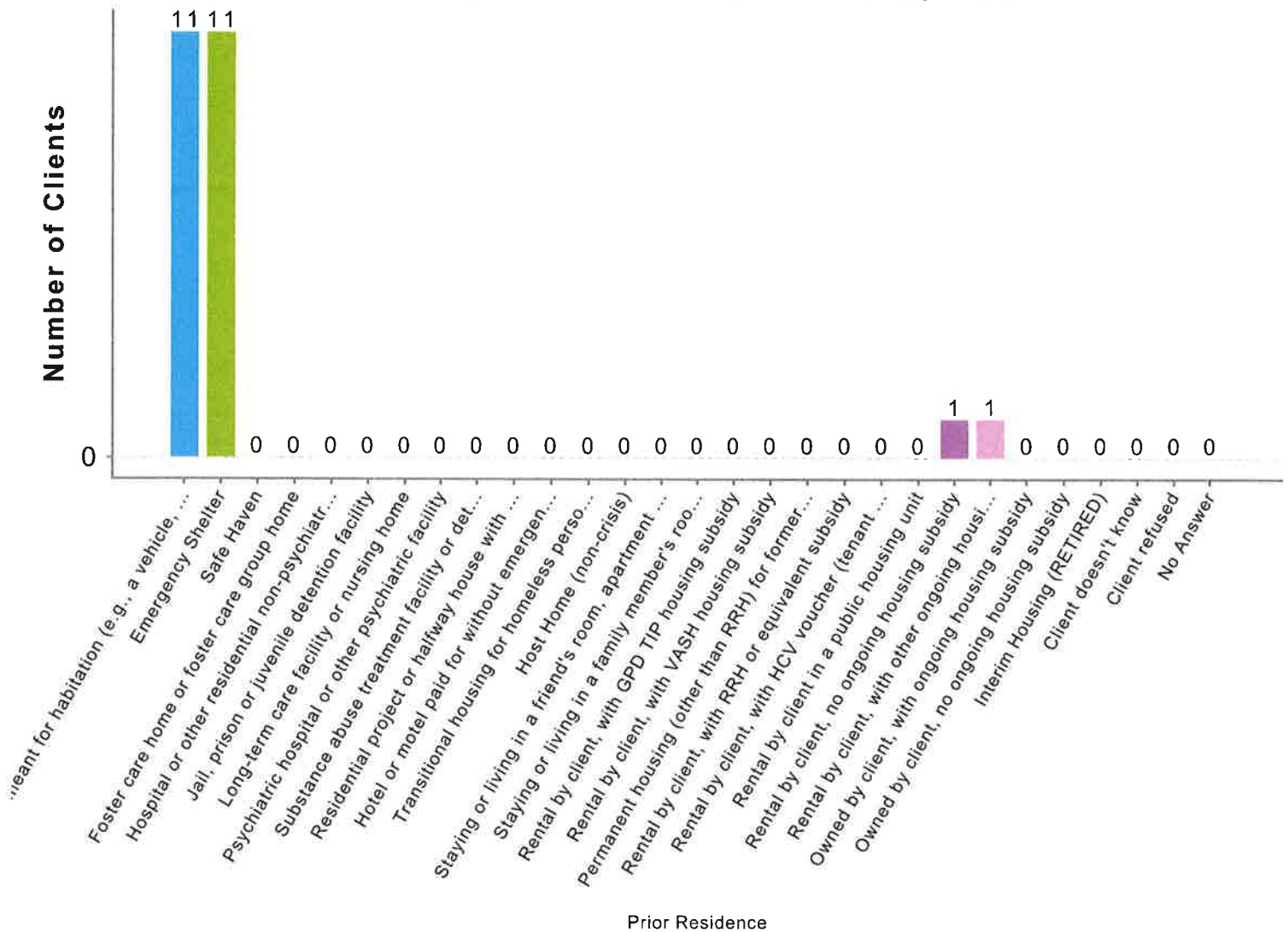
Veteran Status (Adults Only)	# of Clients
No	23
Yes	1
Client doesn't know	0
Client refused	0
No Answer	0
Total:	24

Hispanic Ethnicity Chart



Hispanic Ethnicity	# of Clients
Non-Hispanic/Non-Latin(a)(o)(x)	21
Hispanic/Latin(a)(o)(x)	3
Client doesn't know	0
Client refused	0
No Answer	0
Total:	24

Prior Living Situation (Adults & HoH) Chart



	Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)
	Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter
	Safe Haven
	Foster care home or foster care group home
	Hospital or other residential non-psychiatric medical facility
	Jail, prison or juvenile detention facility
	Long-term care facility or nursing home
	Psychiatric hospital or other psychiatric facility
	Substance abuse treatment facility or detox center
	Residential project or halfway house with no homeless criteria
	Hotel or motel paid for without emergency shelter voucher
	Transitional housing for homeless persons (including homeless youth)
	Host Home (non-crisis)
	Staying or living in a friend's room, apartment or house
	Staying or living in a family member's room, apartment or house
	Rental by client, with GPD TIP housing subsidy
	Rental by client, with VASH housing subsidy
	Permanent housing (other than RRH) for formerly homeless persons
	Rental by client, with RRH or equivalent subsidy
	Rental by client, with HCV voucher (tenant or project based)
	Rental by client in a public housing unit
	Rental by client, no ongoing housing subsidy
	Rental by client, with other ongoing housing subsidy
	Owned by client, with ongoing housing subsidy
	Owned by client, no ongoing housing subsidy
	Interim Housing (RETIRED)
	Client doesn't know
	Client refused
	No Answer

Prior Living Situation (Adults & HoH)

of Clients

Client Demographics Report

BFHP - Berkeley Food and Housing Project

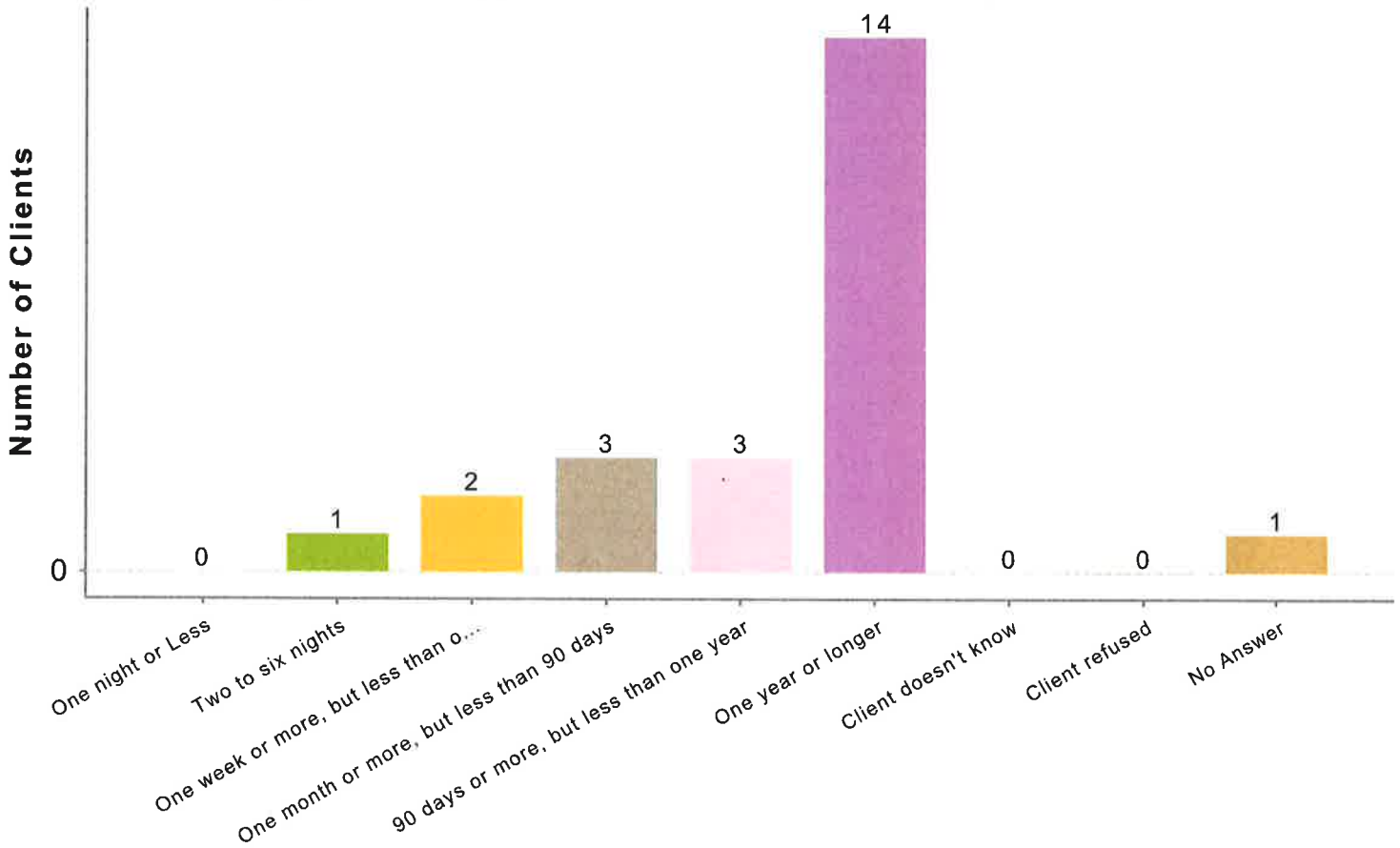
Date Range: 01/01/2022 thru 03/31/2022

Veteran: All

Client Project Stays: All active

Prior Living Situation (Adults & HoH)	# of Clients
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	11
Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter	11
Safe Haven	0
Foster care home or foster care group home	0
Hospital or other residential non-psychiatric medical facility	0
Jail, prison or juvenile detention facility	0
Long-term care facility or nursing home	0
Psychiatric hospital or other psychiatric facility	0
Substance abuse treatment facility or detox center	0
Residential project or halfway house with no homeless criteria	0
Hotel or motel paid for without emergency shelter voucher	0
Transitional housing for homeless persons (including homeless youth)	0
Host Home (non-crisis)	0
Staying or living in a friend's room, apartment or house	0
Staying or living in a family member's room, apartment or house	0
Rental by client, with GPD TIP housing subsidy	0
Rental by client, with VASH housing subsidy	0
Permanent housing (other than RRH) for formerly homeless persons	0
Rental by client, with RRH or equivalent subsidy	0
Rental by client, with HCV voucher (tenant or project based)	0
Rental by client in a public housing unit	0
Rental by client, no ongoing housing subsidy	1
Rental by client, with other ongoing housing subsidy	1
Owned by client, with ongoing housing subsidy	0
Owned by client, no ongoing housing subsidy	0
Interim Housing (RETIRED)	0
Client doesn't know	0
Client refused	0
No Answer	0
Total:	24

Prior Living Duration (Adults & HoH) Chart



Prior Duration

One night or Less	Two to six nights	One week or more, but less than one month	One month or more, but less than 90 days	90 days or more, but less than one year	One year or longer	Client doesn't know	Client refused	No Answer
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Prior Living Duration (Adults & HoH)	# of Clients
One night or Less	0
Two to six nights	1
One week or more, but less than one month	2
One month or more, but less than 90 days	3
90 days or more, but less than one year	3
One year or longer	14
Client doesn't know	0
Client refused	0
No Answer	1
Total:	24

Client Demographics Report

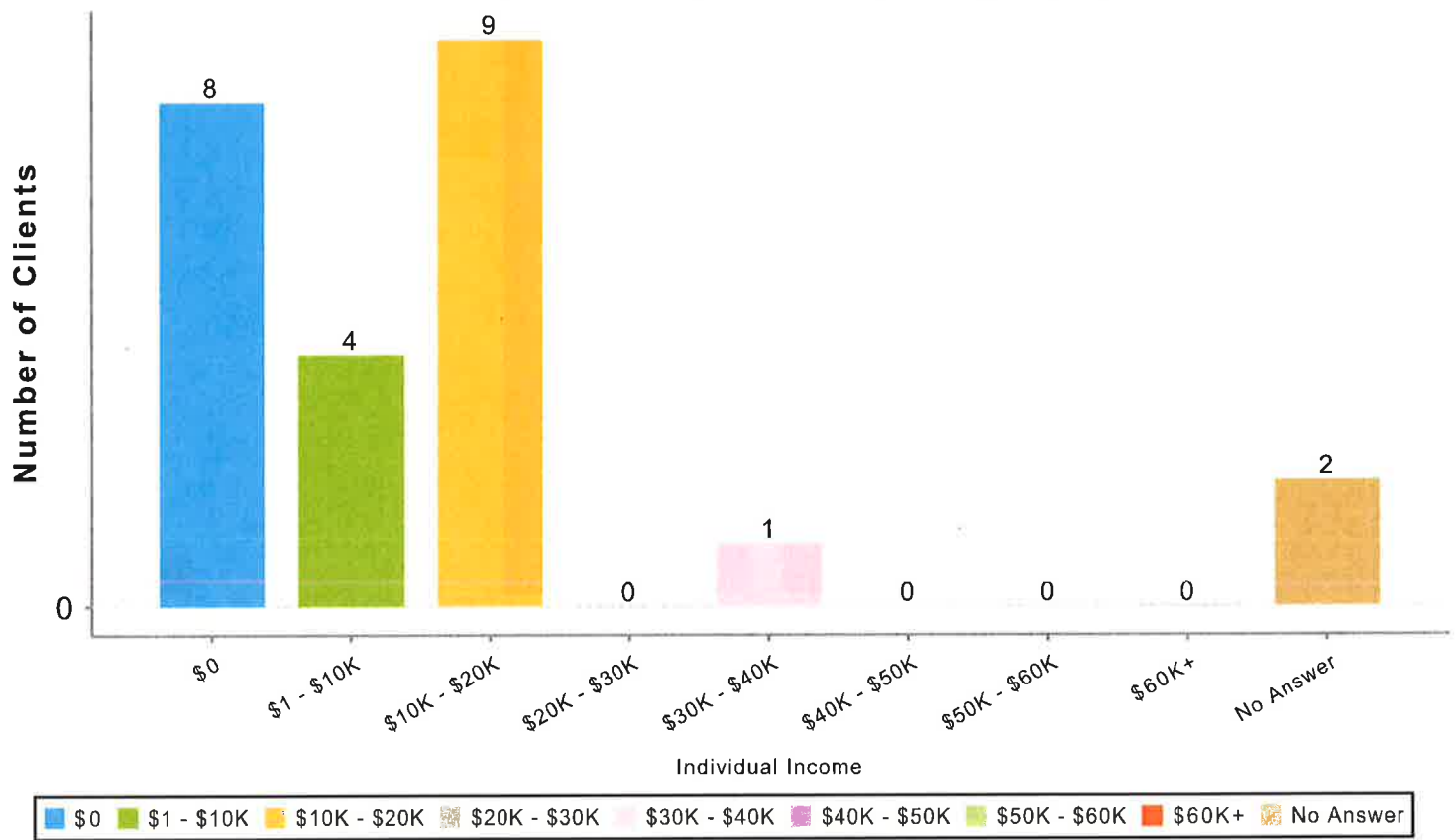
BFHP - Berkeley Food and Housing Project

Date Range: 01/01/2022 thru 03/31/2022

Veteran: All

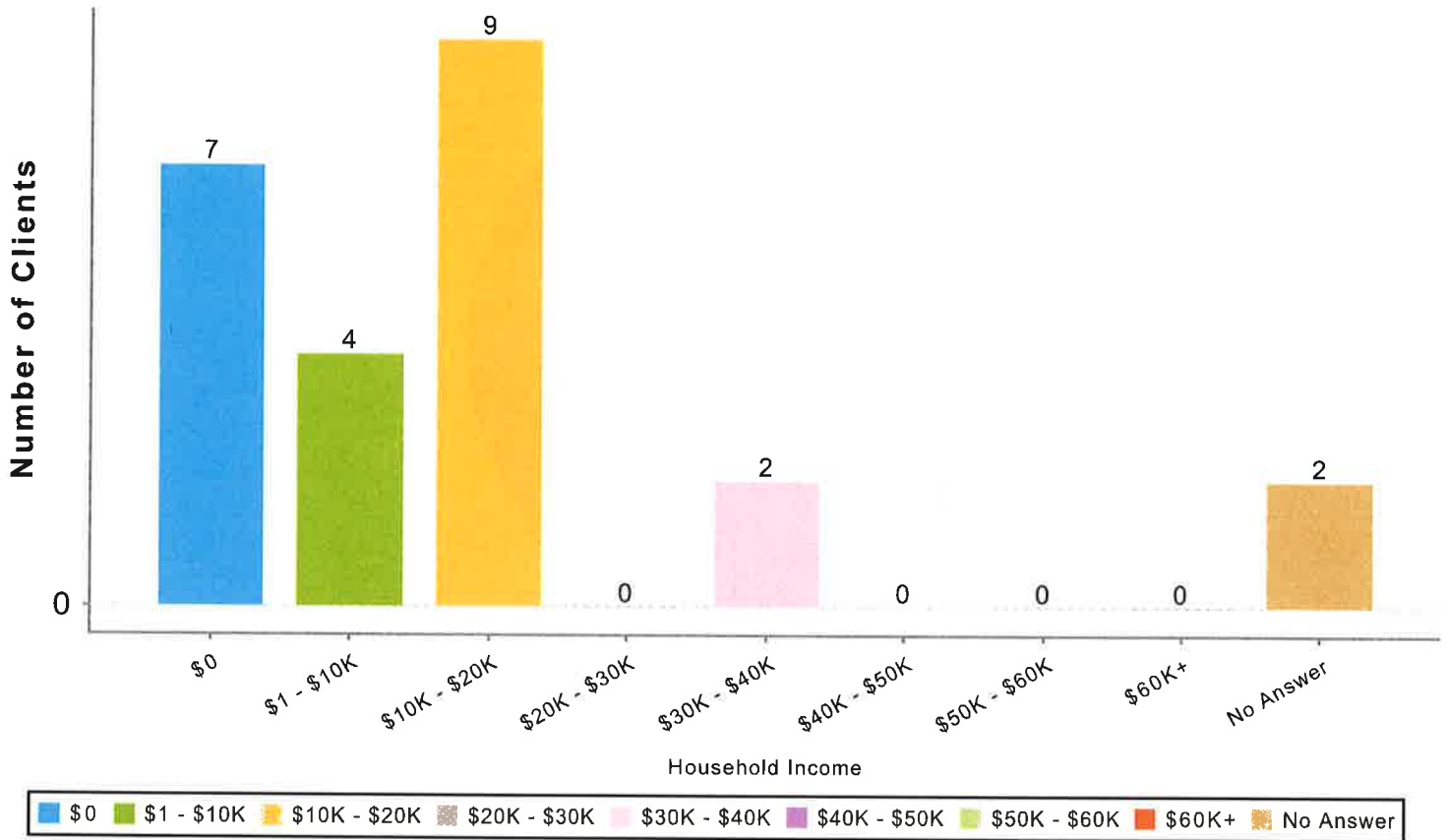
Client Project Stays: All active

Individual Income (Adults & HoH) Chart



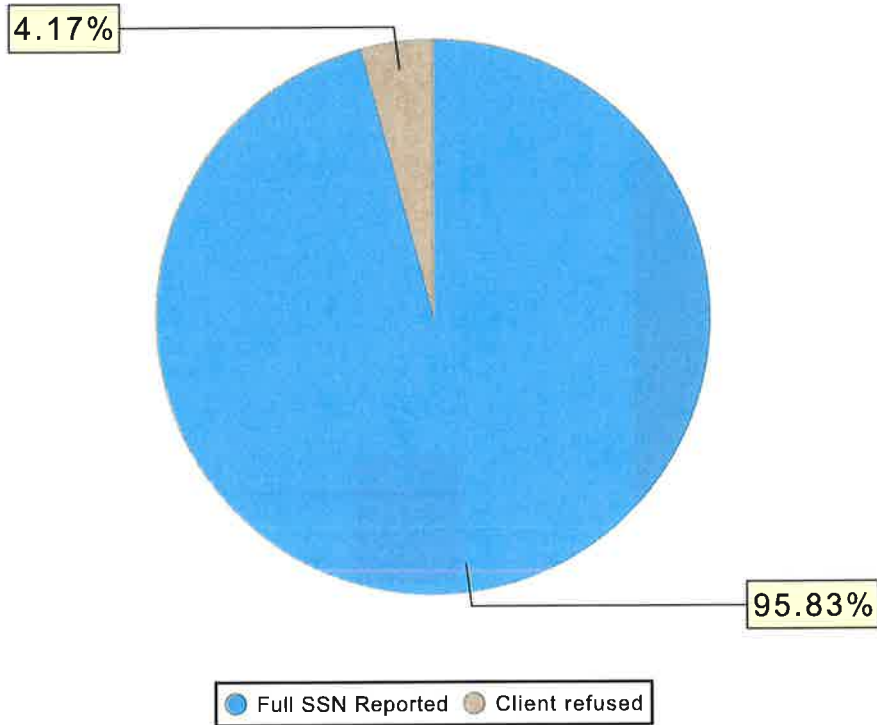
Individual Income (Adults & HoH)	# of Clients
\$0	8
\$1 - \$10K	4
\$10K - \$20K	9
\$20K - \$30K	0
\$30K - \$40K	1
\$40K - \$50K	0
\$50K - \$60K	0
\$60K+	0
No Answer	2
Total:	24

Household Income Chart



Household Income	# of Clients
\$0	7
\$1 - \$10K	4
\$10K - \$20K	9
\$20K - \$30K	0
\$30K - \$40K	2
\$40K - \$50K	0
\$50K - \$60K	0
\$60K+	0
No Answer	2
Total:	24

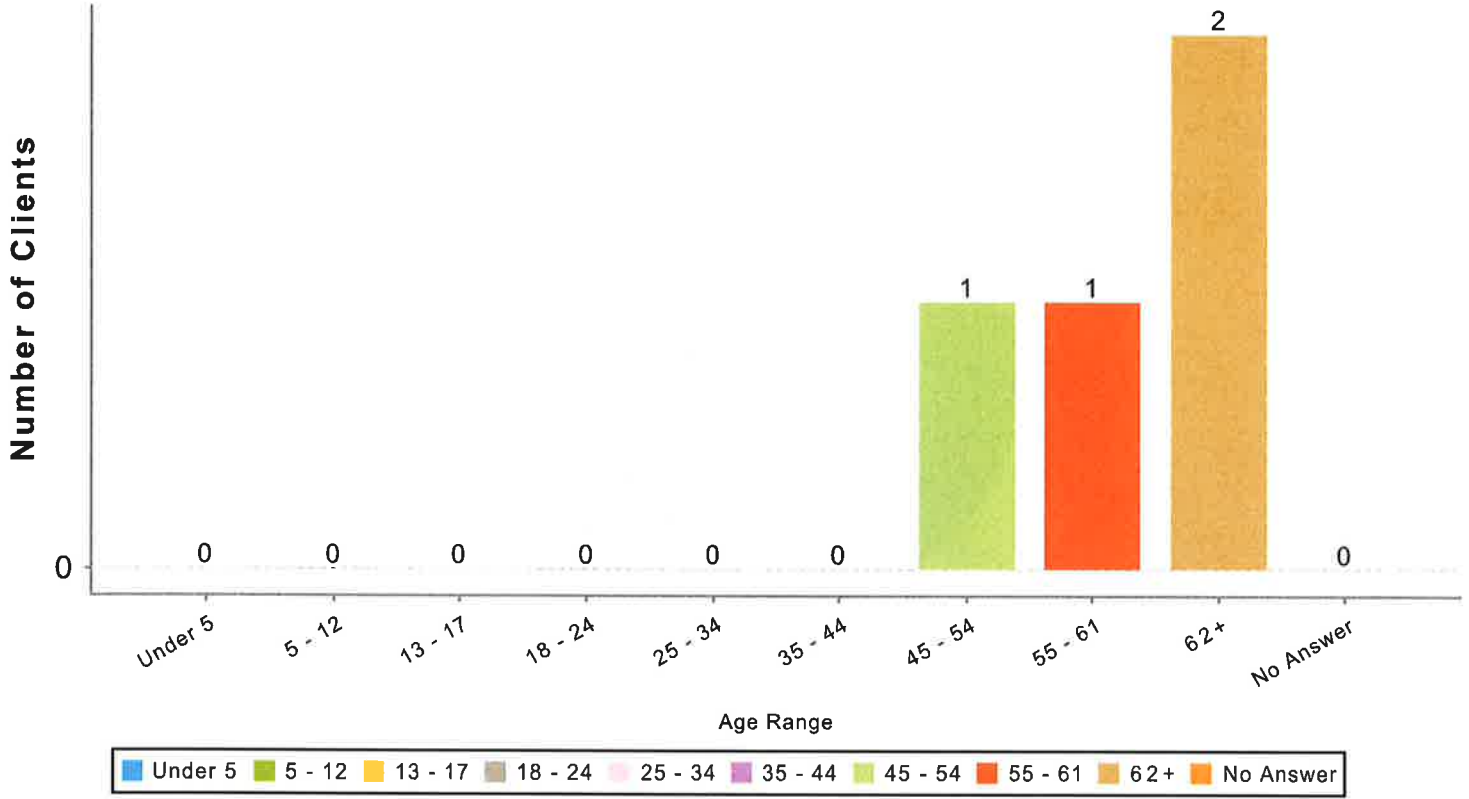
SSN Validity Chart



SSN Validity	# of Clients
Full SSN Reported	23
Approximate or partial SSN reported	0
Client doesn't know	0
Client refused	1
No Answer	0
Total:	24

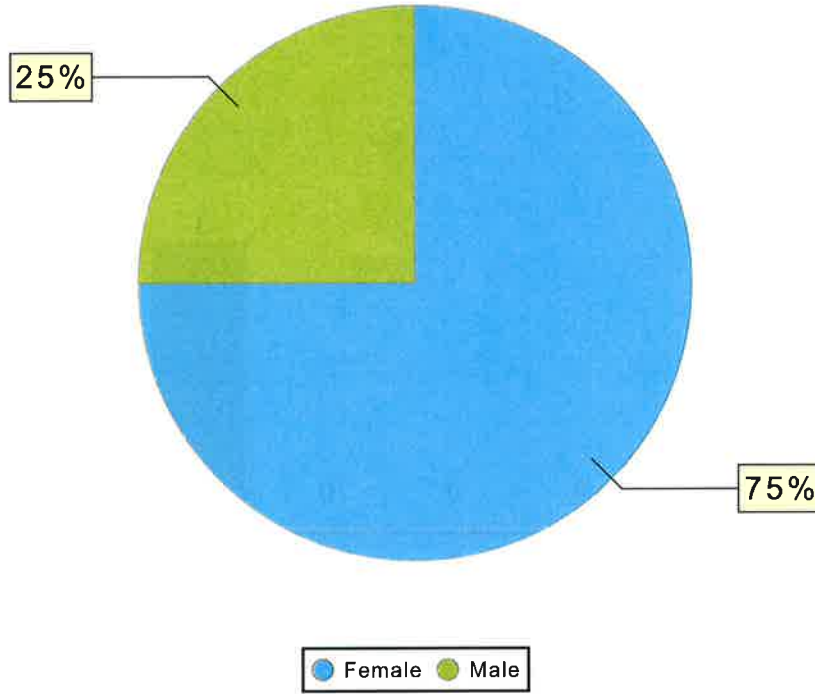
OUTREACH

Age Range Chart



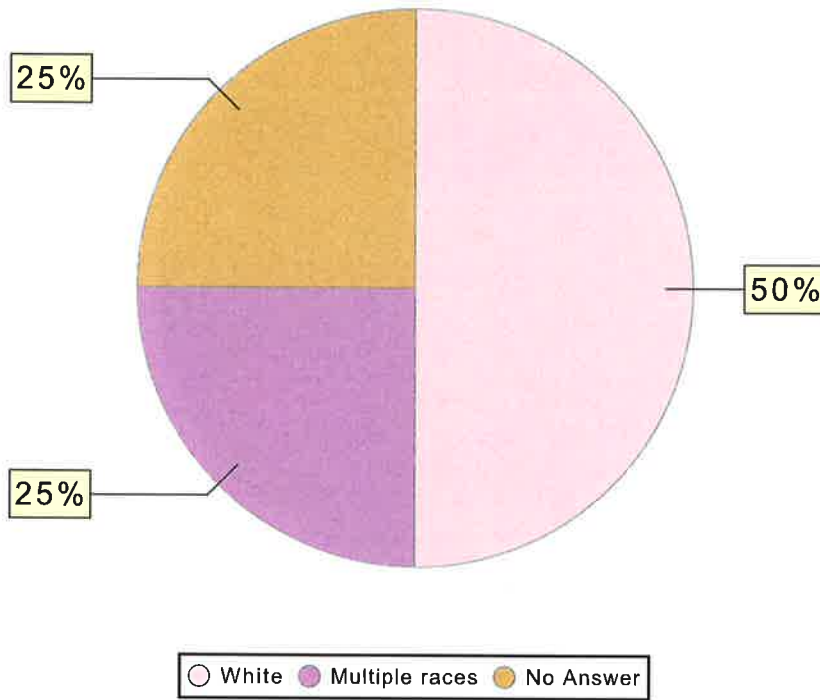
Age Range	# of Clients
Under 5	0
5 - 12	0
13 - 17	0
18 - 24	0
25 - 34	0
35 - 44	0
45 - 54	1
55 - 61	1
62+	2
No Answer	0
Total:	4

Gender Chart



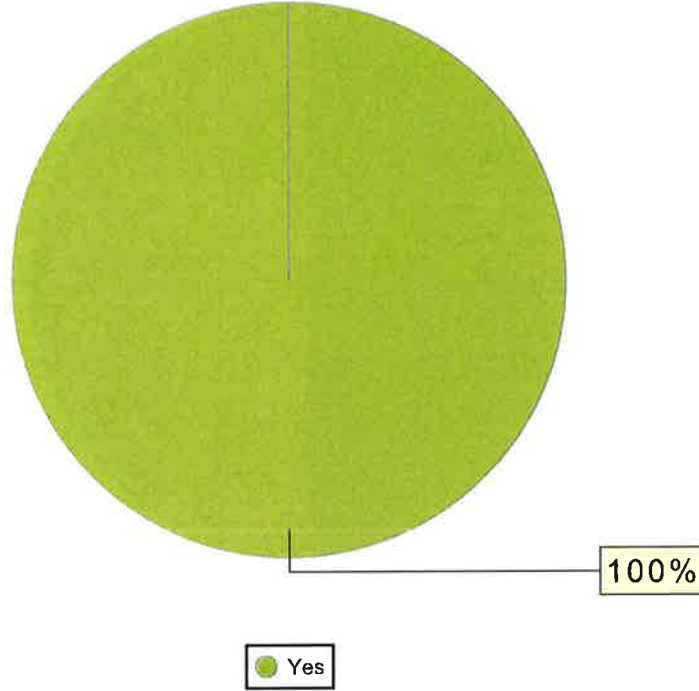
Gender	# of Clients
Female	3
Male	1
No Single Gender	0
Transgender	0
Questioning	0
Client doesn't know	0
Client refused	0
No Answer	0
Total:	4

Race Chart



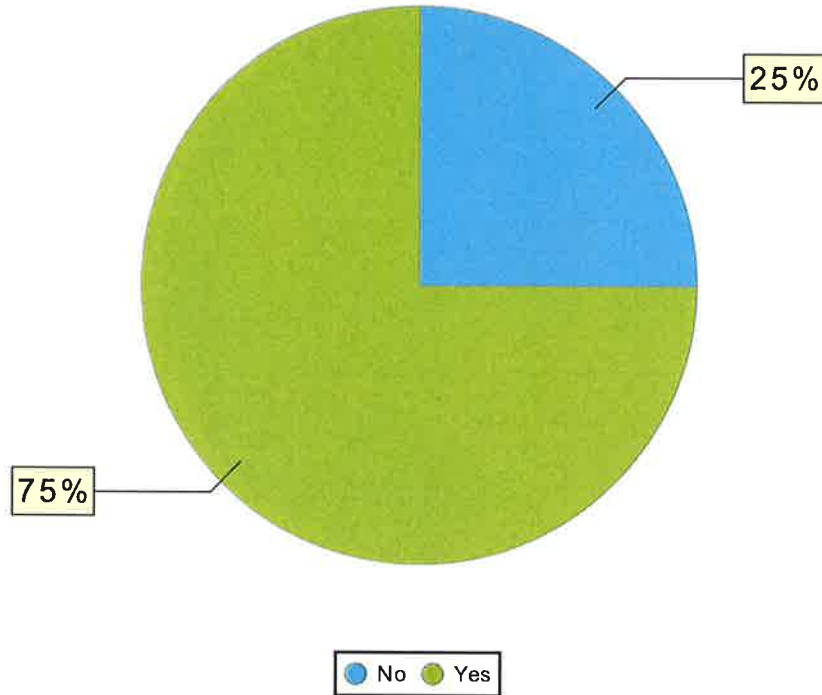
Race	# of Clients
American Indian, Alaska Native, or Indigenous	0
Asian or Asian American	0
Black, African American, or African	0
Native Hawaiian or Pacific Islander	0
White	2
Multiple races	1
Client Don't know / Refused	0
No Answer	1
Total:	4

Disabled (Adults & HoH) Chart



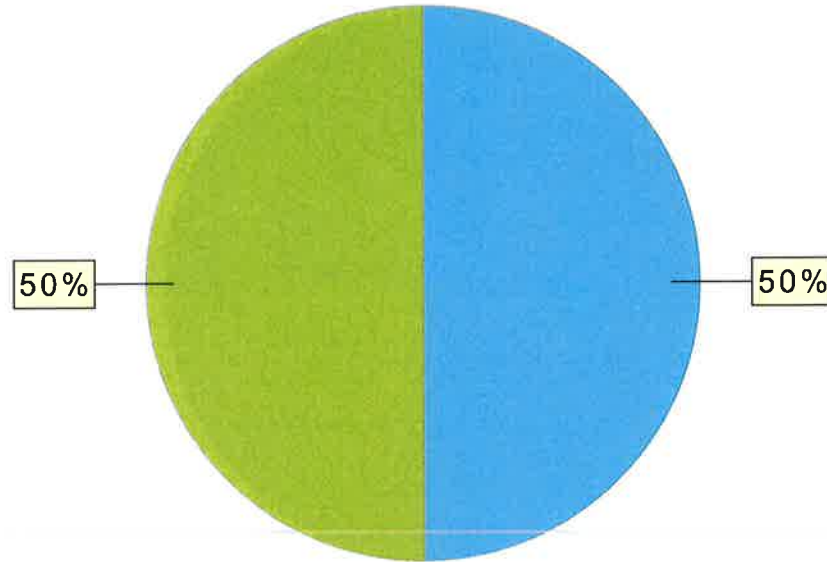
Disabled (Adults & HoH)	# of Clients
No	0
Yes	4
Client doesn't know	0
Client refused	0
No Answer	0
Total:	4

Physical Disability Chart



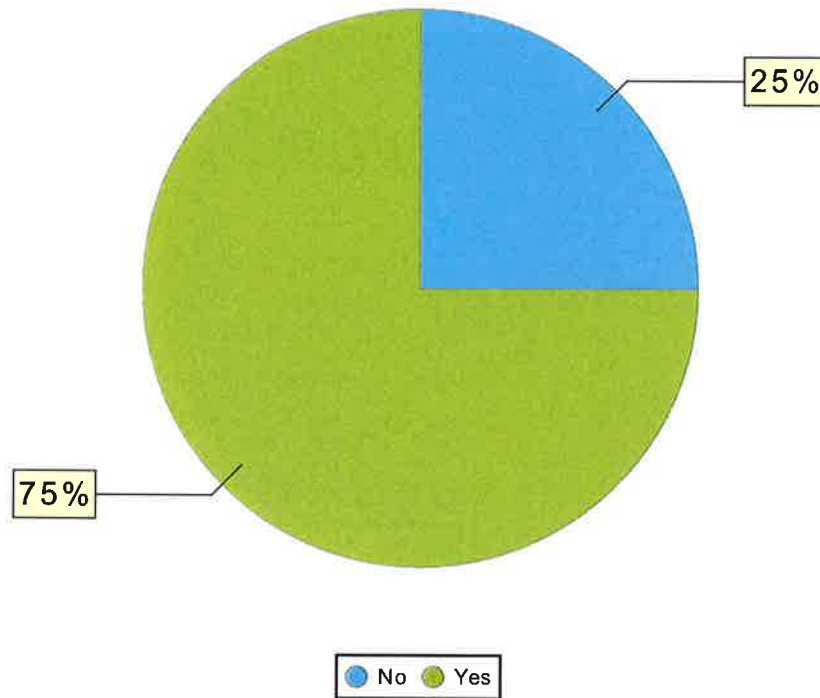
Physical Disability	# of Clients
No	1
Yes	3
Client doesn't know	0
Client refused	0
No Answer	0
Total:	4

Developmental Disability Chart



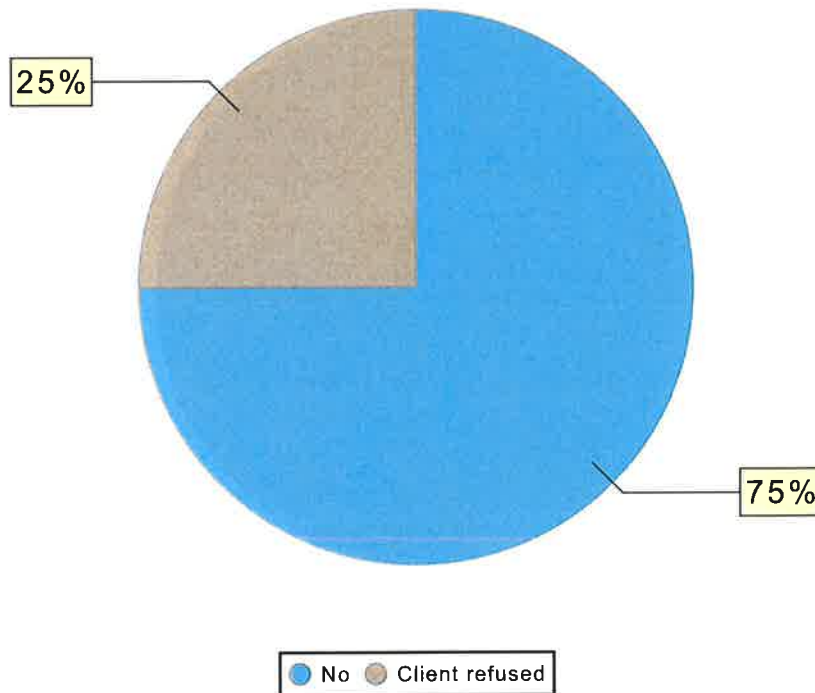
Developmental Disability	# of Clients
No	2
Yes	2
Client doesn't know	0
Client refused	0
No Answer	0
Total:	4

Chronic Health Condition Chart



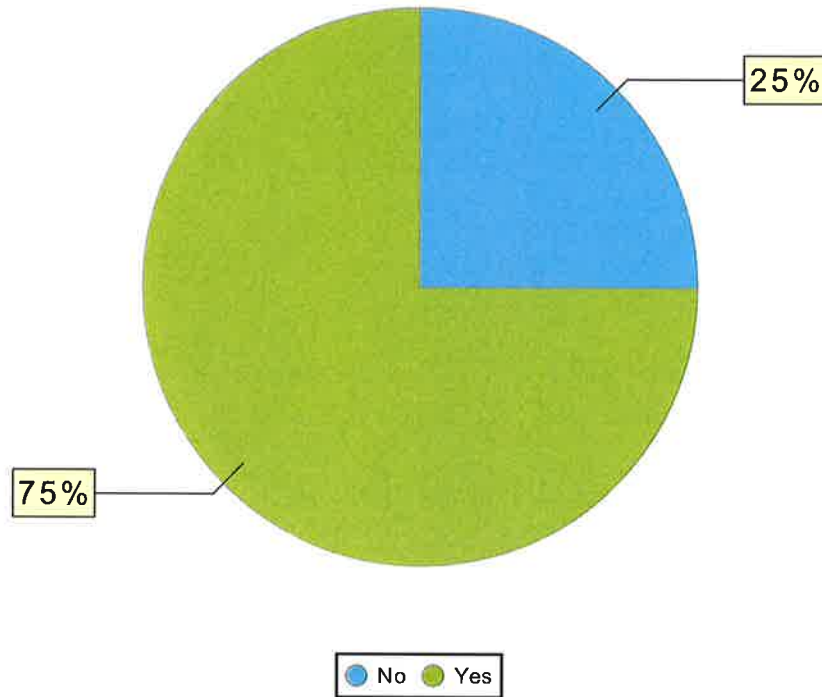
Chronic Health Condition	# of Clients
No	1
Yes	3
Client doesn't know	0
Client refused	0
No Answer	0
Total:	4

HIV/AIDS Chart



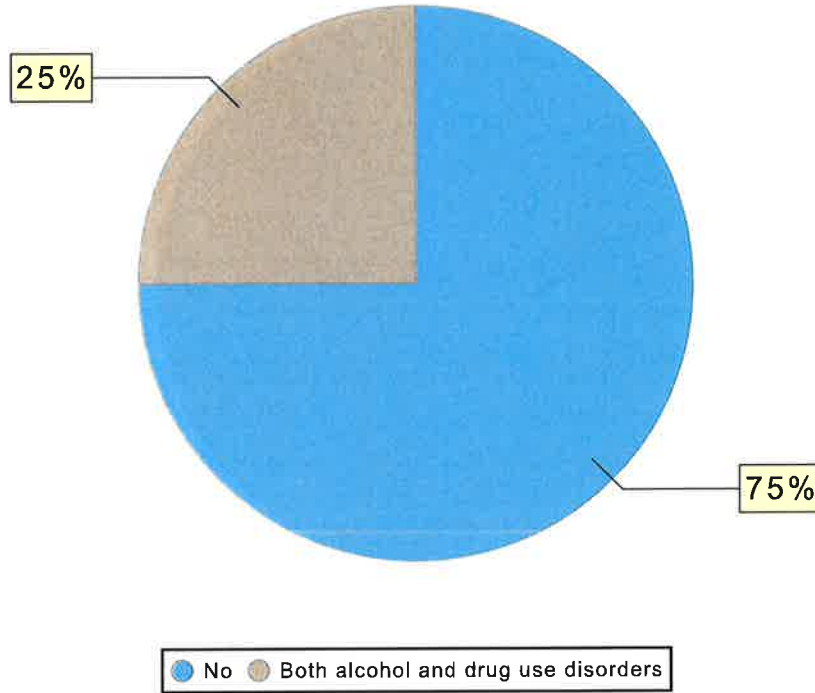
HIV/AIDS	# of Clients
No	3
Yes	0
Client doesn't know	0
Client refused	1
No Answer	0
Total:	4

Mental Health Disorder Chart



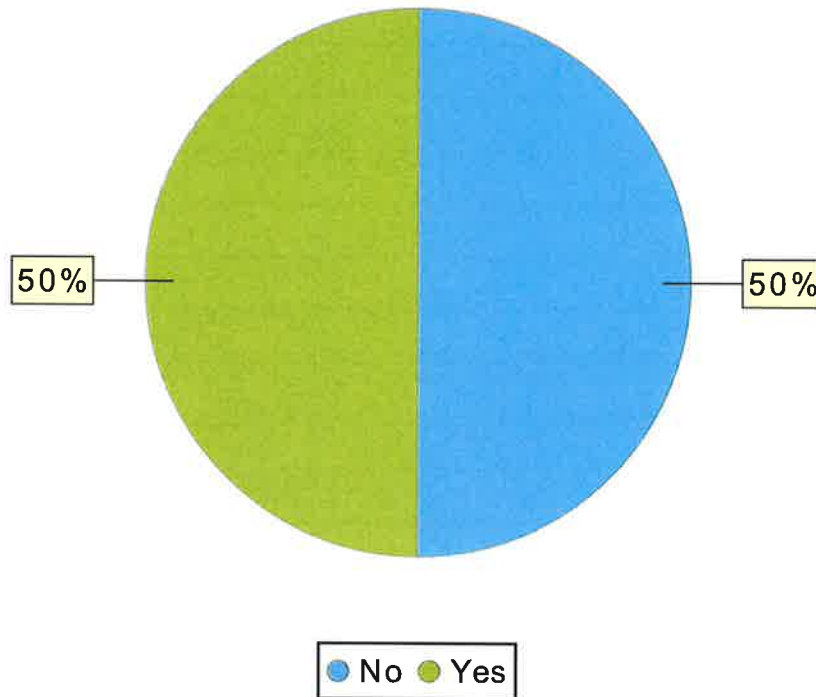
Mental Health Disorder	# of Clients
No	1
Yes	3
Client doesn't know	0
Client refused	0
No Answer	0
Total:	4

Substance Use Disorder Chart



Substance Use Disorder	# of Clients
No	3
Alcohol use disorder	0
Drug use disorder	0
Both alcohol and drug use disorders	1
Client doesn't know	0
Client refused	0
No Answer	0
Total:	4

Chronic Homelessness (Adults & HoH) Chart



Chronic Homelessness (Adults & HoH)	# of Clients
No	2
Yes	2
Clients Entering from Homelessness	# of Clients
Yes	4
No	0
Approximate Date Started	# of Clients
365 Days or More	1
Less Than 365 Days	3
Missing	0
Not applicable	0
Times Homeless in the Past Three Years	# of Clients
One Time	1
Two Times	1
Three Times	1
Four or more times	1
Client doesn't know	0
Client refused	0

Client Demographics Report

BFHP - Berkeley Food and Housing Project

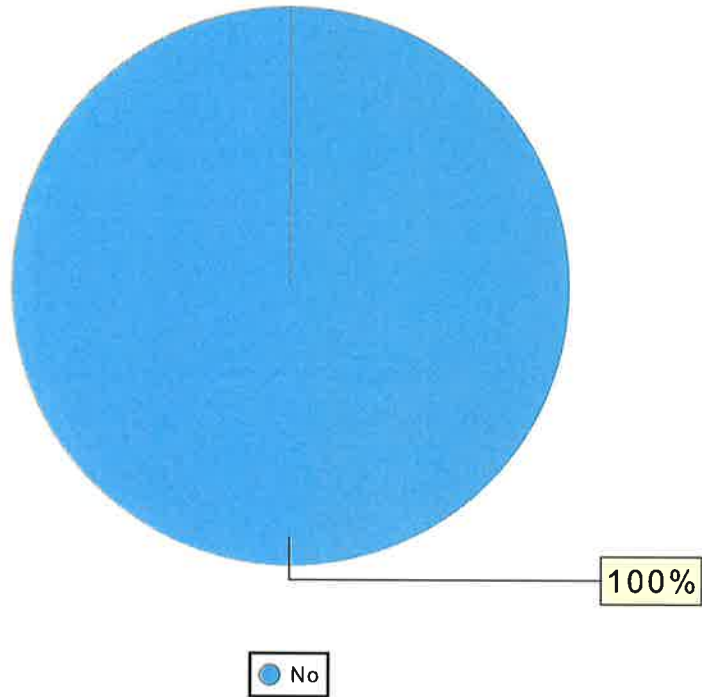
Date Range: 01/01/2022 thru 03/31/2022

Veteran: All

Client Project Stays: All active

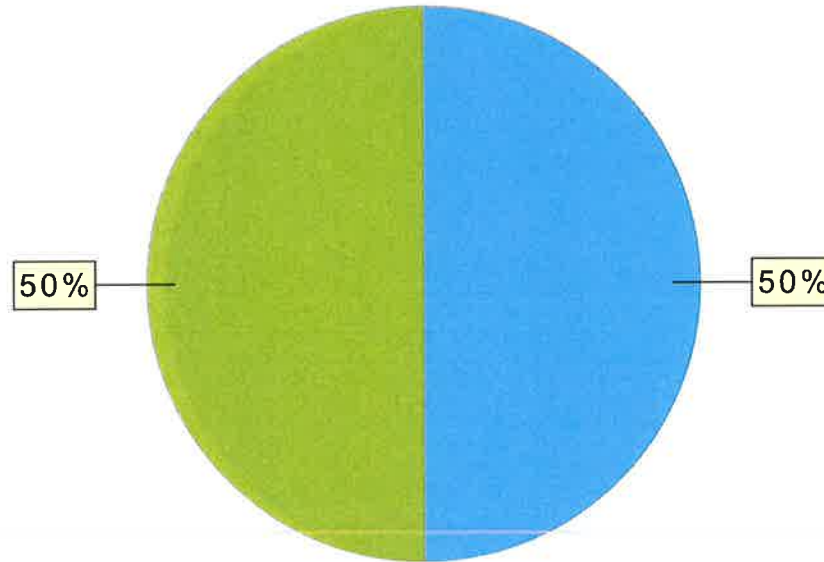
Times Homeless in the Past Three Years	# of Clients
No Answer	0
Total Months Homeless in the Past Three years :	# of Clients
One month (this time is the first month)	0
Two Months	1
Three Months	1
Four Months	0
Five Months	0
Six Months	0
Seven Months	0
Eight Months	0
Nine Months	0
Ten Months	0
Eleven Months	0
Twelve Months	0
More than 12 Months	2
Client doesn't know	0
Client refused	0
No Answer	0
Not Applicable	0
Total:	4

Veteran Status (Adults Only) Chart



Veteran Status (Adults Only)	# of Clients
No	4
Yes	0
Client doesn't know	0
Client refused	0
No Answer	0
Total:	4

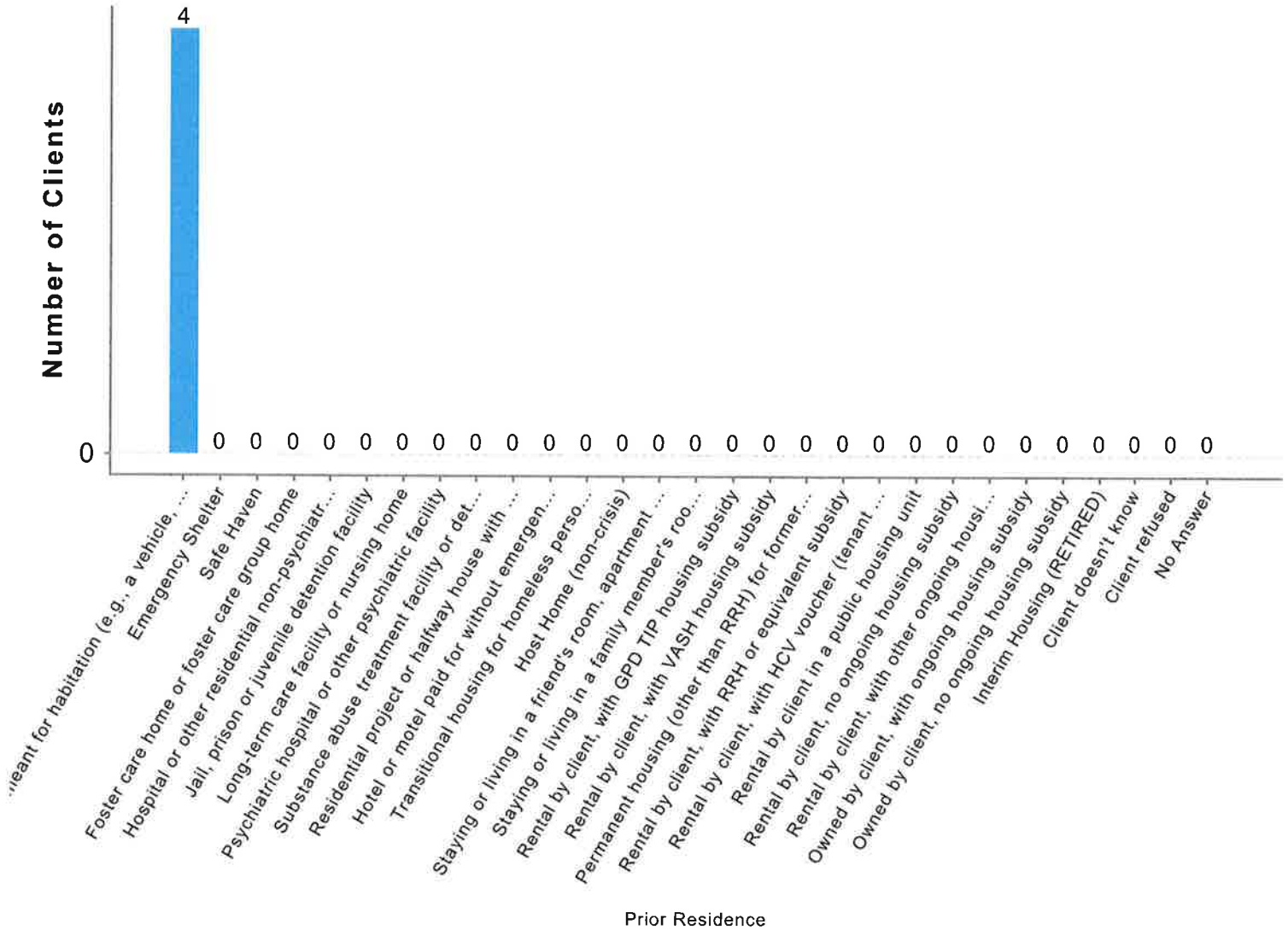
Hispanic Ethnicity Chart



● Non-Hispanic/Non-Latin(a)(o)(x) ● Hispanic/Latin(a)(o)(x)

Hispanic Ethnicity	# of Clients
Non-Hispanic/Non-Latin(a)(o)(x)	2
Hispanic/Latin(a)(o)(x)	2
Client doesn't know	0
Client refused	0
No Answer	0
Total:	4

Prior Living Situation (Adults & HoH) Chart



Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	Safe Haven
Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter	
Foster care home or foster care group home	Hospital or other residential non-psychiatric medical facility
Jail, prison or juvenile detention facility	Long-term care facility or nursing home
Psychiatric hospital or other psychiatric facility	
Substance abuse treatment facility or detox center	Residential project or halfway house with no homeless criteria
Hotel or motel paid for without emergency shelter voucher	Transitional housing for homeless persons (including homeless youth)
Host Home (non-crisis)	Staying or living in a friend's room, apartment or house
Staying or living in a family member's room, apartment or house	Rental by client, with GPD TIP housing subsidy
Rental by client, with VASH housing subsidy	Permanent housing (other than RRH) for formerly homeless persons
Rental by client, with RRH or equivalent subsidy	Rental by client, with HCV voucher (tenant or project based)
Rental by client in a public housing unit	Rental by client, no ongoing housing subsidy
Rental by client, with other ongoing housing subsidy	Owned by client, with ongoing housing subsidy
Owned by client, no ongoing housing subsidy	Interim Housing (RETIRED)
Client doesn't know	Client refused
No Answer	

Prior Living Situation (Adults & HoH)	# of Clients
---------------------------------------	--------------

Client Demographics Report

BFHP - Berkeley Food and Housing Project

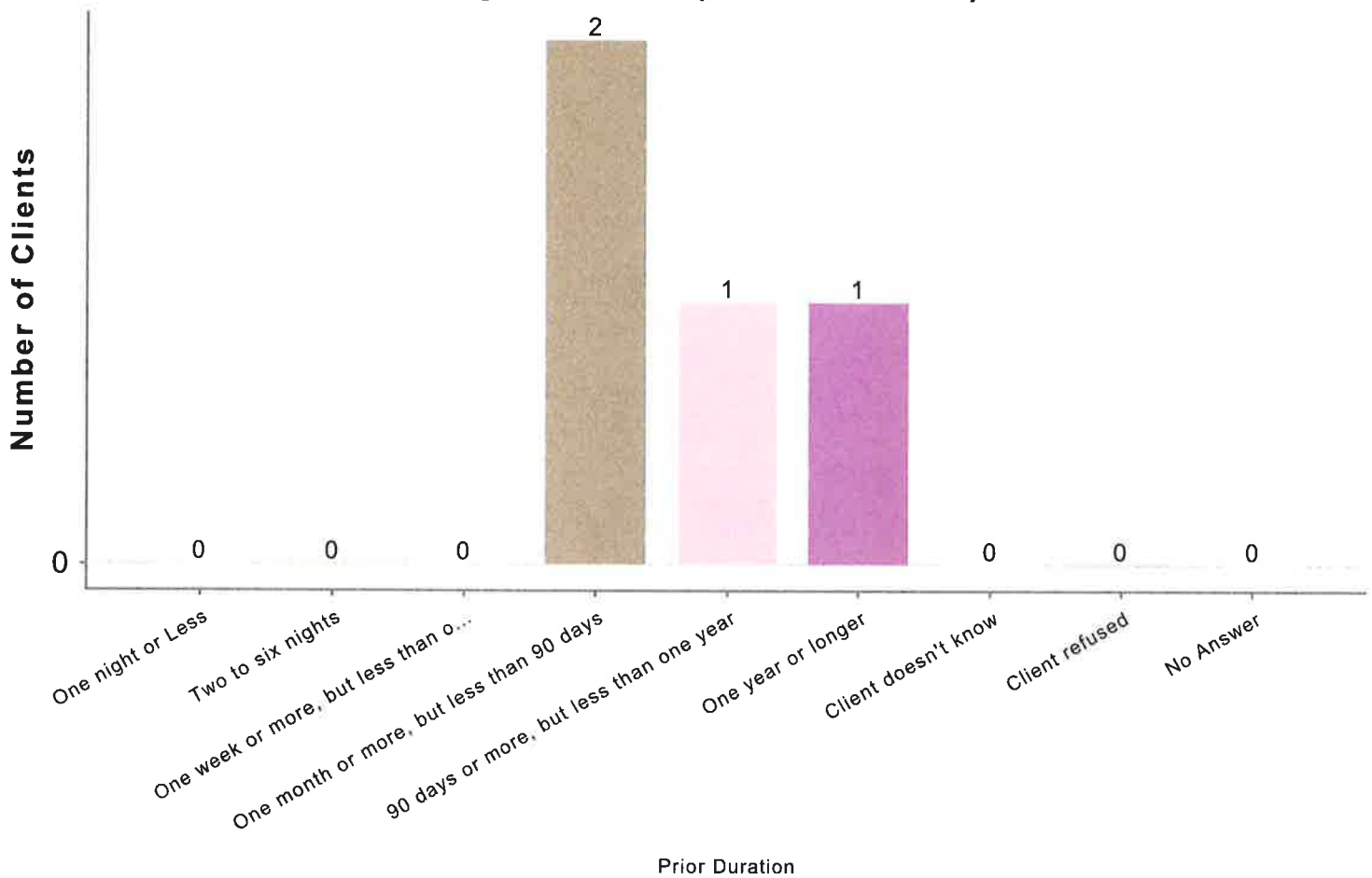
Date Range: 01/01/2022 thru 03/31/2022

Veteran: All

Client Project Stays: All active

Prior Living Situation (Adults & HoH)	# of Clients
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	4
Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter	0
Safe Haven	0
Foster care home or foster care group home	0
Hospital or other residential non-psychiatric medical facility	0
Jail, prison or juvenile detention facility	0
Long-term care facility or nursing home	0
Psychiatric hospital or other psychiatric facility	0
Substance abuse treatment facility or detox center	0
Residential project or halfway house with no homeless criteria	0
Hotel or motel paid for without emergency shelter voucher	0
Transitional housing for homeless persons (including homeless youth)	0
Host Home (non-crisis)	0
Staying or living in a friend's room, apartment or house	0
Staying or living in a family member's room, apartment or house	0
Rental by client, with GPD TIP housing subsidy	0
Rental by client, with VASH housing subsidy	0
Permanent housing (other than RRH) for formerly homeless persons	0
Rental by client, with RRH or equivalent subsidy	0
Rental by client, with HCV voucher (tenant or project based)	0
Rental by client in a public housing unit	0
Rental by client, no ongoing housing subsidy	0
Rental by client, with other ongoing housing subsidy	0
Owned by client, with ongoing housing subsidy	0
Owned by client, no ongoing housing subsidy	0
Interim Housing (RETIRED)	0
Client doesn't know	0
Client refused	0
No Answer	0
Total:	4

Prior Living Duration (Adults & HoH) Chart



One night or Less	Two to six nights	One week or more, but less than one month	One month or more, but less than 90 days
90 days or more, but less than one year	One year or longer	Client doesn't know	Client refused
No Answer			

Prior Living Duration (Adults & HoH)	# of Clients
One night or Less	0
Two to six nights	0
One week or more, but less than one month	0
One month or more, but less than 90 days	2
90 days or more, but less than one year	1
One year or longer	1
Client doesn't know	0
Client refused	0
No Answer	0
Total:	4

Client Demographics Report

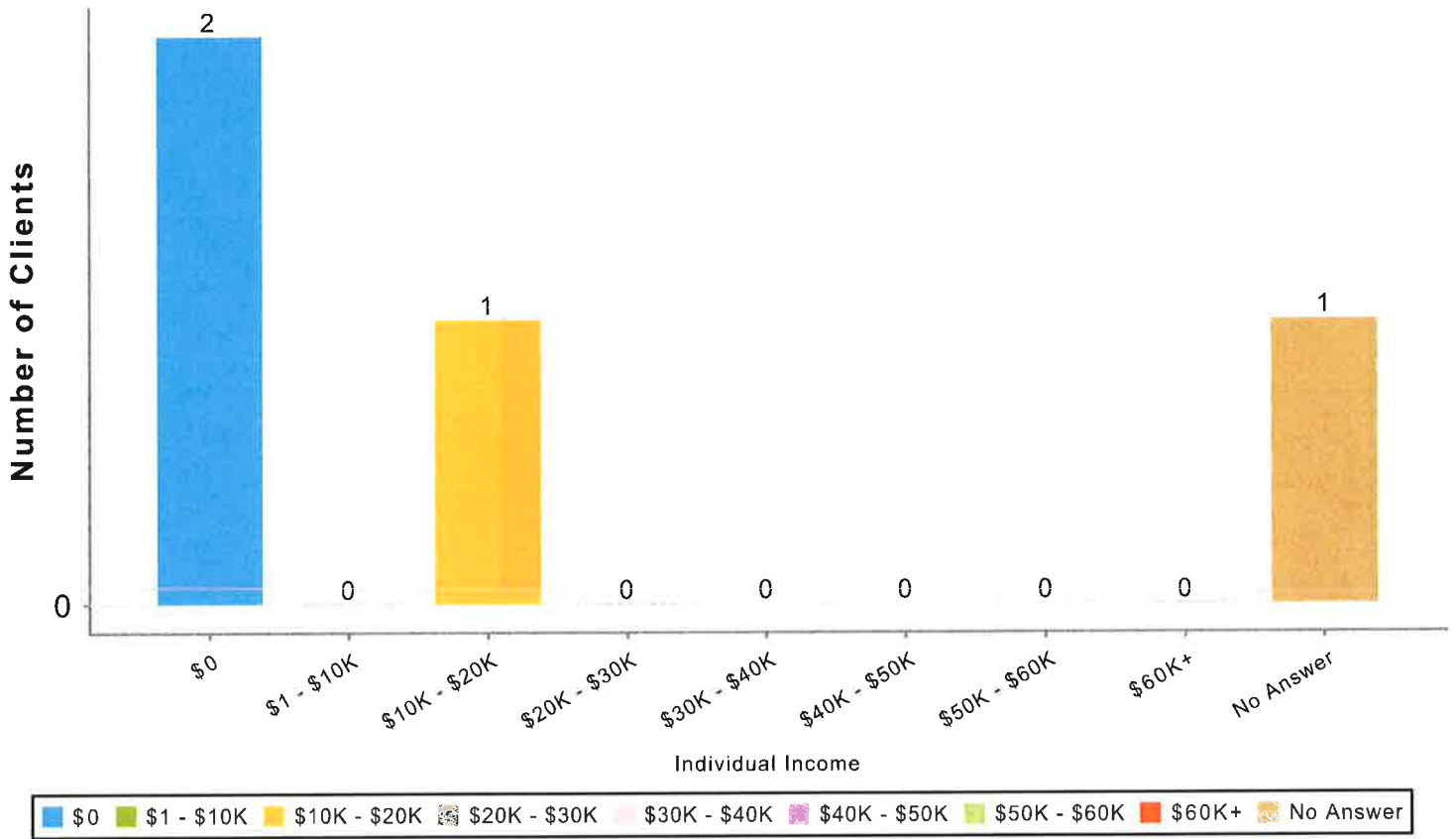
BFHP - Berkeley Food and Housing Project

Date Range: 01/01/2022 thru 03/31/2022

Veteran: All

Client Project Stays: All active

Individual Income (Adults & HoH) Chart



Individual Income (Adults & HoH)	# of Clients
\$0	2
\$1 - \$10K	0
\$10K - \$20K	1
\$20K - \$30K	0
\$30K - \$40K	0
\$40K - \$50K	0
\$50K - \$60K	0
\$60K+	0
No Answer	1
Total:	4

Client Demographics Report

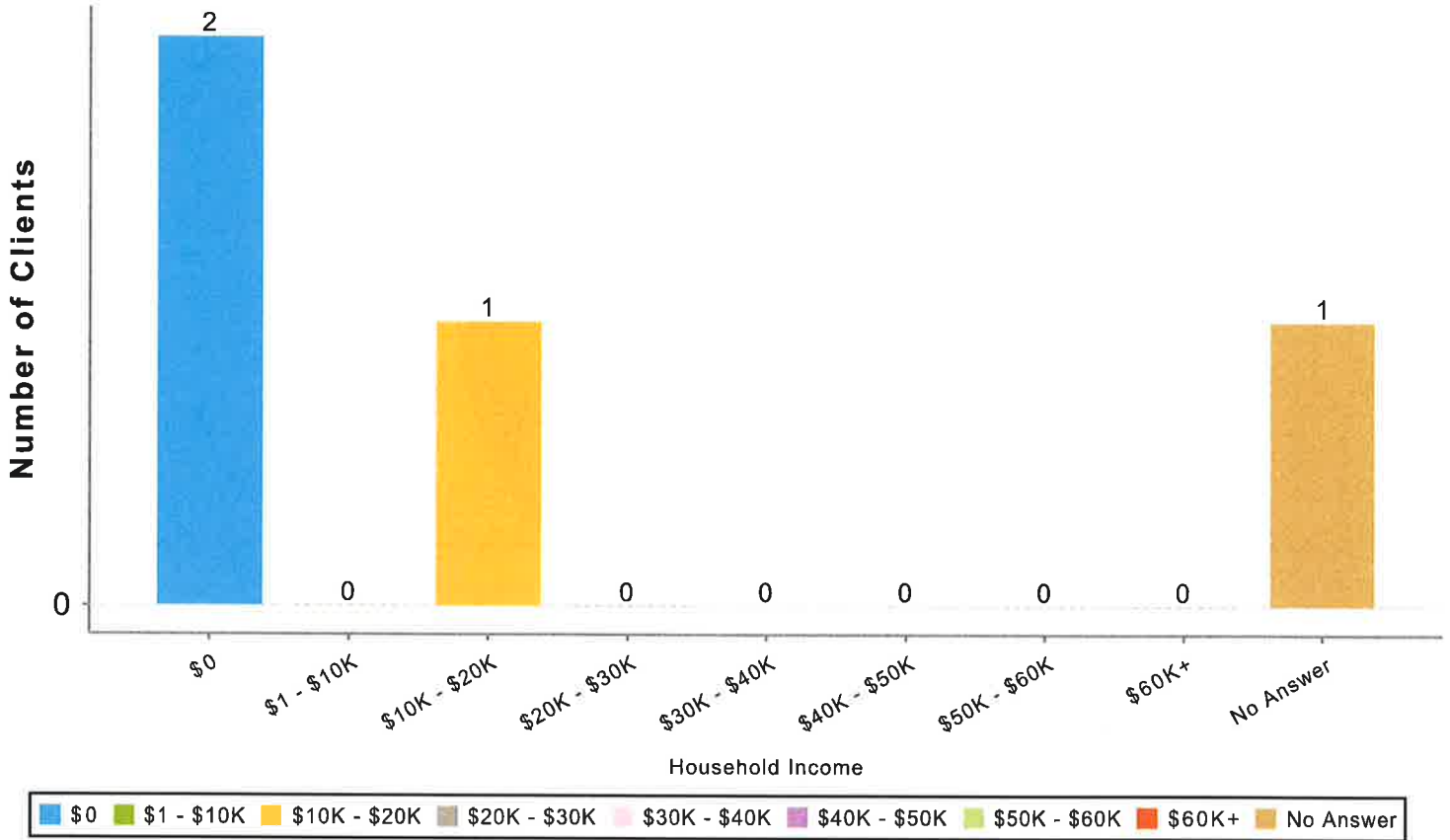
BFHP - Berkeley Food and Housing Project

Date Range: 01/01/2022 thru 03/31/2022

Veteran: All

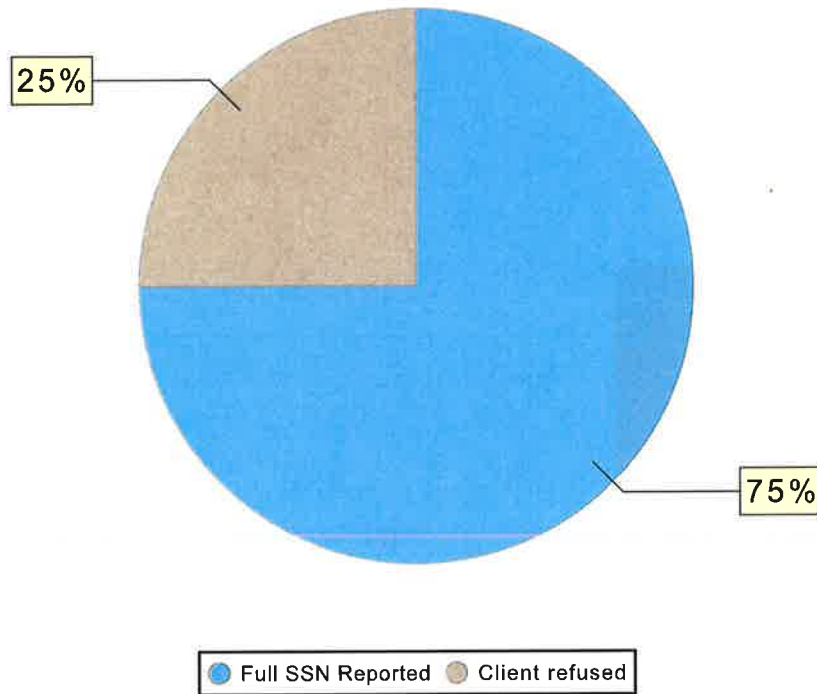
Client Project Stays: All active

Household Income Chart



Household Income	# of Clients
\$0	2
\$1 - \$10K	0
\$10K - \$20K	1
\$20K - \$30K	0
\$30K - \$40K	0
\$40K - \$50K	0
\$50K - \$60K	0
\$60K+	0
No Answer	1
Total:	4

SSN Validity Chart



SSN Validity	# of Clients
Full SSN Reported	3
Approximate or partial SSN reported	0
Client doesn't know	0
Client refused	1
No Answer	0
Total:	4