

RESOLUTION NO. 2021-65

A RESOLUTION OF THE ALBANY CITY COUNCIL WAIVING FORMAL BID REQUIREMENTS AND AUTHORIZING THE PURCHASE OF MICROSOFT OFFICE 365 G5 SUBSCRIPTION LICENSE DIRECTLY FROM THE CALIFORNIA DEPARTMENT OF TECHNOLOGY IN THE AMOUNT OF \$422,791

WHEREAS, the City has an Information Technology Strategic Plan which calls for the replacement and upgrade of obsolete equipment and software in a timely fashion to ensure continuity of critical City systems which includes online services; and

WHEREAS, the City's email infrastructure and Microsoft Office services are currently hosted by Microsoft's Cloud-based Exchange Online Protection and Office 365 online services; and

WHEREAS, the City maintains this service through a yearly subscription-based payment that enables the City to continuously receive a timely and up-to-date version of the Office 365 products and services as they are released by Microsoft Corporation; and

WHEREAS, the Microsoft 365 G3 license will be upgraded to a Microsoft 365 G5 license which includes advanced CloudApp Security and Compliance features which include Identify Protection, Verifiable Credentials, Security Center, and Condition Access Control; and

WHEREAS, the City will be partnering with the California Department of Technology and enter into a Statewide Enterprise Level Agreement (ELA) for Microsoft Office 365 G5 products and services; and

WHEREAS, the California Department of Technology conducted a full procurement process through a Request for Offer for Microsoft 365 products and services and awarded the consolidated contract to Crayon Software Experts, LLC.; and

WHEREAS, the California Department of Technology's cost for the Microsoft 365 G5 license is below what is offered on the listed master contract pricing used by a public agency purchasing pool and ISC-Imager Software, Inc., the current Certified Reseller used by the City; and

WHEREAS, the California Department of Technology will facilitate the City's enrollment through Crayon Software Experts, LLC; and

WHEREAS, the City's purchasing policy requires that the Council award purchases of goods or services if the cost is in excess of \$25,000 (Resolution No. 2012-74 Section VIII(5)) and Council action is required to authorize a waiver of formal bids.

NOW, THEREFORE, BE IT RESOLVED, that the Albany City Council hereby:

- 1. Authorizes the waiving of formal bids.
- Authorizes the City Manager to enter into a 5-year agreement with the California
 Department of Technology for the purchase of a yearly Statewide Enterprise Level
 Agreement subscription for Microsoft Office 365 G5 product and services in an
 amount not to exceed \$422,791.

GE'NELL GARY, MBA - MAYOR



City of Albany

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PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ALBANY,

The 21st day of June, 2021, by the following votes:

AYES: Council Members Jordan, McQuaid, Nason, Tiedemann and Mayor Gary

NOES: none

ABSENT: none

ABSTAINED: none

RECUSED: none

WITNESS MY HAND AND THE SEAL OF THE CITY OF ALBANY, this

22nd day of June, 2021.

Anne Hsu
CITY CLERK

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