



## PARKS, RECREATION, & OPEN SPACE COMMISSION

Virtual Meeting  
Albany, CA 94706

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### CITY OF ALBANY PARKS, RECREATION & OPEN SPACE COMMISSION

#### AGENDA VIRTUAL MEETING

Thursday, February 11, 2021 - 7 PM

#### **COVID-19 NOTICE – PUBLIC MEETING GUIDELINES**

Consistent with Executive Orders No. N-29-20 from the Executive Department of the State of California and the Alameda County Health Officer's Shelter in Place Order effective March 17, 2020, City Hall will not be open to the public and the Parks, Recreation and Open Space Commissioners will be participating in meeting via phone/video conferencing. The public is invited to watch and submit comments via the methods below:

#### **How to watch the meeting from home:**

1. Meetings are streamed live and recorded on [YouTube](http://www.YouTube.com/AlbanyKALB) ([www.YouTube.com/AlbanyKALB](http://www.YouTube.com/AlbanyKALB))
2. To listen to the meeting by phone, please call at the noticed meeting time 1 (669) 900-9128, then enter **Webinar ID: 940 8214 2163**, follow by "#". When asked for a participant id or code, press "#". Instructions on how to join a meeting by phone are available at <https://support.zoom.us/hc/en-us/articles/201362663>
3. To observe the meeting by video conference, please go to <https://zoom.us/s/94082142163> at the noticed meeting time. Instructions on how to join a by video conference are located at <https://support.zoom.us/hc/en-us/articles/201362193%20>.
4. Recorded meetings will be available for viewing/listening on City Website or YouTube within 48 hours after the meeting. <https://www.albanyca.org/recreation/kalb-community-media/city-video-public-meetings> or <https://www.youtube.com/albanykalb>

#### **How to submit Public Comment:**

1. Members of the public may submit comments in writing by emailing the Parks, Recreation and Open Space Commission at [PROSC@albanyca.org](mailto:PROSC@albanyca.org) with the Agenda item number clearly identified in the subject line of the email or by mail to City of Albany – Parks, Recreation and Open Space Commission Meeting Comments, 1000 San Pablo Avenue, Albany, CA 94706. All written comments received by 5 PM on the day of the meeting will be provided to the Committee and posted on the website. Other written comments received after 5 PM that addresses an item on the agenda will still be provided to the Committee and be included as part of the meeting record.
2. To comment by video conference, click the "Raise Your Hand" button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will



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then be re-muted. Instructions of how to “Raise Your Hand” is available at <https://support.zoom.us/hc/en-us/articles/205566129%0D-Raise-Hand-In-Webinar>

3. To comment by phone, you will be prompted to “Raise Your Hand” by pressing “\*9” to request to speak when public comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. You will be re-muted after the allotted time.

1. **CALL TO ORDER / ROLL CALL**

2. **APPROVAL OF MINUTES:** January 14, 2021 Meeting

3. **PUBLIC COMMENT**

For persons desiring to address the Commission/Committee/Board on an item that is not on the agenda please note that each speaker is limited up to three (3) minutes. The Brown Act limits the Committee’s ability to take and/or discuss items that are not on the agenda; therefore, such items are normally referred to staff for comment or to a future agenda.

4. **ANNOUNCEMENTS**

Staff and Committee member announcements, reports and updates of status of previous agenda items.

5. **PRESENTATIONS**

**5-1. Public Works Presentation** – Razzu Engen, Facilities Manager, will present updates on maintenance activities and current City projects pertaining to parks, recreation, and open space.

Staff Recommendation: Information only

6. **DISCUSSION & POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS:**

**6-1. Review of Commission Work Plan** - Commission will review and discuss current Work Plan and begin drafting 2021-2023 Work Plan.

7. **FUTURE AGENDA ITEMS**

Committee members announce requests for future agenda items.



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8. **NEXT MEETING:** Thursday, March 11, 2021 at 7 pm, virtual meeting pursuant to state and county COVID-19 guidance.

### 9. **ADJOURNMENT**

#### **NOTICE**

As a general policy, the Commission/Committee/Board will not begin discussion or consideration of an agenda item after 10:00 pm.

The Parks, Recreation and Open Space Commission agenda is available for public inspection at City Hall, the Albany Community Center, and the Albany Senior Center. The agenda and supporting staff reports can also be found online at: [www.albanyca.org](http://www.albanyca.org). If you have any questions pertaining to any agenda item or Council meeting procedure, please contact the City Clerk's Office at 528-5710.

Agenda related writings or documents provided to the City Council regarding any item on this agenda will be made available for public inspection online or via email request.

Council and Commission meetings are broadcast live on KALB and streamed live on the City website and YouTube. Committee meeting audio is recorded and uploaded to the City website and YouTube and within one week of each public meeting. Archives of past City meetings are available on the City website and YouTube. Please note that if you provide your name and address when speaking before the City Council it will become part of the official public record, which will be posted on the Internet and broadcast on KALB.

The City of Albany is dedicated to maintaining its small-town ambience, responding to the needs of a diverse community, and providing a safe, healthy and sustainable environment.

#### **NOTICE**

Pursuant to Government Code Section 65009, if you challenge a decision of the Commission in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing.

The decision of the City Council is final as of the date of its decision unless judicial review is initiated pursuant to California Code of Civil Procedure Section 1094.5. Any such petition for judicial review is subject to the provisions of California Code of Civil Procedure 1094.6.

In compliance with the Americans with Disabilities Act (ADA), and State Law, if you need special assistance to participate in this meeting, please contact the City Administration Office 510-528-5710. Notification 48 hours prior to the meeting where possible will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102.104 ADA Title II). Upon request, we will provide written agenda materials in appropriate alternate formats, of disability related modification or accommodation, including auxiliary aids or services to enable individuals with disabilities to participate in public meetings. Please deliver a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two (2) days before the meeting where possible. Request should be sent to: [cityclerk@albanyca.org](mailto:cityclerk@albanyca.org) or City Clerk, 1000 San Pablo Avenue, Albany, CA 94706.