

**CITY OF ALBANY
CITY COUNCIL AGENDA
STAFF REPORT**

Agenda Date: January 19, 2021
Reviewed by: NA

SUBJECT: Contract Amendment #1 for Engineering Services Contract No. C21-10

REPORT BY: Robert Gonzales, CIP Manager
Mark Hurley, Public Works Director/City Engineer

SUMMARY

The issue before Council is the approval of a contract amendment for pavement and curb ramp design services with CSG Consultants, Inc. (CSG) to support the expanded scope of the Marin Avenue Pavement Rehabilitation Project.

STAFF RECOMMENDATION

That the Council adopt Resolution No. 2021-02, authorizing the City Manager to award Contract Amendment #1 to Contract No. C21-10 with CSG Consultants, Inc. in the amount of \$42,240 for pavement design services using funds previously appropriated for the Annual Street Rehabilitation Program (CIP No. 21000).

BACKGROUND

The City of Albany currently maintains 29.6 centerline miles of roads representing 5,051,000 square feet of pavement. The Annual Street Rehabilitation Program is established to improve and maintain pavement conditions in the City. As part of this effort, in November 2020, Council approved the five-year Capital Improvement Plan (Resolution No. 2020-108), which included \$11 million of paving maintenance and rehabilitation over a five-year period.

On November 2, 2020, Council approved a contract with CSG Consultants, Inc. (CSG) for pavement and curb rehabilitation design services, including Marin Avenue from Masonic Avenue to the Berkeley city limit. The design packages consist of approximately 21,376 feet of street rehabilitation across twelve streets. Locations included in the project were selected based on prioritizations in the 2019 Pavement Management Plan, in conjunction with other upcoming projects including EBMUD's planned pipeline replacement.

DISCUSSION

The contract amendment under consideration expands the scope of work to include three additional blocks of Marin Avenue. The proposed expanded scope is consistent with the findings of the 2019 Pavement Management Plan. This section of Marin Avenue has a current Pavement Condition Index (PCI) of 61 and is in similar condition to the portions of Marin Avenue in the project scope (PCI 55 to 69). This indicates that the same pavement treatment can be applied to all sections of pavement on Marin Avenue.

Staff requested and CSG provided a proposal for additional design services for these three additional blocks of Marin Avenue from Cornell Avenue to Masonic Avenue in the amount of \$42,240. Staff has reviewed this estimate and has found it to be competitive with other firms offering this service.

SUSTAINABILITY IMPACT

The proposed contract amendment supports the Council’s Strategic Plan in the area of Transportation Safety and Implementation of the City’s Active Transportation Plan. Additionally, this amendment includes installation of accessibility curb ramps that provide greater mobility by disabled persons, strollers, and persons in general. This promotes non-motorized travel, thereby reducing air emissions.

FINANCIAL IMPACT

The budget for the first three years of the City’s Annual Street Rehabilitation Program (CIP No. 21000) was appropriated by Council as part of the City’s Capital Improvement Plan as adopted on November 16, 2020 (Resolution No. 2020-108). This budget reflects the City’s commitment to invest annually in maintaining and improving the City’s public right-of-way.

The follow table details the proposed expenditures for this professional services Contract No. C21-10, including the proposed amendment.

<u>Expenditures</u>	<u>Budget</u>
Base Design Contract No. C21-10	\$499,980
Amendment #1 (Proposed)	\$42,240
Total Project Expenditures	\$542,220

The following table details the approved budget and funding sources for the Annual Street Rehabilitation Program (CIP No. 21000), Fiscal Years 2019/20 through 2021/22:

<u>Funding Sources</u>	<u>FY19/20-21/22</u>
1101 – Measure B Local Streets and Roads	\$1,270,000
1104 – Vehicle Registration Fund	\$140,000
1201 – Measure BB Local Streets and Roads (Alameda County Transportation Commission)	\$1,940,000
2006 – Measure F Street & Storm	\$4,600,000
2009 – State SB1/Road Maintenance and Recovery Act	\$900,000
Appropriations:	\$8,850,000

As of January 7, 2021, the City has either spent or encumbered approximately \$3.4 million of the appropriated program budget for the noted fiscal years, including the contracts for Washington Avenue construction and Adams Street construction. The CSG contract recommended for award in this staff report is within the remaining appropriated program budget and no adjustments are needed.

Attachments

1. Proposal
2. Resolution No. 2021-02
3. Contract Amendment #1



3875 Hopyard Road #141
Pleasanton, CA 94588
phone 925.931.0370
fax 925.931.0388

www.csgenr.com

November 15, 2020

Mr. Robert Gonzales
Capital Project Manager
City of Albany
1000 San Pablo Avenue
Albany, CA 94706

RE: City of Albany – Pavement and Curb Rehabilitation Design Project – Fee Amendment No. 1

Dear Mr. Gonzales,

CSG Consultants, Inc. (CSG) is pleased to present the following proposal to provide our professional services for additional design works for the Pavement and Curb Rehabilitation Project (Project) in the City of Albany (City).

At the kickoff meeting on November 4, 2020, City staff notified CSG to expand the project limit along Marin Avenue. The additional project area is between Masonic Avenue to Cornell Avenue. The additional design works include topographic survey, right-of-way mapping, four (4) pavement cores, civil engineering design, and preparation of construction plans, specifications and estimates for the additional roadway segment along Marin Avenue.

Our fee for performing the tasks described above will not exceed **\$42,240** as shown on the attached Fee Amendment No. 1. All the fee will be on a time and materials basis and the actual fee for completing the works may cost less than what are being proposed. Once a Notice to Proceed is issued by the City, CSG will perform the above tasks immediately.

We look forward to working on this project for the City. Please feel free to contact us at (925) 931-0370 or email me at lawrencel@csgenr.com.

Sincerely,

Lawrence Lau, P.E.
Principal Engineer

CITY OF ALBANY - PAVEMENT AND CURB REHABILITATION DESIGN PROJECT									
FEE AMENDMENT No.1 PREPARED BY CSG CONSULTANTS - November 15, 2020									
Task Description	Principal Engineer	Senior Engineer	Associate Engineer	Assistant Engineer	CSG Totals		Smith-Emery (Pavement Investigations)	Quiet River (Topographic Survey)	Totals
Category	\$200	\$180	\$160	\$140	Hours	Cost			Cost
Task 1 - Project Management									
City & Subconsultant Coordination	1	2			3	\$ 560			\$ 560
Quality Assurance & Quality Control Review	2				2	\$ 400			\$ 400
Subtotal - Task 1	3	2	0	0	5	\$ 960	\$ -	\$ -	\$ 960
Task 2 - Data Gathering, Survey and Field Work									
Field Reconnaissance		1	1		2	\$ 340			\$ 340
Topographic Survey		2	4		6	\$ 1,000		\$ 5,700	\$ 6,700
Right of Way Mapping		1	2	4	7	\$ 1,060		\$ 200	\$ 1,260
Pavement Investigations	1	2	2		5	\$ 880	\$ 6,340		\$ 7,220
Base Map		1	2	4	7	\$ 1,060			\$ 1,060
Subtotal - Task 2	1	7	11	8	27	\$ 4,340	\$ 6,340	\$ 5,900	\$ 16,580
Task 3 - Transportation Commission Workshop									
					0	\$ -			\$ -
Subtotal - Task 3	0	0	0	0	0	\$ -	\$ -	\$ -	\$ -
Task 4 - 50% Design Submittal									
Conceptual Plans	2	2	8	8	20	\$ 3,160			\$ 3,160
50% Civil Plans	4	8	16	24	52	\$ 8,160			\$ 8,160
50% Specifications		4			4	\$ 720			\$ 720
					0	\$ -			\$ -
Subtotal - Task 4	6	14	24	32	76	\$ 12,040	\$ -	\$ -	\$ 12,040
Task 5 - 90% Design Submittal									
90% Civil Plans		8	12	16	36	\$ 5,600			\$ 5,600
90% Specifications		2			2	\$ 360			\$ 360
					0	\$ -			\$ -
Subtotal - Task 5	0	10	12	16	38	\$ 5,960	\$ -	\$ -	\$ 5,960
Task 6 - 100% Design Submittal									
100% Civil Plans		4	6	12	22	\$ 3,360			\$ 3,360
100% Specifications		1			1	\$ 180			\$ 180
					0	\$ -			\$ -
Subtotal - Task 6	0	5	6	12	23	\$ 3,540	\$ -	\$ -	\$ 3,540
Task 7 - Project Cost Estimation									
50% Engineer's Cost Estimate		1	4	6	11	\$ 1,660			\$ 1,660
95% Engineer's Cost Estimate		1	2	4	7	\$ 1,060			\$ 1,060
100% Engineer's Cost Estimate			1	2	3	\$ 440			\$ 440
Subtotal - Task 7	0	2	7	12	21	\$ 3,160	\$ -	\$ -	\$ 3,160
Task 8 - Monument Preservation and Perpetuation (Optional)									
					0	\$ -			\$ -
					0	\$ -			\$ -
Subtotal - Task 8	0	0	0	0	0	\$ -	\$ -	\$ -	\$ -
Total All Tasks	10	40	60	80	190	\$ 30,000	\$ 6,340	\$ 5,900	\$ 42,240
TOTAL						\$ 30,000	\$ 6,340	\$ 5,900	\$ 42,240

1 with CSG Consultants in the not-to-exceed amount of \$42,240 using previously appropriated
2 funds for the Annual Street Rehabilitation Program (CIP No. 21000).

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**CONTRACT #C21-10
AGREEMENT FOR CONSULTANT SERVICES
BETWEEN
THE CITY OF ALBANY
AND
CSG Consultants, Inc**

**FOR PROJECT:
PAVEMENT AND CURB REHABILITATION DESIGN**

AMENDMENT OF AGREEMENT No. 1

This AMENDMENT OF AGREEMENT FOR CONSULTANT SERVICES is made and entered into on this ____ day of January 2021, by and among the City of Albany a California charter city ("CITY") and CSG Consultants, Inc, ("CONSULTANT").

In consideration of the mutual covenants and conditions set forth herein Contract #21-10, the parties agree as follows:

Per request by the CITY, Contract #C21-10 shall be modified as follows: expand the project limits along Marin Avenue to include the area from Cornell Avenue to Masonic Avenue. This AMENDMENT OF AGREEMENT shall be made part of the original AGREEMENT, Contract #C21-10. Original Contract was for the period of November 5, 2020 to November 4, 2022 and is extended until December 30, 2022.

Compensation for the AMENDMENT OF AGREEMENT shall be in the amount not to exceed \$42,240, [as set forth in the attached AMEDMENT TO AGREEMENT SCOPE OF WORK]. (Increase Original Contract of \$ 499,980 to \$542,220).

All work shall continue to be in compliance with Contract #C21-10, and in accordance with the approved Scope of Work, including any agreed upon modifications or extensions to the Scope of Work.

IN WITNESS WHEREOF, the parties hereto have caused this AMENDMENT OF AGREEMENT to Contract #C21-10 to be executed the day and year first above written.

CITY OF ALBANY:

By _____
Nicole Almaguer,
City Manager

CONSULTANT:

By  _____
(Authorized Officer)

Attest _____
City Clerk

[Attachments]:
Scope of Work
Fee Estimate