



TRANSPORTATION COMMISSION – MINUTES

Virtual Meeting
Albany, CA

MINUTES OF THE REGULAR MEETING THURSDAY, SEPTEMBER 24, 2020, 7:00 P.M.

1. CALL TO ORDER / ROLL CALL

Present: Javandel (arrived at 8:06 p.m.), Jordan, McCroskey, del Rosario, Paulsen

Absent:

Staff Present: Jeff Bond, Community Development Director
Justin Fried, Transportation Planner
Anne Hsu, City Clerk

2. PUBLIC COMMENT

None

3. PRESENTATION

3-1. Monthly Police Data on Collisions and Citations

Fried presented data for July and August.

3-2. Shared Mobility Data

Fried presented data for July and August.

4. CONSENT CALENDAR

4-1. Transportation Commission Meeting Minutes of July 23, 2020.

Recommendation: That the Transportation Commission approve the meeting minutes for the virtual special meeting of July 23, 2020

Commissioner Jordan corrected one of the final Commission comments for Item No. 5-2 as a step down from the parklet to the bike corral.

4-2. Update on 534 Kains Curb Designation – This item is an update on the curb designation at 534 Kains Avenue as requested by the Commission six months after installation.

Recommendation: Accept update from staff

Jordan/del Rosario: Moved to approve the minutes for the July 23, 2020 meeting as amended and to accept the staff update.

Ayes: Jordan, McCroskey, del Rosario, Paulsen

Noes: None

Abstain: None

Absent: Javandel



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5. DISCUSSION & POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS:

5-1. Traffic Calming Request for 1000 Block of Masonic Avenue – Staff will present an analysis of traffic calming measures for the 1000 block of Masonic Avenue as directed by the Commission at its meeting on September 26, 2019.

Recommendation: That the Transportation Commission recommend a speed hump at 1010 Masonic Avenue and speed tables at 1036/1040 and 1066 Masonic Avenue along with striping and signage be added to the list of approved Traffic Calming Program installations.

Fried presented the staff report.

The Commission requested the following clarifications:

- The guidance directs that the rise of the speed hump/table begin at least 1.5 feet from the curb. Staff will consult with Public Works if additional distance is needed to accommodate drainage. The location does not have a gutter pan, so the hump/table would be measured from the curb.
- Staff did not consider a raised crosswalk for the northern end of the block.
- Staff has not researched options for speed humps/tables.

The following PUBLIC COMMENTS were offered by Greg Brazil, Loretta Clodfelter, Adam Cadieux, Paul King:

- A request for the difference between humps and tables and for the reasons staff is considering the 1000 block of Masonic only.
- A concern about flooding and a preference for a speed table.
- A concern about flooding in the rainy season and a suggestion to consider alternate locations toward the south end of the block.
- Concerns about flooding and about the increase of vehicle speeds and pedestrian use of the street during the pandemic. 1014 or 1016 may be appropriate locations for a table or hump.

Fried described the differences between a speed hump and a speed table. Residents submitted a petition requesting traffic calming measures for the 1000 block. A speed hump measures 12 feet and has to be located 2 feet from a driveway return or a manhole.

The Commission made the following comments:

- Staff could explore locating a speed hump/table south of 1008 to reduce flooding.
- Staff should determine if Public Works will accept distances of less than 2 feet to a manhole and more than 1.5 feet to a curb in order to have additional locations for speed humps/tables.
- Interest in studies of speed humps slowing traffic more than speed tables.
- A preference for three locations.
- A preference for speed tables.

Jordan/del Rosario: Moved to recommend a three-feature configuration with the northern feature located slightly south of the proposed location if acceptable to the Public Works Department or to



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design the western edge of the feature relative to the curb elevation, and to consider a sinusoidal speed hump rather than a parabolic speed hump.

Ayes: Jordan, McCroskey, del Rosario, Paulsen

Noes: None

Abstain: None

Absent: Javandel

5-2. Update to Traffic Calming Policy – Staff will provide an overview of considerations for updating the traffic calming policy for Commission consideration.

Recommendation: Provide comments to staff to be brought back to the Commission as a draft updated policy

Fried presented the staff report.

The Commission requested the following clarifications:

- Speed humps were installed on Key Route during reconstruction of the high school and never removed. Speed humps were installed on the 1000 block of Santa Fe because of the proximity to the school and the lack of a bus route.

The following PUBLIC COMMENTS were offered by Jeremiah Pinguelo, Paul King:

- Requests for implementation of school zones and temporary traffic calming measures during the upcoming event on Solano Avenue.
- Support for the Commission's consideration of different models.

The Commission made the following comments:

- A suggestion to use a risk-based approach incorporating median speeds and traffic volumes.
- An interest in considering risk and phasing implementation of new standards.
- The 85th percentile speed is a means to determine the streets most in need of traffic calming measures. The number of speeding vehicles is also relevant. Weighting the average speed may be an alternative measure.
- A suggestion to identify the worst locations among petitions submitted during the year and to utilize allocated resources to install as many measures as possible at the worst locations. Locations not addressed during the year would be carried to the next year and join petitions submitted during that year. The identification and installation process would repeat.
- Funding or a program for funding may need to be determined first.
- A request for the speed survey map to reflect installed traffic calming measures.
- A suggestion to form a subcommittee to review existing data and develop new criteria.

Javandel/Jordan: Moved to appoint Commissioners Jordan and Javandel to a subcommittee that will work with staff to review data and develop a risk value based on both traffic speed and volume.

Ayes: Javandel, Jordan, McCroskey, del Rosario, Paulsen

Noes: None

Abstain: None

Absent: None



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5-3. Consideration of a Switch to Action Minutes for Transportation Commission Meetings – Staff will present options for written minutes for Commission meetings.

Recommendation: Eliminate written minutes for presentations by staff and continue written minutes for public comment, Commission discussion, and Commission actions.

Fried presented the staff report.

The Commission requested the following clarifications:

- Eliminating presentations from the minutes could reduce the cost by roughly 25 percent.
- Minutes for the Planning & Zoning Commission and the Transportation Commission are comprehensive. The Economic Development Committee and the Climate Action Committee utilize action minutes.
- Comprehensive minutes are used because of the potential for litigation and the complexity of issues.
- Inserting timestamps into minutes or video of virtual meetings may be possible.

The following PUBLIC COMMENTS were offered by Jeremiah Pinguelo:

- Minutes should be posted for public review.

Fried advised that past agendas and meeting minutes are available on the Transportation Commission's webpage of the City website.

The Commission made the following comments:

- Support for eliminating staff and consultant presentations from minutes and adding a column for minutes to the archives shown on the Transportation Commission webpage.
- Support for eliminating staff and consultant presentations from minutes if presentations are posted to the website either before or after meetings and for including timestamps in minutes if possible.
- Support for continuing the current format of minutes.

The Commission directed staff to present two versions of the minutes, one with presentations and one without.

6. ANNOUNCEMENTS

6-1. Authorization by Council to submit the Albany Priority Pedestrian Network Sidewalk Shaving Project to the Alameda County Transportation Commission for a COVID-19 Rapid Response Bicycle & Pedestrian Grant

6-2. Cancellation of November and December Regular Meetings and Scheduling of a Special Meeting Date

Fried indicated during its September 11, 2020 meeting, the Council authorized the submission of a grant application for the sidewalk shaving project. A special meeting will be scheduled for December 3, 2020.



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Commissioner Jordan noted construction of the Gilman roundabout will begin prior to the end of the year.

Commissioner McCroskey announced Bike Anywhere has replaced Bike to Work Day this year and is being celebrated all month.

7. FUTURE AGENDA ITEMS

Bond advised that the County Public Health Officer would release guidance for Halloween activities the following week.

Fried reported upcoming agenda items include a draft analysis of Key Route Boulevard and a post-project evaluation of Washington Avenue at Albany Hill.

Commissioner McCroskey requested a discussion of working with the Planning & Zoning Commission regarding bicycle parking requirements and an analysis of the effects of traffic calming measures on the 800 block of Santa Fe.

8. NEXT MEETING – Thursday, October 22, 2020, 7:00 p.m., City Hall Council Chambers, 1000 San Pablo Avenue or virtual meeting pursuant to state and county COVID-19 guidance.

9. ADJOURNMENT

The meeting adjourned at 9:12 p.m.