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**RESOLUTION NO. 2020-68**

**A RESOLUTION OF THE ALBANY CITY COUNCIL ESTABLISHING RULES  
FOR THE CONDUCT OF THE NOVEMBER 3, 2020, ELECTION**

**WHEREAS**, the General Municipal Election will be consolidated with the Statewide Election on Tuesday, November 3, 2020; and

**WHEREAS**, the City Council desires to instruct the City staff on certain rules which should be followed during that election; and

**WHEREAS**, these rules will assist the staff in the impartial handling of all candidates;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ALBANY DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**THAT**, the City Clerk shall use the following rules during the election of November 3, 2020:

1. Candidates may file a Statement of Qualifications.
2. Candidate Statements will be limited to 200 words.
3. The City Clerk will not correct spelling and/or grammatical errors occurring in the Candidates Statement.
4. A printing fee will be paid by the Candidate at the time of filing the nomination papers if they choose to file a Candidate Statement. The Candidate will pay the

1 entire fee, as set by the County of Alameda. The City Clerk will not accept any Candidate  
2 Statement unless the fee is paid.

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4 5. The Candidate should turn in to the City Clerk his/her Candidate Statement  
5 at the time he/she files his/her nomination papers.

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7 6. The City will not mail other campaign materials with the voter's pamphlet.

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9 7. In the event that there are ballot measures the voter's pamphlet will contain  
10 an analysis of each measure prepared by the City Attorney. The analysis shall not exceed  
11 500 words in length. The analysis shall be filed by the City Clerk no later than August 7,  
12 2020 with the Alameda County Registrar of Voters.

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14 8. In the event that there are ballot measures, the voter's pamphlet will contain  
15 arguments pro and con on the various measures. No argument shall exceed 300 words in  
16 length. Arguments submitted shall be filed by 12:00 p.m., August 14, 2020 in the City  
17 Clerk's Office, 1000 San Pablo Avenue, Albany, California.

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19 9. In the event that ballot arguments are presented, rebuttal arguments will be  
20 allowed for valid measures. These rebuttal arguments will be limited to 250 words.  
21 Arguments submitted in rebuttal of a ballot argument shall be filed by 12:00 p.m., August  
22 21, 2020 in the City Clerk's Office, 1000 San Pablo Avenue, Albany, California.

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24 10. On August 13, 2020 at 3:00 p.m. in the City Clerk's Office a drawing will be  
25 held to determine the position of various candidate names on the ballot.

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27 11. The central counting place for the November 3, 2020 election will be at the  
28 County Building, 1225 Fallon Street, Oakland, in accordance with the Elections Code.

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12. The City Clerk’s Office will not charge a fee for processing a Candidate’s Nomination Paper.

13. That pursuant to the Elections Code of the State of California and the City Charter, the canvass of the regular Municipal Election to be held in the City of Albany, County of Alameda, State of California, on Tuesday, November 3, 2020 is hereby ordered to be made by the County of Alameda Registrar of Voters.

14. That the compensation of the Election Officers is hereby affixed at the sum set by Alameda County for each Inspector and for each Judge and Clerk for said election.

15. The rental of each polling place, where a charge is made, shall be set by Alameda County.

16. The polls for said election shall be open at 7:00 a.m. on the day of said election, and shall remain open continuously from said time until 8:00 p.m. on the same day when said polls shall be closed, except as provided in Section 14401 of the Elections Code of the State of California.

17. That in all particulars not recited in this Resolution, said election shall be held and conducted as provided by law for holding Municipal Elections in said City.

18. The consolidated election will be held and conducted in the manner prescribed in Section 10418.

  
NICK PILCH, MAYOR



# City of Albany

1000 San Pablo Avenue • Albany, California 94706  
(510) 528-5710 • [www.albanyca.org](http://www.albanyca.org)

## RESOLUTION NO. 2020-68

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF

ALBANY, The 6th day of July, 2020, by the following votes:

AYES: Council Members Barnes, Maass, McQuaid, Nason and Mayor Pilch

NOES: none

ABSENT: none

ABSTAINED: none

RECUSED: none

WITNESS MY HAND AND THE SEAL OF THE CITY OF ALBANY, this

7th day of July, 2020.

Anne Hsu  
CITY CLERK