

1 **WHEREAS**, Staff has determined that the budget for this project, including a
2 reasonable contingency, shall come from ACTC Measure B Local Streets & Roads
3 funding in the total amount of \$95,000.
4

5 **NOW, THEREFORE, BE IT RESOLVED**, that the Albany City Council hereby
6 authorizes the City Manager to execute Contract No. C20-50 with Beneficial Designs,
7 Inc. in a not-to-exceed contract amount of \$85,740 (Exhibit A); and
8

9 **BE IT FURTHER RESOLVED**, that the Albany City Council hereby
10 appropriates \$95,000 from Measure B: Local Streets & Roads funding to complete the
11 pedestrian pathway assessment for all sidewalks, curb ramps and crosswalks within the
12 City of Albany.
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27



NICK PILCH, MAYOR

28 Exhibit A: Fee Proposal
29

Albany, CA Pedestrian Pathway Assessment

Beneficial Designs, Inc. BILLING RATES

1. Method of Payment, Rates, Reimbursable Charges

Invoices for the work completed will be submitted monthly and payment shall be provided monthly reflecting the progress of work.

The following rates are effective as of October 1, 2017. Beneficial Designs, Inc. reserves the right to adjust these hourly rates.

Project Manager	\$ 150.00
Assessment Coordinator & Liaison	\$ 120.00
Lead Sidewalk Assessment Coordinator	\$ 120.00 (Including automated assessment equipment)
Assistant Sidewalk Assessment Coordinator	\$ 100.00 (Including automated assessment equipment)
Lead Trail Assessment Coordinator	\$ 100.00 (Including automated assessment equipment)
Assistant Trail Assessment Coordinator	\$ 80.00 (Including automated assessment equipment)
Project Staff	\$ 100.00
Travel Time & Administrative Support	\$ 50.00

If additional data analysis is requested due to legal settlement requirements, Beneficial Designs, Inc. reserves the right to charge for time and materials on additional data processing.

List of reimbursable expenses:

- Project travel expenses (mileage at 57.5 cents per mile, meals & misc at 85.80 dollars per day)
- Per Diem associated with overnight lodging 253.50 dollars per night
- Expense of printing, reproduction, AutoCAD plotting, scanning, photographs, postage, and delivery of documents
- Special delivery and messenger services

2. Cost Breakdown

The summary of fees below includes use of the PROWAP based on Minimum Access Requirements and projected reimbursable expenses for travel, reproduction and communication, which will be billed as accrued. Travel time at half the hourly rate is included in the proposal breakdown.

TASK	TOTAL FEES
Assessment of 62 miles of Public Right of Way in Albany, CA (Public Right of Way, Curb Ramps)	\$ 41,460.00
Project Management and Coordination of Data, Data Processing (setup, merge, export, ArcGIS import, spatial correction, quality review, verification across files), Meetings and Reporting	\$ 27,276.00
Estimate of Travel Time and Expenses to Albany, CA (3 trips, 2 staff)	\$ 12,692.00
NOTE: Travel expenses will need to be adjusted up or down based on actual costs at the time the project occurs.	
Contingency Travel and Shipping	\$ 4,313.00
GRAND TOTAL:	\$ 85,740.00



City of Albany

1000 San Pablo Avenue • Albany, California 94706
(510) 528-5710 • www.albanyca.org

RESOLUTION NO. 2020-34

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ALBANY,

The 20th day of April, 2020, by the following votes:

AYES: Council Members Barnes, Maass, McQuaid, Nason and Mayor Pilch

NOES: none

ABSENT: none

ABSTAINED: none

RECUSED: none

WITNESS MY HAND AND THE SEAL OF THE CITY OF ALBANY,

this 21st day of April, 2020.

Anne Hsu
CITY CLERK