

**CITY OF ALBANY
CITY COUNCIL AGENDA
STAFF REPORT**

Agenda Date: January 21, 2020
Reviewed by: NA

SUBJECT: Professional Services Contract with Oberkamper & Associates Civil Engineers for On-Call Land Surveying and Civil Engineering Services

REPORT BY: Anne Hersch, AICP, Planning Manager
Jeff Bond, Community Development Director

SUMMARY

The action before the City Council is to approve a professional services contract for on-call land surveying and civil engineering services with Oberkamper & Associates Civil Engineers.

STAFF RECOMMENDATION

That the Council adopt Resolution No. 2020-03 authorizing the City Manager to execute a professional services contract with Oberkamper & Associates Civil Engineers for on-call land surveying and civil engineering services for an amount up to \$100,000 through June 30, 2022.

BACKGROUND/DISCUSSION

Historically, the City has used consultants to provide consulting on technical engineering issues. In the past, the City has worked with on-call engineering consultants who complete technical reviews of land division applications including lot line adjustments, parcel maps, subdivision maps, and condominium maps.

Oberkamper & Associates is an engineering consulting firm based in Novato that provides a full range of civil engineering and land surveying services. The proposed contract would allow the City to work with Oberkamper & Associates for consultation and review of land division applications pursuant to the California Subdivision Map Act. Application requests filed include lot line adjustments, parcel maps, subdivision maps, and condominium maps. These project requests are filed with the Community Development Department and require compliance review by a licensed engineer or land surveyor. The City does not have a dedicated staff person with land surveying expertise.

SUSTAINABILITY IMPACT

N/A

FINANCIAL IMPACT

Consultant services are utilized on an as needed basis. Applicants filing applications pursuant to the California Subdivision Map Act pay an initial deposit and are charged for cost recovery of the time and services rendered by the consultant.

ATTACHMENTS

1. Resolution No. 2020-03
2. Letter of Agreement
3. Oberkamper Rate Schedule

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RESOLUTION NO. 2020-03

**A RESOLUTION OF THE ALBANY CITY COUNCIL AUTHORIZING THE
CITY MANAGER TO EXECUTE AN ON-CALL SERVICES CONTRACT
FOR CIVIL ENGINEERING AND LAND SURVEYING SERVICES WITH
OBERKAMPER & ASSOCIATES CIVIL ENGINEERS**

WHEREAS, Oberkamper & Associates Civil Engineers provides civil engineering and land surveying consulting services; and

WHEREAS, land surveying documents, lot line adjustments, tentative parcel maps, subdivision maps, and condominium maps are submitted to the Community Development Department for review and processing; and

WHEREAS, Community Development staff have a need for on-call civil engineering and land surveying services to provide review for compliance with the California Subdivision Map Act and Chapter IIXX “Subdivision” of the Albany Municipal Code.

NOW, THEREFORE, BE IT RESOLVED, that the Albany City Council authorize the City Manager to execute a professional services contract between the City of Albany and Oberkamper & Associates Civil Engineers for on-call civil engineering and land surveying services for an amount up to \$100,000 through June 30, 2022.

NICK PILCH, MAYOR

ALBANY CALIFORNIA

CITY OF ALBANY



COMMUNITY DEVELOPMENT

1000 SAN PABLO AVENUE
ALBANY, CA 94706
510 528-5760

www.AlbanyCA.org/cd

January 15, 2020

Oberkamper Associates & Civil Engineers
Attn: James Clark
7200 Redwood Boulevard, Suite 308
Novato, CA 94945

Subject: On-Call Services Contract for Land Surveying and Civil Engineering Services

Dear Mr. Clark,

This letter of agreement is intended to serve as a mutual agreement for on-call contract services for land surveying and civil engineering between the City of Albany Community Development Department and Oberkamper Associates & Civil Engineers. The scope of services includes but is not limited to review of lot line adjustment, tentative/final parcel maps, tentative/final subdivisions and other land adjustment reviews as needed. The contract amount shall not exceed \$100,000 and shall expire on June 30, 2022.

CITY OF ALBANY:

By _____
Nicole Almaguer, City Manager

Date _____

APPROVED AS TO FORM:

Malathy Subramanian, City Attorney

Date _____

ATTEST:

Anne Hsu, City Clerk

Date _____

CONSULTANT:

By _____
(Authorized Officer)

Name:

Title:

By _____
(Authorized Officer)

Name:

Title:

City of Albany Business License

BL # _____

Expiration Date: _____



OBERKAMPER & ASSOCIATES CIVIL ENGINEERS, INC.

RATE SCHEDULE

CIVIL ENGINEERING

PRINCIPAL CIVIL ENGINEER	\$200.00/Hour
SENIOR CIVIL ENGINEER	\$195.00/Hour
CIVIL ENGINEER	\$160.00/Hour
CIVIL DESIGNER	\$135.00/Hour
CAD TECHNICIAN	\$115.00/Hour
CLERICAL / DRAFTING TECHNICIAN	\$ 60.00/Hour
CIVIL ENGINEER – EXPERT WITNESS	\$350.00/Hour

LAND SURVEYING

LICENSED LAND SURVEYOR	\$175.00/Hour
1 MAN SURVEY CREW	\$170.00/ Hour
2 MAN SURVEY CREW	\$250.00/Hour
3 MAN SURVEY CREW WITH APPRENTICE	\$275.00/Hour
3 MAN SURVEY CREW	\$295.00/Hour
FIELD TECHNICIAN	\$115.00/Hour
LAND SURVEYOR – EXPERT WITNESS	\$350.00/Hour