



SOCIAL AND ECONOMIC JUSTICE COMMISSION

City Hall Council Chambers
1000 San Pablo Avenue, Albany, CA

AGENDA

TUESDAY, June 4, 2019, 7:30 PM

1. CALL TO ORDER / ROLL CALL

2. APPROVAL OF MINUTES: May 7, 2019

3. PUBLIC COMMENT

For persons desiring to address the Commission on social and economic justice items not on the agenda. Please note that each speaker is limited up to three (3) minutes. The Brown Act limits the Commission ability to take and/or discuss items that are not on the agenda; therefore, such items are normally referred to staff for comment or to a future agenda.

All persons wishing to speak on an item on the agenda are to fill out speaker cards and provide to the staff liaison. Comments related to items appearing on the agenda are taken up at the time the Commission deliberates each action item. The Chair will announce when the period for public comment is open on each agenda item.

4. ANNOUNCEMENTS

Staff and Commission member announcements.

5. PRESENTATIONS

5-1 Housing Element Update - Jeff Bond, Community Development Director

6. DISCUSSION & POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS:

6-1. Work Plan 2019-2021 – Update on Council approved work plan.

6-2. Subcommittee formation – Commission will create subcommittees for items on the Commission work plan.

6-3. Commission Composition – Discussion on the composition of the Commission.

6-4. Future Meeting Calendar – For the Commission's information.

7. FUTURE AGENDA ITEMS

Commissioners announce requests for future agenda items. No public comment will be taken on announcement of future agenda items.

8. NEXT MEETING: Tuesday, July 2, 2019 7:30 pm, City Hall Council Chambers, 1000 San Pablo Ave.

9. ADJOURNMENT

NOTICE



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As a general policy, the Commission/Committee/Board will not begin discussion or consideration of an agenda item after 10:00 pm.

Agendas are posted for public inspection in advance of meetings at the City Hall, the Albany Community Center, and the Albany Senior Center. Agendas and supporting documents can also be found online at: www.albanyca.org. Supporting documents and any public comments received prior to 12 noon of the meeting date will be made available for public inspection at City Hall. If you have any questions pertaining to any agenda item or meeting procedure, please contact the City Clerk's Office at 1 + (510) 528-5710 or cityclerk@albanyca.org.

Council and Commission meetings are broadcast live on KALB and streamed live on the City website and YouTube. Committee meeting audio is recorded and uploaded to the City website and YouTube and within one week of each public meeting. Archives of past City meetings are available on the City website and YouTube. Please note that if you provide your name and address when speaking before the Commission it will become part of the official public record, which will be posted on the Internet and broadcast on KALB.

In compliance with the Americans with Disabilities Act (ADA), and State Law, if you need special assistance to participate in this meeting, please contact the City Administration Office 1 + (510) 528-5710. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102.104 ADA Title II)". Upon request, we will provide written agenda materials in appropriate alternate formats, of disability related modification or accommodation, including auxiliary aids or services to enable individuals with disabilities to participate in public meetings. Please deliver a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Request should be sent to: cityclerk@albanyca.org or City Clerk, 1000 San Pablo Avenue, Albany, CA 94706.

The City of Albany is dedicated to maintaining its small town ambience, responding to the needs of a diverse community, and providing a safe, healthy and sustainable environment.



SOCIAL AND ECONOMIC JUSTICE COMMISSION

City Hall Council Chambers
1000 San Pablo Avenue, Albany, CA

MINUTES OF THE REGULAR MEETING TUESDAY, MAY 7, 2019, 7:30 P.M.

1. **CALL TO ORDER / ROLL CALL – 7:30 PM**
Commissioners present: Downs, Kerr, Marks, Parsley, Grossman
Commissioners absent: None
Staff present: Isabelle Leduc, Sid Schoenfeld, Annemarie Heineman

2. **APPROVAL OF MINUTES**
Motion to approve the minutes from the April 2, 2019 meeting was made by Commissioner Marks and seconded by Commissioner Kerr.

AYES: Commissioners Downs, Kerr, Marks, Parsley, Chair Grossman
NOES: None
ABSTAIN: None
ABSENT: None
Motion carried and so ordered.

3. **PUBLIC COMMENT**

4. **ANNOUNCEMENTS**

5. **PRESENTATIONS**
 - 5-1. **Rent Review Program**
Neighborhood Services Manager Sid Schoenfeld presented a status report of the Rent Review Program.

 - 5-2. **Albany CARES**
Neighborhood Service Coordinator Annemarie Heineman presented a status report of the Albany CARES program.

6. **DISCUSSION & POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS:**
 - 6-1. **Homeless Emergency Aid Program (HEAP)** – Summary of Council decision
Assistant City Manager Isabelle Leduc shared the Council's decision regarding use of HEAP funding.

 - 6-2. **Sugar Sweetened Beverage Tax** – Summary of Council direction
Assistant City Manager Leduc reported the Council's decision regarding use of revenues from the Sugar-Sweetened Beverage Tax.

 - 6-3. **Albany Project HOPE** – Commission will review the Third Quarter Report provided by Berkeley Food & Housing
The Commission reviewed the third quarter report of Albany Project HOPE activities.



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6-4. Work Plan – Review draft and finalize Commission's next work plan for a presentation to Council on May 20, 2019

The Commission reviewed the items contained in the draft Work Plan.

Motion to approve the draft Work Plan without the attachments was made by Commissioner Marks and seconded by Commissioner Kerr.

AYES: Commissioners Downs, Kerr, Marks, Parsley, Chair Grossman

NOES: None

ABSTAIN: None

ABSENT: None

Motion carried and so ordered.

7. FUTURE AGENDA ITEMS

Formation of subcommittees for the 2019-2021 Work Plan

8. NEXT MEETING: Tuesday, June 4, 2019, 7:30 p.m., City Hall Council Chambers

9. ADJOURNMENT: 8:37 PM



CITY OF ALBANY SOCIAL AND ECONOMIC JUSTICE COMMISSION

2019- 2021 Work Plan

Approved by the Social and Economic Justice Commission: May 7, 2019

Approved by the City Council: May 20, 2019

Background

The following work plan identifies recent accomplishments, and priority work items for the upcoming work plan period. The work plan includes items identified as priority projects within the City Council's Strategic Plan. The Social and Economic Justice Commission shall review the work plan each year in January to identify accomplishments and ensure continued focus on completing work plan items. Work plans are presented to the Council every two years, and if a change is needed to the work plan outside of that schedule, the Social and Economic Justice Commission shall submit a "Request for Amendment to Advisory Body Work Plan" Form for review by the City Council.

Social and Economic Justice Commission Purpose

The charge of this Commission is to research, analyze, discuss and evaluate a broad range of data and opinions on social and environmental issues affecting the welfare of the residents of Albany as inhabitants of both a local and a global community, and make recommendations to the City Council on positions and/or actions to take to address these issues.

Recommendations to the City Council shall state the relevance, important and/or particular impact that the issue has on the welfare of the residents of Albany.

Recent Initiatives and Accomplishments

- Reviewed and evaluated Albany Project HOPE based on performance measures included in quarterly reports and annual presentation by BFHP staff;
- Reviewed progress towards Housing Element policies with Community Development Staff;
- Proposed and provided input on Rent Review program draft ordinance;
- Provided a recommendation to the Council on health and wellness programs to be developed with sugar-sweetened beverage tax revenue;
- Provided input on outreach efforts (postcard) regarding information on low income/senior tax exemptions;
- Proposed, implemented and evaluated a Resource Center Pilot Program. Resource Center was in operation between Sept. 2017-Jan. 2018. Provided a recommendation to the City Council to fund a part-time position and space at the Senior Youth Annex for weekly drop-in consultations with residents in need;
- Provided a recommendation to Council for the development of a diversity and inclusivity survey and action plan.

2019-2021 Policy Review and Initiatives

COUNCIL STRATEGIC PLAN GOAL 1 - Foster a Healthy and Sustainable Urban Village

Objective 2. Promote Housing Availability & Quality

- 1) Review of progress towards Housing Element policies with Community Development Staff once per year.
- 2) Review all new multi-family housing proposals for affordability needs of the community.
- 3) Investigate funding sources, State and Regional Housing initiatives to increase affordable housing in Bay Area and implications for Albany
- 4) Receive updates regarding Rent Review program and provide report and recommendations to Council in November 2019 on program effectiveness, changes, if needed and tenant protections.

COUNCIL STRATEGIC PLAN GOAL 2 - Engage Our Diverse Community

Objective 1. Connect with and Engage the Community

- 1) Receive updates regarding the Albany CARES program and provide recommendation to Council in December 2019.
- 2) Review and evaluate Albany Project HOPE based on performance measures included in quarterly reports provided by BFHP and the annual presentation by BFHP staff/Project HOPE Case Manager.
- 3) Provide input on outreach efforts regarding information on low income/senior tax exemptions.
- 4) Provide input on ways to equalize burden on future and existing measures.

Objective 3. Continue to Promote Communitywide Inclusivity

- 1) Identify service needs to support aging in place including steps toward an aging in place strategic plan.
- 2) Develop a model for an annual Albany diversity report card and a survey on inclusivity.
- 3) Develop a model for an Inclusivity/Social Justice impact report to be part of Council review of proposed legislation and initiatives.

Objective 4. Promote Health and Wellness

- 1) Provide a recommendation to the Council on health and wellness programs to be developed with sugar-sweetened beverage tax revenue where the matter is discussed (Council Study Session).



CITY OF ALBANY
SOCIAL AND ECONOMIC JUSTICE COMMISSION

2019- 2021 Work Plan

Approved by the Social and Economic Justice Commission:
Approved by the City Council:

As a discussion tool, this version has been annotated to show items that are regular Recurring matters and those that might belong in a Sub-committee. Three Subcommittees are suggested but it may not be possible to have three given the number of commission members.

+ = Commission periodic

! = Subcommittees? To be prioritized

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Recent Initiatives and Accomplishments

- Reviewed and evaluated Albany Project HOPE based on performance measures included in quarterly reports and annual presentation by BFHP staff;
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- Proposed and provided input on Rent Review program draft ordinance;
- Provided a recommendation to the Council on health and wellness programs to be developed with sugar-sweetened beverage tax revenue;
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- Proposed, implemented and evaluated a Resource Center Pilot Program. Resource Center was in operation between Sept. 2017-Jan. 2018. Provided a recommendation to the City Council to fund a part-time position and space at the Senior Youth Annex for weekly drop-in consultations with residents in need;
- Provided a recommendation to Council for the development of a diversity and inclusivity survey and action plan.

2019-2021 Policy Review and Initiatives

COUNCIL STRATEGIC PLAN GOAL 1 - Foster a Healthy and Sustainable Urban Village

Objective 2. Promote Housing Availability & Quality

- 1) Review of progress towards Housing Element policies with Community Development Staff once per year. + **Commission Annual**

Housing Subcommittee?

- 2) Review all new multi-family housing proposals for affordability needs of the community. !
- 3) Investigate funding sources, State and Regional Housing initiatives to increase affordable housing in Bay Area and implications for Albany !
- 4) Receive updates regarding Rent Review program and provide report and recommendations to Council in November 2019 on program effectiveness, changes, if needed and tenant protections. !

COUNCIL STRATEGIC PLAN GOAL 2 - Engage Our Diverse Community

Objective 1. Connect with and Engage the Community

- 1) Receive updates regarding the Albany CARES program and provide recommendation to Council in December 2019. + **Commission Quarterly**

- 2) Review and evaluate Albany Project HOPE based on performance measures included in quarterly reports provided by BFHP and the annual presentation by BFHP staff/Project HOPE Case Manager. + **Commission Quarterly**
- 3) Provide input on outreach efforts regarding information on low income/senior tax exemptions. + **Commission, Annual Review**
- 4) Provide input on ways to equalize burden on future and existing measures. + **Commission, when relevant**

Objective 3. Continue to Promote Communitywide Inclusivity

- 1) Identify service needs to support aging in place including steps toward an aging in place strategic plan. ! **Aging in Place Subcommittee?, McQuaid requests priority**
- 2) Develop a model for an annual Albany diversity report card and a survey on inclusivity. ! **Inclusivity Subcommittee?**
- 3) Develop a model for an Inclusivity/Social Justice impact report to be part of Council review of proposed legislation and initiatives. **Referred to staff - opportunity for input??**

Objective 4. Promote Health and Wellness

- 1) Provide a recommendation to the Council on health and wellness programs to be developed with sugar-sweetened beverage tax revenue where the matter is discussed (Council Study Session). + **annual Commission**

SEJC CALENDAR

FY 2019-2020 / July 2019 – June 2020

Commission Meeting dates:

- Tuesday, July 2, 2019
- No meeting in August
- Wednesday, September 4, 2019
- Tuesday, October 1, 2019
- Tuesday, November 5, 2019
- Tuesday, December 3, 2019
- Tuesday, January 7, 2020
- Tuesday, February 4, 2020
- Tuesday, March 3, 2020
- Tuesday, April 7, 2020
- Tuesday, May 5, 2020
- Tuesday, June 2, 2020

Commission receives quarterly reports on Albany Project HOPE, Albany CARES and Rent Review:

- September 4, 2019
- November 5, 2019
- February 4, 2020
- May 5, 2020