## 1 2

## **RESOLUTION NO. 2019-20**

A RESOLUTION OF THE ALBANY CITY COUNCIL WAIVING FORMAL BID REQUIREMENTS, AUTHORIZING THE PURCHASE OF MICROSOFT OFFICE 365 GOVERNMENT PLAN SUBSCRIPTION LICENSE DIRECTLY FROM ISC-IMAGER SOFTWARE, INC.

WHEREAS, the City has an Information Systems Master Plan which calls for the replacement and upgrade of obsolete equipment and software in a timely fashion to ensure continuity of critical City systems which includes online services; and

**WHEREAS**, the City's email infrastructure and Microsoft Office services are currently hosted by Microsoft's cloud-based Exchange Online and Office 365 online services; and

WHEREAS, the City maintains this service through a yearly subscription-based payment that enables the City to continuously receive a timely and up-to-date version of the Office 365 projects and services as they are released by Microsoft Corporation; and

WHEREAS, staff requested quotations from different vendors; and

WHEREAS, from quotes received and discussions with Microsoft Sales team, ISC-Imager Software, Inc. had the most competitive pricing; and therefore staff recommends that Council waive the requirement for formal bids;

**WHEREAS**, the City's purchasing policy requires that the Council award purchases of goods or services if the cost is in excess of \$25,000 (Resolution No. 2012-74 Section VIII(5)), and Council action is required to authorize a waiver of formal bids; and

## NOW, THEREFORE, BE IT RESOLVED, that the Albany City Council hereby;

- 1. Authorizes the waiving of formal bids,
- 2. Authorizes the City Manager to enter into a 36-month agreement with ISC Imager Software, Inc. for the purchase of a yearly subscription-based payment of Microsoft Office 365 product and services in an annual amount of \$49,020 for a total of \$147,060.

ROCHELLE NASON, MAYOR



## City of Albany

1000 San Pablo Avenue • Albany, California 94706 (510) 528-5710 • www.albanyca.org

RESOLUTION NO. 2019-20

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ALBANY,

The 18th day of March, 2019, by the following votes:

AYES: Council Members Barnes, Maass, McQuaid, Pilch and Mayor Nason

NOES: None

ABSENT: none

ABSTAINED: none

RECUSED: none

WITNESS MY HAND AND THE SEAL OF THE CITY OF ALBANY, this

19th Day of March, 2019.

Eileen Harrington
Eileen Harrington

DEPUTY CITY CLERK