

ALBANY MUNICIPAL CODE

CHAPTER II ADMINISTRATION

2-17 PARK AND RECREATION COMMISSION.

2-17.1 Established; Composition; Appointment; Term.

There is hereby established within the City a commission to be known as the "Park and Recreation Commission of the City". The Park and Recreation Commission of the City shall consist of seven (7) members, as follows:

a. Five (5) members of such Commission shall be appointed by Councilmembers; each Councilmember shall appoint one (1) member to the Commission.

b. Two (2) members of such Commission shall be nominated by the President of the Board of Education, subject, however, to approval of such nomination by a majority of the Board of Education as a whole.

The terms of the two (2) members shall be for a two (2) year period, and shall be staggered. To this end, the terms of the first appointments shall be: One (1) for one (1) year, and one (1) for two (2) years. Each member shall serve until his successor has been appointed and qualified.

Such members shall be electors of the City at the time of confirmation of the appointment, and no member of the Board of Education shall be eligible to serve on this Commission. (Ord. #58-042, §1; 1958 Code §2.40; Ord. #97-02)

2-17.2 Compensation.

Such Commissioners shall serve without compensation. (Ord. #58-042, §2; Ord. #75-04, §2; 1958 Code §2.41; Ord. #97-02)

2-17.3 Organization; Election and Term of Chairman, Secretary, Etc..

The Park and Recreation Commission shall organize by electing from its members one (1) Chair, one (1) Secretary and such other officers as may be deemed necessary by the Commission. The Chair, Secretary and such other officers shall hold office for a period of one (1) year. (Ord. #58-042, §3; 1958 Code §2.42)

2-17.4 Powers and Duties.

It shall be the duty of the Park and Recreation Commission of the City to advise the Superintendent of Recreation and the City Council regarding all matters of public recreation and all matters pertaining to parks, street trees, parking strips, parkways, squares and similar area within the City. Such Commission shall endeavor to formulate a master recreation plan, select and

propose to the Council sites for playgrounds, make recommendations for acquisition and maintenance of playgrounds for children and recreation centers for the public, and generally advise both the City Council and the Superintendent of Recreation in matters connected with parks and recreation in general. It shall be a function of the Park and Recreation Commission of the City to promote and encourage among various public and private agencies and individuals the development of such recreational facilities and programs as shall benefit all citizens of the City. (Ord. #58-042, §4; 1958 Code §2.43)

2-17.5 Regular and Special Meetings; Notice of Special Meeting.

The Park and Recreation Commission of the City shall hold one (1) regular meeting each month, at such date or time as the Commission shall designate; special meetings shall be called at any time by the Chairman of the Commission or by a majority of the Commission; provided, however, that notice be given according to law for special meeting. (Ord. #58-042, §5; 1958 Code §2.44; New)

2-17.6 Quorum.

Four (4) members present at any of the meetings of the Park and Recreation Commission shall constitute a quorum for any positive action by the Commission. (Ord. #58-042, §6; Ord. #75-04, §3; 1958 Code §2.45)

2-17.7 Written Communications to Outside Groups.

All written communications to outside groups shall be sent over the signature of the Chairman or authorized officer of the Park and Recreation Commission pertaining to the business of the Commission. (Ord. #58-042, §7; 1958 Code §2.46)

2-17.8 Rules, Policies and Procedures; Minute Book.

Rules, policies and procedures for the Park and Recreation Commission shall be enacted by the Commission as required by the Commission and such rules, policies and procedures shall be entered into the minute book of the Commission. Minutes of all meetings of the Park and Recreation Commission of the City shall be kept and copies thereof shall be forwarded to the City Council. (Ord. #58-042, §8; 1958 Code §2.47)