

**CITY OF ALBANY
CITY COUNCIL AGENDA
STAFF REPORT**

Agenda Date: November 5, 2018
Reviewed by: NA

SUBJECT: Utilization of Recreation Reserve Funds for Park Facility
Improvements/Repairs and Safety Improvements

REPORT BY: Chelle Putzer, Recreation & Community Services Director

SUMMARY

Staff is requesting authorization to utilize a total of \$47,738 from the Recreation Reserves to fund Memorial Park facility improvements/repairs and park and facility safety improvements.

STAFF RECOMMENDATION

That the Council adopt Resolution No. 2018-127 authorizing the allocation of \$47,738 from Fund 0002 – Recreation Reserve, and appropriate budget adjustments as needed, for the funding of the Memorial Park facility improvements/repairs and park and facility safety improvements.

BACKGROUND/DISCUSSION

The Recreation Reserve is funded by capital improvement fees and non-resident fees charged to customers when they rent facilities or register for classes. The Recreation Reserve fund is used to fund projects, repairs and new equipment purchases for city parks and recreation facilities.

Memorial Park Facility Improvements/Repairs

In 2015, the Memorial Park facility was divided into two successfully functioning program spaces. The back half of the building is leased to KSS Spanish Immersion Preschool and the front half is used by the Recreation & Community Services after-school care program, the Friendship Club. In dividing the space between the two programs, the City has maximized the use of the building.

KSS Preschool is a licensed childcare provider, the State licensing required preschoolers to be separated from older children. The main entrance and patio space on the west side of the building needed to be secured for only preschool use. To accommodate this, the City added an additional door and patio entrance on the east side of the building to meet the licensing requirement and to provide a patio area for the Friendship Club.

Last winter/spring, a few issues were discovered that were causing some flooding on the east patio entrance. A broken drain pipe was diverting water to the patio and the absence of an awning over the new door allowed water to flow into the doorway.

A new downspout has been installed and the roof water will now be directed away from the patio slab and into the planting area in front of the building. The recommendation is to install an awning above the door to direct the water away from the top of the door. The awning will be constructed to match the architectural style (California Spanish) of the building and the Veterans Memorial Building. Additionally, a new larger capacity gutter will be installed along the east roof line above the patio. The cost of the awning and new gutter is estimated to be \$9,500.

After the awning and gutter are installed, the second improvement proposed for the facility is to paint the exterior of the facility including doors, trim, cement columns and fencing. The color will match the Veterans Memorial building—white stucco with brown trim and doors. The fencing will be painted black to match other fencing and park amenities. The estimate for painting the exterior is \$15,000.

Park and Facility Safety Improvements

All of the City's playgrounds are inspected annually, by a certified playground inspector, for routine repairs, equipment replacement and surfacing (sand, engineered wood fiber and poured in place rubber) to ensure the safety of the structures and surfaces. From our most recent inspection, there were a number of required repairs and equipment replacements identified in the report. The items that need to be replaced will be funded by the Recreation Reserves Fund and items that need repairs will be funded by the Public Works park maintenance budget. The total for all work is \$31,525 (\$20,738 from Recreation Reserves and \$10,787 from Public Works Park maintenance).

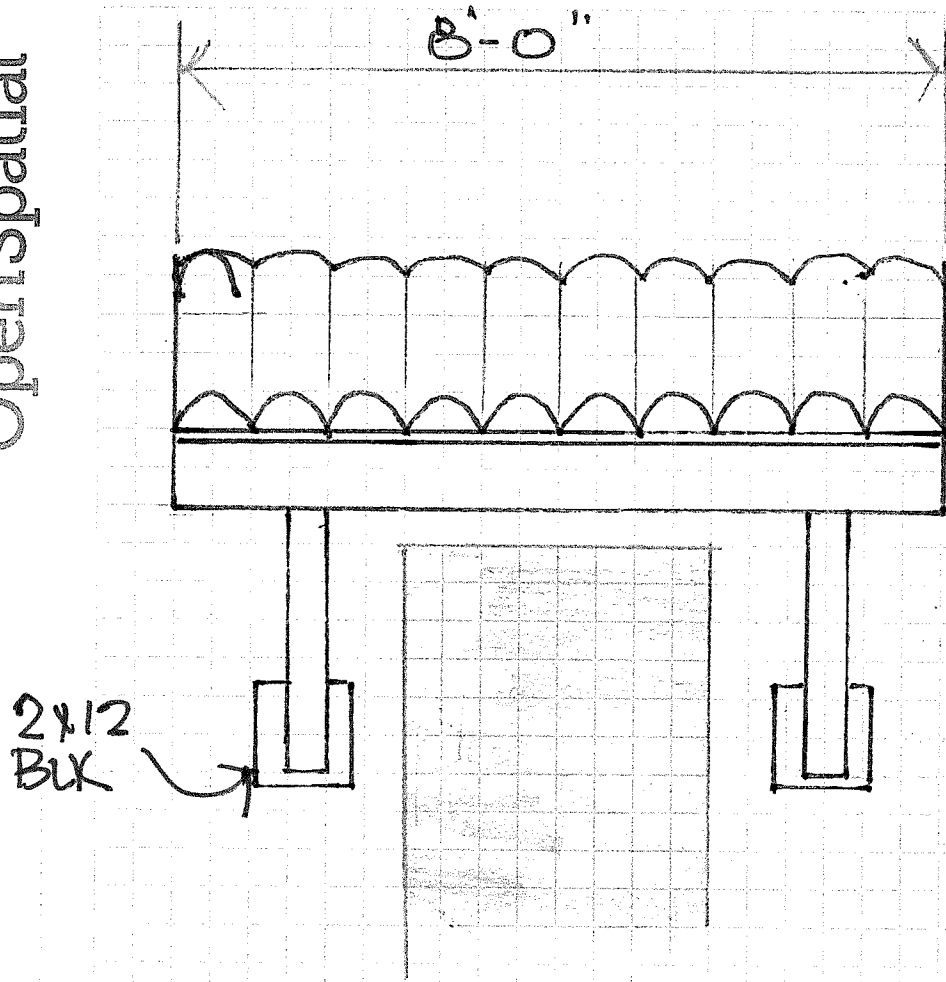
Following a recent CPR training, it was discovered that both Friendship Club sites (Ocean View and Memorial) are not equipped with Automated External Defibrillators (AEDs). AEDs are used to help those experiencing sudden cardiac arrest—each minute that defibrillation is delayed the odds of survival are reduced by 10%. The cost to install two AEDs is \$2,500. These AEDs will be added to the City's inventory of AEDs and maintained and inspected the Albany Fire Department. All Recreation and Community Service Staff are trained in CPR and the use of AEDs.

FINANCIAL IMPACT

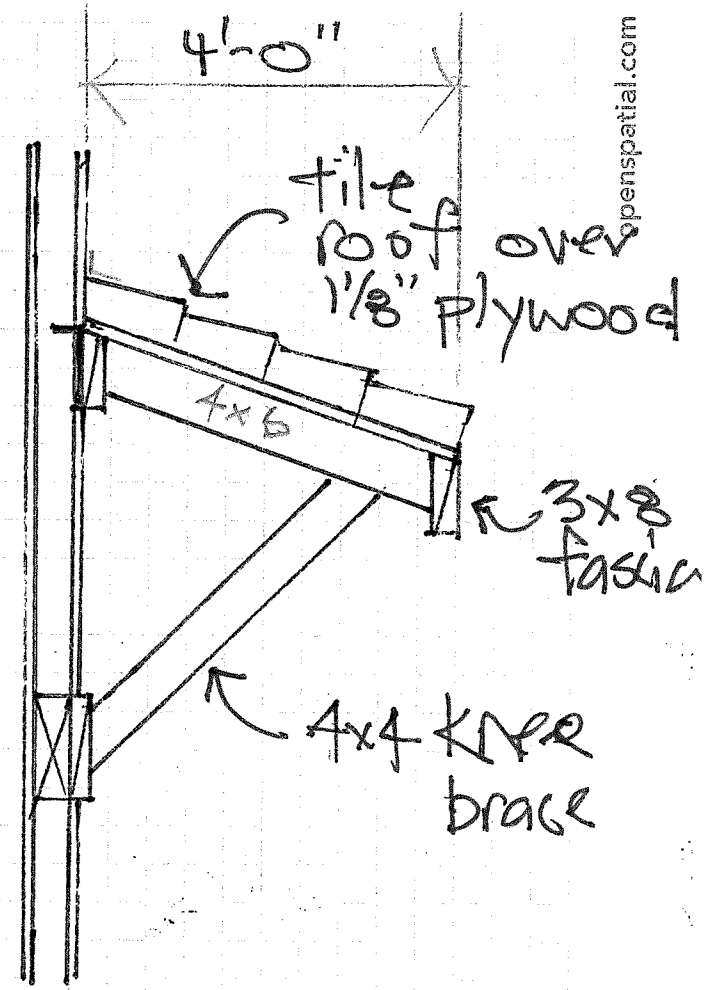
The total fund balance of the Recreation Reserves is approximately \$600,000. Authorization for Memorial Park Facility improvements/repairs and the Park and Facility safety improvements will result in a total expenditure of \$47,738.

Attachments

1. Resolution No. 2018-127
2. Awning Detail



Elevation



Section

Memorial Park Friendship Club Entrance Awning