



To: Albany Sustainability Committee

From: Kendra White, Senior Associate

Date: September 12, 2018

Subject: **Update: Albany's Climate Mitigation & Adaptation Plan**

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## **Introduction**

Albany's current effort to develop a Climate Mitigation & Adaptation Plan is a crucial opportunity for the City to move towards carbon neutrality by 2050, integrate climate adaption measures, and generally build on the successes of the City's first Climate Action Plan. Albany's Sustainability Committee members have a key role in this project as significant stakeholders and expert resources. The Sustainability Committee also provides a central avenue for public input on sustainability initiatives. In addition to your immediate input, the project will strategically engage the Sustainability Committee throughout the project.

## **Project Status & Timeline**

The project officially started on August 1, 2018, with a kickoff meeting including Albany City staff and members of the consultant team. Since the kickoff meeting, the consultant team has:

- Reviewed relevant City documents
- Developed a detailed project schedule (see Figure 1 below)
- Confirmed the work plan, including refining the approach for community and stakeholder engagement
- Developed a draft survey to solicit community and stakeholder input

## **Requested Input**

Included in your committee materials is a draft survey for soliciting community and stakeholder input at the beginning of the project. The goal of the survey is to focus and frame priorities early in the process. Specifically, the survey will refine priorities by helping the City understand the most important co-benefits (e.g., public health, economic development) to consider as part of climate action planning. Your input is appreciated.



Figure 1. Project Schedule

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
<b>Task 1. Project Initiation</b>													
Project kickoff meeting	x												
Draft and final work plan	x												
Review existing plans		x											
<b>Task 2. Development of Mitigation and Adaptation Strategies</b>													
Initial list of mitigation and adaptation options				x									
Revised shortlist of mitigation and adaptation strategies						x							
Publicly-oriented list of actions for residents						x							
<b>Task 3. Implementation Planning</b>													
Financial analysis and potential funding sources for selected strategies								X					
Prioritized implementation plan									X				
<b>Task 4. Engagement</b>													
City staff interview guide		x											
Support for Sustainability Committee Meetings				x		x		x		x		x	
Recommendations for Public event / workshop									x				
Monthly progress reports to City Committees	x	x	x	x	x	x	x	x	x	x	x	x	
<b>Task 5. CAP 2.0</b>													
Draft Climate Action Plan									x				
Revised Draft Climate Action Plan										x			
Public comment period													
Public comment review													
Final draft of Climate Action & Adaptation Plan													x
City staff presentation to City Council													x
<b>Project Management</b>													
Bimonthly check-in calls, invoices & team coordination													

*X indicates final project deliverable*