



## SUSTAINABILITY COMMITTEE SPECIAL MEETING

City Hall Council Chambers, 1000 San Pablo Avenue  
Tuesday, October 17, 2017 – 7:30 p.m.

### 1. CALL TO ORDER

The meeting was called to order by Chair Wei at 7:32pm.

### 2. ROLL CALL

Members Present: Committee Member Cooper, Committee Member Golem, Committee Member Ohshita, Vice Chair Peterson, Committee Member Smithies, Committee Member Uhrhammer, Chair Wei

Members Absent: None

### 3. APPROVAL OF MINUTES

#### A. Approve minutes from September 19, 2017 meeting

Approved with minor edits.

### 4. PUBLIC COMMENT

None.

### 5. ANNOUNCEMENTS/COMMUNICATIONS

#### 5-1. Introduction of New Student Member Samantha Smithies

Claire Griffing introduced new student member Samantha Smithies, a junior at Albany High School. The Committee welcomed her.

#### 5-2. Bay Area SunShares Program Update

Griffing deferred the update to the Climate Action Plan progress report item.

#### 5-3. Update on Reach Code Subcommittee

Griffing provided an update – Jeff Bond prepared a memo regarding reach codes, stating that staff will conduct an initial analysis of possibilities for tiering within the existing state code. The memo explains that it becomes more difficult to implement reach codes as the California building code continues to incorporate additional requirements. A Subcommittee of Cooper, Peterson, and Uhrhammer was established. Committee member Golem also expressed interest.

#### 5-4. Update on Local Hazard Mitigation Planning Process

Griffing provided an update – City Council reviewed the draft Local Hazard Mitigation Plan on October 2<sup>nd</sup>. Staff is incorporating suggested edits and will bring the final plan to Council in the next few months.

#### 5-5. Update on Home Energy Assessment Pilot Program

Griffing provided an update – Staff solicited bids for the 20 assessments and received 4 quotes. Staff selected the lowest bid, which was submitted by Andre O'Neal of Home Comfort and Energy Solutions.

#### 5-6. Update on Arts & Green Festival

Griffing provided an update – The Rec Department is responsible for scheduling a meeting to discuss the Arts & Green Festival.

Committee Member Cooper announced the Energy Upgrade workshop taking place the same evening.

Chair Wei summarized key takeaways from his review of the Brown Act and the City's Board, Commission and Committee Handbook. The Committee will follow procedures for effective meetings, which will include adhering to time limits.

## **6. DISCUSSIONS AND POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS:**

### **6-1. Climate Action Plan Progress Report**

Claire Griffing and Chelsea Polevy presented an update on Climate Action Plan (CAP) progress and explained that the CAP is relatively complete, with a large percentage of measures accomplished or in progress. The Committee suggested that staff make minor changes to the matrix and expressed the importance of determining metrics for measuring CAP progress and prioritizing measures. Staff will present a final CAP report to Council in the near future.

### **6-2. Discuss City Council Strategic Plan Objective to Develop a New Climate Action Plan**

Griffing gave a presentation on staff's strategies and objectives for developing a new Climate Mitigation and Adaptation Plan. The Committee expressed interest in future discussions regarding community outreach and engagement, housing/transportation issues, and collaborations with appropriate City departments and committees.

### **6-3. Work Plan Review**

Griffing provided an announcement about staff's priorities for the 2018 calendar year. The Committee determined their own priorities for the coming year, which will include CAP implementation strategies, community choice aggregation (CCA), community outreach and engagement, and green building.

## **7. POSSIBLE FUTURE AGENDA ITEMS**

(Commission/Committee/Board Member announcement of requests for future agenda items. No public comment will be taken on announcement of future agenda items).

- Update on Reach Codes
- CAP Subcommittee Update
- Metrics for Measuring CAP Progress
- CAP 2.0 Scope of Work & Progress Update
- Community Outreach and Engagement

**A. Next regular meeting – Wednesday, December 6, 2017**

## **8. ADJOURNMENT**

The meeting was adjourned at 9:54pm.