



**ECONOMIC DEVELOPMENT COMMITTEE
REGULAR MEETING
MINUTES**

Albany City Hall, Conference Room/Council Chambers
1000 San Pablo Avenue
Thursday, February 2, 2017
5:00 PM – 6:30 PM

1. CALL TO ORDER

The meeting was called to order by Chair Cheasty at 5:00 PM.

2. ROLL CALL

Members Present: Baker, Cain, Charles, Cheasty, Montagh, Sala

3. SELECTION OF CHAIR & VICE CHAIR

The Committee shall select a Member to serve as Chair and a Member to serve as Vice Chair for 2017.

The Committee agreed to have Cheasty continue as Chair and Sala continue as Vice Chair.

4. APPROVAL OF MINUTES

3-1. November 3, 2016

Moved by Cain, seconded by Charles to approve the minutes. Minutes approved unanimously.

5. PUBLIC COMMENT

None.

6. PRESENTATION

7. ANNOUNCEMENTS/COMMUNICATIONS

8. DISCUSSIONS AND POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS:

8-1. Economic Development Strategic Plan Development – meet with consultant team to kick-off planning process

Economic Development Consultants Amalia Cunningham and Ben Noble presented information to the Committee regarding the economic development strategic planning process including an overview of the process, background data regarding Albany business demographics and upcoming community planning meetings.

The Committee offered input regarding existing conditions including: encouraged review of existing business permit process and construction permit process; concern that the permit process is disjointed; referenced the RFP/scope of work to serve as guidance regarding issues to be addressed in the strategic plan, and that the demographic data should include the region;

suggested holding conversations with the school district, USDA and Golden Gate Fields along with the more typical Albany businesses; encouraged engaging with high school students. Cain, Cheasty and Charles will collaborate with Consultants to hold focus meetings with commercial/industrial property owners/landlords and brokers, and with small business owners.

A public workshop lead by the Consultants is planned for the Committee's April 6th meeting. In addition, there will be an online survey and background information to further engage the community.

9. FUTURE AGENDA ITEMS

Next meeting: March 2, 5 pm.

Regular monthly meeting schedule: first Thursday of each month at 5 pm.

10. ADJOURNMENT

The meeting was adjourned at 6:30 P.M.