



**ECONOMIC DEVELOPMENT COMMITTEE  
REGULAR MEETING  
MINUTES**

Albany City Hall, Conference Room/Council Chambers  
1000 San Pablo Avenue  
Thursday, May 4, 2017  
5:00 PM – 6:30 PM

**1. CALL TO ORDER**

The meeting was called to order by Chair Cheasty at 5:00 PM.

**2. ROLL CALL**

Members present: Cain, Charles, Cheasty, Goldman, Montag, Sala.

Members absent: Baker

**3. APPROVAL OF MINUTES**

**3-1. March 2, 2017**

Moved by Charles, seconded by Montag to approve the minutes. Minutes approved unanimously.

**4. PUBLIC COMMENT**

None.

**5. ANNOUNCEMENTS/COMMUNICATIONS**

**6. DISCUSSIONS AND POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS:**

**6-1. Economic Development Strategic Plan**

*Review summary report, including draft economic development goals, as provided by Economic Development Consultant. Provide feedback to consultant for preparation of a draft Economic Development Strategic Plan.*

Consultants Amalia Cunningham and David Greensfelder presented information to the Committee regarding status of the economic development strategic planning to date. Consultants summarized information received at public meetings and via online surveys, and findings from data analysis. Consultants reviewed the draft strategic plan goals. The consultants will prepare a draft economic development strategic plan for the Committee to review at the June meeting.

The Committee provided feedback to the consultants including: interest in receiving additional analysis and recommendations regarding permit process best practices; analysis of staffing options; consideration of design guidelines/checklist of best practices for mixed use projects; recommendations on how to further strengthen the City's commercial sectors and attract business types.

**7. FUTURE AGENDA ITEMS**

Next meeting: June 1, 2017 – Review Draft Economic Development Strategic Plan

**8. ADJOURNMENT**

The meeting was adjourned at 6:45 PM.