

**CITY OF ALBANY  
CITY COUNCIL AGENDA  
STAFF REPORT**

Agenda date: 9/2/08

Reviewed by: BP

**SUBJECT:** Temporary Police & Fire Facilities: Acceptance of Site Improvements, Contract 08-03, and relocation project progress report

**FROM:** Barry Whittaker, Project Manager  
Rich Cunningham, Public Works Manager

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**STAFF RECOMMENDATION**

Adopt Resolution No. 08-53 approving and accepting improvements and directing the filing of the Notice of Completion for Contract No. 08-03, Site Improvements, Temporary Police & Fire Facilities.

**BACKGROUND**

Contract No. 08-03 was the site work portion of the Monroe Street Police and Fire temporary quarters work. GradeTech Inc., was the lowest of 11 bidders and did acceptable work. The work consisted of grading, paving, preparation of building pads, utilities, and the like, to allow the use of this portion of the University Village property to house police and fire headquarters during the construction of the Civic Center project.

The original contract amount of this contract was \$256,160. It was necessary to add utilities via contract change order so that we had water, sewer, gas and electric service available for the police and fire operations. These accounted for the first two – and largest – contract change orders, together \$51,250. Seven smaller change orders, mostly having to do with small changes in paving and pathway work, totaled \$11,063. And construction conditions resulted in As-Built quantities for the contract being \$14,497 more than contained in the bid agreement. Final contract amount totaled \$332,672.62.

Police and Fire are planned to move into the Monroe Street quarters Wednesday, August 27, 2008. Immediately after Labor Day, the Civic Center contractor expects to be up and running in the Police Department.

**DISCUSSION**

The work progressed well, slowing only when the buildings and other contractors began arriving on site. The contractor has been quite cooperative in terms of holding off work while someone else completes something, and returning to pave small areas inadvertently left open due to as-built conditions differing from expected ones.

A resolution accepting the project and directing the City Clerk to file the Notice of Completion, and the Notice of Completion itself, are attached.

A summary memorandum and cost schedule of the relocation and temporary quarters is attached.

### **FINANCIAL IMPACT**

Contract 08-03 project is one relatively small piece of the larger project of providing temporary quarters for Police and Fire at the Monroe site. The total cost for housing the police and fire at this site for the duration of the Civic Center project will run about \$2,300,000. Added to the projected costs for leasing 405 Kains and 979 San Pablo, temporary quarter costs are projected at about \$2,900,000. The \$14,680,000 project budget for the Civic Center project has sufficient funds for the temporary relocation costs.

### **Attachments**

1. Resolution #08-53
2. Notice of Completion
3. Police & Fire facilities summary memorandum
4. Relocation cost schedule

**RESOLUTION #08-01**

**A RESOLUTION OF THE ALBANY CITY COUNCIL ACCEPTING  
THE OFFER OF DEDICATION OF A CONSERVATION EASEMENT OVER A  
PORTION OF CODORNICES CREEK LYING ON A PORTION OF  
1101 5TH STREET, BERKELEY, CA  
Lower Codornices Creek Restoration – Phase II**

**WHEREAS**, the City of Albany recently completed improvements whose goals were the restoration of Lower Codornices Creek from 5<sup>th</sup> to 6<sup>th</sup> Streets, including both improved flood water passage and improved fish habitat and passage; and,

**WHEREAS**, establishment and maintenance of a Conservation Easement over the effected lands was a requirement of the permitting agencies on the project (CA Department of Fish and Game, US Army Corps of Engineers, Bay Area Regional Water Quality Control Board) and the granting agencies providing the primary funding for the project (Coastal Conservancy and CA Resources Agency, Department of Water Resources); and

**WHEREAS**, a portion of the work was on private property, owned by the John Chalik Living Trust U/A dtd 4/18/2000, over which the work was performed under Right of Entry; and

**WHEREAS**, John Chalik has executed an Offer of Dedication of a Conservation Easement (hereafter “Chalik Offer of Dedication”) over the private property lying at 1101 5<sup>th</sup> Street, Berkeley, CA, and presented it to Albany (as well as Berkeley) for acceptance.

**NOW, THEREFORE, BE IT RESOLVED**

1. The Chalik Offer of Dedication dated 12/10/07 over a portion of Codornices Creek Restoration-Phase II, is hereby accepted.

2. The City Clerk is authorized and directed to file the original of the Chalik Offer of Dedication and this Resolution in the office of the Alameda County Recorder.

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Mayor Robert S. Lieber