



**SUSTAINABILITY COMMITTEE  
REGULAR MEETING  
DRAFT MINUTES**

**Albany Chamber of Commerce**  
1108 Solano Avenue, Albany  
June 18, 2008 – 7:30 p.m.

**1. CALL TO ORDER**

The meeting was called to order at 7:40p.m.

**2. ROLL CALL**

Members Present:

Caryl O'Keefe	Janet Smith-Heimer	April Yang
Dan Lieberman	Suzanne Schrift	

Members Absent: Thomas Cooper, Miya Kitahara

Staff Present: Nicole Almaguer

**3. APPROVAL OF MINUTES**

**3-1. Approve minutes from May 21 meeting (attached)**

Minutes approved unanimously.

**4. PUBLIC COMMENT**

None.

**5. ANNOUNCEMENTS/COMMUNICATIONS**

None.

**6. REPORTS**

**6-1. Long Range Planning/Sustainable Development Subcommittee – update**

Smith-Heimer provided an update. The Subcommittee is developing draft criteria for correspondence with other City Commissions/Committees, including particular topics/issues the Committee would like to address.

**6-2. Urban Landscape Subcommittee – update**

Schrift provided an update. The Subcommittee identified a list of possible projects and goals. They will work to prioritize the list and draft recommendations on how to implement some of the tasks.

**6-3. Education Subcommittee – update**

Yang provided an update. The subcommittee focused on implementation of the Greening Albany event.

**6-4. Economic Development Consultant Selection – update (Smith-Heimer)**

Smith-Heimer provided an update. The scope of work is being finalized, and some additional volunteer work including data collection and analysis may be made available via Smith-Heimer.

Almaguer noted that the consultants would like to attend the July Committee meeting.

**7. DISCUSSIONS AND POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS:**

**7-1. Follow up regarding request to City Council to participate in the Green Corridor Partnership**

The Committee approved the draft letter with minor amendments, motioned by O'Keefe, seconded by Smith-Heimer. Almaguer will obtain Cooper's signature and submit to the City Council.

Smith-Heimer encouraged the Committee contact their Council Member to discuss the item and encourage the item be placed on a future Council agenda.

**7-2. Follow up discussion -Greening Albany Event**

Almaguer reported that the event seemed fairly well attended and that the workshops were quite successful, although the location of the workshops made it difficult for attendees to focus. A brief climate change survey was distributed in exchange for a light bulb.

Kitahara emailed comments regarding the event, noting that the Veteran's Building allowed for a more central location, however increased publicity and signage would have been helpful.

O'Keefe noted that the Albany Chamber of Commerce submitted a proposal to the City Council regarding public events they would like to work on, including the Greening Albany event.

## Meeting Agenda

Smith-Heimer motioned the Committee request City Council incorporate the Greening Albany Event as an annual City event, to be directly and primarily sponsored by the City, with assistance as offered from local organizations such as the Albany Chamber of Commerce.

Seconded by O'Keefe. Unanimously approved.

Almaguer will draft a letter and transmit to the Committee for review.

### **7-3. Review EDAW Draft Scope of Work for Climate Action Plan**

Almaguer provided an overview of the scope of work noting that the scope was very detailed and organized to produce a quality planning process. A number of meetings will be held with the Committee, and networking opportunities with the City of Piedmont may be possible.

The Committee agreed the scope was acceptable. Almaguer will pursue approval of the contract by City Council on July 7. EDAW will attend the Committee's September meeting to kick off the project.

### **7-4. City of Albany Stormwater Program Overview**

Almaguer provided an overview of the City's Stormwater Program which is mandated by the Federal Clean Water Act. The City is member to the Alameda Countywide Clean Water Program, comprised of 17 member agencies that share a joint NPDES permit, enforceable by jurisdiction.

Shrift expressed interest in enhancing stormwater design standards for development projects and will conduct research to formulate recommendations in the future.

Smith-Heimer encouraged city staff to promote innovative design that incorporates stormwater treatment.

Almaguer will relay Committee's discussion and interests to the planning staff.

## **8. FUTURE AGENDA ITEMS**

**8-1. Next meeting July 16, 2008 – City of Albany Community Development Department - 979 San Pablo Avenue, 2<sup>nd</sup> Floor**

## **9. ADJOURNMENT**

The meeting was adjourned at 9:15p.m.