

City of Albany's
Albany Spring Art & Music Festival 2008
Artist Information Sheet

Date and Place

- Sunday, May 4th · 11 am-4 pm
- Memorial Park, 1325 Portland Ave. (at Carmel Ave.) Albany, CA 94706

Highlights

- Live local music
- Delicious food
- Great art in a beautiful park setting
- Festival hours: 11 am- 4 pm
- Flat space fee with no commissions
- Easy set up for spaces with parking close by
- All spaces are standard 10 x 10 and a limited number of corner spaces available
- All spaces are fairly level

Awards

- Best of Show and Honorable Mention Cash awards with ribbon to display in booth. Announcement of award and prize money will happen during event

Application & Deadline Notification

- Applications are due on **Monday, March 3rd**
- Notifications of acceptance mailed approximately **Monday, March 10th**
- If you wish to have a space next to a particular person please state so on application and mail the applications in together in one envelope
- Application fee of \$10 is non-refundable
- Upon receipt of letter of acceptance, an exhibition fee of \$40 is required to secure the space. Exhibition fees are due by **Saturday, March 22nd**
- Please include a self addressed stamped envelope measuring 8 x 10 with \$2 in postage so that after receipt of your exhibition fees and 100 post cards will be mailed to you. This envelope will be used for the return of your photos/slides along with notification if you are not accepted
- Photos and slides of accepted artists will be held for comparison with the work displayed at the Festival and for promotional purposes. These photos and slides will be returned the day of the Festival

Photos or slides

- Five (5) photos or slides are to be submitted for each individual applying. If you wish to share a booth you need to have photos for each artist
- Slides should be in 35mm in mounts measuring 2" x 2"
- Please label all photos on back with name and address
- Make sure that your return self-addressed envelope is large enough to include photos and that it has adequate postage
- Please include a photo of your booth set up if available or a sketch to help organizers place artists to their advantage

Festival Eligibility & Rules

- The Festival is open to all applying Artists
- If two or more persons collaborate to produce original work, each person must be identified on Application
- Commercial agents, dealers, or manufacturers are not eligible to enter
- No kits or molds
- Artists must comply with all safety requirements
- No commission is taken on sales
- Participating exhibitors will be responsible for collecting and paying current California sales tax on all sales made during the show
- Artists will supply their own displays, booths, tables and chairs

Questions

If you have any questions you may contact Susan with the Albany Arts Committee at Susan@SusanAdameArt.com

City of Albany's
Albany Spring Art & Music Festival

Sunday, May 4, 2008· 11 am - 4 pm
Artist's Application Form

Deadlines

- **Monday March 3rd:** Applications due to:
Community Center, 1249 Marin Ave, Albany, CA 94706
- **Monday March 10th:** Notifications mailed to artists
- **Saturday March 22nd:** Exhibition Fees due to:
Community Center, 1249 Marin Ave., Albany, CA 94706

Fees

- Application Fee: \$10 (This fee is non-refundable)
- Exhibition Space Fee: \$40
- Make Checks payable to:
The City of Albany, 1249 Marin Avenue, Albany, CA 94706

Applicant (Please Print)

Artist Name

Co-Artist Name to share space

Address

City

State

Zip Code

() _____
Home Telephone

() _____
Studio Phone

() _____
Fax

Email

Website

Emergency Contact

() _____
Emergency Telephone

Digital Files

Do you have high quality digital files of your photos/slides that would be available for use on a publicity post card?

No, I do not have digital files

Yes, I have digital files available

Photo or Slide Description

Each of the five slides or photos must be labeled. Please list the size and a description of the item. Please send in requests to be together in the same envelope.

Photo/Slide #1 Title Description

Photo/Slide #2 Title Description

Photo/Slide #3 Title Description

Photo/Slide #4 Title Description

Photo/Slide #5 Title Description

Booth or Display

Please include a photo or sketch of your booth to help organizers place the artists to their best advantage.

Artist Statement

Describe the materials, techniques and processes used in your work and explain the mission, motivation or philosophy inherent in your work. If you are "Co-Artists", you must describe the collaboration

Release

I have read and agree to all the specified terms and conditions set forth in the Albany Spring Art and Music Festival Artists information sheet. I affirm that all submitted work is original, and produced solely by myself, the applicant.

I am aware that displaying artwork in a public location may involve risk of damage or loss to property or person. I further understand said risks may arise from but are not limited to exposure to natural elements, faulty equipment, and the negligence of others. I am voluntarily allowing my artwork to be displayed with knowledge of the danger involved and hereby agree to accept any and all risks of damage or loss to property or person. Please initial _____.

In consideration of displaying artwork in a public location I do hereby release the City of Albany, and its officers, officials, agents, employees and volunteers from any and all liability arising out of said activity, and specifically, for any damage that may occur to my artwork. In addition, I hereby release, discharge, waive and relinquish any and all actions or causes of action against the City of Albany for personal injury, wrongful death, or damage to my property and my person relating in any way to the displaying of my artwork in a public location. It is the intention of the undersigned by this instrument to exempt and relieve the above named parties from liability for personal injury or death, damage, and expense of loss to person or property caused by the negligence or carelessness of the above named parties.

I understand that there will be no refunds or rain checks due to inclement weather. I agree to allow the Albany Spring Art and Music Festival use of the enclosed slide or photos and other promotional materials (including photographs and video tapes) taken during the Festival for purposes of promoting the Festival this year and future years. I understand that the Albany Art and Music Festival reserves the right to revise these regulations and/or terminate this agreement at its sole discretion.

I have carefully read this agreement and fully understand its contents. I am aware that this is a release of liability and indemnity, and that it is a legally binding contract between the City of Albany and me, and sign it of my own free will.

Artist Signature

Date

Application check off list:

- Completed application
- Slides and photos labeled
- Self addressed stamped envelope measuring 8 x 10
- Application Fee \$10
- Photo or sketch of display

Remember all applications must be received by Monday, March 3rd

Thank you for your interest!