

# **DRAFT MASTER FEE SCHEDULE**



*City of Albany*

*Effective July 1, 2017 (Resolution No. 2017-18)*

**CITY OF ALBANY**  
**MASTER FEE SCHEDULE**

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<b>ADMINISTRATIVE FEES</b>	
<b>COPIES PUBLIC RECORDS/INFORMATION</b>	
Audit Report – compact disc	\$10.00
Commercial Business License Listing	\$70.00
Rental Business License Listing	\$70.00
New Licenses Issued During Prior Month	\$15.75
Fiscal Year City Budget – compact disc	\$10.00
Capital Improvement Program Report – compact disc	\$10.00
City Charter	\$27.00
Each Supplement	\$5.20
Municipal Code	\$143.00
Each Supplement	At City Cost
Standard Specifications	\$21.00
Zoning Code	\$18.00
General Plan	\$26.00
Watershed Management Plan (Technical Appendices)	\$ 25.00 (\$25.00)
Copies of identifiable Public Record – each page	\$0.10
Copies faxed to requestor:	
First page	\$1.50
Each additional page	\$0.10
Blue Line (Blue Prints)	Cost + 16.1%
<b>STAFF TIME</b>	
City Manager	\$162.00/hr
City Attorney	\$232.75/hr
Dept. Heads & Senior Management	\$142.00/hr
Supervisory/Professional/Technical Staff	\$ 97.50/hr
Administrative Staff	\$ 68.25/hr
Fire & Police Staff	\$134.50/hr
Maintenance Worker	\$ 76.75/hr
<b>MISCELLANEOUS</b>	
Returned Checks	\$30.00
Candidate’s Statement – printing fee	Entire fee, as set by the County of
Notice of Intent to circulate a petition	\$200 per notice of intent
<b>FRANCHISE RENEWAL AGREEMENTS</b>	
Staff time – per above rates	Deposit \$20,000.00
Consultant fees	City’s cost
Attorney fees	City’s cost

<b>ADMINISTRATIVE FEES</b>	
<b>MEDIA FEES:</b>	
Basic Audio Package (incl: 2 Speakers, 1 Mixer, 1 Microphone, cables)	\$150 per event (\$1,500.00 deposit. Must pick up equip.)
Basic Lights Package (incl: 2 Lighting Stands, up to 20 Lights, cables)	\$100 per event (\$1,500.00 deposit. Must pick up equip.)
Advanced Audio Package (incl: On-Site Staff)	\$300 per event + \$25 per hour
KALB Basic 1 Camera Interview (Up to 2 Hours)	\$225.00/event
KALB 1 Camera Video Shoot (Up to 4 Hours)	\$350.00/event
KALB 3 Camera Shoot	\$350.00/event + \$150.00/hr
KALB Video Post Production	\$85.00/hr
KALB Consulting Services	\$100.00/hr
Audio Recording	\$50.00 per session + \$25 per hour
DVD Copying/Writing	\$20.00 per copy
Thumb Drive Copying/Writing	\$10.00 per copy
<b>STREET AND TRASH VIOLATIONS</b>	
(All sections are from the Albany Municipal Code.)	
14-1.2 Damage to public property	\$122.60 + hourly cost of
14-1.3 Obstruction of streets and sidewalks	\$ 92.15 + hourly cost of
15-2.2 Dumping garbage on public property	\$122.60 + hourly cost of
15-2.13 Household garbage in City trash can	\$ 92.15 + hourly cost of

<b>GENERAL LICENSE AND BUSINESS REGULATIONS</b>	
	<b>FEE</b>
<b>BINGO FEE</b>	\$78.65
<b>LICENSE FEES</b>	
Issuance of First License	\$ 15.75 (plus regular tax from Exhibit B)
Issuance – Planning or Building Inspection – Business located within Albany ( <b>Except home occupation applicant or business with an active building permit</b> )	\$ 38.60 (one time only)
Lost License Replacement	\$ 15.75
Transfer of License ( <b>Apartment Rental Property License exempt from transfer fee</b> )	\$ 38.60
<b>Business License Taxes.</b> Business Tax rates are established separately in accordance with Albany Municipal Code, Section 5-2.2. The code provides for an annual adjustment that is effective for the calendar year. The current Business	
<b>TOBACCO RETAILER LICENSE</b>	
AMC 5-24 Initial fee and annual renewal	\$ 250.00
<b>CHRISTMAS TREE/PUMPKIN LOT PERMIT</b>	
(\$56.15 refundable)	\$ 393.30
<b>DOG LICENSE: (Other animals – See Community Development Fees)</b>	
Service Dogs* Exempt	
• 1 year	\$0
• 2 year	\$0
• Owner	\$0
<b>Resident:</b>	
Regular:	
• 1 year	\$ 18.65
• 2 year	\$ 35.70
• 3 year	\$ 44.50
Spayed or Neutered:	
• 1 year	\$ 9.30
• 2 year	\$ 17.85
• 3 year	\$ 22.25
*A service dog is one that is individually trained to do work or perform tasks for a person with a disability; those tasks must be directly related to the person’s disability.	

<b>GENERAL LICENSE AND BUSINESS REGULATIONS</b>	
<b>DOG LICENSE</b>	<b>DOG LICENSE</b>
<b>Senior Citizen (62 years old) :</b> Regular: <ul style="list-style-type: none"> <li>• 1 year</li> <li>• 2 year</li> <li>• 3 year</li> </ul> Spayed or Neutered: <ul style="list-style-type: none"> <li>• 1 year</li> <li>• 2 year</li> <li>• 3 year</li> </ul>	\$ 3.90 \$ 7.50 \$ 11.15  \$ 1.95 \$ 3.75 \$ 5.60
Replacement Tag Fee	\$ 7.60
<b>FILM PERMIT</b>	\$385.50 per day + city's cost
<b>GARAGE SALE PERMIT (valid for 60 days)</b>	\$11.75
<b>BUSINESS LICENSE INVESTIGATION FEE:</b>	
Individual	\$ 97.80 + staff investigation costs
Business Establishment	\$135.60 + staff investigation costs
<b>SALES (Going Out of Business Sale)</b>	\$49.40
<b>TAXI CAB:</b>	
Application (Per Vehicle)	\$164.75
Inspection	\$89.25
New Driver Permit	\$68.67
Renew Driver Permit	\$34.20
Operator's License Reinstatement Fee (Per Reinstatement, Per Vehicle)	\$33.45
<b>RELEASE OF LIEN FEE</b>	
(An amount equal to the amount charged by the Alameda County Recorder's Office)	

<b>COMMUNITY DEVELOPMENT FEES</b>	
<b>PLANNING &amp; ZONING</b>	
<b>* MULTIPLE APPLICATIONS</b>	When simultaneously applying for more than one planning approval, the full amount for the highest fee will apply and one half fee will be charged for any other planning approval(s) marked with an asterisk.
<b>GENERAL PLAN AMENDMENT, ZONING ORDINANCE OR MAP AMENDMENT, DEVELOPMENT AGREEMENT, OR SPECIFIC PLAN</b>	Actual Cost per written agreement
<b>USE PERMITS:</b>	
Minor Use Permit *	\$1,610.00
Major Use Permit *	\$2,717.00
Seasonal Use Permit	\$1,091.00
Temporary Use Permit	\$1,091.00
<b>DESIGN REVIEW</b>	
Administrative Hearing *	\$1,610.00
Planning & Zoning Commission *	\$2,717.00
Signs (administrative) *	\$1,091.00
Signs (requiring P&Z action) *	\$2,717.00
Master Sign Program *	\$2,717.00
<b>ACCESSORY RESIDENTIAL UNIT</b>	
Secondary Residential Unit *	\$1,091.00
<b>AFFORDABLE HOUSING</b>	
Planning and zoning fees are to be reduced by an amount equal to the proportion of the building area allocated to affordable housing units.	
<b>VARIANCE OR PLANNED UNIT DEVELOPMENT *</b>	<b>\$2,717.00</b>
<b>PARKING EXCEPTIONS:</b>	
Residential & Commercial *	\$2,717.00
Parking Survey if required	\$613.00
<b>MISCELLANEOUS PERMITS</b>	
Beekeeping Permit	\$184.00
Chicken (Hens)/Rabbit Permit	\$184.00
Goat Permit	\$184.00
Animal Breeding	\$184.00
Home Occupations	\$75.00
Tree Removal on unimproved private property (HD and H: zones only)	\$191.00
Large Family Home Day Care	\$534.00
Zoning Clearance/Zoning Permit Letter	\$102.00
Zoning Clearance/Planning and Zoning Commission	\$1,610.00
<b>EXTENSION OF APPROVALS:</b>	
No Changes to Project within two years of original approval	No charge
Minor Changes to Project within two years of original approval	\$1,140.00
Significant changes to project or more than two years from original approval	New application
<b>APPEALS:</b>	
Appeal of Staff Decision to Planning and Zoning Commission	\$597.00
Appeal of Planning & Zoning Commission Decision to City Council	\$597.00

<b>COMMUNITY DEVELOPMENT FEES</b>	
<b>CALIFORNIA ENVIRONMENTAL QUALITY ACT</b>	
Categorical Exemption	No Cost
Categorical Exemption (written Notice of Exemption)	\$390 + County Filing Fee
Negative Declaration or Environmental Impact Report	Actual cost + 20% per written agreement

<b>COMMUNITY DEVELOPMENT FEES</b>	
<b>SUBDIVISION MAP ACT</b>	
Note: Civil engineering plans also subject to plan check review fees	
Certificate of Compliance	\$401.00
Parcel Map Waiver	\$4,105.00
Lot Line Adjustment	\$1,140.00
Lot Merger	\$1,140.00
1-4 lots	\$4,105.00
5 or more lots	\$4,105.00
Final Map	\$4,105.00
Parcel Map	\$4,105.00
Extension of Tentative Map	\$1,140.00
Condominium Conversion	\$4,105.00

<b>COMMUNITY DEVELOPMENT FEES</b>	
<b>CONNECTION FEES, IMPACT FEES, AND EXACTIONS</b>	
<b>SCHOOL IMPACT FEE</b>	
a. Residential (applicable to all new square footage over 500 SF)	As adopted by AUSD
b. Commercial (applicable to all new square footage over 500 SF)	As adopted by AUSD
<b>CAPITAL FACILITIES IMPACT FEE</b>	
Residential additions and conversions per square foot	\$0.65
Industrial or other non-residential development per square foot	\$0.65
New Residential unit:	
600 square feet or less	\$375.00
601 square feet to 1,000 square feet	\$840.00
1,001 square feet or over	\$1,365.00
<b>SEWER CONNECTION FEE</b>	
New Construction/New Service	\$1,166
Residential	\$1,166
Commercial & Industrial	\$182.22/plumbing fixture + Grease Traps \$7.00/gal/min.
<b>STORM DRAIN IMPACT FEE</b>	\$0.10 per square foot
<b>ART IN PUBLIC PLACES</b>	1.75% of project valuation on qualifying projects
<b>PARKLAND DEDICATION</b>	See Section 22-8 of AMC



<b>BUILDING PERMITS:</b>	
<b>APPLICATION FEE (including general plan update and technology upgrade)</b>	\$71.42
<b>BUILDING PERMIT FEE</b>	
Minimum Fee Permit	\$44.51
Value of work to \$25,000	1.25%
Value of work between \$25,000 and \$50,000	1.00%
Value of work between \$50,001 and \$250,000	0.75%
Value of work over \$250,000	0.50%
<b>CONSTRUCTION TRADES FEES</b>	
Mechanical	see separate section
Electrical	see separate section
Plumbing	see separate section
<b>GRADING PERMIT</b>	
Minimum Fee	\$158.00
If greater than 50 cubic yards	Minimum fee plus 5% of estimated cost
<b>WORK IN PUBLIC RIGHT-OF-WAY (ENCROACHMENT PERMIT)</b>	
	see separate section
<b>PLAN CHECK FEE</b>	
City staff hourly rate	\$128.00
Performed by consultant (initial submittal fee to be calculated by City staff)	Cost + 25%
Energy efficiency calculation review	12% of building permit
<b>CONSTRUCTION DEPOSIT</b>	
	1% of project value/min. \$1,000
<b>STATE OF CALIFORNIA REQUIREMENTS</b>	
Building Standards Administration Fee	\$1.00 per \$25,000.00 (or fraction thereof) of permit
Strong Motion Instrumentation Program	Residential permit: 0.01% of project valuation Commercial permit: 0.021% of project valuation
<b>MISCELLANEOUS BUILDING PERMIT RELATED FEES</b>	
Voluntary seismic upgrade of residential structures (not applicable to remodeling and	No fee
Building permit extension	No fee
Building permit transfer	No fee
Partial Permit Processing Fee	\$346.00
Re-Inspection Fee	\$100.00
Temporary Certificate of Occupancy	\$285.00
Appeal of Building Official decision to Board of Appeals	\$597.00
<b>AFFORDABLE HOUSING PROJECT ADJUSTMENT</b>	
	Construction permit fees are to be reduced by an amount equal to the proportion of the building area allocated to affordable housing units.

<b>COMMUNITY DEVELOPMENT FEES</b>	
<b>CONSTRUCTION VALUATION PER SQUARE FOOT</b>	
A-1 Assembly, theaters, with stage	\$270.00
A-1 Assembly, theaters, without stage	\$244.00
A-2 Assembly, nightclubs	\$210.00
A-2 Assembly, restaurants, bars, banquet halls	\$208.00
A-3 Assembly, churches	\$247.00
A-3 Assembly, general, community halls, libraries, museums	\$199.00
A-4 Assembly, arenas	\$242.00
B Business (e.g., banks, offices, professional offices)	\$208.00
E Educational	\$226.00
F-1 Factory and industrial, moderate hazard	\$119.00
F-2 Factory and industrial, low hazard	\$118.00
H-1 High Hazard, explosives	\$114.00
H-2,3,4 High Hazard	\$110.00
H-5 HPM	\$208.00
I-1 Institutional, supervised environment	\$210.00
I-2 Institutional, hospitals	\$384.00
I-2 Institutional, nursing homes (16+ residents)	\$257.00
I-3 Institutional, restrained	\$242.00
I-4 Institutional, day care facilities	\$210.00
M Mercantile (e.g., retail)	\$149.00
R-1 Residential, hotels	\$212.00
R-2 Residential, multiple family	\$173.00
R-3 Residential, one- and two-family	\$175.00
R-4 Residential, care/assisted living facilities (5 - 15 residents)	\$210.00
S-1 Storage, moderate hazard	\$108.00
S-2 Storage, low hazard	\$107.00
U Utility, miscellaneous	\$81.00
1. Remodel valuation	75% of new construction.
2. Porches and decks valuation	35% of new construction.
3. Conversion of non-occupiable space to occupiable space (e.g., habitable space plus bathrooms, hallways, closets, utility areas, etc.)	85% of new construction.
4. Demolition cost estimated (applicable to stand-alone demolition permits only).	10% of new construction.

<b>COMMUNITY DEVELOPMENT FEES</b>	
<b>PLUMBING IMPROVEMENTS</b>	
APPLICATION FEE	\$45.00
INSPECTION FEE	
Small Project Flat Inspection Fee	\$45.00
Alternative Fee per Sq Foot if Total Improvement Area Greater than 750 Sq Feet	\$0.06
For small projects (as determined by City staff), inspection fee may be computed based on the following:	
TOILETS	\$8.18
BATH/SHOWER	\$8.18
BASINS	\$8.18
SINKS	\$8.18
SHOWERS	\$8.18
LAUNDRY TRAYS	\$8.18
CLOTHES WASHER	\$8.18
FLOOR SINKS/DRAINS	\$8.18
URINALS	\$8.18
DRINKING FOUNTAINS	\$8.18
DISHWASHER	\$8.18
DISPOSAL	\$8.18
WATER ALTERATION	\$23.39
WASTE ALTERATION	\$23.39
WATER SERVICE	\$23.39
GAS TEST	\$34.88
WATER HEATER	\$23.39
RANGE/OVEN TOP	\$8.18
DRYER	\$8.18
SWIMMING POOL/SPA	\$40.73
SEWER LATERAL	\$87.41

<b>COMMUNITY DEVELOPMENT FEES</b>	
<b>PERMITS FOR ENCROACHMENTS INTO PUBLIC RIGHT-OF-WAY</b>	
Reconstruction of curb, gutter, sidewalk, driveway, landscaping, storm drain, lower sewer lateral in street r-o-w or easement	\$142.00
New construction of curb, gutter, sidewalk, driveway, landscaping, storm drain, and sewer lateral in street r-o-w or easement and utility excavations	8% of improvement cost
Utility company street excavation or cut	\$142.00
Construction of permanent private facilities in City r-o-w or easement:	
a. When City Council approval is not required	5% of improvement cost
b. When City Council approval is required	5% of improvement cost
Group permits for special activities in City r-o-w (Solano Stroll, etc.) note: Permit requires Council approval	\$142.00
Temporary storage or placement of materials in r-o-w, including construction parking permit (up to seven days)	\$142.00
Re-Inspection Fee	\$100.00

<b>COMMUNITY DEVELOPMENT FEES</b>	
<b>MISCELLANEOUS FEES AND CHARGES</b>	
Notary Services (for City documents only)	\$10.00 per signature (or maximum per State law)
Address Change	\$217.00
Oversized and overweight vehicles	\$17.00
Special assessment fee on delinquent Waste Management accounts	\$50.00
<b>COMMUNITY DEVELOPMENT FEES</b>	
<b>CODE ENFORCEMENT</b>	
Construction without Required Permits	Double building and/or encroachment fee portion of total permit cost
Violation of Planning & Zoning Code requirements, nuisance abatement, or Building & Housing Code violations, not otherwise specified by ordinance or set forth herein.	\$100.00 per violation, per day for first violation; \$250.00 per violation, per day for second citation of same provision within a 24 consecutive month period; \$500.00 per violation, per day for third citation of same provision within a 24 consecutive month period.
1. Tier One fines shall be imposed for Code violations other than those specifically listed below under Tier Two fines and shall be as follows:	A. First Citation--\$250.00 for the first violation; B. Second Citation--\$500.00 for the second violation of the same provision of this Code within any 24 consecutive month period;
2. Tier Two fines shall be imposed for the following Code violations only: Albany Municipal Code §12-6.1; the State Housing Code codified in the Health and Safety Code including §17920.3 et al (substandard dwelling structures); and, the Uniform code of Abatement of Dangerous Buildings, which are adopted by reference in Section 12-6.1 of the Albany Municipal Code. Tier Two fines shall be set as follows:	A. First Citation--\$1,000.00 for the first violation; B. Second Citation--\$2,500.00 for the second violation of the same provision of this Code within any 24 consecutive month period; C. Third and Additional Citations--\$5,000.00 for the third and any additional violations of the same provision of this Code within any 24 consecutive month period.
Appeal of Building Official decision to Board of Appeals	\$597.00
Appeal of Notice & Order	\$597.00
Appeal of Administrative Citation	\$597.00

<b>PUBLIC WORKS FEES</b>	
<b>CONSTRUCTION PERMITS &amp; INSPECTIONS</b>	
	<b>Fee</b>
<b>ENCROACHMENT PERMITS:</b>	
Reconstruction of curb, gutter, sidewalk, driveway, landscaping, storm drain, lower sewer lateral in street r-o-w or easement (Bond not applicable to companies operating in the City under a franchise agreement)	\$137.59
New construction of curb, gutter, sidewalk, driveway, landscaping, storm drain, and sewer lateral in street r-o-w or easement and utility excavations	8% of improvement cost/Min \$432.00 10% Bond may be required.
Utility company street excavation or cut	As determined by City Engineer (min. \$137.59)
Construction of permanent private facilities in City r-o-w or easement:	
a. When City Council approval is not required	5% of improvement cost/Min \$137.59
b. When City Council approval is required	5% of improvement cost/Min \$412.78
Group permits for special activities in City r-o-w (Solano Stroll, etc.) <i>note: Permit requires Council approval</i>	\$137.59
Temporary storage or placement of materials in r-o-w, including construction parking permit (up to seven days)	\$137.59
Work in r-o-w started prior to obtaining permit	Double fee
Re-inspection of work in public right-of-way (for reasons such as work not ready for a requested inspection or improper work done without an inspection which must be redone)	AC
Public Pay Telephones	\$157.39
<b>OTHER PERMITS &amp; INSPECTIONS:</b>	
Grading Permit	AC/Min \$153.00. If greater than 50 CY, \$114.00+5% of estimated cost of retaining walls
Transportation Permit:	
a. Oversized and overweight vehicles	Administrative cost recovery, not to exceed Caltrans permit rate - currently \$16.00 per single trip.
b. House Moving permit	\$320.00
<b>CONSTRUCTION FEES (assessed during project review):</b>	
Energy Conservation (when required)	12% of building permit
Storm Drain Impact	\$0.10/sq. ft.
Construction Deposit	1% of project value/min \$1,000.00

<b>PUBLIC WORKS FEES</b>	
<b>Fee</b>	
<b>INSPECTION FEES</b>	
Re-inspection or other misc. or special inspections (e.g., work not ready for a requested inspection, and improper work done w/o an inspection which must be redone)	\$ 97.00 per inspection
Sewer video inspections	\$ 47.00 per inspection
<b>TREES:</b>	
Concrete removal (\$10.50/SF, Min. 12 SF)	\$129.00/site or \$8.45/sq. ft. for partial removal
Cost to plant tree in City R-0-W (Adopt-a-Tree fee)	\$ 204.00/tree
Tree replacement in City Right of Way	\$ 102.00/tree
Tree Removal Application fee in City Right of Way	\$ 204.00/tree
Replant City maintained street tree when removed by City initiated action	No fee
Tree Maintenance fee	\$43.00
Tree Removal on unimproved private property (HD and H: zones only)	\$185.00
Appeal of Parks & Recreation Commission decision to City Council	\$200.00
<b>PARKING:</b>	
Disabled Parking (residential zones only; requires prior City approval)	
a. Initial application	\$42.65
b. Disabled parking installation	
1. Blue curb and T-bars	\$123.35
2. Disabled parking sign	\$370.95
3. Disabled parking logo (if needed)	\$61.70
No Parking (red), 2-minute parking (green), Passenger loading (white), Loading and Unloading of passengers or materials (yellow)	\$2.95/linear ft+ \$23.75
<b>FLOOD HAZARD LETTER:</b>	
(determination from Flood Insurance Rate Maps only)	AC Min/\$435.00
<b>USE OF PUBLIC WORKS VEHICLE AND EQUIPMENT:</b>	
Car, pickup truck, SUV	\$16.20/hr
Light utility vehicle (electric)	\$16.20/hr
Dump truck, 2 axle	\$32.40/hr
Flat bed truck	\$27.00/hr
Loader/backhoe	\$43.20/hr
Street sweeper	\$70.20/hr
High pressure flushing/vacuum truck (Vactor)	\$81.00/hr
Sewer rodding truck	\$48.65/hr
Street barrier rental fee	\$33.00/wk

<b>PUBLIC WORKS FEES</b>	
<b>SEWER &amp; STORM DRAIN (CLEAN WATER) FEES</b>	
<b>SEWER CONNECTION FEE:</b>	<b>Fee</b>
New Construction/New Service <ul style="list-style-type: none"> <li>• Residential</li> <li>• Commercial</li>   <li>• Industrial</li> <li>    4" Lateral</li> <li>    6" Lateral</li> <li>    8" Lateral</li> </ul>	\$1,166.00 \$182.22/plumbing fixture + Grease Traps \$7.00/gal...Min. \$1,208.00  \$182.22/plumbing fixture...Min. \$1,208.00 \$182.22/plumbing fixture...Min. \$1,208.00 \$182.22/plumbing fixture...Min. \$1,208.00
Remodels Including additions/expansion of service, no new lateral Example: Water closet equals one plumbing fixture	\$186.23/additional plumbing fixture
<b>STORM DRAIN:</b> Equivalent Runoff Single-Family Residential Unit	\$ 41.62 - charged on property tax bill
<b>SEWER SERVICE RATES*:</b>	
City of Albany Sewer Service Rate Schedule are adopted separately. Sewer service rates will be adjusted annually based on the Consumer Price Index and reported in a separate document.	

<b>FIRE FEES</b>	
<b>EMERGENCY RESPONSE</b>	<b>Fee</b>
First Responder	\$300.00 (Standard charge of \$100.00 for engine and \$100.00 each for firefighter/paramedic) per hour
Ambulance	Current composite rate for paramedic services, as approved by the Alameda County Board of Supervisors
<b>FALSE ALARM</b>	
Up to two calls in a 90 day period	\$200.00 per call, per hour
Three or more calls in a 90 day period	\$300.00 per call, beginning with third call, per hour
<b>DOCUMENT FEE</b>	
Copies of identifiable Public Record – each page	\$ 0.10
Thumb Drive /CD copying or writing	\$ 10.00
DVD copying or writing	\$ 20.00
Medical Records Supoena	\$ 25.00
<b>FIRE PREVENTION AND LIFE SAFETY PROGRAM</b>	
<p>Businesses (Unit increment determined by the Fire Chief. Fees If a business location is vacant, the property owner will be charged.</p> <p>In situations where multiple business license holders share the same workspace, unit increments may be modified. Fees will be collected from either the primary business owner or the tenant.</p>	\$28.98 per unit increment
<p>Apartments: All apartment complexes will be charged \$166.63 plus the listed fee below. Fees recapture costs associated with Fire &amp; Life Safety inspections, administrative functions, public education, and code review/development)</p>	
3 - 5 units	\$115.92
6 - 10 units	\$173.88
11 - 15 units	\$231.84
16 - 20 units	\$289.80
21 - 25 units	\$347.76
26 - 30 units	\$405.72
31 - 35 units	\$463.68
36 - 40 units	\$521.64
41 - 45 units	\$579.60
46 - 50 units	\$637.56
51 - 55 units	\$695.52
56 - 60 units	\$753.48
61 - 65 units	\$811.44
66 - 70 units	\$869.40
71 - 75 units	\$927.36
76 - 100 units	\$985.32
101 - 150 units	\$1,043.28
151 - 200 units	\$1,159.20
201+ units	\$1,738.80
Call-back by Fire Marshal	\$139.21
Code Violation Compliance Inspection	\$139.21



<b>FIRE FEES</b>	
	<b>Fee</b>
<b>PERMITS</b>	
Operational Permit Fees for Businesses are included as part of the “unit increments” under the section, Fire	
Miscellaneous Fire Permits not listed below	\$54.86
* additional plan review/inspection time, or additional & inspections are charged @ \$139.21 per hour	\$139.21
Fumigation permit	\$27.95
Compressed Gases:	
Storage, handling or use	\$54.86
Installation or modification of system	\$111.78
Cutting and welding	\$54.86
Automatic Fire Suppression System:	
Residential: includes one plan review, hydrostatic test, & final inspection *	\$558.06
Commercial: includes plan review, hydrostatic test,	\$542.34
0 – 100 sprinklers	
101-200 sprinklers	\$697.59
201-400 sprinklers	\$840.42
401 + sprinklers	\$969.80
Hood and Duct Kitchen System: includes plan	\$1,114.70
* additional plan review/inspection time, or additional inspections are charged @ \$139.21 per hour	\$139.21
Explosive permit (manufacture, selling, disposal, purchase, storage, use, or transport)	\$114.89
Fire alarm system:	
Commercial: includes first hour for plan review, & first hour for final inspection *	
* additional plan review/inspection time, or additional inspections are charged @ \$139.21 per hour	\$575.36
Fire pump and related equipment permit: includes first (installation of or modification of fire related fuel	\$557.87
* additional plan review/inspection time, or additional inspections are charged @ \$139.21 per hour	
Flammable and combustible liquids permit: (storage	\$55.89

<b>FIRE FEES</b>	
Liquid Petroleum Gas Systems/Storage:	
Storage and use	\$114.89
Installation or modification of LP system*	\$572.43
* additional plan review/inspection time, or additional & inspections are charged @ \$139.21 per hour	
Tar Kettles permits	114.7
Open flame permit	114.7
Flammable finish application permit	\$56.28
Standpipe Systems: includes first hour for plan review, & first hour for final inspection *	\$572.36
* additional plan review/inspection time, or additional inspections are charged @ \$139.21 per hour	\$139.21
<b>HAZARDOUS MATERIALS, FIRE ENGINE RESPONSE, URBAN WATER RUNOFF INSPECTION FEE</b>	
Engine (Per Hour)	
Per Person	\$108.68
Per Vehicle	\$108.68
Fire Personnel (Per Hour)	\$108.68
Outside agencies, contractors and materials	Actual staff cost plus 18% administrative fee
Weed abatement administrative fee	\$139.21

<b>POLICE FEES AND FINES</b>	
	<b>Fee</b>
<b>FALSE ALARMS:</b>	
First excess false alarm response	\$60.00
Second and subsequent excess false alarm responses	\$86.00
<b>CLEARANCE LETTER or LETTER OF GOOD CONDUCT</b>	Resident: No Cost Non-Resident: \$45.00
<b>POLICE REPORTS</b>	\$ .10 per page
<b>PHOTOGRAPHS</b>	Actual cost
<b>ELECTRONIC RECORDS</b>	\$ 69.00 (each data source)
<b>SECOND HAND DEALERS APPLICATION</b>	\$84.00
<b>IMPOUND RELEASE</b>	\$175.00
<b>VIOLATION FINES:</b>	
(All sections are from the Albany Municipal Code unless otherwise specified)	
8-18.2 Possession of Dangerous Weapon	\$186.00
8-18.3 Fighting by Possessor	\$313.00
8-18.4 Discharge of Firearms Prohibited	\$313.00
8-18.5 Bows and Arrows	\$313.00
8-18.6 Hunting, Trapping or Harassing Animals	\$313.00
8-19.3 Firearms Dealer Permit Required	\$624.00
9-3.3 Obedience to Police and Fire Officials	\$129.00
9-4.3 Obedience to Traffic Control Devices	\$129.00
9-5.3 Obedience to No-Turn Signs	\$43.00
9-8.2 Roller Skates, Skateboards and Toy Vehicles	\$26.00
9-10.2 Standing in Parkways Prohibited	\$50.00
9-10.3 Parking for Certain Purposes Prohibited	\$50.00
9-10.4 Parking Parallel with Curb	\$45.00
9-10.5(b) Angle Parking (within markings)	\$45.00
9-10.6(b) Parking Adjacent to Schools	\$45.00
9-10.7 Parking Prohibited on Narrow Streets	\$50.00
9-10.8 Parking on Hills	\$50.00
9-10.9 Unauthorized Parking on Private Property	\$45.00
9-10.10 Parking on City Property	\$42.00
9-10.11 No Parking Zones to Prevent Flooding	\$45.00
9-10.12 Vehicles Not to Interfere with Work on Streets	\$50.00
9-10.13 Stopping or Parking at Hazardous Places	\$50.00
9-10.15 Emergency Parking Signs	\$50.00
9-10.17 a. 1-4 Curb Marking to Indicate No Stopping	\$50.00
9-10.17a.5 Curb Marking to Indicate No Stopping-Blue	\$356.00
9-10.18 Parking Time Limited in Business District	\$45.00
9-10.19 Parking Time Limited on Certain Streets	\$45.00
9-10.20 Parking Prohibited at All Times on Certain Streets	\$45.00
9-10.21 Parking of Trucks Prohibited at Certain Times	\$50.00
9-10.2 Parking Prohibited Outside of Spaces	\$45.00
9-10.2 Interference with Officers in Enforcement	\$90.00
9-11.5 Standing in Any Alley	\$50.00
9-11.6 Bus Zones	\$313.00
9-11.7 Funeral Zones	\$50.00
9-12.6 Parking Permits	\$45.00
9-13.2 General Authority of Police	\$45.00
<b>DRUGS/ALCOHOL RELATED ARRESTS</b>	Actual Staff Cost
(when conviction is obtained):	
<b>HAZARDOUS MATERIALS RESPONSE</b>	Actual Staff Cost

<b>POLICE FEES AND FINES</b>	
<b>ANIMAL CONTROL VIOLATIONS:</b>	
<i>(All sections are from the Albany Municipal Code unless otherwise specified)</i>	
10-2 Inhumane Treatment	\$178.00
10-3.2 Defecation	\$122.00
10-3.4 Rabies	\$122.00
10-3.5 Disposition of Dead	\$122 + staff time
10-3.6 10-4.1 Public	\$178.00
10-4.2 Animals At-large	\$178.00
10-4.3 Vicious/Dangerous Animal	\$178.00
10-5 Animal Licensing – See General License Fees and Community	
10-7 Watchdog or Vicious Animal	\$178.00
<b>POLICE FEES AND FINES</b>	
<b>PARK, OPEN SPACE, WATERFRONT AND ALBANY HILL AREAS</b>	
8-4.3 Hours of Operation	
First violation	\$100.00
Second violation (within any twelve month period)	\$200.00
Third violation (within any twelve month period)	\$300.00
8-4.4 Camping	
First violation	\$100.00
Second violation (within any twelve month period)	\$200.00
Third violation (within any twelve month period)	\$500.00
8-4.5 Fires	
First violation	\$100.00
Second violation (within any twelve month period)	\$200.00
Third violation (within any twelve month period)	\$500.00
8-4.6 Alcoholic Beverages	
First violation	\$100.00
Second violation (within any twelve month period)	\$200.00
Third violation (within any twelve month period)	\$500.00
8-4.7 Unauthorized Activities	
First violation	\$100.00
Second violation (within any twelve month period)	\$200.00
Third violation (within any twelve month period)	\$500.00
<b>ANTI-SCAVENGER ORDINANCE</b>	
15-3.3 Unauthorized Collection Prohibited	
First violation	\$100.00
Second violation (within any twelve month period)	\$200.00
Third violation (within any twelve month period)	\$500.00
15-3.4 Destroying, Scattering or Collection Without Consent	
First violation	\$100.00
Second violation (within any twelve month period)	\$200.00
Third violation (within any twelve month period)	\$500.00
15-3.5 Unauthorized Removal of Container	
First violation	\$100.00
Second violation (within any twelve month period)	\$200.00
Third violation (within any twelve month period)	\$500.00

<b>RECREATION &amp; COMMUNITY SERVICES</b>		
	<b>Fee</b>	
<b>ATHLETIC FIELDS:</b> Ocean View Park, Memorial Park		
*Hourly rate includes a \$2.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
· Youth Teams, Leagues, Groups	\$12.00/hr	\$19.00/hr
· Adult Teams, Leagues, Groups	\$17.50/hr	\$25.00/hr
· Business Teams, Leagues, Groups	\$25.50/hr	\$33.00/hr
Albany Unified School District	No Charge-See JUA	
Field Lights Fee (Added to hourly rental rate)	\$11.00/hr	\$11.00/hr
<b>PICNIC/BBO AREAS:</b>		
*Hourly rate includes a \$2.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
Memorial Park: (4 hour Minimum)		
· East Side (4 Tables Max 24 people)	\$16.50/hr	\$19.00/hr
· West Side (5 Tables Max 30 people)	\$20.50/hr	\$23.00/hr
· Entire Picnic Area (9 Tables Max 54 people)	\$36.50/hr	\$39.00/hr
Plus a Security/Cleaning Deposit (Refundable)	\$30.00 Flat	\$30.00 Flat
Jewel's Terrace Park: (4 hour minimum)		
· Entire Picnic Area (5 Tables Max 30 people)	\$20.50/hr	\$23.00/hr
Plus a Security/Cleaning Deposit (Refundable)	\$30.00 Flat	\$30.00 Flat
Ocean View Park: (4 hour minimum)		
· Cedar Area (3 Tables Max 18 people)	\$12.50/hr	\$15.00/hr
· Maple, Pine, Oak & Spruce Areas (2 Tables each Max 12 people)	\$ 8.50/hr	\$11.00/hr
· Ponderosa Area (1 Table Max 6 people)	\$ 5.00/hr	\$ 7.00/hr
· Entire Park (Picnic Area 12 Tables Max 144 people)	\$ 48.50/hr	\$51.00/hr
Plus a Security/Cleaning Deposit (Refundable)	\$30.00 Flat	\$30.00 Flat
<b>MEMORIAL PARK EVENT AREA:</b>		
· West Side Grass & Stage: Community Based Organizations Only (Permit Required)	\$40.00/hr	\$50.00/hr
· East Side Grass; Community Based Organizations Only (Permit Required)	\$30.00/hr	\$40.00/hr
· Entire Park; Albany Community Based Organizations Only (Permit Required)	\$110.00/hr	\$120.00/hr
· Stage Power (Must Rent West Grass & Stage; Permit Required)	\$48.50/hr	\$51.00/hr
· Stage Power Deposit (Refundable)	\$100 Flat	\$100 Flat
<b>MEMORIAL PARK BASKETBALL COURT</b>		
*Hourly rate includes a \$2.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
Memorial Park Basketball Court	\$ 8.00/hr	\$10.00/hr
<b>TENNIS COURTS:</b>		
*Hourly rate includes a \$2.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
Ocean View Park, Memorial Park, Terrace Park	\$ 8.00/hr	\$10.00/hr
Private Tennis Instructors	\$16.00/hr	\$20.00/hr
(Ocean View Courts Only)	(Day Rental Only)	(Day Rental Only)
Albany Unified School District	No Charge-See JUA	
Single Use Light Access Code	\$ 4.00/hr (Must reserve court for key code)	
Tennis Light Access Code:		
· Full-Year: (July 1– June 30)	\$65.00/key	\$75.00/key
· Half-Year: (January 1–June 30)	\$33.00/key	\$38.00/key
*Must have light access code to reserve courts after 5:30 pm (Nov–Mar), after 7:00 pm (April–Oct)		

<b>RECREATION &amp; COMMUNITY SERVICES</b>		
<b>COMMUNITY ROOM: Albany Community Center</b>		
*Hourly rate includes a \$4.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
· Community Based Organization (Not for Profit)	\$55.00/hr	\$63.00/hr
· Private Rental for Social or Fundraising	\$83.00/hr	\$91.00/hr
· Commercial and Business	\$96.00/hr	\$104.00/hr
Albany Unified School District	No Charge-See JUA	
Weekend Reservations (Friday–Sunday) Added to hourly rate	\$25.00/hr	\$27.00/hr
Security/Cleaning Deposit (Refundable)	\$500.00 Flat	
<b>MULTI-USE ROOM: Albany Senior Center</b>		
*Hourly rate includes a \$4.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
· Community Based Organization (Not for Profit)	\$39.00/hr	\$47.00/hr
· Private Rental for Social or Fundraising	\$45.00/hr	\$53.00/hr
· Commercial and Business	\$64.00/hr	\$72.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	\$500.00 Flat	
<b>MEETING ROOMS: Community Center (EOC, Room 1, Room 2, Craft, Edith Stone), Senior Center (South Room), The Annex</b>		
*Hourly rate includes a \$4.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
· Community Based Organization (Not for Profit)	\$29.00/hr	\$37.00/hr
· Private Rental for Social or Fundraising	\$35.00/hr	\$43.00/hr
· Commercial and Business	\$54.00/hr	\$62.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	\$250.00 Flat	
<b>MEMORIAL PARK FACILITY</b>		
*Hourly rate includes a \$4.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
· Community Based Organization (Not for Profit)	\$39.00/hr	\$47.00/hr
· Private Rental for Social or Fundraising	\$45.00/hr	\$53.00/hr
· Commercial and Business	\$64.00/hr	\$72.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	\$500.00 Flat	
<b>STAFF LOUNGE: Community Center</b>		
*Hourly rate includes a \$4.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
· Community Based Organization (Not for Profit)	\$17.00/hr	\$23.00/hr
· Private Rental for Social or Fundraising	\$23.00/hr	\$30.00/hr
· Commercial and Business	\$32.00/hr	\$40.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	\$50.00 Flat	
<b>BLOCK PARTY:</b>		
*Rate includes a \$4.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
· Block Party Package: Includes Application Processing; Barrier Delivery & Pick-up	\$40.00 flat	NA
· Event Insurance (Required)	Quote by Insurance Company	NA

<b>RECREATION &amp; COMMUNITY SERVICES</b>		
<b>Miscellaneous Facility Rental Fees:</b>	Fee:	
1. Facility Rental application Fee (non-refundable) \$35.00 flat	\$35.00 flat	
2. Event Insurance (Includes processing fee)	Quote by Insurance Company	
3. City Alcohol Permit Fee (Exclusive of ABC Fee)	\$33.00/application	
4. Additional Security Required	Cost of service	
5. Late Payment Fee	20% of balance of fees due	
6. Audio/Visual system (Projector/Screen/PA System)(Community Center and Senior Center)	\$100 flat	
7. Transfer fee for Room Reservation Changes	\$25.00/change	
8. Transfer/Cancellation fee for Field / Tennis Reservation Changes	\$5.00 per change	
9. Table Cloth Rental Fee	Varies	
10. Stage (6 pieces available; Each 2' x 4' + Wheel Chair Ramp)	\$20.00 / Stage Piece	
11. Curtains (Black formal curtains that line the walls of the Community Room)	\$120 Small; \$150 large	
12. Tall Cocktail Tables (6 available) Community Center Only	\$10 / Table	
13. Podium (Community Center & Senior Center)	\$15 flat	
14. Locker Rental (Community Center Only)	\$10.00/mo (Small), \$15.00/mo (Large)	
15. 10' x 10' Event Tent Rental (Includes Tent Stakes ) (5 available)	\$25.00 / Tent	
16. 10' x 10' Event Tent Deposit (Refundable)	\$50.00 flat	
17. Ongoing Rental Discount (6 Dates or More on Application)	10% off hourly base rate	

<b>Master Fee Schedule – Exhibit A</b>	
<b>CLASSIFICATION FOR PRIORITY USE OF CITY PARK &amp; RECREATION FACILITIES</b>	
1	<u>Department Sponsored Activities</u> Recreation and Community Service programs and activities directly sponsored by the Recreation & Community services Department; other City of Albany activities as approved by the Director of Recreation & Community Services.
2	<u>School Sponsored Activities</u> (At Senior Center for adult activities) A. Adult or youth programs sponsored by the Albany Unified School District. B. Adult or youth programs sponsored by Peralta Community College or by the University of California, Berkeley.
3	<u>Community Youth Groups and Leagues</u> (At all facilities except Senior Center) Any organized youth group or league having the following qualifications: A. Non profit. B. A majority of the members are 17 years or younger and Albany residents. C. Has voluntary adult leaders, coaches or chaperones. D. Is recreational in nature. E. Shall have no membership restrictions other than age and gender. F. Has definite organizational structure. G. Its primary interest is in community school age youth.
4	<u>Community Disabled/Senior Citizens Groups</u> An organized youth or adult group having the following qualifications: A. Non profit. B. Organized to serve a specific group of Albany residents who either suffer from a specific disability or are above the age of 55 years of age. Is primarily recreational in nature, but may also serve some social service need or educational needs for their group. C. Has a specific organizational structure.
5	<u>Community Service Clubs &amp; Other Community Groups</u> Any organized youth or adult service group having the following qualifications: A. Non profit. B. A majority of members live, work, or own businesses in Albany. C. Has officers, a definite organizational structure, meets regularly. Senior Center Only: (School activities for young people and Community Youth Groups are next in priority order here)
6	<u>Private Rental for Social Activities</u> A. All groups in #2 - 6 above who wish to conduct a special activity not open to the general public. B. City of Albany business firms and associations conducting official company or group activities. C. City of Albany residents conducting private family or individual parties, receptions, picnics, etc.
7	<u>Fund Raising Activities</u> All fund raising activities by groups in #2 - 7.
8	<u>Commercial Use or Non Resident Recreational Use</u> A. Commercial for-profit activities. B. Non-resident reservations for recreational activities.