



MEMORANDUM

DATE: January 19, 2017

TO: Albany City Council
Penelope Crumpley, City Manager

FROM: Pat O'Keeffe, Management Partners

RE: Background Information for January 23rd City Council Workshop

The following provides background information for the City Council workshop scheduled for Monday January 23th. Please find attached the following:

- **Agenda**
- **Summary of Interviews** – The attached summary contains major themes based on the questions. The agenda reflects the topics discussed.
- **Reformatted Strategic Plan** - The 2015 Strategic Plan summary has been reformatted for the Monday update discussion. Items that were completed were removed. The Council may want to add new items based on the interview discussions. Other changes to the summary format include:
 - o The three different levels of policy are updated to Goals, Objectives and Action items
 - o There are three new recommended goals that were in the discussion portion of the 2015 Plan but were not made explicit goals. Adding these areas of housing, parking and transportation sets these policy areas up for more explicit implementation objectives and action items. This is consistent with the Council comments made in the interviews for areas of strategic focus
 - o Actual appropriations of funds from the operating or CIP budgets are added to the funding column
- **Council Rules of Procedure** – These were distributed previously and should be brought to the meeting for reference