



**ECONOMIC DEVELOPMENT COMMITTEE
REGULAR MEETING
MINUTES**

Albany City Hall, Conference Room/Council Chambers
1000 San Pablo Avenue
Thursday, October 6, 2016
5:00 PM – 6:30 PM

1. CALL TO ORDER

The meeting was called to order at 5 p.m.

2. ROLL CALL

Members present: Baker, Cain, Charles, Cheasty, Montag, Sala
Members absent: Guhl

3. APPROVAL OF MINUTES

3-1. June 2, 2016

Moved by Montag, seconded by Cain to approve the minutes, unanimously approved, Baker abstain.

4. PUBLIC COMMENT

None.

5. ANNOUNCEMENTS/COMMUNICATIONS

Tod Abbott reported that his wife is starting a new business in Albany and had experienced issues with the permitting process.

Committee Member Cain announced the Halloween on Solano event.

6. PRESENTATION

7. DISCUSSIONS AND POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS:

7-1. Economic Development Strategic Plan

Review draft Request for Proposals, select Committee Members to serve on a consultant interview panel, and discuss process for conducting an economic development strategy for the City

The Committee reviewed and approved the RFP, designating Montag and Sala to serve on the interview panel with Cheasty as an alternate.

7-2. Holiday Lighting Project

Receive information regarding a holiday lighting project in coordination with the Solano Avenue Association and the Chamber of Commerce, identify next steps in conducting project

The Committee discussed the lighting project and encouraged additional communication with the Berkeley Business Improvement District. Almaguer will coordinate next steps with Charles.

7-3. Farmers Market

Consider whether to pursue a Farmers Market and if a subcommittee should be developed. The Committee discussed opportunities for a farmers market, and established a subcommittee comprised of Sala and Charles to conduct research on possible locations for a market.

8. FUTURE AGENDA ITEMS

Next meeting: November 3, 5 pm.

Regular monthly meeting schedule: first Thursday of each month at 5 pm.

9. ADJOURNMENT

The meeting was adjourned at 6:15 p.m.