



**PARKS AND RECREATION COMMISSION MEETING AGENDA**  
**Thursday, January 12, 2017, 7:00 pm**  
**City Hall Council Chambers, 1000 San Pablo Avenue**

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**1. CALL TO ORDER**

**2. APPROVAL OF ACTION MINUTES:** November 10, 2016

**3. PUBLIC COMMENT**

For persons desiring to address the Commission/Committee/Board on an item that is not on the agenda please note that each speaker is limited to three (3) minutes. The Brown Act limits the Committee's ability to take and/or discuss items that are not on the agenda; therefore, such items are normally referred to staff for comment or to a future agenda.

**4. ANNOUNCEMENTS/DIRECTOR'S REPORT:** Welcome to Commissioner Julia Chang Frank

**5. PUBLIC HEARING/PRESENTATIONS:**

**5-1: Peggy Thomsen Pierce Street Park Bike Park Presentation:** Community member Jim Russell will make a presentation

**Informational Only**

**Attachments:** Presentation

**5-2: Memorial Park Bathroom Design:** Eisenmann Architecture will present the design to the Commission

**Recommended Action:** That the Commission provide feedback and approve design

**6. DISCUSSION AND POSSIBLE ACTION ITEMS ON MATTERS RELATED TO THE FOLLOWING ITEMS:**

**6-1: Ohlone Greenway Public Art Selection Panel Update:** Commissioner Pearson will report back to the Commission

**Information Only**

**6-2: Project Updates:** Staff will update the Commission on Ohlone Greenway, Peggy Thomsen Pierce Street Park, Albany Hill and Memorial Park Tot Play/Patio

**Information Only**

**6-2: Work Plan:** Commission will review current work plan accomplishments and begin discussing the 2017 Work Plan

**Recommended Action:** Review accomplishments and begin Work Plan discussion.

**Attachments:** Staff Report & 2015 Work Plan

**7. FUTURE AGENDA ITEMS**

(Commissioners announce of requests for future agenda items. No public comment will be taken on announcement of future agenda items).

**Next Meeting:** Thursday, February 9, 2017 7:00 pm, City Hall Council Chambers, 1000 San Pablo Ave. Please note: There are no public meetings in August.

## 8. ADJOURNMENT

**NOTE:** *The Commission/Committee/Board packet is available for public inspection at the Albany Community Center, Senior Center, and City Hall. The agenda and supporting staff reports, if available, can be found on our web page at [www.albanysca.org](http://www.albanysca.org). If you provide your name and address when speaking before the Commission/Committee/Board it will become part of the official public record, which will be posted on the Internet.*



**PARKS AND RECREATION COMMISSION MEETING MINUTES**  
**Thursday, November 10, 2016, 7:00 pm**  
**City Hall Council Chambers, 1000 San Pablo Avenue**

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1. **CALL TO ORDER: 7:00 pm; Present: Chair Abbott, Vice Chair Tanner, Commissioners Romero and Esbin; Absent: Commissioner Pearson**
2. **APPROVAL OF ACTION MINUTES:** October 13, 2016: *Motion made by Vice Chair Tanner to approve the minutes; Seconded by Commissioner Romero; 3 in favor; 1 abstained; Motion carried*
3. **PUBLIC COMMENT**  
For persons desiring to address the Commission/Committee/Board on an item that is not on the agenda please note that each speaker is limited to three (3) minutes. The Brown Act limits the Committee's ability to take and/or discuss items that are not on the agenda; therefore, such items are normally referred to staff for comment or to a future agenda.
4. **ANNOUNCEMENTS/DIRECTOR'S REPORT**
5. **PUBLIC HEARING/PRESENTATIONS:**
  - 5-1: **Tree Removal Application:** The Commission reviewed the two (2) tree removal applications submitted for 510 Santa Fe Avenue.  
  
*Motion made by Vice Chair Tanner to approve the two (2) tree removal applications submitted for 510 Santa Fe Avenue. Seconded by Commissioner Romero; All in favor; Motion carried*
  - 5-2: **Tree Removal Application:** The Commission reviewed the two (2) tree removal applications submitted for 627 Adams Street.  
  
*Motion made by Commissioner Romero to approve the two (2) tree removal applications submitted for 627 Adams Street. Seconded by Vice Chair Tanner; All in favor; Motion carried*
  - 5-3: **Tree Removal Application:** The Commission reviewed the tree removal application submitted for 927 Pomona Avenue.  
  
*Motion made by Vice Chair Tanner to approve the tree removal application submitted for 927 Pomona Avenue. Seconded by Commissioner Romero; All in favor; Motion carried*
  - 5-4: **Tree Removal Application:** The Commission reviewed the tree removal application submitted for 938 Polk Street.  
  
*Motion made by Commissioner Esbin to approve the tree removal application submitted for 938 Polk Street. Seconded by Commissioner Romero; All in favor; Motion carried*
  - 5-5: **Tree Removal Application:** The Commission reviewed the tree removal application submitted for 1431 Thousand Oaks Blvd.  
  
*Motion made by Vice Chair Tanner to approve the tree removal application submitted for 1431 Thousand Oaks Blvd. Seconded by Commissioner Esbin; All in favor; Motion carried*
6. **DISCUSSION AND POSSIBLE ACTION ITEMS ON MATTERS RELATED TO THE FOLLOWING ITEMS:**

**7. FUTURE AGENDA ITEMS**

(Commissioners announce of requests for future agenda items. No public comment will be taken on announcement of future agenda items).

**Next Meeting:** Thursday, December 10, 2016, 7:00 pm, City Hall Council Chambers, 1000 San Pablo Ave. Please note: There are no public meetings in August.

**8. ADJOURNMENT**

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**ALBANY HILL CREEKSIDE PARK MASTER PLAN  
COMMUNITY WORKSHOP  
THURSDAY, NOVEMBER 10, 2016  
7:30 PM**

**Immediately following the November Parks & Recreation Commission Meeting there will be a Community Workshop to discuss the Albany Hill Creekside Park Master Plan.**

**This workshop will focus on prioritizing the tasks and projects detailed in the Master Plan in the areas of Vegetation Management and Access and Circulation.**

**The Albany Hill Creekside Park Master Plan can be found on the City of Albany website:  
<http://www.albanyca.org/index.aspx?page=1014>**

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**CITY OF ALBANY  
PARKS AND RECREATION COMMISSION  
STAFF REPORT**

Agenda Date: January 12, 2017

**SUBJECT:** 2017 Work Plan

**REPORT BY:** Chelle Putzer, Recreation & Community Services Director

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**BACKGROUND**

The Council receives work plan presentations from Advisory Bodies on a biennial basis. The most recent Parks & Recreation Commission Work Plan was completed in February of 2015. The review of the work plans is intended to highlight recent accomplishments and outline priority focus areas for each of the Advisory Bodies. Work plans are also intended to help further the Council's Strategic Plan, and denote relativity to the Strategic Plan when applicable.

The City Council Strategic Plan themes:

1. Foster Community Climate Action
2. Engage Our Diverse Community
3. Maximize Park & Open Space
4. Promote Vital and Inviting Business Areas

Each of the Advisory Bodies to the City Council has been asked to review their work plans for presentation to the City Council in March 2017.

**DISCUSSION**

In addition to the biennial presentation of work plans, Advisory Bodies also report to the Council throughout the year as work plan items are accomplished, specifically when the item results in a recommendation for City Council consideration. Additionally, per existing City Council policy, any changes to an Advisory Body work plan are to be approved by the City Council. The Advisory Body utilizes a form to submit a request to amend the Advisory Body work plan for review by the City Council.

*Attachments*

*2015 Work Plan Final*

**CITY OF ALBANY  
PARKS & RECREATION COMMISSION**

**2015 WORK PLAN**

**Initiatives and Accomplishments of 2014**

- Hosted 2 Ohlone Greenway walking tours and 4 discussed potential amenities and invited public comment at 4 Commission meetings
- Reviewed 10 Tree Removal Applications and 1 Memorial Tree planting
- Completed Tree Removal Policy review and finalized draft revisions for Council review in 2015
- Supported Friends of Albany Parks events (6 clean-up day and 6 galas). Input from residents and Commissioners assisted staff in making a number of improvements to Albany Parks during the year.
- Approved expansion of the Edible Landscape Project to the Eastside area in Memorial Park
- Received presentations from Albany Little League, Albany Friendship Club update, Tom Bates Field fee increase update, Edible Landscape Project updates, General Plan Input, upcoming park projects update
- Reviewed and provided input on 65% plans for Pierce Street Park
- Review Section B hours of operation and proposed amenities and made recommendations to Council
- Approved Arts Committee's proposed mural location at Memorial Park Friendship Club
- Albany Hill tour with Albany Fire Department and Shelterbelt

**Policy Review and Initiatives for 2015**

- ✓ Develop a conceptual master plan for Ohlone Greenway <sup>SP: 1, 2, 3, 4</sup>
  - Investigate funding options needed to retrofit the Veterans Memorial Building <sup>SP: 1, 2, 4</sup>
- ✓ Create a priority project list for Measure WW <sup>SP: 1</sup>
  - Review Park signage and establish consistent signage for Albany Parks <sup>SP: 1</sup>
- ✓ Continue to support and participate in the Friends of Albany Parks Program <sup>SP: 1, 2</sup>
- ✓ Review Tree Removal Applications <sup>SP: 2</sup>
- ✓ Evaluate field user scheduling process and procedures for leagues and residents <sup>SP: 1, 2</sup>
  - Support implementation of Albany Hill Creekside Park Master plan <sup>SP: 1, 2, 3</sup>
  - Review dogs usage in Albany parks <sup>SP: 1, 2</sup>
- ✓ Support plan to transition Bulb into McLaughlin Eastshore State Park <sup>SP: 1, 2</sup>

**Relation to City Council Strategic Plan**

1. Maximize Park & Open Space
2. Engage Our Diverse Community
3. Foster Community Climate Action
4. Promote Vital & Inviting Business Areas