

Albany Civil Service Board
Meeting Minutes of Thursday, August 4, 2016
Approved, November 9, 2016

1 Call to Order

Chairperson Rosano called the meeting to order at 6:00 p.m. in the Conference Room at 1000 San Pablo Avenue on Thursday, August 4, 2016.

2 Roll Call

Civil Service Board Members Jack Rosano, Jay Marlette, Robert Barde and Erika Lockhart were present. Also present, Human Resources Manager, Gene Boucher. Geoff Chin was absent.

3 Approval of Minutes

3.1 Adopt meeting minutes of March 28, 2016.

Minutes from the March 28, 2016 meeting of the Civil Service Board were presented for approval.

Moved by Board Member Lockhart and seconded by Board Member Marlette to adopt the meeting minutes of July 6, 2015.

Aye: Rosano, Marlette, Barde, and Lockhart No: None

Motion passed.

4 Discussions and Possible Action on Matters Related to the Following Items:

4.1 Discussion Of Recruitment Process for Police Officer

Human Resources Manager, Gene Boucher, held a discussion to walk the board through the recruitment process for Police Officer Lateral candidates. This included walking them through the process from application to hire. This helped to educate the Board on the process that was adopted several years ago and what their role is in the process.

4.2 Adopt Police Officer (Lateral) Eligibility List

Human Resources Manager Boucher discussed the recruitment process with members of the Board, and presented the list of eligible candidates to move forward in the process.

Moved by Board Member Marlette and seconded by Board Member Lockhart to adopt the Eligibility List for Police Officer (lateral).

Aye: Rosano, Barde, Lockhart and Marlette No: None Abstain:

Motion passed.

4 Public Comment – None.

No Public Comment.

5 Announcements/Communications – None.

Board Member Rosano made an announcement that this may be the final meeting of the Civil Service Board pending the outcome of the November 2016 election. He discussed his 20 years on the Civil Service Board and the role it played in selecting candidates to fill positions in Police and Fire over the years.

6 Future Agenda Items

Board Member Rosano asked that a special meeting be held to complete the Civil Service Board cycle after the November 2016 election.

7 Adjournment

The meeting was adjourned at 7:00 p.m.