

Albany Civil Service Board
Meeting Minutes of Monday, March 28, 2016
APPROVED August 4, 2016

1 Call to Order

Chairperson Rosano called the meeting to order at 6:03 p.m. in the Conference Room at 1000 San Pablo Avenue on Monday, March 28, 2016.

2 Roll Call

Civil Service Board Members Jack Rosano, Jay Marlette, Geoff Chin, Robert Barde and Erika Lockhart were present. Also present, Human Resources Manager, Gene Boucher.

3 Approval of Minutes

3.1 Adopt meeting minutes of July 6, 2015.

Minutes from the July 6, 2015 meeting of the Civil Service Board were presented for approval.

Moved by Board Member Rosano and seconded by Board Member Marlette to adopt the meeting minutes of July 6, 2015.

Aye: Rosano, Marlette, Barde, Chin and Lockhart No: None

Motion passed.

4 Discussions and Possible Action on Matters Related to the Following Items:

4.1 Adopt Police Officer (Lateral) Eligibility List

Human Resources Manager Boucher discussed the recruitment process with members of the Board, and presented the list of eligible candidates to move forward in the process.

Moved by Board Member Rosano and seconded by Board Member Lockhart to adopt the Eligibility List for Police Officer (lateral).

Aye: Barde, Chin, Lockhart and Marlette No: None Abstain: Jack Rosano

Motion passed.

4.2 Discussion of Chair and Vice Chair of Civil Service Board moving forward.

Discussion was held about the 2 seats on the Civil Service Board and that there is a need to ensure that there is a Chair and Vice Chair on the Committee. Jack Rosano agreed to remain as Chair and Erika Lockhart accepted the Vice Chair position with the committee.

Moved by Board Member Rosano and seconded by Board Member Lockhart to fill the Chair and Vice Chair positions with the Board.

Aye: Bard, Chin, Lockhart, Marlette and Rosano No: None

5 Public Comment – None.

No Public Comment.

6 Announcements/Communications – None.

7 Future Agenda Items

Board Member Rosano asked that a special meeting be held in the coming months to educate the new board members of the role of the Civil Service Board.

8 Adjournment

The meeting was adjourned at 6:40 p.m.