

RESOLUTION NO. 2016-46

A RESOLUTION OF THE CITY COUNCIL ESTABLISHING AND AMENDING THE CITY OF ALBANY MASTER FEE SCHEDULE FOR VARIOUS CITY PERMITS, FINES AND SERVICES

WHEREAS, the Master Fee Schedule includes certain fees to be charged for various Administration, Community Development, Public Works, Fire, Garbage and Recycling, General License and Business Regulation, Police and Parking, Recreation and Community Services, and Sewer and Storm Drain (Clean Water) permits and services; and

WHEREAS, Resolution No. 02-51 authorized an annual adjustment by increase or decrease in the Consumer Price Index; and

WHEREAS, the Consumer Price Index percentage increase from December 31, 2014 to December 31, 2015 was 2.61%; and

WHEREAS, on June 20, 2016 the City Council held a public hearing and that the draft Master Fee Schedule was posted and available at least 10 days prior to the hearing; and

WHEREAS, it is the policy of the City to establish fees and charges for City services that fully reimburse the City for the associated services; and

WHEREAS, the City Council has determined that the fees shall be set forth in a Master Fee Schedule for City services and further that they should be adjusted at this time

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to meet, as close as possible, current costs of these various activities, and to recover costs associated with inflation.

NOW, THEREFORE, BE IT RESOLVED, that the Albany City Council hereby approves the attached Master Fee Schedule (incorporated by reference as Attachment A), effective July 1, 2016.

PETER MAASS, MAYOR



City of Albany

1000 San Pablo Avenue • Albany, California 94706 (510) 528-5710 • www.albanyca.org

RESOLUTION NO. 2016-46

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ALBANY,

the 5th day of July, 2016, by the following votes:

AYES: Council Members Barnes, McQuaid, Nason, Pilch and Mayor Maass

NOES: none

ABSENT: none

ABSTAINED: none

RECUSED: none

WITNESS MY HAND AND THE SEAL OF THE CITY OF ALBANY, this

6th day of July, 2016.

Eileen Harrington
DEPUTY CITY CLERK

MASTER FEE SCHEDULE



City of Albany

Effective July 1, 2016 (Resolution No. 2016-46)

CITY OF ALBANY MASTER FEE SCHDULE

TABLE OF CONTENTS

ADMINISTRATIVE FEES	3
COMMUNITY DEVELOPMENT FEES	5
Planning and Zoning5	
Construction Permits and Inspections8	
PUBLIC WORKS FEES14	
FIRE FEES	
GENERAL LICENSE AND BUSINESS REGULATIONS20	
POLICE FEES AND PARKING VIOLATION FEES23	
RECREATION AND COMMUNITY SERVICES26	
Exhibit A – Classifications for Use of City Parks & Recreation Facilities28	
Exhibit B - Sewer Service Rate Schedule(2016 rates to be set)	

ADMINISTRATIVE FEES			
COPIES PUBLIC RECORDS/INFORMATION			
Audit Report – compact disc	\$10.00		
Commercial Business License Listing	\$67.75		
Rental Business License Listing	\$67.75		
New Licenses Issued During Prior Month	\$15.20		
Fiscal Year City Budget – compact disc	\$10.00		
Capital Improvement Program Report – compact disc	\$10.00		
City Charter	\$27.00		
Each Supplement	\$5.20		
Municipal Code	\$143.00		
Each Supplement	At City Cost		
Standard Specifications	\$21.00		
Zoning Code	\$18.00		
General Plan	\$26.00		
Watershed Management Plan (Technical Appendices)	\$ 25.00 (\$25.00)		
Copies of identifiable Public Record – each page	\$0.10		
Copies faxed to requestor:			
First page	\$1.50		
Each additional page	\$0.10		
Blue Line (Blue Prints)	Cost + 16.1%		
STAFF TIME			
City Manager	\$162.00/hr		
City Attorney	\$232.75/hr		
Dept. Heads & Senior Management	\$142.00/hr		
Supervisory/Professional/Technical Staff	\$ 97.50/hr		
Administrative Staff	\$ 68.25/hr		
Fire & Police Staff	\$134.50/hr		
Maintenance Worker	\$ 76.75/hr		
MISCELLANEOUS			
Returned Checks	\$30.00		
Candidate's Statement – printing fee	Entire fee, as set by the County of		
Notice of Intent to circulate a petition	\$200 per notice of intent		
FRANCHISE RENEWAL AGREEMENTS			
Staff time – per above rates	Deposit \$20,000.00		
Consultant fees	City's cost		
Attorney fees	City's cost		

ADMINISTRATIVE FEES		
MEDIA FEES:		
Basic Audio Package	\$150 per event	
(incl: 2 Speakers, 1 Mixer, 1 Microphone, cables)	(\$1,500.00 deposit.	
	Must pick up equip.)	
Basic Lights Package	\$100 per event	
(incl: 2 Lighting Stands, up to 20 Lights, cables)	(\$1,500.00 deposit.	
	Must pick up equip.)	
	\$75 per event +	
Spotlight	\$25 per day after 1 st day	
Spottight	(\$500.00 deposit.	
	Must pick up equip.)	
Advanced Audio Package	\$250 per event +	
(incl: On-Site Staff)	\$25 per hour	
KALB 1 Camera Video Shoot (Up to 4 Hours)	\$350.00/event	
KALB 3 Camera Shoot	\$350.00/event + \$150.00/hr	
KALB Video Post Production	\$75.00/hr	
KALB Consulting Services	\$100.00/hr	
Audio Recording	\$50.00 per session +	
Addio Recording	\$25 per hour	
DVD Copying/Writing	\$20.00 per copy	
Thumb Drive Copying/Writing	\$10.00 per copy	
STREET AND TRASH VIOLATIONS		
(All sections are from the Albany Municipal Code.)		
14-1.2 Damage to public property	\$122.60 + hourly cost of	
14-1.3 Obstruction of streets and sidewalks	\$ 92.15 + hourly cost of	
15-2.2 Dumping garbage on public property	\$122.60 + hourly cost of	
15-2.13 Household garbage in City trash can	\$ 92.15 + hourly cost of	

NOTES FOR COMMUNITY DEVELOPMENT FEES

* When simultaneously obtaining more than one planning approval, the full amount for the highest fee will apply and one half fee will be charged for any other planning approval(s) marked with an asterisk.

Note: Administrative permits may only be approved by staff when the use or action is consistent with state law, the Albany Municipal Code or City adopted policy

 $AC = Actual \ staff \ hours \ at \ standard \ rates + \ any \ consultant \ or \ contract \ city \ staff \ cost + \ outside \ legal \ services + \ direct \ and \ indirect \ expenses.$

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COMMUNITY DEVELOPMENT FEES			
SUBDIVISONS:	Fee	Deposit	
Certificate of Compliance	AC/Min. \$ 387.00	\$632.00	
Parcel Map Waiver	AC/Min. \$ 1.054.00	\$632.00	
Lot Line Adjustment	AC/Min. \$ 1,556.00	\$632.00	
Lot Merger	AC/Min. \$ 1,556.00	\$632.00	
1-4 lots	AC/Min. \$ 3,966.00	\$1,832.00	
5 or more lots	AC/Min. \$ 5.773.00	\$1,832.00	
Final Map	AC/Min. \$ 3,966.00	\$1,832.00	
Parcel Map	AC/Min. \$ 2,625.00	\$1,832.00	
Extension of Tentative Map	AC/Min. \$ 1,054.00	\$1,832.00	
Condominium Conversion	AC/Min. \$ 3,966.00	\$1,832.00	
ENVIRONMENT DOCUMENTS:			
Initial Study/Negative Declaration	AC + 20%	\$5,000.00	
Environmental Impact Report	AC +20%	\$50,000.00	
Mitigation Monitoring Program	AC		
Filing documents w/County			
a. Negative Declaration	Fee per Alameda Co. Clerk + \$412.20 City processing fee.		
	\$412.20 City processing fee.		
	Fee per Alameda Co. Clerk +		
	\$412.20 City processing fee.		
b. Environmental Impact Report			

COMMUNITY DEVELOPMENT FEES			
DEVELOPMENT IMPACT FEES:			
School Impact (applicable to all new square footage over 500 SF)			
a. Residential			
b. Commercial	\$3.36/SF (or as adopted by		
	AUSD) \$0.51/SF (or as adopted by		
	AUSD)		
Capital Facilities Impact			
a. Second story and other residential additions and conversions	\$0.65/SF		
b. Industrial or other non-residential development			
c. New Residential unit:	\$0.65/SF		
600 SF or less	\$375.00		
601 SF to 1,000 SF	\$840.00		
1,001 SF or over	\$1,365.00		
	Land dedication and/or		
Parkland Dedication (Park-in-lieu fee)	payment of a fee required		
(with land divisions per		
	Section 22-8 of AMC		
TREES:			
Tree Removal on unimproved private property (HD and H:	\$185.00		
zones only) Appeal of Parks & Recreation Commission decision to City	·		
Council	\$200.00		
MISCELLANEOUS:			
Public Art	1.75% of project valuation on qualifying projects		
Home Occupations	\$72.00		
Large Family Home Day Care	\$516.00		
Zoning Clearance/Zoning Permit Letter	AC/Min. \$99.00		
Zoning Clearance/Planning and Zoning Commission	\$1,101.00		
Inspection upon sale or transfer of property in R-1 and R-1:H	\$259.00		
zones	\$10.00 per signature (or		
Notary Services (for City documents only)	maximum per State law)		
Address Change	\$210.00 per parcel		
Special assessment fee on delinquent Waste Management	\$50.00		
accounts	7.3.00		

COMMUNITY DEVELOPMENT FEES	
CONSTRUCTION PERMITS & INSPECTIONS	
BUILDING PERMITS:	
Construction:	
a. General	
Voluntary seismic upgrade of residential structures (not applicable to remodeling and	
conversion applications)	No fee
Building permit extension	
3. Building permit transfer	
4. Partial Permit Processing Fee	No fee
4. I altair emitriocessing rec	No fee
	\$334.00
1. Constantin Demit	\$334.00
b. Construction Permit	¢42.00
1. Application fee; plus	\$43.00
2. Construction permit fees (based on valuation below); plus	Min \$ 43.00
	7% surcharge on permi
Microfilm and code compliance	fee only and not on
	application fee
Use following to calculate construction valuation:	
■ Value of work to \$25,000	1.25%
Value of work between \$25,000 and \$50,000	1.00%
• Value of work between \$50,001 and \$250,000	0.75%
■ Value of work over \$250,000	0.50%
Construction permit fees are to be reduced by an amount equal to the proportion of the building area	
allocated to affordable housing units.	
c. Building Permit Plan Review:	
 Performed by City staff (same as Supervisory/Professional/Technical staff) 	\$124.00 per hour
■ Performed by consultant (initial submittal fee to be calculated by City staff)	
	Cost + 25%
d. Building Standards Administration Fee	\$1.00 per \$25,000.00 (or fraction thereof) of
(Subject to change per state regulations)	permit valuation
e. General Plan Update Fee	\$8.00 per permit
	Residential permit:
f. Strong Motion Instrumentation Program	0.01% of project
	valuation
	Commercial permit:
(Subject to change per state regulations)	0.021% of project
(valuation
On-line Permit Technology	\$18 per permit
Temporary Certificate of Occupancy	\$275.00 per certificate

VIOLATIONS / CODE ENFORCEMENT		
Start Work without Required Permits	Double building and/or encroachment fee portion of total permit cost	
Violation of Planning & Zoning Code requirements, nuisance abatement, or Building & Housing Code violations, not otherwise specified by ordinance or set forth herein.	\$100.00 per violation, per day for first violation; \$250.00 per violation, per day for second citation of same provision within a 24 consecutive month period; \$500.00 per violation, per day for third citation of same provision within a 24 consecutive month period.	
	1. Tier One fines shall be imposed for Code violations other than those specifically listed below under Tier Two fines and shall be as follows:	
	A. First Citation\$250.00 for the first violation;	
Violations cited pursuant to Chapter 1-11, et seq.		
	B. Second Citation\$500.00 for the second violation of the same provision of this Code within any 24 consecutive month period;	
	C. Third and Additional Citations\$1,000.00 for the third and any additional violations of the same provision this Code within any 24 consecutive month period.	
	2. Tier Two fines shall be imposed for the following Cod violations only: Albany Municipal Code §12-6.1; the State Housing Code codified in the Health and Safety Code including §17920.3 et al (substandard dwelling structures); and, the Uniform code of Abatement of Dangerous Buildings, which are adopted by reference in Section 12-6.1 of the Albany Municipal Code. Tier Two fines shall be set as follows:	
	A. First Citation\$1,000.00 for the first violation;	
	B. Second Citation\$2,500.00 for the second violation of the same provision of this Code within any 2 consecutive month period;	
	C. Third and Additional Citations\$5,000.00 for the third and any additional violations of the same provision of this Code within any 24 consecutive month period.	
APPEALS		
Appeal of Building Official decision to Board of Appeals	\$562.00	
Appeal of Administrative Citation	\$562.00 \$562.00	
Appeal of Administrative Citation ADDENDUMS / EXCEPTIONS	\$562.00	
Request for approval of alternative materials, designs, tests	AC + 25% required if consultant	
or methods of construction	services required. \$94.50 min. if reviewed by staff.	

CONSTRUCTION PERMITS & INSPECTIONS

The following Building Valuation Data are based on information provided by the International Code Council (ICC), adjusted for local construction cost indexes.

Valuation Per Square Foot

A 1 A	Φ Ω (7, ΩΩ
A-1 Assembly, theaters, with stage	\$267.00
A-1 Assembly, theaters, without stage	\$242.00
A-2 Assembly, nightclubs	\$210.00
A-2 Assembly, restaurants, bars, banquet halls	\$208.00
A-3 Assembly, churches	\$245.00
A-3 Assembly, general, community halls, libraries, museums	\$195.00
A-4 Assembly, arenas	\$240.00
B Business (e.g., banks, offices, professional offices)	\$206.00
E Educational	\$222.00
F-1 Factory and industrial, moderate hazard	\$119.00
F-2 Factory and industrial, low hazard	\$118.00
H-1 High Hazard, explosives	\$114.00
H-2,3,4 High Hazard	\$110.00
H-5 HPM	\$206.00
I-1 Institutional, supervised environment	\$210.00
I-2 Institutional, hospitals	\$380.00
I-2 Institutional, nursing homes (16+ residents)	\$255.00
I-3 Institutional, restrained	\$240.00
I-4 Institutional, day care facilities	\$210.00
M Mercantile (e.g., retail)	\$149.00
R-1 Residential, hotels	\$212.00
R-2 Residential, multiple family	\$173.00
R-3 Residential, one- and two-family	\$175.00
R-4 Residential, care/assisted living facilities (5 - 15 residents)	\$210.00
S-1 Storage, moderate hazard	\$108.00
S-2 Storage, low hazard	\$107.00
U Utility, miscellaneous	\$83.00

- 1. Remodel cost estimate estimated at 75% of new construction.
- 2. Porches and decks estimated at 35% of new construction.
- 3. Conversion of non-occupiable space to occupiable space (e.g., habitable space plus bathrooms, hallways, closets, utility areas, etc.) estimated at 85% of new construction.
- 4. Demolition cost estimated at 10% of new construction (applicable to stand-alone demolition permits only).

CONSTRUCTION PERMITS & INSPECTIONS

ELECTRICAL

Application fee \$41.00 + \$41.00 min. permit fee + 7% microfilm and code compliance surcharge (surcharge on permit fee only and not on application fee), plus:

- a. For new construction and remodeled area, electrical permits may be computed based on \$5.90 per 100 sq. ft. for each type of permit, but not less than the minimum fee; or
- b. For small projects (as determined by City staff), Electrical permits may be computed based on the following:

DESCRIPTION	NO.	EACH	FEES
SERVICE		\$39.35 1st 100amp	
		\$16.85 each add. 100amp	
CIRCUITS		\$3.35	
FIXTURES		\$1.10	
SWITCHES		\$1.10	
RECEPTACLES		\$1.10	
DISPOSAL		\$4.50	
DISHWASHER		\$4.50	
RANGE/RANGE TOP OVEN		\$7.90	
FURNACE		\$7.90	
AIR CONDITIONER		\$22.60	
SWIMMING POOL/OUTDOOR SPA		\$39.35	
SIGN		\$28.15	
SERVICE (TEMPORARY)		\$39.35	
MISC. APPARATUS		\$2.25 PER KW/KVA \$166.00 Max	
MOTORS		\$2.25 PER HP \$159.00 Max	
SUB PANEL		\$16.90	

CONSTRUCTION PERMITS & INSPECTIONS

MECHANICAL

Application fee \$41.00 + \$41.00 min. permit fee + 7% microfilm and code compliance surcharge (surcharge on permit fee only and not on application fee), plus:

- a. For new construction and remodeled areas, Mechanical permits may be computed based on \$5.90 per 100 sq. ft. for each type of permit, but not less than the minimum fee; or
- b. For small projects (as determined by City Staff), Mechanical permits may be computed based on the following:

DESCRIPTION	NO.	EACH	FEES
FORCED AIR FURNACE		\$22.60	
WALL FURNACE		\$22.60	
FLOOR FURNACE		\$22.60	
UNIT HEATER		\$22.60	
DUCT HEATER		\$22.60	
AIR CONDITIONER		\$22.60	
EVAPORATIVE COOLER		\$22.60	
COILS AND RADIATORS		\$11.30	
COMPRESSORS		\$11.30	
LOW PRESSURE DUCT		\$22.60	
BOILERS		\$28.15	
RANGE/OVEN TOP		\$ 7.90	
LOG LIGHTERS		\$ 7.90	
FIREPLACE		\$22.60	
FLUE		\$ 7.90	
FANS (KITCHEN/BATH)		\$ 7.90	

CONSTRUCTION PERMITS & INSPECTIONS

PLUMBING

Application fee \$41.00 + \$41.00 min. permit fee + 7% microfilm and code compliance surcharge (surcharge on permit fee only and not on application fee), plus:

- a. For new construction, major additions, Electrical, Plumbing and Mechanical permits may be computed based on \$5.90 per 100 sq. ft. for each type of permit but not less than the minimum fee; or
- b. For small projects (as determined by City staff), Plumbing permits may be computed based on the following:

DESCRIPTION	NO.	EACH	FEES
TOILETS		\$ 7.90	
BATH/SHOWER		\$ 7.90	
BASINS		\$ 7.90	
SINKS		\$ 7.90	
SHOWERS		\$ 7.90	
LAUNDRY TRAYS		\$ 7.90	
CLOTHES WASHER		\$ 7.90	
FLOOR SINKS/DRAINS		\$ 7.90	
URINALS		\$ 7.90	
DRINKING FOUNTAINS		\$ 7.90	
DISHWASHER		\$ 7.90	
DISPOSAL		\$ 7.90	
WATER ALTERATION		\$22.60	
WASTE ALTERATION		\$22.60	
WATER SERVICE		\$22.60	
GAS TEST		\$33.70	
WATER HEATER		\$22.60	
RANGE/OVEN TOP		\$ 7.90	
DRYER		\$ 7.90	
SWIMMING POOL/SPA		\$39.35	
SEWER LATERAL		\$84.45	

^{*}At the City's option, the connection charge may be computed based on estimated minimum sewage flow rate (gpa) using residential gpd rate as basis.

PUBLIC WO	RKS F	EES	
CONSTRUCTION PERMITS & INSPECTIONS			
		Fee	
ENCROACHMENT PERMITS:			
Reconstruction of curb, gutter, sidewalk, driveway, landscaping, storm drain, lower sewer lateral in stre or easement (Bond not applicable to companies ope the City under a franchise agreement)	et r-o-w	\$137.59	
New construction of curb, gutter, sidewalk, drivewal landscaping, storm drain, and sewer lateral in street easement and utility excavations Utility company street excavation or cut		8% of improvement cost/Min \$432.00 10% Bond may be required. As determined by City Engineer (min. \$137.59)	
Construction of permanent private facilities in City easement: a. When City Council approval is not required b. When City Council approval is required		5% of improvement cost/Min \$137.59 5% of improvement cost/Min \$412.78	
Group permits for special activities in City r-o-w (Solano Stroll, etc.) <i>note: Permit requires Council approval</i> Temporary storage or placement of materials in r-o-w, including construction parking permit (up to seven days)		\$137.59 \$137.59	
Work in r-o-w started prior to obtaining permit	auys)	Double fee	
Re-inspection of work in public right-of-way (for reasons such as work not ready for a requested inspection or improper work done without an inspection which must be redone)		AC	
Public Pay Telephones	ione)	\$157.39	
OTHER PERMITS & INSPECTIONS:			
Grading Permit	\$114.	AC/Min \$153.00. If greater than 50 CY, \$114.00+5% of estimated cost of retainin walls	
Transportation Permit: a. Oversized and overweight vehicles	excee	Administrative cost recovery, not to exceed Caltrans permit rate – currently \$16.00 per single trip.	
b. House Moving permit		\$320.00	
CONSTRUCTION FEES (assessed during project re	eview):		
Energy Conservation (when required)		of building permit	
Storm Drain Impact		\$0.10/sq. ft.	
Construction Deposit	1% o	1% of project value/min \$1,000.00	

PUBLIC WORKS FEES		
	Fee	
INSPECTION FEES		
Re-inspection or other misc. or special inspections (e.g., work not ready for a requested inspection, and improper work done w/o an inspection which must be redone)	\$ 97.00 per inspection	
Sewer video inspections	\$ 47.00 per inspection	
TREES:		
Concrete removal (\$10.50/SF, Min. 12 SF)	\$129.00/site or \$8.45/sq. ft. for partial removal	
Cost to plant tree in City R-O-W (Adopt-a-Tree fee)	\$ 204.00/tree	
Tree replacement in City Right of Way	\$ 102.00/tree	
Tree Removal Application fee in City Right of Way	\$ 204.00/tree	
Replant City maintained street tree when removed by City initiated action	No fee	
Tree Maintenance fee	\$43.00	
PARKING:		
Disabled Parking (residential zones only; requires		
prior City approval) a. Initial application b. Disabled parking installation	\$ 42.65	
b. Disabled parking installation1. Blue curb and T-bars	\$123.35	
2. Disabled parking sign	\$370.95	
3. Disabled parking logo (if needed)	\$ 61.70	
No Parking (red), 2-minute parking (green), Passenger	\$2.95/linear ft + \$23.75	
loading (white), Loading and Unloading of passengers or materials (yellow)		
FLOOD HAZARD LETTER: (determination from Flood Insurance Rate Maps only)	AC Min/\$435.00	
LICE OF DIDLIC WODES VEHICLE AND FOLID	MENT.	
USE OF PUBLIC WORKS VEHICLE AND EQUIP		
Car, pickup truck, SUV	\$16.20/hr	
Light utility vehicle (electric)	\$16.20/hr	
Dump truck, 2 axle	\$32.40/hr \$27.00/hr	
Flat bed truck	·	
Loader/backhoe	\$43.20/hr	
Street sweeper Ligh prospers flushing/require truck (Vector)	\$70.20/hr	
High pressure flushing/vacuum truck (Vactor)	\$81.00/hr	
Sewer rodding truck	\$48.65/hr	
Street barrier rental fee	\$33.00/wk	

PUBLIC WORKS FEES		
SEWER & STORM DRAIN (CLEAN WATER) FEES		
SEWER CONNECTION FEE:	Fee	
New Construction/New Service		
Residential	\$1,166.00	
Commercial	\$182.22/plumbing fixture	
	+ Grease Traps \$7.00/galMin. \$1,208.00	
• Industrial 4" Lateral 6" Lateral 8" Lateral Remodels Including additions/expansion of service, no new lateral Example: Water closet equals one plumbing fixture	\$182.22/plumbing fixtureMin. \$1,208.00 \$182.22/plumbing fixtureMin. \$1,208.00 \$182.22/plumbing fixtureMin. \$1,208.00 \$186.23/additional plumbing fixture	
STORM DRAIN: Equivalent Runoff		
Single-Family Residential Unit	\$ 41.62 - charged on property tax bill	
SEWER SERVICE RATES*:		

City of Albany Sewer Service Rate Schedule are adopted separately.

Sewer service rates will be adjusted annually based on the Consumer Price Index and reported in a separate document.

	City of Albany
FIR	E FEES
EMERGENCY RESPONSE	Fee
First Responder	\$300.00 (Standard charge of \$100.00 for engine and \$100.00 each for firefighter/paramedic) per hour
Ambulance	Current composite rate for paramedic services, as approved by the Alameda County Board of Supervisors
FALSE ALARM	
Up to two calls in a 90 day period	\$200.00 per call, per hour
Three or more calls in a 90 day period	\$300.00 per call, beginning with third call, per hour
DOCUMENT FEE	
Copies of identifiable Public Record – each page	\$0.10
Thumb Drive/CD copying or writing	\$10
DVD copying or writing	\$20
FIRE PREVENTION AND LIFE SAFETY P	ROGRAM
Businesses	
(Unit increment determined by the Fire Chief.	
Fees recapture the costs associated with: Fire &	
Life Safety inspections, administrative functions,	
public education, and code review/development)	
If a business location is vacant, the property owner	\$28.00 per unit increment
will be charged.	The state of the s
In situations where multiple business license	
holders share the same workspace, unit increments	
may be modified. Fees will be collected from	
either the primary business owner or the tenant.	
Apartments: All apartment complexes will be	
charged \$161.00 plus the listed fee below. Fees	
recapture costs associated with Fire & Life Safety	
inspections, administrative functions, public	
education, and code review/development)	
3 - 5 units	\$112.00
6 - 10 units	\$168.00
11 - 15 units	\$224.00
16 - 20 units	\$280.00
21 - 25 units	\$336.00
26 - 30 units	\$392.00
31 - 35 units	\$448.00
36 - 40 units	\$504.00
41 - 45 units	\$560.00
46 - 50 units	\$616.00
51 - 55 units	\$672.00
56 - 60 units	\$728.00
61 - 65 units	\$784.00
66 - 70 units	\$840.00
71 - 75 units	\$896.00
76 - 100 units	\$952.00
101 - 150 units	\$1,008.00
151 - 200 units	\$1,120.00
201+ units	\$1,680.00
Call-back by Fire Marshal	\$134.50
Code Violation Compliance Inspection	\$134.50

	Fee
PERMITS	
Operational Permit Fees for Businesses are included as p	part of the "unit increments" under the
section, Fire Prevention and Life Safety Program.	
Miscellaneous Fire Permits not listed below	\$ 54.00
* additional plan review/inspection time, or additional	Ψ 200
inspections are charged @ \$134.50 per hour	134.50
Fumigation permit	\$ 27.00
Compressed Gases:	4 27.00
• Storage, handling or use	\$ 54.00
Installation or modification of system	\$111.00
Cutting and welding	\$ 54.00
Automatic Fire Suppression System:	φ 34.00
 Residential: includes one plan review, hydrostatic test, & final inspection * 	\$524.00 per system
<u> </u>	\$324.00 per system
• Commercial: includes plan review, hydrostatic	
test, & final inspection *	\$674.00 per system
0 – 100 sprinklers	\$812.00 per system
101-200 sprinklers 201-400 sprinklers	\$937.00 per system
401 + sprinklers	\$1077.00 per system
* additional plan review/inspection time, or additional	Ψ1077.00 per system
inspections are charged @ \$134.50 per hour	\$134.50
Explosive permit (manufacture, selling, disposal,	\$111.00
	\$111.00
purchase, storage, use, or transport	
Fire alarm system:	
Commercial: includes first hour for plan Stirrt hour for final increasion *	\$553.00 per system
review, & first hour for final inspection *	\$333.00 per system
* additional plan review/inspection time, or additional	
inspections are charged @ \$134.50 per hour	
Fire pump and related equipment permit: includes first	\$539.00 per system
hour for plan review, & first hour for final inspection * (installation of or modification of fire related fuel	\$339.00 per system
`	
tanks, jockey pump, controllers and generators)	
* additional plan review/inspection time, or additional	
inspections are charged @ \$134.50 per hour	Φ5.4.00
Flammable and combustible liquids permit: (storage	\$54.00
use, handling or transportation of Class I, Class II, or	
Class IIIA flammable or combustible liquids)	1

FIRE FEES		
Liquid Petroleum Gas Systems/Storage:		
Storage and use		\$111.00
Installation or modification of LP system*		\$553.07
* additional plan review/inspection time, or additional &		\$ 134.50
inspections are charged @ \$134.50 per hour		
Tar Kettles permits		110.82
Open flame permit		110.82
Flammable finish application permit		\$54.38
Standpipe Systems: includes first hour for plan review,		¢552
& first hour for final inspection *		\$553
* additional plan review/inspection time, or additional		4.2.4. 7. 0
inspections are charged @ \$134.50 per hour		\$134.50
HAZARDOUS MATERIALS, FIRE ENGINE RESPONSE FEE	, URBAN WATER RUNOFF INSPEC	TION
Engine with Personnel (Per Hour)		
Per Person		\$ 105.00
Per Vehicle		\$ 105.00
Fire Personnel (Per Hour)		\$ 105.00
	Actual staff cost plus 18%	_
Outside agencies contractors and materials	administrative fee	
WEED ABATEMENT ADMINISTRATIVE FEE	\$134.50 per hour	

GENERAL LICENSE AND BUSINESS RE	FEE
BINGO FEE	\$76.00
LICENSE FEES	
Issuance of First License	\$ 15.20 (plus regular tax from Exhibit B)
Issuance — Planning or Building Inspection — Business located within Albany (Except home occupation applicant or business with an active building permit)	\$ 36.95 (one time only)
Lost License Replacement	\$ 15.20
Transfer of License (Apartment Rental Property License exempt from transfer fee)	\$ 36.95
Section 5-2.2. The code provides for an annual adjustment that is effective for the Tax Rates are maintained in a separate document. TOBACCO RETAILER LICENSE	
AMC 5-24 Initial fee and annual renewal	\$250.00
CHRISTMAS TREE/PUMPKIN LOT PERMIT (\$54.25 refundable) DOG LICENSE: (Other animals – See Community Development Fees)	\$380.00
Blind/Assisted Exempt	
• 1 year	\$0
• 2 year	\$0
• Owner	\$0
Resident:	
Regular:	
• 1 year	\$18.00
• 2 year	\$34.50 \$43.00
• 3 year	\$43.00
Spayed or Neutered:	
• 1 year	\$9.00
• 2 year	\$17.25
• 3 year	\$21.50

GENERAL LICENSE AND BUSINESS REGULATIONS		
DOG LICENSE	DOG LICENSE	
Senior Citizen:		
Regular:		
• 1 year		
• 2 year	\$3.75	
• 3 year	\$7.25	
	\$10.80	
Spayed or Neutered:		
• 1 year	\$1.87	
• 2 year	\$3.62	
• 3 year	\$5.40	
Replacement Tag Fee	\$7.35	
FILM PERMIT	\$372.50 per day + city's cost	
GARAGE SALE PERMIT (valid for 60 days)	\$11.35	
BUSINESS LICENSE INVESTIGATION FEE:		
Individual	\$ 94.50 + staff investigation costs	
Business Establishment	\$131.00 + staff investigation costs	
SALES (Going Out of Business Sale)	\$47.75	
TAXI CAB:		
Application (Per Vehicle)	\$159.15	
Inspection	\$86.25	
New Driver Permit	\$66.35	
Renew Driver Permit	\$33.05	
Operator's License Reinstatement Fee (Per Reinstatement, Per Vehicle)	\$32.30	
RELEASE OF LIEN FEE		
(An amount equal to the amount charged by the Alameda County Recorder's Office)		

POLICE FEES AND FINES		
	Fee	
FALSE ALARMS:		
First excess false alarm response		\$60.00
Second and subsequent excess false alarm responses		\$86.00
CLEARANCE LETTER or LETTER OF GOOD CONDUCT	Resident: No Cost Non-Resident: \$45.00	
POLICE REPORTS	\$.10 per page	
PHOTOGRAPHS	Actual cost	
ELECTRONIC RECORDS	\$ 69.00 (each data source)	
SECOND HAND DEALERS APPLICATION	* 02 10 0 (\$84.00
IMPOUND RELEASE		\$175.00
VIOLATION FINES:	-	•
(All sections are from the Albany Municipal Code unless otherwise specified	d)	
8-18.2 Possession of Dangerous Weapon	\$186.00	
0.10.2 F11: 1 B	ф212 OO	
8-18.3 Fighting by Possessor . 8-18.4 Discharge of Firearms Prohibited . 8-18.5 Bows and Arrows	.\$313.00	
8-18.5 Bows and Arrows	\$313.00	
8-18.6 Hunting, Trapping or Harassing Animals	\$313.00	
8-19.3 Firearms Dealer Permit Required	\$624.00	
9-3.3 Obedience to Police and Fire Officials	\$129.00	
9-4.3 Obedience to Traffic Control Devices	\$129.00	
9-5.3 Obedience to No-Turn Signs.	\$ 43.00	
9-5.3 Obedience to No-Turn Signs . 9-8.2 Roller Skates, Skateboards and Toy Vehicles	\$ 26.00	
9-10.2 Standing in Parkways Prohibited	\$ 50.00	
9-10.3 Parking for Certain Purposes Prohibited	\$ 50.00	
9-10.4 Parking Parallel with Curb	\$ 45.00	
9-10.5(b) Angle Parking (within markings)		
9-10.6(b) Parking Adjacent to Schools	\$ 45.00	
9-10.7 Parking Prohibited on Narrow Streets	\$ 50.00	
9-10.8 Parking on Hills		
9-10.9 Unauthorized Parking on Private Property	\$ 45.00	
9-10.10 Parking on City Property.		
9-10.11 No Parking Zones to Prevent Flooding.		
9-10.12 Vehicles Not to Interfere with Work on Streets		
9-10.13 Stopping or Parking at Hazardous Places		
9-10.14 Parking Regulations in Waterfront Areas		
9-10.15 Emergency Parking Signs.		
9-10.17 a.1-4 Curb Marking to Indicate No Stopping		
9-10.17a.5 Curb Marking to Indicate No Stopping-Blue	\$356.00	
9-10.18 Parking Time Limited in Business District \$45.00		
9-10.19 Parking Time Limited on Certain Streets \$45.00		
9-10.20 Parking Prohibited at All Times on Certain Streets \$45.00		
9-10.21 Parking of Trucks Prohibited at Certain Times \$50.00		
9-10.23 Parking Prohibited Outside of Spaces \$45.00		
9-10.25 Interference with Officers in Enforcement \$90.00		

POLICE FEES AND FINES		
9-11.5 Standing in Any Alley \$50.00		
9-11.6 Bus Zones \$313.00		
9-11.7 Funeral Zones \$50.00		
9-12.6 Parking Permits \$45.00		
9-13.2 General Authority of Police \$45.00		
DRUGS/ALCOHOL RELATED ARRESTS	Actual Staff Cost	
(when conviction is obtained):		
HAZARDOUS MATERIALS RESPONSE	Actual Staff Cost	
ANIMAL CONTROL VIOLATIONS:		
(All sections are from the Albany Municipal Code unless otherwise specified)		
10-2 Inhumane Treatment \$178.00		
10-3.2 Defecation \$122.00		
10-3.4 Rabies \$122.00		
10-3.5 Disposition of Dead Animals\$122.00+staff time		
10-3.6 10-4.1 Public Nuisance		
10-4.2 Animals At-large		
10-4.3 Vicious/Dangerous Animal		
10-5 Animal Licensing – See General License Fees and Community Development Fees		
10-7 Watchdog or Vicious Animal.	\$178.00	

POLICE FEES AND FINES PARK, OPEN SPACE, WATERFRONT AND ALBANY HILL AREAS 8-4.3 Hours of Operation First violation\$100.00 Second violation (within any twelve month period).....\$200.00 8-4.4 Camping First violation\$100.00 Second violation (within any twelve month period).......\$200.00 Third violation (within any twelve month period)\$500.00 8-4.5 Fires First violation\$100.00 Second violation (within any twelve month period)\$200.00 Third violation (within any twelve month period)\$500.00 8-4.6 Alcoholic Beverages First violation\$100.00 Second violation (within any twelve month period)......\$200.00 Third violation (within any twelve month period)\$500.00

8-4.7 Unauthorized Activities

ANTI-SCAVENGER ORDINANCE	
15-3.3 Unauthorized Collection Prohibited	
First violation	\$100.00
Second violation (within any twelve month period)	\$200.00
Third violation (within any twelve month period)	\$500.00
15-3.4 Destroying, Scattering or Collection Without Consent	
First violation	\$100.00
Second violation (within any twelve month period)	\$200.00
Third violation (within any twelve month period)	\$500.00
15-3.5 Unauthorized Removal of Container	
First violation	\$100.00
Second violation (within any twelve month period)	\$200.00

City of Albany Master Fee Schedule			
RECREATION & COMMUNITY S	ERVICES		
	Fee		
ATHLETIC FIELDS: Ocean View Park, Memorial Park	•		
*Hourly rate includes a \$2.00 CIP fee	Resident	Non-resident	
Youth Teams, Leagues, Groups	\$12.00/hr	\$19.50/hr	
Adult Teams, Leagues, Groups	\$17.50/hr	\$25.00/hr	
Business Teams, Leagues, Groups	\$25.50/hr	\$33.00/hr	
Albany Unified School District	No Charge-See JUA		
Field Lights Fee (Added to hourly rental rate)	\$11.50/hr	\$12.00/hr	
PICNIC/BBQ AREAS:	•	•	
*Hourly rate includes a \$2.00 CIP fee; Each table seats 6	Resident	Non-resident	
Memorial Park: (4 hour Minimum)			
East Side (4 Tables; Max 24 people)	\$16.50/hr	\$19.00/hr	
West Side (5 Tables; Max 30 people)	\$20.50/hr	\$23.00/hr	
Entire Picnic Area (9 Tables: Max 54 people)	\$36.50/hr	\$39.00/hr	
Plus a Security/Cleaning Deposit (Refundable)	\$30.00 Flat	\$30.00 Flat	
Jewel's Terrace Park: (4 hour minimum)			
Entire Picnic Area (5 Tables; Max 30 people)	\$20.50/hr	\$23.00/hr	
Plus a Security/Cleaning Deposit (Refundable)	\$30.00 Flat	\$30.00 Flat	
Ocean View Park: (4 hour minimum)			
Cedar Area (3 Tables; Max 18 people)	\$12.50/hr	\$15.00/hr	
Maple, Pine, Oak & Spruce Areas (2 Tables each; Max 12 people)	\$ 8.50/hr	\$11.00/hr	
Ponderosa Area (1 Table; Max 6 people)	\$ 5.50/hr	\$ 8.00/hr	
Entire Park (Picnic Area 12 Tables; Max 144 people)	\$48.50/hr	\$51.00/hr	
Plus a Security/Cleaning Deposit (Refundable)	\$30.00 Flat	\$30.00 Flat	
MEMORIAL PARK EVENT AREA:			
	Resident	Non-resident	
West Side Grass & Stage: Community Based Organizations Only (Permit Required)	\$40.00/hr	\$50.00/hr	
East Side Grass: Community Based Organizations Only (Permit Required)	\$30.00/hr	\$40.00/hr	
Entire Park: Albany Community Based Organizations Only (Permit Required)	\$110.00/hr	\$120.00/hr	
Stage Power (Must Rent West Grass & Stage; Permit Required)	\$25.00 Flat	\$25.00 Flat	
Stage Power Deposit (Refundable)	\$100.00 Flat	\$100.00 Flat	
MEMORIAL PARK BASKETBALL COURT	•		
*Hourly rate includes a \$2.00 CIP fee	Resident	Non-resident	
Memorial Park Basketball Court	\$ 8.00/hr	\$10.00/hr	
TENNIS COURTS:			
*Hourly rate includes a \$2.00 CIP fee	Resident	Non-resident	
Ocean View Park, Memorial Park, Terrace Park	\$ 8.00/hr	\$10.00/hr	
Private Tennis Instructors (Ocean View Courts Only; Day Rental Only)	\$16.00/hr	\$20.00/hr	
Albany Unified School District	No Charge-See JUA		
Single Use Light Access Code		rve court for key code)	
Tennis Light Access Code:	(2.23.276)		
Full-Year: (July 1– June 30)	\$65.00/key	\$75.00/key	
Half-Year: (January 1–June 30)	\$33.00/key	\$38.00/key	
*Must have light access code to reserve courts after 5:30 pm (Nov–Mar), after 7:00 pm		,	
(April–Oct)			

RECREATION & COMMUNITY S	FRVICES	
	511 431 (52)	
COMMUNITY ROOM: Albany Community Center	In	
*Hourly rate includes a \$4.00 CIP fee	Resident	Non-resident
Community Based Organization (Not for Profit)	\$55.00/hr	\$63.00/hr
Private Rental for Social or Fundraising	\$83.00/hr	\$91.00/hr
Commercial and Business	\$96.00/hr	\$104.00/hr
Weekend Reservations (Friday-Sunday) Added to hourly rate	\$25.00/hr	\$27.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	\$500.00 Flat	
MULTI-USE ROOM: Albany Senior Center		
*Hourly rate includes a \$4.00 CIP fee	Resident	Non-resident
Community Based Organization (Not for Profit)	\$39.00/hr	\$47.00/hr
Private Rental for Social or Fundraising	\$45.00/hr	\$53.00/hr
Commercial and Business	\$64.00/hr	\$72.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	\$500.00 Flat	
MEETING ROOMS: Community Center (EOC, Room 1, Room 2, Craft, Edith Stone),		
Senior Center (South Room), The Annex	•	
*Hourly rate includes a \$4.00 CIP fee	Resident	Non-resident
Community Based Organization (Not for Profit)	\$29.00/hr	\$37.00/hr
Private Rental for Social or Fundraising	\$35.00/hr	\$43.00/hr
Commercial and Business	\$54.00/hr	\$62.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	\$250.00 Flat	
MEMORIAL PARK FACILITY		
*Hourly rate includes a \$4.00 CIP fee	Resident	Non-resident
Community Based Organization (Not for Profit)	\$39.00/hr	\$47.00/hr
Private Rental for Social or Fundraising	\$45.00/hr	\$53.00/hr
Commercial and Business	\$64.00/hr	\$72.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	\$500.00 Flat	
STAFF LOUNGE: Community Center		
*Hourly rate includes a \$4.00 CIP fee	Resident	Non-resident
Community Based Organization (Not for Profit)	\$17.00/hr	\$23.00/hr
Private Rental for Social or Fundraising	\$23.00/hr	\$30.00/hr
Commercial and Business	\$32.00/hr	\$40.00/hr
Albany Unified School District	No Charge-See JUA	
KITCHEN RENTAL: Community Center, Senior Center		
*Hourly rate includes a \$4.00 CIP fee	Resident	Non-resident
Community Based Organization (Not for Profit)	\$26.00/hr	\$34.00/hr
Private Rental for Social or Fundraising	\$35.00/hr	\$43.00/hr
Commercial and Business	\$44.00/hr	\$52.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	\$50.00 Flat	
BLOCK PARTY:		
*Rate includes a \$4.00 CIP fee	Resident	Non-resident
Block Party Package: Includes Application Processing, Barrier Delivery & Pick-up	\$40.00 Flat	NA
	Quote by Insurance	
Event Insurance (Required)	Company	NA

	RECREATION & COMMUNITY SE	RVICES	
Mis	scellaneous Facility Rental Fees:	Fee	
1.	Facility Rental Application Fee (Non-Refundable)	\$35.00 Flat	
2.	Event Insurance (Includes Processing Fee)	Quote by Insurance Company	
3.	City Alcohol Permit Fee (Exclusive of ABC Fee)	\$33.00/Application	
4.	Additional Security Required	Cost of service	
5.	Late Payment Fee	20% of Balance Due	
6.	Audio/Visual System (Projector/Screen/PA System) (Community Center & Senior Center)	\$100.00 Flat	
7.	Transfer Fee for Room Reservation Changes	\$25.00/Change	
8.	Transfer/Cancellation Fee for Field/Tennis Reservation Changes	\$5.00/Change	
9.	Table Cloth Rental Fee	Varies	
10.	Stage (6 Pieces Available, Each 2' x 4' + Wheel Chair Ramp)	\$20.00/Stage Piece	
11.	Curtains (Black Formal Curtains that Line the Walls of Community Room)	\$120.00 Small; \$150.00 Large	
12.	Tall Cocktail Tables (6 Available): Community Center Only	\$10.00/Table	
13.	Podium (Community Center & Senior Center)	\$15.00 Flat	
14.	Locker Rental (Community Center Only)	\$10.00/Mo (Small), \$15.00/Mo (Large)	
15.	10' x 10' Event Tent Rental (Includes Tent Stakes) (5 Available)	\$25.00/Tent	
16.	10' x 10' Event Tent Deposit (Refundable)	\$50.00 Flat	
17.	Ongoing Rental Discount (6 Dates or More on Application)	10% off hourly base rate	
equiorg bas dire up, Equ	en the Recreation and Community Services Department must provide personnel, ipment services, or supplies that would not otherwise be provided, the user group or anization will be charged for these services. Personnel will be charged back on an hourly is. This charge will include wage, benefits, employer expenses, and any other expense octly related to the employment of personnel. The amount of hours billed will include settake down, and actual event time or scheduled rental time, whichever is greater, inpment services and supply charges will be billed to the user group or organization at the v's direct cost of goods. User groups or organizations must provide their own event trance or purchase event insurance from a qualified insurance company.		

Master Fee Schedule – Exhibit A

CLASSIFICATION FOR USE OF CITY PARK & RECREATION FACILITIES

1. <u>Department Sponsored Activities</u>

Recreation and Community Service programs and activities directly sponsored by the Recreation & Community services Department; other City of Albany activities as approved by the Director of Recreation & Community Services.

2. School Sponsored Activities (At Senior Center for adult activities)

- A. Adult or youth programs sponsored by the Albany Unified School District.
- B. Adult or youth programs sponsored by Peralta Community College or by the University of California, Berkeley.

3. <u>Community Youth Groups</u> (At all facilities except Senior Center)

Any organized youth group having the following qualifications:

- A. Non profit.
- B. A majority of the members are 17 years or younger and Albany residents.
- C. Has voluntary adult leaders or chaperones.
- D. Is recreational in nature.
- E. Shall have no membership restrictions other than age and gender.
- F. Has definite organizational structure.
- G. Its primary interest is in community school age youth.

4. Community Disabled/Senior Citizens Groups

An organized youth or adult group having the following qualifications:

- A. Non profit.
- B. Organized to serve a specific group of Albany residents who either suffer from a specific disability or are above the age of 55 years of age. Is primarily recreational in nature, but may also serve some social service need or educational needs for their group.
- C. Has a specific organizational structure.

5. Community Service Clubs & Other Community Groups

Any organized youth or adult service group having the following qualifications:

- A. Non profit.
- B. A majority of members live, work, or own businesses in Albany.
- C. Has officers, a definite organizational structure, meets regularly.

Senior Center Only: (School activities for young people and Community Youth Groups are next in priority order here)

6. Private Rental for Social Activities

- A. All groups in #2 6 above who wish to conduct a special activity not open to the general public.
- B. City of Albany business firms and associations conducting official company or group activities.
- C. City of Albany residents conducting private family or individual parties, receptions, picnics, etc.

7. Fund Raising Activities

All fund raising activities by groups in #2 - 7.

8. Commercial Use or Non Resident Recreational Use

- A. Commercial for-profit activities.
- B. Non-resident reservations for recreational activities.

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RESOLUTION NO. 2016-46

A RESOLUTION OF THE CITY COUNCIL ESTABLISHING AND AMENDING THE CITY OF ALBANY MASTER FEE SCHEDULE FOR VARIOUS CITY PERMITS, FINES AND SERVICES

WHEREAS, the Master Fee Schedule includes certain fees to be charged for various Administration, Community Development, Public Works, Fire, Garbage and Recycling, General License and Business Regulation, Police and Parking, Recreation and Community Services, and Sewer and Storm Drain (Clean Water) permits and services; and

WHEREAS, Resolution No. 02-51 authorized an annual adjustment by increase or decrease in the Consumer Price Index; and

WHEREAS, the Consumer Price Index percentage increase from December 31, 2014 to December 31, 2015 was 2.61%; and

WHEREAS, on June 20, 2016 the City Council held a public hearing and that the draft Master Fee Schedule was posted and available at least 10 days prior to the hearing; and

WHEREAS, it is the policy of the City to establish fees and charges for City services that fully reimburse the City for the associated services; and

WHEREAS, the City Council has determined that the fees shall be set forth in a Master Fee Schedule for City services and further that they should be adjusted at this time

to meet, as close as possible, current costs of these various activities, and to recover costs associated with inflation.

NOW, THEREFORE, BE IT RESOLVED, that the Albany City Council hereby approves the attached Master Fee Schedule (incorporated by reference as Attachment A), effective July 1, 2016.

PETER MAASS, MAYOR



City of Albany

1000 San Pablo Avenue • Albany, California 94706 (510) 528-5710 • www.albanyca.org

RESOLUTION NO. 2016-46

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ALBANY,

the 5th day of July, 2016, by the following votes:

AYES: Council Members Barnes, McQuaid, Nason, Pilch and Mayor Maass

NOES: none

ABSENT: none

ABSTAINED: none

RECUSED: none

WITNESS MY HAND AND THE SEAL OF THE CITY OF ALBANY, this

6th day of July, 2016.

Eileen Harrington DEPUTY CITY CLERK