

MASTER FEE SCHEDULE



City of Albany

Effective _____, 2016 (Resolution No. 2016-46)

CITY OF ALBANY
MASTER FEE SCHEDULE

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ADMINISTRATIVE FEES	
COPIES PUBLIC RECORDS/INFORMATION	
Audit Report – compact disc	\$10.00
Commercial Business License Listing	\$67.75
Rental Business License Listing	\$67.75
New Licenses Issued During Prior Month	\$15.20
Fiscal Year City Budget – compact disc	\$10.00
Capital Improvement Program Report – compact disc	\$10.00
City Charter	\$27.00
Each Supplement	\$5.20
Municipal Code	\$143.00
Each Supplement	At City Cost
Standard Specifications	\$21.00
Zoning Code	\$18.00
General Plan	\$26.00
Watershed Management Plan (Technical Appendices)	\$ 25.00 (\$25.00)
Copies of identifiable Public Record – each page	\$0.10
Copies faxed to requestor:	
First page	\$1.50
Each additional page	\$0.10
Blue Line (Blue Prints)	Cost + 16.1%
STAFF TIME	
City Manager	\$162.00/hr
City Attorney	\$232.75/hr
Dept. Heads & Senior Management	\$142.00/hr
Supervisory/Professional/Technical Staff	\$ 97.50/hr
Administrative Staff	\$ 68.25/hr
Fire & Police Staff	\$134.50/hr
Maintenance Worker	\$ 76.75/hr
MISCELLANEOUS	
Returned Checks	\$30.00
Candidate’s Statement – printing fee	Entire fee, as set by the County of
Notice of Intent to circulate a petition	\$200 per notice of intent
FRANCHISE RENEWAL AGREEMENTS	
Staff time – per above rates	Deposit \$20,000.00
Consultant fees	City’s cost
Attorney fees	City’s cost

ADMINISTRATIVE FEES

MEDIA FEES: Services available for AUSD, Alameda County, other state and/or local agencies, KALB media partners upon availability

Basic Audio Package	\$150 per event \$75 delivery/ set-up
Basic Lights Package	\$100 per event \$75 delivery/ set-up
Advanced Audio Package (incl: on-site staff, delivery, set-up and tear-down)	\$500 per event + \$25 per hour
Advanced Audio Package (incl: on-site staff, delivery, set-up and tear-down)	\$500 per event + \$25 per hour
KALB 1 Camera Video Shoot (Up to 4 Hours)	\$350.00/event
KALB 3 Camera Shoot	\$350.00/event + \$150.00/hr
KALB Video Post Production	\$75.00/hr
KALB Consulting Services	\$100.00/hr
Audio Recording	\$50.00 per session + \$25 per hour
DVD Copying/Writing	\$20.00 per copy
Thumb Drive Copying/Writing	\$10.00 per copy

NOTES FOR COMMUNITY DEVELOPMENT FEES

* When simultaneously obtaining more than one planning approval, the full amount for the highest fee will apply and one half fee will be charged for any other planning approval(s) marked with an asterisk.

Note: Administrative permits may only be approved by staff when the use or action is consistent with state law, the Albany Municipal Code or City adopted policy

AC = Actual staff hours at standard rates + any consultant or contract city staff cost + outside legal services + direct and indirect expenses.

COMMUNITY DEVELOPMENT FEES		
PLANNING & ZONING		
	Fee	Deposit
AMENDMENTS:		
General Plan, Specific Plan, Zoning Ordinance, Development Agreement (text or map)	AC	\$10,000.00
APPEALS:		
Administrative decision	\$577.00	
Planning & Zoning Commission decision	\$577.00	
USE PERMITS:		
Minor Use Permit *	\$1,556.00	
Major Use Permit *	\$2,625.00	
Temporary and Seasonal Use Permit	\$1,054.00	
DESIGN REVIEW		
Administrative Hearing *	\$1,556.00	
Planning & Zoning Commission *	\$2,625.00	
Signs (administrative) *	\$1,054.00	
Signs (requiring P&Z action) *	\$2,625.00	
Master Sign Program *	\$2,625.00	
SECONDARY RESIDENTIAL UNIT		
Secondary Residential Unit *	\$1,054.00	
AFFORDABLE HOUSING		
Planning and zoning fees are to be reduced by an amount equal to the proportion of the building area allocated to affordable housing units.		
VARIANCE OR PLANNED UNIT DEVLPMNT*	AC/Min. \$2,625.00	
PARKING EXCEPTIONS:		
Residential & Commercial *	AC/Min. \$2,625.00	
Parking Survey if required	AC/Min. \$592.00	
ANIMAL PERMITS: (Dog Licenses – See General License Fees) (All sections are from the Albany Municipal Code unless otherwise specified)		
10-1.1 Beekeeping Permit	\$178.00	
10-6.10 Chicken (Hens)/Rabbit Permit	\$178.00	
10-6.11 Goat Permit	\$178.00	
10-6.12 Animal Breeding	\$178.00	
EXTENSION OF APPROVALS:		
No Changes to Project within two years of original approval	No charge	
Minor Changes to Project within two years of original approval	\$1,054	
Significant changes to project or more than two years from original approval	New application	

COMMUNITY DEVELOPMENT FEES		
SUBDIVISIONS:	Fee	Deposit
Certificate of Compliance	AC/Min. \$ 387.00	\$632.00
Parcel Map Waiver	AC/Min. \$ 1,054.00	\$632.00
Lot Line Adjustment	AC/Min. \$ 1,556.00	\$632.00
Lot Merger	AC/Min. \$ 1,556.00	\$632.00
1-4 lots	AC/Min. \$ 3,966.00	\$1,832.00
5 or more lots	AC/Min. \$ 5,773.00	\$1,832.00
Final Map	AC/Min. \$ 3,966.00	\$1,832.00
Parcel Map	AC/Min. \$ 2,625.00	\$1,832.00
Extension of Tentative Map	AC/Min. \$ 1,054.00	\$1,832.00
Condominium Conversion	AC/Min. \$ 3,966.00	\$1,832.00
ENVIRONMENT DOCUMENTS:		
Initial Study/Negative Declaration	AC + 20%	\$5,000.00
Environmental Impact Report	AC +20%	\$50,000.00
Mitigation Monitoring Program	AC	
Filing documents w/County		
a. Negative Declaration	Fee per Alameda Co. Clerk + \$412.20 City processing fee.	
	Fee per Alameda Co. Clerk + \$412.20 City processing fee.	
b. Environmental Impact Report		

COMMUNITY DEVELOPMENT FEES

DEVELOPMENT IMPACT FEES:

School Impact (applicable to all new square footage over 500 SF)	
a. Residential	
b. Commercial	\$3.36/SF (or as adopted by AUSD)
	\$0.51/SF (or as adopted by AUSD)
Capital Facilities Impact	
a. Second story and other residential additions and conversions	\$0.65/SF
b. Industrial or other non-residential development	
c. New Residential unit:	\$0.65/SF
600 SF or less	
601 SF to 1,000 SF	
1,001 SF or over	\$375.00
	\$840.00
	\$1,365.00
Parkland Dedication (Park-in-lieu fee)	Land dedication and/or payment of a fee required with land divisions per Section 22-8 of AMC

TREES:

Tree Removal on unimproved private property (HD and H: zones only)	\$185.00
Appeal of Parks & Recreation Commission decision to City Council	\$200.00

MISCELLANEOUS:

Public Art	1.75% of project valuation on qualifying projects
Home Occupations	\$72.00
Large Family Home Day Care	\$516 .00
Zoning Clearance/Zoning Permit Letter	AC/Min. \$99.00
Zoning Clearance/Planning and Zoning Commission	\$1,101.00
Inspection upon sale or transfer of property in R-1 and R-1:H zones	\$259.00
Notary Services (for City documents only)	\$10.00 per signature (or maximum per State law)
Address Change	\$210.00 per parcel
Special assessment fee on delinquent Waste Management accounts	\$50.00

COMMUNITY DEVELOPMENT FEES	
CONSTRUCTION PERMITS & INSPECTIONS	
BUILDING PERMITS:	
Construction:	
a. General	
1. Voluntary seismic upgrade of residential structures (not applicable to remodeling and conversion applications)	No fee
2. Building permit extension	
3. Building permit transfer	
4. Partial Permit Processing Fee	No fee
	No fee
	\$334.00
b. Construction Permit	
1. Application fee; plus	\$43.00
2. Construction permit fees (based on valuation below); plus	Min \$ 43.00
3. Microfilm and code compliance	7% surcharge on permit fee only and not on application fee
Use following to calculate construction valuation:	
▪ Value of work to \$25,000	1.25%
▪ Value of work between \$25,000 and \$50,000	1.00%
▪ Value of work between \$50,001 and \$250,000	0.75%
▪ Value of work over \$250,000	0.50%
Construction permit fees are to be reduced by an amount equal to the proportion of the building area allocated to affordable housing units.	
c. Building Permit Plan Review:	
▪ Performed by City staff (same as Supervisory/Professional/Technical staff)	\$124.00 per hour
▪ Performed by consultant (initial submittal fee to be calculated by City staff)	
	Cost + 25%
d. Building Standards Administration Fee	\$1.00 per \$25,000.00 (or fraction thereof) of permit valuation
(Subject to change per state regulations)	
e. General Plan Update Fee	\$8.00 per permit
f. Strong Motion Instrumentation Program	Residential permit: 0.01% of project valuation
(Subject to change per state regulations)	Commercial permit: 0.021% of project valuation
On-line Permit Technology	\$18 per permit
Temporary Certificate of Occupancy	\$275.00 per certificate

COMMUNITY DEVELOPMENT FEES	
VIOLATIONS / CODE ENFORCEMENT	
Start Work without Required Permits	Double building and/or encroachment fee portion of total permit cost
Violation of Planning & Zoning Code requirements, nuisance abatement, or Building & Housing Code violations, not otherwise specified by ordinance or set forth herein.	\$100.00 per violation, per day for first violation; \$250.00 per violation, per day for second citation of same provision within a 24 consecutive month period; \$500.00 per violation, per day for third citation of same provision within a 24 consecutive month period.
	1. Tier One fines shall be imposed for Code violations other than those specifically listed below under Tier Two fines and shall be as follows:
	A. First Citation--\$250.00 for the first violation;
Violations cited pursuant to Chapter 1-11, et seq.	
	B. Second Citation--\$500.00 for the second violation of the same provision of this Code within any 24 consecutive month period;
	C. Third and Additional Citations--\$1,000.00 for the third and any additional violations of the same provision of this Code within any 24 consecutive month period.
	2. Tier Two fines shall be imposed for the following Code violations only: Albany Municipal Code §12-6.1; the State Housing Code codified in the Health and Safety Code including §17920.3 et al (substandard dwelling structures); and, the Uniform code of Abatement of Dangerous Buildings, which are adopted by reference in Section 12-6.1 of the Albany Municipal Code. Tier Two fines shall be set as follows:
	A. First Citation--\$1,000.00 for the first violation;
	B. Second Citation--\$2,500.00 for the second violation of the same provision of this Code within any 24 consecutive month period;
	C. Third and Additional Citations--\$5,000.00 for the third and any additional violations of the same provision of this Code within any 24 consecutive month period.
APPEALS	
Appeal of Building Official decision to Board of Appeals	\$562.00
Appeal of Notice & Order	\$562.00
Appeal of Administrative Citation	\$562.00

**COMMUNITY DEVELOPMENT FEES
CONSTRUCTION PERMITS & INSPECTIONS**

The following Building Valuation Data are based on information provided by the International Code Council (ICC), adjusted for local construction cost indexes.

Valuation Per Square Foot

A-1 Assembly, theaters, with stage	\$264.00
A-1 Assembly, theaters, without stage	\$239.00
A-2 Assembly, nightclubs	\$209.00
A-2 Assembly, restaurants, bars, banquet halls	\$207.00
A-3 Assembly, churches	\$242.00
A-3 Assembly, general, community halls, libraries, museums	\$195.00
A-4 Assembly, arenas	\$237.00
B Business (e.g., banks, offices, professional offices)	\$203.00
E Educational	\$221.00
F-1 Factory and industrial, moderate hazard	\$118.00
F-2 Factory and industrial, low hazard	\$117.00
H-1 High Hazard, explosives	\$113.00
H-2,3,4 High Hazard	\$109.00
H-5 HPM	\$203.00
I-1 Institutional, supervised environment	\$206.00
I-2 Institutional, hospitals	\$377.00
I-2 Institutional, nursing homes (16+ residents)	\$252.00
I-3 Institutional, restrained	\$237.00
I-4 Institutional, day care facilities	\$206.00
M Mercantile (e.g., retail)	\$148.00
R-1 Residential, hotels	\$208.00
R-2 Residential, multiple family	\$170.00
R-3 Residential, one- and two-family	\$172.00
R-4 Residential, care/assisted living facilities (5 - 15 residents)	\$206.00
S-1 Storage, moderate hazard	\$107.00
S-2 Storage, low hazard	\$106.00
U Utility, miscellaneous	\$80.00

Remodel cost estimate estimated at 75% of new construction.

COMMUNITY DEVELOPMENT FEES
CONSTRUCTION PERMITS & INSPECTIONS

ELECTRICAL

Application fee \$41.00 + \$41.00 min. permit fee + 7% microfilm and code compliance surcharge (surcharge on permit fee only and not on application fee), plus:

- a. For new construction and remodeled area, electrical permits may be computed based on \$5.90 per 100 sq. ft. for each type of permit, but not less than the minimum fee; or
- b. For small projects (as determined by City staff), Electrical permits may be computed based on the following:

DESCRIPTION	NO.	EACH	FEES
SERVICE		\$39.35 1st 100amp \$16.85 each add. 100amp	
CIRCUITS		\$3.35	
FIXTURES		\$1.10	
SWITCHES		\$1.10	
RECEPTACLES		\$1.10	
DISPOSAL		\$4.50	
DISHWASHER		\$4.50	
RANGE/RANGE TOP OVEN		\$7.90	
FURNACE		\$7.90	
AIR CONDITIONER		\$22.60	
SWIMMING POOL/OUTDOOR SPA		\$39.35	
SIGN		\$28.15	
SERVICE (TEMPORARY)		\$39.35	
MISC. APPARATUS		\$2.25 PER KW/KVA \$166.00 Max	
MOTORS		\$2.25 PER HP \$159.00 Max	
SUB PANEL		\$16.90	

COMMUNITY DEVELOPMENT FEES
CONSTRUCTION PERMITS & INSPECTIONS

MECHANICAL

Application fee \$41.00 + \$41.00 min. permit fee + 7% microfilm and code compliance surcharge (surcharge on permit fee only and not on application fee), plus:

- a. For new construction and remodeled areas, Mechanical permits may be computed based on \$5.90 per 100 sq. ft. for each type of permit, but not less than the minimum fee; or
- b. For small projects (as determined by City Staff), Mechanical permits may be computed based on the following:

DESCRIPTION	NO.	EACH	FEES
FORCED AIR FURNACE		\$22.60	
WALL FURNACE		\$22.60	
FLOOR FURNACE		\$22.60	
UNIT HEATER		\$22.60	
DUCT HEATER		\$22.60	
AIR CONDITIONER		\$22.60	
EVAPORATIVE COOLER		\$22.60	
COILS AND RADIATORS		\$11.30	
COMPRESSORS		\$11.30	
LOW PRESSURE DUCT		\$22.60	
BOILERS		\$28.15	
RANGE/OVEN TOP		\$ 7.90	
LOG LIGHTERS		\$ 7.90	
FIREPLACE		\$22.60	
FLUE		\$ 7.90	
FANS (KITCHEN/BATH)		\$ 7.90	

COMMUNITY DEVELOPMENT FEES
CONSTRUCTION PERMITS & INSPECTIONS

PLUMBING

Application fee \$41.00 + \$41.00 min. permit fee + 7% microfilm and code compliance surcharge (surcharge on permit fee only and not on application fee), plus:

- a. For new construction, major additions, Electrical, Plumbing and Mechanical permits may be computed based on \$5.90 per 100 sq. ft. for each type of permit but not less than the minimum fee; or
- b. For small projects (as determined by City staff), Plumbing permits may be computed based on the following:

DESCRIPTION	NO.	EACH	FEES
TOILETS		\$ 7.90	
BATH/SHOWER		\$ 7.90	
BASINS		\$ 7.90	
SINKS		\$ 7.90	
SHOWERS		\$ 7.90	
LAUNDRY TRAYS		\$ 7.90	
CLOTHES WASHER		\$ 7.90	
FLOOR SINKS/DRAINS		\$ 7.90	
URINALS		\$ 7.90	
DRINKING FOUNTAINS		\$ 7.90	
DISHWASHER		\$ 7.90	
DISPOSAL		\$ 7.90	
WATER ALTERATION		\$22.60	
WASTE ALTERATION		\$22.60	
WATER SERVICE		\$22.60	
GAS TEST		\$33.70	
WATER HEATER		\$22.60	
RANGE/OVEN TOP		\$ 7.90	
DRYER		\$ 7.90	
SWIMMING POOL/SPA		\$39.35	
SEWER LATERAL		\$84.45	

***At the City’s option, the connection charge may be computed based on estimated minimum sewage flow rate (gpa) using residential gpd rate as basis.**

PUBLIC WORKS FEES	
CONSTRUCTION PERMITS & INSPECTIONS	
	Fee
ENCROACHMENT PERMITS:	
Reconstruction of curb, gutter, sidewalk, driveway, landscaping, storm drain, lower sewer lateral in street r-o-w or easement (Bond not applicable to companies operating in the City under a franchise agreement)	\$137.59
New construction of curb, gutter, sidewalk, driveway, landscaping, storm drain, and sewer lateral in street r-o-w or easement and utility excavations	8% of improvement cost/Min \$432.00 10% Bond may be required.
Utility company street excavation or cut	As determined by City Engineer (min. \$137.59)
Construction of permanent private facilities in City r-o-w or easement: a. When City Council approval is not required b. When City Council approval is required	5% of improvement cost/Min \$137.59 5% of improvement cost/Min \$412.78
Group permits for special activities in City r-o-w (Solano Stroll, etc.) <i>note: Permit requires Council approval</i>	\$137.59
Temporary storage or placement of materials in r-o-w, including construction parking permit (up to seven days)	\$137.59
Work in r-o-w started prior to obtaining permit	Double fee
Re-inspection of work in public right-of-way (for reasons such as work not ready for a requested inspection or improper work done without an inspection which must be redone)	AC
Public Pay Telephones	\$157.39
OTHER PERMITS & INSPECTIONS:	
Grading Permit	AC/Min \$153.00. If greater than 50 CY, \$114.00+5% of estimated cost of retaining walls
Transportation Permit: a. Oversized and overweight vehicles b. House Moving permit	Administrative cost recovery, not to exceed Caltrans permit rate – currently \$16.00 per single trip. \$320.00
CONSTRUCTION FEES (assessed during project review):	
Energy Conservation (when required)	12% of building permit
Storm Drain Impact	\$0.10/sq. ft.
Construction Deposit	1% of project value/min \$1,000.00

PUBLIC WORKS FEES	
	Fee
INSPECTION FEES	
Re-inspection or other misc. or special inspections (e.g., work not ready for a requested inspection, and improper work done w/o an inspection which must be redone)	\$ 97.00 per inspection
Sewer video inspections	\$ 47.00 per inspection
TREES:	
Tree removal on unimproved private property (HD and H: zones only)	\$ 194.00
Concrete removal (\$10.50/SF, Min. 12 SF)	\$129.00/site or \$8.45/sq. ft. for partial removal
Cost to plant tree in City R-O-W (Adopt-a-Tree fee)	\$ 204.00/tree
Tree replacement in City Right of Way	\$ 102.00/tree
Tree Removal Application fee in City Right of Way	\$ 204.00/tree
Replant City maintained street tree when removed by City initiated action	No fee
Tree Maintenance fee	\$43.00
PARKING:	
Disabled Parking (residential zones only; requires prior City approval)	
a. Initial application	\$ 42.65
b. Disabled parking installation	
1. Blue curb and T-bars	\$123.35
2. Disabled parking sign	\$370.95
3. Disabled parking logo (if needed)	\$ 61.70
No Parking (red), 2-minute parking (green), Passenger loading (white), Loading and Unloading of passengers or materials (yellow)	\$2.95/linear ft + \$23.75
FLOOD HAZARD LETTER:	
(determination from Flood Insurance Rate Maps only)	AC Min/\$435.00
USE OF PUBLIC WORKS VEHICLE AND EQUIPMENT:	
Car, pickup truck, SUV	\$16.20/hr
Light utility vehicle (electric)	\$16.20/hr
Dump truck, 2 axle	\$32.40/hr
Flat bed truck	\$27.00/hr
Loader/backhoe	\$43.20/hr
Street sweeper	\$70.20/hr
High pressure flushing/vacuum truck (Vactor)	\$81.00/hr
Sewer rodding truck	\$48.65/hr
Street barrier rental fee	\$33.00/wk

PUBLIC WORKS FEES	
SEWER & STORM DRAIN (CLEAN WATER) FEES	
SEWER CONNECTION FEE:	Fee
New Construction/New Service <ul style="list-style-type: none"> • Residential • Commercial • Industrial 4" Lateral 6" Lateral 8" Lateral 	\$1,166.00 \$182.22/plumbing fixture + Grease Traps \$7.00/gal...Min. \$1,208.00 \$182.22/plumbing fixture...Min. \$1,208.00 \$182.22/plumbing fixture...Min. \$1,208.00 \$182.22/plumbing fixture...Min. \$1,208.00
Remodels Including additions/expansion of service, no new lateral Example: Water closet equals one plumbing fixture	\$186.23/additional plumbing fixture
STORM DRAIN: Equivalent Runoff Single-Family Residential Unit	\$ 41.62 - charged on property tax bill
SEWER SERVICE RATES*:	
City of Albany Sewer Service Rate Schedule are adopted separately. Sewer service rates will be adjusted annually based on the Consumer Price Index and reported in a separate document.	

FIRE FEES	
EMERGENCY RESPONSE	Fee
First Responder	\$300.00 (Standard charge of \$100.00 for engine and \$100.00 each for firefighter/paramedic) per hour
Ambulance	Current composite rate for paramedic services, as approved by the Alameda County Board of Supervisors
FALSE ALARM	
Up to two calls in a 90 day period	\$200.00 per call, per hour
Three or more calls in a 90 day period	\$300.00 per call, beginning with third call, per hour
DOCUMENT FEE	
Copies of identifiable Public Record – each page	\$0.10
Thumb Drive/CD copying or writing	\$10
DVD copying or writing	\$20
FIRE PREVENTION AND LIFE SAFETY PROGRAM	
<p>Businesses</p> <p>(Unit increment determined by the Fire Chief. Fees recapture the costs associated with: Fire & Life Safety inspections, administrative functions, public education, and code review/development)</p> <p>If a business location is vacant, the property owner will be charged.</p> <p>In situations where multiple business license holders share the same workspace, unit increments may be modified. Fees will be collected from either the primary business owner or the tenant.</p>	\$28.00 per unit increment
<p>Apartments: All apartment complexes will be charged \$161.00 plus the listed fee below. Fees recapture costs associated with Fire & Life Safety inspections, administrative functions, public education, and code review/development)</p>	
3 - 5 units	\$112.00
6 - 10 units	\$168.00
11 - 15 units	\$224.00
16 - 20 units	\$280.00
21 - 25 units	\$336.00
26 - 30 units	\$392.00
31 - 35 units	\$448.00
36 - 40 units	\$504.00
41 - 45 units	\$560.00
46 - 50 units	\$616.00
51 - 55 units	\$672.00
56 - 60 units	\$728.00
61 - 65 units	\$784.00
66 - 70 units	\$840.00
71 - 75 units	\$896.00
76 - 100 units	\$952.00
101 - 150 units	\$1,008.00
151 - 200 units	\$1,120.00
201+ units	\$1,680.00
Call-back by Fire Marshal	\$134.50
Code Violation Compliance Inspection	\$134.50

FIRE FEES	
	Fee
PERMITS	
Operational Permit Fees for Businesses are included as part of the “unit increments” under the section, Fire	
Miscellaneous Fire Permits not listed below	\$54
* additional plan review/inspection time, or additional & inspections are charged @ \$134.00 per hour	\$135
Fumigation permit	\$27
Compressed Gases:	
Storage, handling or use	\$54
Installation or modification of system	\$111
Cutting and welding	\$54
Automatic Fire Suppression System:	
Residential: includes one plan review, hydrostatic test, & final inspection *	\$524
Commercial: includes plan review, hydrostatic test, & final inspection *	
0 – 100 sprinklers	\$674
101-200 sprinklers	\$812
201-400 sprinklers	\$937
401 + sprinklers	\$1,077
Hood and Duct Kitchen System: includes plan review, test, & final inspection *	\$553
* additional plan review/inspection time, or additional inspections are charged @ \$134.00 per hour	\$135
Explosive permit (manufacture, selling, disposal, purchase, storage, use, or transport)	\$111
Fire alarm system:	
Commercial: includes first hour for plan review, & first hour for final inspection *	\$553
* additional plan review/inspection time, or additional inspections are charged @ \$134.00 per hour	\$135
Fire pump and related equipment permit: includes first hour for plan review, & first hour for final inspection *	
(installation of or modification of fire related fuel tanks, jockey pump, controllers and generators)	\$553
* additional plan review/inspection time, or additional inspections are charged @ \$134.00 per hour	\$135
Flammable and combustible liquids permit: (storage use, handling or transportation of Class I, Class II, or Class IIIA flammable or combustible liquids)	\$54

City of Albany Master Fee Schedule

61 - 65 units	\$756.00
66 - 70 units	\$810.00
71 - 75 units	\$864.00
76 - 100 units	\$918.00
101 - 150 units	\$972.00
151 - 200 units	\$1080.00
201+ units	\$1620.00
Call-back by Fire Marshal	\$134.00
Code Violation Compliance Inspection	\$134.00
	Fee
PERMITS	
Operational Permit Fees for Businesses are included as part of the “unit increments” under the section, Fire Prevention And Life Safety Program.	
Miscellaneous Fire Permits not listed below * additional plan review/inspection time, or additional inspections are charged @ \$134.00 per hour	\$ 53.00
Fumigation permit	\$ 26.00
Compressed Gases:	
• Storage, handling or use	\$ 53.00
• Installation or modification of system	\$108.00
Cutting and welding	\$ 53.00
Automatic Fire Suppression System:	
• Residential: includes one plan review, hydrostatic test, & final inspection *	\$511.00 per system
• Commercial: includes plan review, hydrostatic test, & final inspection *	
0 – 100 sprinklers	\$657.00 per system
101-200 sprinklers	\$791.00 per system
201-400 sprinklers	\$913.00 per system
401 + sprinklers	\$1050.00 per system
* additional plan review/inspection time, or additional inspections are charged @ \$134.00 per hour	
Explosive permit (manufacture, selling, disposal, purchase, storage, use, or transport)	\$108.00
Fire alarm system:	
• Commercial: includes first hour for plan review, & first hour for final inspection *	\$539.00 per system
* additional plan review/inspection time, or additional inspections are charged @ \$134.00 per hour	
Fire pump and related equipment permit: includes first hour for plan review, & first hour for final inspection * (installation of or modification of fire related fuel tanks, jockey pump, controllers and generators)	\$539.00 per system
* additional plan review/inspection time, or additional inspections are charged @ \$134.00 per hour	

FIRE FEES	
Liquid Petroleum Gas Systems/Storage:	
Storage and use	\$111
Installation or modification of LP system*	\$553.07
* additional plan review/inspection time, or additional & inspections are charged @ \$134.00 per hour	\$134.50
Tar Kettles permits	\$110.82
Open flame permit	\$110.82
Flammable finish application permit	\$54.38
Standpipe Systems: includes first hour for plan review, & first hour for final inspection *	\$553
* additional plan review/inspection time, or additional inspections are charged @ \$134.00 per hour	\$134.50
HAZARDOUS MATERIALS, FIRE ENGINE RESPONSE, URBAN WATER RUNOFF INSPECTION FEE	
Engine with Personnel	\$105.00 per hour per person and \$105.00 per hour per vehicle
Fire Personnel	\$105.00 per hour
Outside agencies, contractors and materials	Actual staff cost plus 18% administration fee
WEED ABATEMENT ADMINISTRATIVE FEE	
	\$134.00 per hour

GENERAL LICENSE AND BUSINESS REGULATIONS	
	FEE
BINGO FEE	\$76.00
LICENSE FEES	
Issuance of First License	\$ 15.20 (plus regular tax from Exhibit B)
Issuance – Planning or Building Inspection – Business located within Albany (Except home occupation applicant or business with an active building permit)	\$ 36.95 (one time only)
Lost License Replacement	\$ 15.20
Transfer of License (Apartment Rental Property License exempt from transfer fee)	\$ 36.95
Business License Taxes. Business Tax rates are established separately in accordance with Albany Municipal Code, Section 5-2.2. The code provides for an annual adjustment that is effective for the calendar year. The current Business Tax Rates are maintained in a separate document.	
TOBACCO RETAILER LICENSE	
AMC 5-24 Initial fee and annual renewal	\$250.00
CHRISTMAS TREE/PUMPKIN LOT PERMIT	
(\$54.25 refundable)	\$380.00
DOG LICENSE: (Other animals – See Community Development Fees)	
Blind/ <i>Assisted</i> Exempt	
• 1 year	\$0
• 2 year	\$0
• Owner	\$0
Resident:	
Regular:	
• 1 year	\$18.00
• 2 year	\$34.50
• 3 year	\$43.00
Spayed or Neutered:	
• 1 year	\$9.00
• 2 year	\$17.25
• 3 year	\$21.50

GENERAL LICENSE AND BUSINESS REGULATIONS	
DOG LICENSE	DOG LICENSE
Senior Citizen:	
Regular:	
• 1 year	
• 2 year	\$3.75
• 3 year	\$7.25
	\$10.80
Spayed or Neutered:	
• 1 year	\$1.87
• 2 year	\$3.62
• 3 year	\$5.40
Replacement Tag Fee	\$7.35
FILM PERMIT	\$372.50 per day + city's cost
GARAGE SALE PERMIT (valid for 60 days)	\$11.35
BUSINESS LICENSE INVESTIGATION FEE:	
Individual	\$ 94.50 + staff investigation costs
Business Establishment	\$131.00 + staff investigation costs
SALES (Going Out of Business Sale)	\$47.75
TAXI CAB:	
Application (Per Vehicle)	\$159.15
Inspection	\$86.25
New Driver Permit	\$66.35
Renew Driver Permit	\$33.05
Operator's License Reinstatement Fee (Per Reinstatement, Per Vehicle)	\$32.30
RELEASE OF LIEN FEE	
(An amount equal to the amount charged by the Alameda County Recorder's Office)	

POLICE FEES AND FINES	
	Fee
FALSE ALARMS:	
First excess false alarm response	\$60.00
Second and subsequent excess false alarm responses	\$86.00
CLEARANCE LETTER or LETTER OF GOOD CONDUCT	Resident: No Cost Non-Resident: \$45.00
POLICE REPORTS	\$.10 per page
PHOTOGRAPHS	Actual cost
ELECTRONIC RECORDS	\$ 69.00 (each data source)
SECOND HAND DEALERS APPLICATION	\$84.00
IMPOUND RELEASE	\$175.00
VIOLATION FINES:	
(All sections are from the Albany Municipal Code unless otherwise specified)	
8-18.2 Possession of Dangerous Weapon.....	\$186.00
8-18.3 Fighting by Possessor .	..\$313.00
8-18.4 Discharge of Firearms Prohibited .	..\$313.00
8-18.5 Bows and Arrows.....	..\$313.00
8-18.6 Hunting, Trapping or Harassing Animals.....	\$313.00
8-19.3 Firearms Dealer Permit Required..	\$624.00
9-3.3 Obedience to Police and Fire Officials.....	\$129.00
9-4.3 Obedience to Traffic Control Devices	\$129.00
9-5.3 Obedience to No-Turn Signs .	\$ 43.00
9-8.2 Roller Skates, Skateboards and Toy Vehicles.....	\$ 26.00
9-10.2 Standing in Parkways Prohibited.....	\$ 50.00
9-10.3 Parking for Certain Purposes Prohibited.....	\$ 50.00
9-10.4 Parking Parallel with Curb.....	\$ 45.00
9-10.5(b) Angle Parking (within markings)	\$ 45.00
9-10.6(b) Parking Adjacent to Schools.....	\$ 45.00
9-10.7 Parking Prohibited on Narrow Streets.....	\$ 50.00
9-10.8 Parking on Hills.....	\$ 50.00
9-10.9 Unauthorized Parking on Private Property.....	\$ 45.00
9-10.10 Parking on City Property.....	\$ 42.00
9-10.11 No Parking Zones to Prevent Flooding.....	\$ 45.00
9-10.12 Vehicles Not to Interfere with Work on Streets.....	\$ 50.00
9-10.13 Stopping or Parking at Hazardous Places.....	\$ 50.00
9-10.14 Parking Regulations in Waterfront Areas.....	\$ 45.00
9-10.15 Emergency Parking Signs.....	\$ 50.00
9-10.17 a.1-4 Curb Marking to Indicate No Stopping.....	\$ 50.00
9-10.17a.5 Curb Marking to Indicate No Stopping-Blue.....	\$356.00
9-10.18 Parking Time Limited in Business District \$45.00	
9-10.19 Parking Time Limited on Certain Streets \$45.00	
9-10.20 Parking Prohibited at All Times on Certain Streets \$45.00	
9-10.21 Parking of Trucks Prohibited at Certain Times \$50.00	
9-10.23 Parking Prohibited Outside of Spaces \$45.00	
9-10.25 Interference with Officers in Enforcement \$90.00	

POLICE FEES AND FINES	
9-11.5 Standing in Any Alley	\$50.00
9-11.6 Bus Zones	\$313.00
9-11.7 Funeral Zones	\$50.00
9-12.6 Parking Permits	\$45.00
9-13.2 General Authority of Police	\$45.00
DRUGS/ALCOHOL RELATED ARRESTS (when conviction is obtained):	Actual Staff Cost
HAZARDOUS MATERIALS RESPONSE	Actual Staff Cost
ANIMAL CONTROL VIOLATIONS: (All sections are from the Albany Municipal Code unless otherwise specified)	
10-2 Inhumane Treatment	\$178.00
10-3.2 Defecation	\$122.00
10-3.4 Rabies	\$122.00
10-3.5 Disposition of Dead Animals	\$122.00+staff time
10-3.6 10-4.1 Public Nuisance	\$178.00
10-4.2 Animals At-large	\$178.00
10-4.3 Vicious/Dangerous Animal	\$178.00
10-5 Animal Licensing	– See General License Fees and Community Development Fees
10-7 Watchdog or Vicious Animal	\$178.00

POLICE FEES AND FINES	
PARK, OPEN SPACE, WATERFRONT AND ALBANY HILL AREAS	
8-4.3 Hours of Operation	
First violation	\$100.00
Second violation (within any twelve month period).....	\$200.00
Third violation (within any twelve month period)	\$500.00
8-4.4 Camping	
First violation	\$100.00
Second violation (within any twelve month period).....	\$200.00
Third violation (within any twelve month period)	\$500.00
8-4.5 Fires	
First violation	\$100.00
Second violation (within any twelve month period)	\$200.00
Third violation (within any twelve month period)	\$500.00
8-4.6 Alcoholic Beverages	
First violation	\$100.00
Second violation (within any twelve month period).....	\$200.00
Third violation (within any twelve month period)	\$500.00
8-4.7 Unauthorized Activities	
First violation	\$100.00
Second violation (within any twelve month period).....	\$200.00
Third violation (within any twelve month period)	\$500.00

ANTI-SCAVENGER ORDINANCE	
15-3.3 Unauthorized Collection Prohibited	
First violation	\$100.00
Second violation (within any twelve month period)	\$200.00
Third violation (within any twelve month period)	\$500.00
15-3.4 Destroying, Scattering or Collection Without Consent	
First violation	\$100.00
Second violation (within any twelve month period)	\$200.00
Third violation (within any twelve month period)	\$500.00
15-3.5 Unauthorized Removal of Container	
First violation	\$100.00
Second violation (within any twelve month period)	\$200.00

RECREATION & COMMUNITY SERVICES		
	Fee	
ATHLETIC FIELDS: Ocean View Park, Memorial Park		
*Hourly rate includes a \$2.00 CIP fee	Resident	Non-resident
• Youth Teams, Leagues, Groups	\$12.00/hr	\$19.50/hr
• Adult Teams, Leagues, Groups	\$17.50/hr	\$25.00/hr
• Business Teams, Leagues, Groups	\$25.50/hr	\$33.00/hr
Albany Unified School District	No Charge-See JUA	
Field Lights Fee (Added to hourly rental rate)	\$11.50/hr	\$12.00/hr
PICNIC/BBQ AREAS:		
*Hourly rate includes a \$2.00 CIP fee; Each table seats 6	Resident	Non-resident
Memorial Park: (4 hour Minimum)		
• East Side (4 Tables; Max 24 people)	\$16.50/hr	\$19.00/hr
• West Side (5 Tables; Max 30 people)	\$20.50/hr	\$23.00/hr
• Entire Picnic Area (9 Tables; Max 54 people)	\$36.50/hr	\$39.00/hr
Plus a Security/Cleaning Deposit (Refundable)	\$30.00 Flat	\$30.00 Flat
Jewel's Terrace Park: (4 hour minimum)		
• Entire Picnic Area (5 Tables; Max 30 people)	\$20.50/hr	\$23.00/hr
Plus a Security/Cleaning Deposit (Refundable)	\$30.00 Flat	\$30.00 Flat
Ocean View Park: (4 hour minimum)		
• Cedar Area (3 Tables; Max 18 people)	\$12.50/hr	\$15.00/hr
• Maple, Pine, Oak & Spruce Areas (2 Tables each; Max 12 people)	\$ 8.50/hr	\$11.00/hr
• Ponderosa Area (1 Table; Max 6 people)	\$ 5.50/hr	\$ 8.00/hr
• Entire Park (Picnic Area 12 Tables; Max 144 people)	\$48.50/hr	\$51.00/hr
Plus a Security/Cleaning Deposit (Refundable)	\$30.00 Flat	\$30.00 Flat
MEMORIAL PARK EVENT AREA:		
	Resident	Non-resident
• West Side Grass & Stage: Community Based Organizations Only (Permit Required)	\$40.00/hr	\$50.00/hr
• East Side Grass: Community Based Organizations Only (Permit Required)	\$30.00/hr	\$40.00/hr
• Entire Park: Albany Community Based Organizations Only (Permit Required)	\$110.00/hr	\$120.00/hr
• Stage Power (Must Rent West Grass & Stage; Permit Required)	\$25.00 Flat	\$25.00 Flat
• Stage Power Deposit (Refundable)	\$100.00 Flat	\$100.00 Flat
MEMORIAL PARK BASKETBALL COURT		
*Hourly rate includes a \$2.00 CIP fee	Resident	Non-resident
Memorial Park Basketball Court	\$ 8.00/hr	\$10.00/hr
TENNIS COURTS:		
*Hourly rate includes a \$2.00 CIP fee	Resident	Non-resident
Ocean View Park, Memorial Park, Terrace Park	\$ 8.00/hr	\$10.00/hr
Private Tennis Instructors (Ocean View Courts Only; Day Rental Only)	\$16.00/hr	\$20.00/hr
Albany Unified School District	No Charge-See JUA	
Single Use Light Access Code	\$ 4.00/hr (Must reserve court for key code)	
Tennis Light Access Code:		
• Full-Year: (July 1– June 30)	\$65.00/key	\$75.00/key
• Half-Year: (January 1–June 30)	\$33.00/key	\$38.00/key
*Must have light access code to reserve courts after 5:30 pm (Nov–Mar), after 7:00 pm (April–Oct)		

RECREATION & COMMUNITY SERVICES		
COMMUNITY ROOM: Albany Community Center		
*Hourly rate includes a \$4.00 CIP fee	Resident	Non-resident
• Community Based Organization (Not for Profit)	\$55.00/hr	\$63.00/hr
• Private Rental for Social or Fundraising	\$83.00/hr	\$91.00/hr
• Commercial and Business	\$96.00/hr	\$104.00/hr
Weekend Reservations (Friday–Sunday) Added to hourly rate	\$25.00/hr	\$27.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	\$500.00 Flat	
MULTI-USE ROOM: Albany Senior Center		
*Hourly rate includes a \$4.00 CIP fee	Resident	Non-resident
• Community Based Organization (Not for Profit)	\$39.00/hr	\$47.00/hr
• Private Rental for Social or Fundraising	\$45.00/hr	\$53.00/hr
• Commercial and Business	\$64.00/hr	\$72.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	\$500.00 Flat	
MEETING ROOMS: Community Center (EOC, Room 1, Room 2, Craft, Edith Stone), Senior Center (South Room), The Annex		
*Hourly rate includes a \$4.00 CIP fee	Resident	Non-resident
• Community Based Organization (Not for Profit)	\$29.00/hr	\$37.00/hr
• Private Rental for Social or Fundraising	\$35.00/hr	\$43.00/hr
• Commercial and Business	\$54.00/hr	\$62.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	\$250.00 Flat	
MEMORIAL PARK FACILITY		
*Hourly rate includes a \$4.00 CIP fee	Resident	Non-resident
• Community Based Organization (Not for Profit)	\$39.00/hr	\$47.00/hr
• Private Rental for Social or Fundraising	\$45.00/hr	\$53.00/hr
• Commercial and Business	\$64.00/hr	\$72.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	\$500.00 Flat	
STAFF LOUNGE: Community Center		
*Hourly rate includes a \$4.00 CIP fee	Resident	Non-resident
• Community Based Organization (Not for Profit)	\$17.00/hr	\$23.00/hr
• Private Rental for Social or Fundraising	\$23.00/hr	\$30.00/hr
• Commercial and Business	\$32.00/hr	\$40.00/hr
Albany Unified School District	No Charge-See JUA	
KITCHEN RENTAL: Community Center, Senior Center		
*Hourly rate includes a \$4.00 CIP fee	Resident	Non-resident
• Community Based Organization (Not for Profit)	\$26.00/hr	\$34.00/hr
• Private Rental for Social or Fundraising	\$35.00/hr	\$43.00/hr
• Commercial and Business	\$44.00/hr	\$52.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	\$50.00 Flat	
BLOCK PARTY:		
*Rate includes a \$4.00 CIP fee	Resident	Non-resident
• Block Party Package: Includes Application Processing, Barrier Delivery & Pick-up	\$40.00 Flat	NA
• Event Insurance (Required)	Quote by Insurance Company	NA

RECREATION & COMMUNITY SERVICES		
Miscellaneous Facility Rental Fees:	Fee	
1. Facility Rental Application Fee (Non-Refundable)	\$35.00 Flat	
2. Event Insurance (Includes Processing Fee)	Quote by Insurance Company	
3. City Alcohol Permit Fee (Exclusive of ABC Fee)	\$33.00/Application	
4. Additional Security Required	Cost of service	
5. Late Payment Fee	20% of Balance Due	
6. Audio/Visual System (Projector/Screen/PA System) (Community Center & Senior Center)	\$100.00 Flat	
7. Transfer Fee for Room Reservation Changes	\$25.00/Change	
8. Transfer/Cancellation Fee for Field/Tennis Reservation Changes	\$5.00/Change	
9. Table Cloth Rental Fee	Varies	
10. Stage (6 Pieces Available, Each 2' x 4' + Wheel Chair Ramp)	\$20.00/Stage Piece	
11. Curtains (Black Formal Curtains that Line the Walls of Community Room)	\$120.00 Small; \$150.00 Large	
12. Tall Cocktail Tables (6 Available): Community Center Only	\$10.00/Table	
13. Podium (Community Center & Senior Center)	\$15.00 Flat	
14. Locker Rental (Community Center Only)	\$10.00/Mo (Small), \$15.00/Mo (Large)	
15. 10' x 10' Event Tent Rental (Includes Tent Stakes) (5 Available)	\$25.00/Tent	
16. 10' x 10' Event Tent Deposit (Refundable)	\$50.00 Flat	
17. Ongoing Rental Discount (6 Dates or More on Application)	10% off hourly base rate	
<p>When the Recreation and Community Services Department must provide personnel, equipment services, or supplies that would not otherwise be provided, the user group or organization will be charged for these services. Personnel will be charged back on an hourly basis. This charge will include wage, benefits, employer expenses, and any other expense directly related to the employment of personnel. The amount of hours billed will include set-up, take down, and actual event time or scheduled rental time, whichever is greater. Equipment services and supply charges will be billed to the user group or organization at the City's direct cost of goods. User groups or organizations must provide their own event insurance or purchase event insurance from a qualified insurance company.</p>		

Master Fee Schedule – Exhibit A

CLASSIFICATION FOR USE OF CITY PARK & RECREATION FACILITIES

1. Department Sponsored Activities
Recreation and Community Service programs and activities directly sponsored by the Recreation & Community services Department; other City of Albany activities as approved by the Director of Recreation & Community Services.
2. School Sponsored Activities (At Senior Center for adult activities)
 - A. Adult or youth programs sponsored by the Albany Unified School District.
 - B. Adult or youth programs sponsored by Peralta Community College or by the University of California, Berkeley.
3. Community Youth Groups (At all facilities except Senior Center)
Any organized youth group having the following qualifications:
 - A. Non profit.
 - B. A majority of the members are 17 years or younger and Albany residents.
 - C. Has voluntary adult leaders or chaperones.
 - D. Is recreational in nature.
 - E. Shall have no membership restrictions other than age and gender.
 - F. Has definite organizational structure.
 - G. Its primary interest is in community school age youth.
4. Community Disabled/Senior Citizens Groups
An organized youth or adult group having the following qualifications:
 - A. Non profit.
 - B. Organized to serve a specific group of Albany residents who either suffer from a specific disability or are above the age of 55 years of age. Is primarily recreational in nature, but may also serve some social service need or educational needs for their group.
 - C. Has a specific organizational structure.
5. Community Service Clubs & Other Community Groups
Any organized youth or adult service group having the following qualifications:
 - A. Non profit.
 - B. A majority of members live, work, or own businesses in Albany.
 - C. Has officers, a definite organizational structure, meets regularly.Senior Center Only: (School activities for young people and Community Youth Groups are next in priority order here)

6. Private Rental for Social Activities

- A. All groups in #2 - 6 above who wish to conduct a special activity not open to the general public.
- B. City of Albany business firms and associations conducting official company or group activities.
- C. City of Albany residents conducting private family or individual parties, receptions, picnics, etc.

7. Fund Raising Activities

All fund raising activities by groups in #2 - 7.

8. Commercial Use or Non Resident Recreational Use

- A. Commercial for-profit activities.
- B. Non-resident reservations for recreational activities.