



**MINUTES OF THE  
ECONOMIC DEVELOPMENT COMMITTEE  
REGULAR MEETING**

Albany City Hall, Council Chamber  
1000 San Pablo Avenue  
Wednesday, December 9, 2015  
5:00 PM – 6:30 PM

**1. CALL TO ORDER**

The meeting was called to order at 5:00 PM.

**2. ROLL CALL**

Members present: Baker, Charles, Cain, Cheasty, Guhl, Montag, Sala  
Members absent: None

**3. APPROVAL OF MINUTES**

**3-1. November 5, 2015**

Moved by Montag, seconded by Charles to approve the minutes. Minutes approved unanimously.

**4. PUBLIC COMMENT**

None.

**5. ANNOUNCEMENTS/COMMUNICATIONS**

**6. PRESENTATION**

**6-1. Community Development Presentation**

*Receive a presentation by Community Development Department regarding current development and planning projects.*

Community Development Director Jeff Bond provided an overview of current planning efforts and projects. A General Plan Update is underway, and public meetings regarding the draft General Plan will be occurring beginning in December. Community Development is also in process of conducting a complete streets program for San Pablo and Buchanan as well as planning streetscape improvements for the upper portion of Solano Avenue. Input from the Committee will be sought for these planning projects.

The University Village Mixed Use project is currently in the permitting process, and construction is anticipated to start in the next several months. Bond reviewed other pending projects including the former Sizzler site, and new businesses on Solano Avenue.

A summary of Committee comments is as follows: asked about staff work conducting outreach to major tenants to Albany, and expressed interest in staff to work on economic development including business attraction; suggested retaining a consultant or agency to assist with economic development and business attraction.

**7. DISCUSSIONS AND POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS:**

**7-1. Review of Committee Work Plan**

*Staff recommendation: that the Committee review the work plan, identify priorities and next steps, and whether any subcommittees should be formed to begin conducting research on particular work plan items.*

The Committee reviewed the work plan and discussed general subject areas for further focus. The Committee discussed the possibility of creating subcommittees to focus on short term opportunities, and another to focus on long term economic development topics, and an interest in engaging the community in any planning.

The Committee agreed to conduct a thorough review of the work plan at their next meeting and identify subcommittee opportunities. The Committee will also review the City's current zoning for the business areas, data on business vacancies, and data on existing businesses to help obtain an understanding of existing conditions.

**8. FUTURE AGENDA ITEMS**

(Committee Member announcement of requests for future agenda items. No public comment will be taken on announcement of future agenda items).

Next meeting: January 7th – 5 pm.

Regular monthly meeting schedule: first Thursday of each month at 5 pm.

**9. ADJOURNMENT**

The meeting was adjourned at 6:40 P.M.