



**SOCIAL AND ECONOMIC JUSTICE COMMISSION  
REGULAR MEETING**

**City Hall Council Chambers – 1000 San Pablo Avenue**

**Tuesday, September 1, 2015 – 7:30 PM**

**1. CALL TO ORDER**

**2. APPROVAL OF ACTION MINUTES: May 2015**

**3. PUBLIC COMMENT**

For persons desiring to address the Commission/Committee/Board on an item that is not on the agenda please note that each speaker is limited to three (3) minutes. The Brown Act limits the Committee's ability to take and/or discuss items that are not on the agenda; therefore, such items are normally referred to staff for comment or to a future agenda.

**4. ANNOUNCEMENTS FROM COMMITTEE MEMBERS**

**5. ANNOUNCEMENTS FROM STAFF**

**6. PRESENTATION**

**7. UNFINISHED BUSINESS**

**8. NEW BUSINESS**

**8-1 Election of Officers:** The Commission will nominate and elect Chair and Vice-Chair.

*Staff recommendation: Elect Chair and Vice-Chair for 2015*

**8-2 Social and Economic Justice Purpose and Charge:** The Commission will review and discuss its purpose and charge.

*Staff Recommendation: The Commission will discuss and review its purpose and charge.*

*Attachments: Resolutions #05-15, #05-21 & #2014-20*

**8-3 Social and Economic Justice Commission 2015 Work Plan:** The Commission will discuss work items to include in its 2015 Work Plan.

*Staff Recommendation: That the Commission discuss work items to include in the 2015 Work Plan and review findings from the Human Services Needs assessment for inclusion in the Work Plan.*

*Attachments: Work Plan Staff report, 2014 Work Plan, Human Services Needs Assessment Staff Report, June 15, 2015 City Council Meeting Minutes*

**9. FUTURE AGENDA ITEMS**

(Commission/Committee/Board Member announcement of requests for future agenda items. No public comment will be taken on announcement of future agenda items). **Next Meeting:** Tuesday, November 3, 2015, 7:30pm, City Hall Council Chambers, 1000 San Pablo Ave.

**10. ADJOURNMENT**

*Please note that if you provide your name and address when speaking before the Commission/Committee/Board it will become part of the official public record, which will be posted on the Internet.*



## ALBANY SOCIAL AND ECONOMIC JUSTICE COMMISSION MEETING

Tuesday, May 5, 2015, 7:30 PM

Albany City Hall – Council Chambers, 1000 San Pablo Avenue

### ACTION MINUTES

**1. Call to Order:** 7:30pm. Members Present: Chair O’Curry, Members Marks and Grossman.  
Staff Present: Isabelle Leduc

**2. Approval of Minutes:** Motion to approve minutes from January 6, 2015 was made by Member Marks, seconded by Member Grossman.

AYES: Members Grossman, Marks, and O’Curry

NOES: None

Abstain: None

Motion carried and so ordered.

### 3. Public Comments

### 4. Announcements from Commission Members

### 5. Announcement from Staff

### 6. Presentation

**6-1 Albany Senior Center** – Isabelle Leduc, Community and Human Services Manager provided information on programs, services and activities at the Albany Senior Center.

### 7. Unfinished Business

**7-1 Needs Assessment:** Staff provided an overview of the work accomplished and key findings.

**7-2 Area Wide Minimum Wage:** The subcommittee provided an update.

**7-3 Albany Project HOPE - Housing Opportunities Expanded:** Staff provided an update.

**7-4 Berkeley Mental Health Commission:** Member Grossman provided an update.

**Motion:** Motion recommending that the Berkeley Mental Health Manager should be invited to make a presentation to the Albany City Council on services available to Albany residents was made by Member Grossman and seconded by Member Marks.

AYES: Members Grossman, Marks, and O’Curry

NOES: None

Abstain: None

Motion carried and so ordered.

### 8. New Business

**8-1 Review of Social and Economic Justice Purpose and Charge:**

**Motion:** Motion to table the item was made by Member Grossman and seconded by Member Marks.

AYES: Members Grossman, Marks, and O'Curry

NOES: None

Abstain: None

Motion carried and so ordered.

**8-2 Social and Economic Justice Commission 2015 Work Plan:**

**Motion:** Motion to table the item was made by Member O'Curry and seconded by Member Grossman.

AYES: Members Grossman, Marks, and O'Curry

NOES: None

Abstain: None

Motion carried and so ordered.

**8-3 Eden I & R, Inc. Reports:** Staff provided information on Eden I & R and the monthly reports provided by the organization.

**9. Future Agenda Items**

Purpose and Charge, Work Plan, Human Services Needs Assessment, Area Wide Minimum Wage, Homeless Outreach and Engagement Program, Berkeley Mental Health, Drop in Center

**10. Adjournment:** 9:40 pm

**CITY OF ALBANY  
SOCIAL AND ECONOMIC JUSTICE COMMISSION  
STAFF REPORT**

Agenda Date: September 1, 2015

**SUBJECT:** Review of Social and Economic Justice Commission Purpose and Charge

**REPORT BY:** Isabelle Leduc, Community and Human Services Manager

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**STAFF RECOMMENDATION**

That the Commission review and discuss its purpose and charge. The Commission can decide to discuss the Commission's purpose and charge at the September meeting or form a subcommittee that will come back with suggestions to the full Commission at the November meeting. Any amendments agreed upon will be sent to the City Council for approval.

**DISCUSSION**

In the past year the Commission has expressed interest in reviewing its purpose and charge. One long-standing amendment is the removal of environmental issues in the Commission's charge since policies, programs and issues promoting environmental sustainability are now included in the charge of the Sustainability Committee established in 2007.

**Attachments:**

- A) Resolutions #05-15 & #05-21
- B) Resolution #2014-20

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**RESOLUTION #05-15**

**A Resolution of the Albany City Council establishing a "Social & Economic Justice Commission" to be advisory to the City Council**

**WHEREAS**, the Albany City Council is concerned about social and environmental issues affecting the welfare of the residents of Albany as inhabitants of both a local and a global community; and

**WHEREAS**, in order for the Albany City Council to state a position or take action on these issues, the Council desires the advice of a selected group of Albany residents who have researched, analyzed, discussed, and evaluated a broad range of data and opinion,

**NOW, THEREFORE, BE IT RESOLVED** that the Albany City Council hereby establishes a Social & Economic Justice Commission to advise the City Council on social and environmental issues impacting the welfare of the residents of Albany as inhabitants of a local and a global community.

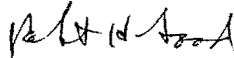
**BE IT FURTHER RESOLVED:**

1. The Social Economic & Justice Commission shall be composed of seven members, one each appointed by Council members whose terms shall run consecutive with the terms of the appointing Council members, and two appointments from the Albany Unified School District Board of Education, including one Youth Member who shall serve for a one-year term starting May 1 of his/her junior year in high school until April 30 of his/her senior year in high school. The term of the other appointee of the Albany Board of Education shall be four years.
2. The charge of the Commission shall be to research, analyze, discuss, and evaluate a broad range of data and opinions on social and environmental issues affecting the welfare of the residents of Albany as inhabitants of both a local and a global community, and make recommendations to the City Council on positions and/or

1 actions to take to address these issues. Recommendations to the City Council  
2 shall state the relevance, importance, and/or particular impact that the issue has on  
3 the welfare of the residents of Albany.

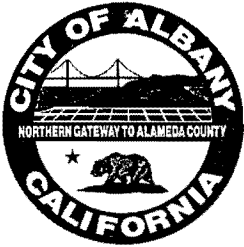
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5 3. In creating the Commission, it is not the intent of the Council to duplicate or  
6 overlap the functions, duties, or responsibilities assigned to any other commission.

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8 4. The City Council shall conduct a review of the Social & Economic Justice  
9 Commission in January, 2007.

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12 ROBERT GOOD, MAYOR

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# City of Albany

1000 SAN PABLO AVENUE • ALBANY, CALIFORNIA 94706-2295

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FAX (510) 528-8914

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Childcare Program  
PH. (510) 524-0135
- Senior Center  
PH. (510) 524-9122  
FAX (510) 524-8940
- Teen Center  
PH. (510) 525-0576

**RESOLUTION NO.** 05-15

**PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ALBANY,**

this 4th day of April, 20 05 by the following votes:

**AYES:** Council Members Javandel, Lieber, Okawachi &  
Vice-Mayor Maris

**NOES:** None

**ABSENT:** Mayor Good

**WITNESS MY HAND AND THE SEAL OF THE CITY OF ALBANY, this** 19th

**day of** April, 20 05

  
JACQUELINE L. BUCHOLZ, CMC  
CITY CLERK

*The City of Albany is dedicated to maintaining its small town ambience, responding to the needs of the community,  
and providing a safe, healthy environment now and in the future.*



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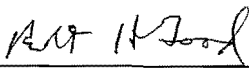
**RESOLUTION NO. 05-21**

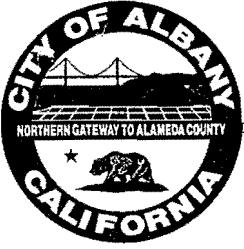
**A RESOLUTION OF THE ALBANY CITY COUNCIL AMENDING  
RESOLUTION NO. 05-15 WHICH ESTABLISHED THE SOCIAL &  
ECONOMIC JUSTICE COMMISSION.**

**WHEREAS**, on April 4, 2005, the Albany City Council established the  
Social & Economic Justice Commission; and

**WHEREAS**, on April 12, 2005, the Albany School Board discussed this  
Commission and requested an amendment; and

**WHEREAS**, the amendment would change the language in Section 1 as  
follows: the Commission shall be composed of seven members, one each  
appointed by Council Members whose terms shall run consecutive with the terms  
of the appointing Council Members, and two appointments from the Albany  
Unified School District Board of Education, including one Youth Member who  
shall serve for a one-year term. The appointment shall be either a Junior or Senior  
and the term shall begin at either the end of the Sophomore Year or at the end of  
the Junior Year. The term of the other appointee of the Albany Board of  
Education shall be two years.

  
\_\_\_\_\_  
ROBERT GOOD  
MAYOR



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- Teen Center  
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**RESOLUTION NO. 05-21**

**PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ALBANY,**

this 18th day of April, 20 05, by the following votes:

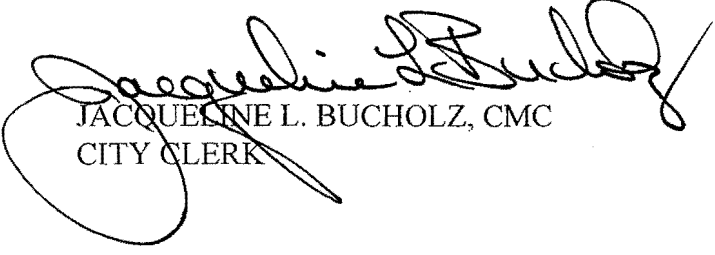
**AYES: Council Members Javandel, Lieber, Maris & Mayor Good**

**NOES: None**

**ABSENT: Council Member Okawachi**

**WITNESS MY HAND AND THE SEAL OF THE CITY OF ALBANY, this 19th**

**day of April, 20 05.**

  
**JACQUELINE L. BUCHOLZ, CMC  
CITY CLERK**

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and providing a safe, healthy environment now and in the future.*



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**RESOLUTION NO. 2014-20**  
**A RESOLUTION OF THE ALBANY CITY COUNCIL APPROVING**  
**CHANGES TO THE SOCIAL & ECONOMIC JUSTICE COMMISSION**  
**AND SUNSETTING OF THE WATERFRONT COMMITTEE**

**WHEREAS**, the City conducted a comprehensive review of the City’s Advisory Bodies in 2010, adopting Resolution No. 2010-63 to change the composition and other structural features of the various advisory bodies, and called for a follow-up review in two years; and

**WHEREAS**, in December 2012, Council approved the continuation of reviewing advisory bodies every two years as well as a review of the Social and Economic Justice Commission (SEJC) in one year; and

**WHEREAS**, per Council direction City staff has reviewed the composition, purpose, meeting schedule, and related structural features of the advisory bodies, focusing on the effectiveness and productivity of the advisory bodies, and has recommended changes to the Social & Economic Justice Commission and the sunsetting of the Waterfront Committee.

**NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Albany hereby:

1. Modifies the Social & Economic Justice Commission as follows:
  - a. Assigns the Community and Human Services Manager as staff liaison
  - b. Continues meeting every other month unless more frequent meetings are needed for the press of business in accordance with Resolution No. 2010-63
  - c. Moves from summary minutes to action minutes in line with the practice of all other Advisory Bodies per Resolution No. 2010-63
2. Sunsets the Waterfront Committee, effective May 2014.

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**BE IT FURTHER RESOLVED**, that the City Council shall utilize a number of groups to advise the Council on matters related to the waterfront and to provide a public forum for the community following the sunseting of the Waterfront Committee including but not limited to creation of ad-hoc committees/work groups to focus on particular issues related to the waterfront and/or transition of the Albany Bulb and Neck as needed, and the City’s Planning & Zoning Commission, Park & Recreation Commission, and Sustainability Committee on matters related to the waterfront that fall under the respective purview of these advisory bodies.

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PEGGY THOMSEN, MAYOR

**CITY OF ALBANY  
SOCIAL AND ECONOMIC JUSTICE COMMISSION  
STAFF REPORT**

Agenda Date: September 1, 2015

**SUBJECT:** 2015 Social and Economic Justice Commission Work Plan

**REPORT BY:** Isabelle Leduc, Community and Human Services Manager

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**STAFF RECOMMENDATION**

That the Commission review and finalize the 2015 Social and Economic Justice Commission Work Plan and send to the City Council for approval September 21, 2015.

**BACKGROUND**

All standing Advisory Bodies have been presenting work plans to the City Council annually. The work plan should identify recent accomplishments and priority work items for the upcoming period. Additionally, Advisory Body work plans are to focus on furthering the Strategic Plan Goals identified by the City Council.

Advisory Bodies are encouraged to focus on a reasonable number of work plan items to accomplish in a given two year period, recognizing the potential workload associated with each item.

**DISCUSSION**

At their meeting in February 2015, the City Council approved a change to their Administrative Policies regarding presentation of work plans now allowing for presentation of work plans every two years (instead of every year). The work plan should still be reviewed by the Advisory Body annually in January to identify accomplishments and ensure continued focus on completing work plan items.

In creating its 2015 work plan the Commission should also identify work items that help further the Council's Strategic Plan. The current draft City Council Strategic Plan is attached for review.

If completed at the September meeting, the 2015 work plan should be presented to Council September 21. The Chair of the Commission or a designee should attend the Council meeting to respond to any questions raised by the City Council regarding the work plan. The Council may

choose to revise the work plan as necessary to ensure that the Commission remain focused on its charge and on implementation of the City Council Strategic Plan goals.

At times the Commission may have updates, reports, findings, or recommendations to present to the City Council on matters included as part of the Commission work plan. Recommendations should be supported with data, pro/con analysis, or other relevant background material to help inform the City Council. When possible, the Commission should include options for City Council consideration. The staff liaison to the Advisory Body will coordinate with the City Manager to schedule the item on a future City Council Agenda. It should be noted that the Council has the authority to prioritize items intended for the City Council agenda.

Any changes or proposed additions to the work plan once approved by Council must be submitted by the Commission to the City Council for review. The submittal shall be prepared using the form "REQUEST FOR AMENDMENT TO ADVISORY ANNUAL BODY WORK PLAN".

**Attachment:**

- A) 2014 Social and Economic Justice Work Plan
- B) City Council Strategic Plan

# Social & Economic Justice Commission-2014 Work Plan

## **Accomplishments of 2013**

- Researched gun issues
- Reached out to victims of crimes
- Active in assessing homelessness issues

## **Policy Review and Initiatives for 2014**

- Continue to monitor changes at McLaughlin East Shore State Park and the Bulb
- Promote affordable housing including options for seniors and work on a rent review program
- Needs assessment of basic social services available to include services provided by faith based communities, non-profits and other organizations. Assessment of needs for a drop in center and access to showers for individuals who are homeless. Explore the possibility of permanent emergency shelter using the existing temporary facility in Albany in a modified form.
- Explore a living wage
- Region Wide Minimum Wage (added to the Work Plan July 2014)

## **Relation to City Council Strategic Plan**

The Committee's 2014 priority projects will help to implement City Council Strategic Plan Objective to "Maximize Park and Open Space" by continuing to monitor changes at McLaughlin East Shore State Park and at the Bulb as it relate to Social and Economic Justice.

The Committee's 2014 priority projects will help to implement City Council Strategic Plan Objective to "Engage our Diverse Community" by assessing basic social services available, researching the feasibility of a drop in center and access to showers and shelter to homeless individuals, promoting affordable housing including housing options for seniors, and doing research on a rent review program.



## ALBANY CITY COUNCIL STRATEGIC PLAN UPDATE 2015 BACKGROUND

In 2013 the City Council conducted a strategic planning process to identify key issues, develop City Council direction, establish priorities, and set goals and objectives to best focus the City's limited resources and capacity. The planning process resulted in identification of four major themes for "An Even Better Albany": *Foster Community Climate Action, Engage our Diverse Community, Maximize Park & Open Space, Promote Vital & Inviting Business Areas*. The planning process included the following components:

- Retaining a Consultant versed in Strategic Planning
- Consultant Interviews with each Council Member
- Strategic Planning workshop with City Staff
- Strategic Planning workshop with the City Council, including staff and community participation
- Follow-up session with City staff to further refine themes, identify goals and metrics to accomplish themes
- Council review and approval of strategic plan themes, goals and metrics along with "score card" developed to track progress towards achieving goals.

### **STRATEGIC PLAN UPDATE - 2015**

Given the major planning work that was conducted in 2013, and that the themes and goals identified in 2013 remain relevant, the Council was tasked with conducting an update to the 2013 Strategic Plan, with a primary focus on review of the scorecard. The Strategic Plan Update process consists of the following components:

- Retaining a Consultant versed in Strategic Planning & facilitation
- Consultant Interviews with each Council Member regarding existing strategic plan themes/goals/metrics and scorecard including suggestions for updates to the scorecard
- City Council Strategic Plan Update study session on January 5, 2015
- Further refinement of themes, goals and metrics to accomplish themes by staff
- City Council approval of updated scorecard

As part of the Council's discussion regarding the strategic plan update, several items were identified that are inherently overlapping that respond to major needs identified in the City. These items include housing, parking and transportation safety as further explained below.



## ***Housing***

As evident by the City's ongoing work to further housing availability and housing development through projects such as the update and approval of the City's Housing Element, services and support provided by the City to facilitate housing of persons who are homeless, and collaboration with affordable housing interest groups, housing remains a high priority identified as in the Strategic Plan. Facilitating the development of housing accomplishes multiple goals including engaging people in need of housing, attracting new development – particularly innovative mixed-use development near transportation corridors, and opportunities to increase the development of secondary units to better integrate our urban community. The following Strategic Plan items fit the housing category:

### Theme: Engage Our Diverse Community

#### Goals:

- Conduct outreach to persons who are homeless and others in need in Albany to connect them with housing & social services.
- Facilitate opportunities for development of housing, particularly affordable housing, especially along transit corridors and as secondary units towards fulfilling the City's Regional Housing Needs Assessment.

### Theme: Promote Vital & Inviting Business Areas and Advance Economic Development

#### Goals:

- Encourage Economic Development through a welcoming culture for a variety of businesses and development models (including housing) in the commercial districts.
- Facilitate the construction of UC Village Mixed Use Project.

## ***Parking***

Several items included in the Strategic Plan refer to development of parking programs for commercial, residential and recreational areas. Parking management accomplishes a number of goals including reducing greenhouse gas emissions, creating more inviting opportunities and access to commercial areas, and helping to facilitate creative development/redevelopment projects. Parking programs can also lead towards transportation safety, helping ensure parking areas are well demarcated and monitored. The following Strategic Plan items fit the parking category:

### Theme: Engage Our Diverse Community

#### Goals:

- Facilitate opportunities for development of housing, particularly affordable housing, especially along transit corridors and as secondary units towards fulfilling the City's Regional Housing Needs Assessment.

Theme: Promote Vital & Inviting Business Areas And Advance Economic Development

Goals:

- Encourage Economic Development through a welcoming culture for a variety of businesses and development models (including housing) in the commercial districts.
- Approve Complete Streets Plan to improve safety and accessibility of all users and secure funding for implementation.
- Develop parking management, parking permit, and parking meter programs for commercial, residential & recreational areas.

***Transportation Safety***

Creating and enhancing safe routes throughout the City is another priority within several of the Strategic Plan goals and metrics. Transportation safety intends to implement street networks that are safe and accessible for all users, regardless of age, income, and ability. Transportation safety is an element of active transportation, that also fostering community development to construct safer streets, pathways, crossings and related infrastructure. Safe transportation supports public health as well as reduction of greenhouse gas emissions by encouraging alternative modes of transportation. In doing this, the movement goes beyond the implementation of physical changes on the street - implying changes in planning, design, funding, and transportation choices. The following Strategic Plan items fit the transportation safety category:

Theme: Advance Community Climate Action

Goals:

- Implement the Active Transportation Plan.
- Develop a more comprehensive approach to increase pace of sidewalk repairs.

Theme: Promote Vital & Inviting Business Areas And Advance Economic Development

Goals:

- Approve Complete Streets Plan to improve safety and accessibility of all users and secure funding for implementation.

***Other Considerations***

As discussed during the Strategic Planning process in 2013, attention was placed on the current capacity of the City's staff to realistically accomplish the strategic plan. The Council worked with staff to understand funding constraints as well as the potential impact new goals and metrics may have on existing projects or programs. The Council's Strategic Plan has also been utilized to help focus the work of Council Advisory Bodies as reflected in Advisory Body work plans.

***Progress Reporting***

To ensure the strategic plan remains a priority, staff will report to the Council on implementation progress three times per year in the Fall, Spring and Summer utilizing the strategic plan "scorecard". Additionally a "score" column has been added to the scorecard to help quantify overall progress toward meeting the strategic plan goals and metrics.

**CITY OF ALBANY STRATEGIC VISION: CREATING AN EVEN BETTER STORY FOR ALBANY**  
**2015 UPDATE**



**CITY DEPARTMENTS**

**A** = ADMINISTRATION   **F** = FINANCE   **FD** = FIRE   **CD** = COMMUNITY DEVELOPMENT   **PD** = POLICE   **PW** = PUBLIC WORKS   **RCS** = RECREATION & COMMUNITY SERVICES   **HS** = HUMAN SERVICES

**STRATEGIC PLAN CATEGORIES**

**CA**=CLIMATE ACTION   **E** = ENGAGE DIVERSE COMMUNITY   **MP**=MAXIMIZE PARKS/OPEN SPACE   **V**= PROMOTE VITAL/INVITING BUSINESS AREAS

**H**=HOUSING   **TS** = TRANSPORTATION SAFETY   **P** = PARKING   **GP** = GENERAL PLAN

**SCORE**

**1** = IMPLEMENTATION CHALLENGE   **2** =SIGNIFICANT PROGRESS TOWARDS FULL IMPLEMENTATION   **3** =FULLY IMPLEMENTED

1. ADVANCE CLIMATE ACTION

Lead	Score	GP	GOAL	METRIC	FY 15/16	FY 16/17	ONGOING or FY16/17+	COMMENT/FUNDING & STAFF	H	TS	P	OVERLAP
CD PW			1-1. Implement the <a href="#">Active Transportation Plan (ATP)</a>	a. Accelerate Striping & Signage program to complete priority projects by end of FY16/17	Projects identified by Spring 2015	Work completed by Summer 2016		Community Development staff will identify high priority projects. Public Works department will contract for work to be completed.		TS		V
				b. Secure funding for implementation of ATP			On-going	Pursue grant funding opportunities				
CD			1-2. Implement the <a href="#">Climate Action Plan (CAP)</a>	a. City staff presents updated implementation plan for CAP focusing on major projects to reduce greenhouse gas emissions for Council review & direction	Fall 2015		On-going	Anticipate including consideration of RECO/CECO (p.III-16 of CAP, Measure BE 2.3)				
				b. Develop a funding strategy for the CAP implementation plan that includes a detailed proposal for how/and on what the funds would be expended	Spring 2016			Staff providing support to Sustainability Committee discussion.				
				c. Examine ordinances for using solar panels in an effort to reduce cost and streamline permitting process	Summer 2015			New state law requires amendments to Municipal Code be completed by September 2015. No additional funding or staff time required.				V
CD			1-3. Evaluate the implementation of the Climate Action Plan	a. Review CAP/GHG reduction goals every three years per page I-19 of the CAP	Statement of goal completed Summer 2015	Policies developed by Summer 2016		Staff providing support to the Sustainability Committee in their exploration of updated GHG reduction goal. No additional staff or funding required.				
PW			1-4. Develop a more comprehensive approach to increase pace of sidewalk repairs	a. Completed Sidewalk Repair Program with different alternative methods of repair		June 2016		A pilot program will be implemented in fiscal year 2015/16.		TS		V
				b. Identify funding options for increasing pace of sidewalk program				Staff will continue to seek funding resources as well as identify methods for sidewalk repair to reduce costs. Council could consider a tax measure in the future to support the Sidewalk program.				

2. ENGAGE OUR DIVERSE COMMUNITY

LEAD	Score	GP	GOAL	METRIC	FY 15/16	FY 16/17	ONGOING/ FY16/17+	COMMENT/FUNDING & STAFF	H	TS	P	OVERLAP
CD			2-1. Engage Community in <a href="#">General Plan Update</a>	a. Hold monthly public meetings to review progress in preparation of the General Plan Update, and continue to work with community groups to engage Albany's diverse community regarding the General Plan.	End of 2015			Objective is to complete the general plan update, including CEQA review				CA, MP, V
HS			2-2. Conduct outreach to persons who are homeless and others in need in Albany to connect with housing & social services	a. Enhance outreach regarding available senior & low-income exemptions for tax measures and franchise agreements			Ongoing	Informational flyers/applications will be provided at City facilities, in the citywide eNewsletter, bill inserts, activity guide, City website and via social media. Number of applications received will be tallied. Status updates regarding Housing Element implementation will be provided to the Council.				
				b. Develop a draft policy to include evaluation of options for low-income exemptions as part of future tax measures and franchise agreements for review by the Council.		Spring 2016		The Human Services Division is tasked with first few next steps.	H			
CD			2-3. Facilitate opportunities for development of housing, particularly affordable & senior housing, especially along transit corridors and as secondary units towards meeting the City's Regional Housing Needs Assessment	a. Implement priority actions in 2015-2023 <a href="#">Housing Element</a> including drafting potential changes to residential parking requirements in 1978 voter-approved Measure D.	Draft parking measure by Fall 2015		Other Housing Element actions on-going	Goal and associated policies to amend residential parking requirements to be included in draft General Plan and EIR expected to be released in mid-2015. Status updates regarding Housing Element implementation will be provided to the Council.	H		P	V
FD			2-4. Continue efforts to prepare community for disasters including businesses, with an emphasis on including persons with disabilities	a. Updating the City's Disaster Preparedness Plan. Plan will include language pertaining to engaging persons with disabilities.		Summer 2016		CERT Training program includes information regarding emergency preparedness and response for persons with disabilities. Outreach regarding community emergency preparedness, including persons with disabilities is ongoing.				V

3. MAXIMIZE PARK & OPEN SPACE

LEAD	Score	GP	GOAL	METRIC	FY 15/16	FY 16/17	ONGOING/ FY16/17+	COMMENT/FUNDING & STAFF	H	TS	P	OVERLAP
CD			3-1. Develop plan to transition Bulb into McLaughlin Eastshore State Park which includes improved park access	a. Transition Plan is approved by Council and EBRPD	End of 2015			Preparation of Transition Plan underway.				E
RCS			3-2. Investigate funding options for the \$6.8million needed to retrofit the Veteran's Building	a. Return to City Council with possible funding sources.		Spring 2016		Staff recently had consultants update the cost to seismically retrofit the Veteran's Memorial Building. The cost is estimated to be \$6.8million. The City needs to identify a funding source to seismically retrofit the building before the City could acquire and offer City programs in the facility. Grants and other funding measures will be researched.				E
RCS			3-3. Construct Phase 1 of Pierce Street Park	a. Pierce Street Park is open to the public	Fall 2015			Project reviewed & approved by Council. Construction to begin in 2015.				E
RCS			3-4. Continue to develop recreational and aesthetic opportunities along the Ohlone Greenway	a. Park and Recreation Commission developing a conceptual Master Plan for the Ohlone Greenway	End 2015			Park & Recreation Commission will present a concept design to the City Council. Staff will identify possible funding sources which may include Measure WW funds.				CA, E, V

4. PROMOTE VITAL & INVITING BUSINESS AREAS AND ADVANCE ECONOMIC DEVELOPMENT

LEAD	Score	GP	GOAL	METRIC	FY 15/16	FY 16/17	ONGOING/ FY16/17+	COMMENT/FUNDING & STAFF	H	TS	P	OVERLAP	
CD A			4-1. Encourage Economic Development through a welcoming culture for a variety of businesses and development models (including housing) in the commercial districts	a. Bring back for Council consideration the pros and cons of creating an Economic Development Committee that includes scope of work and committee selection process	Summer 2015			Committee could assist staff with items 4-1. c-f				E	
				b. Explore creation of a temporary advisory body of business and commercial property owners to recommend projects for the use of Measure BB funds to improve Solano (Key Route to City limit) and San Pablo		Fall 2016		Advisory body could include members from the Economic Development Committee and residents adjacent to areas under discussion.			P	E	
				c. Analyze feasibility of economic incentives for development in Albany		Winter 2016		Analysis to include pros and cons of planning and building permit streamlining, fee reductions, and assistance with off-site public infrastructure.					
				d. Identify a way to bring back the Farmer's Market				On-going	Staff is identifying possible alternative farmer's market locations.				E
				e. Investigate feasibility of creating outdoor seating areas along Solano Ave	Fall 2015				Staff will outline potential streetscape improvements along Solano Avenue. Additional funding required to develop conceptual design and financing strategies.				E, MP

				f. Seek developers that would be interested in projects that would include retail on the ground floor and housing on the upper floors			On-going	Staff will work with owners of potential development sites to encourage upgrades or new construction that is consistent with the City's economic development objectives.	H			
CD PW			4-2. Approve Complete Streets Plan to improve safety and accessibility of all users and secure funding for implementation	a. Funding is secured for Phase 1 improvements	Complete design summer 2016	X		Grant funds have been received to prepare design of pedestrian crossing improvements across Buchanan Street and San Pablo Avenue. Additional grant applications required for construction.		TS	P	
CD			4-3. Facilitate the construction of UC Village Mixed Use Project	a. UC Village Mixed Use Project is under construction			On-going	Pending litigation outcome.	H			E
PW CD			4-4. Develop parking management, permit and parking meter programs for residential, commercial & recreational areas	a. City Council approves programs	Complete study Fall 2015			Parking management study underway.			P	CA, MP



**CITY OF ALBANY  
SOCIAL AND ECONOMIC JUSTICE COMMISSION  
STAFF REPORT**

Agenda Date: May 5, 2015

**SUBJECT:** Human Services Needs Assessment

**REPORT BY:** Isabelle Leduc, Community and Human Services Manager

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**STAFF RECOMMENDATION**

That the Commission receive the Needs Assessment information and select issues identified in the needs assessment for inclusion as work items in the 2015 Social and Economic Justice Commission Work Plan to be approved by Council March 16, 2015.

**BACKGROUND**

The 2014 Social and Economic Justice Commission Work Plan included the implementation of a Needs Assessment of basic social services available to include services provided by faith based communities, non-profits and other organizations. Also included in this work items was the assessment of needs for a drop in center and access to showers for individuals experiencing homelessness as well as exploring the possibility of a permanent emergency shelter using the existing temporary facility in Albany in a modified form. Commissioners Grossman and Zweben agreed to be on the Needs Assessment subcommittee and to collaborate with the Human Services Manager on this work item.

At the SEJC May meeting, the subcommittee presented a Needs Assessment Plan (attached) that was unanimously supported by the Commission. The plan included the following 2 goals:

- 1) Assemble and disseminate information about services available to Albany community residents
- 2) Assess service needs of Albany residents

**DISCUSSION**

**Goal #1: Assemble and disseminate information about services available to Albany community residents**

The Human Services Manager has been working diligently on goal #1 and created 2 separate documents. The first document entitled “List of Programs and Services for People Experiencing Homelessness” was provided to Council in December 2014 and provides a general overview of some of the services and programs available to people experiencing homelessness in Albany.

The second document “Exemptions, Discount Programs and Services for Low Income Households” was provided to Council in February 2015 and consists of a table with detailed information on Tax Exemptions, discount programs and services for low income households. Both documents are attached to this report. The next step is to include the information on the City website and City Newsletter.

## **Goal #2: Assess service needs of Albany residents**

The subcommittee and Human Services Manager determined that an online survey sent to key informants would provide valuable information to assess service needs of Albany residents. Assessment questions were drafted (attached) and a list of key informants was generated. The list of key informants was presented to the SEJC meeting in September and the subcommittee revised the list based on feedback collected from the SEJC and members of the public. The list of key informants is attached to this report. The online survey was sent to 123 key informants in mid-September and was closed at the beginning of December, 2014. 70 responses were received for a response rate of 57%.

### ***Key informants***

30 surveys representing 43% of respondents were received from Council Members, Chairs of Advisory Boards and city employees working in different Departments and facilities throughout the City. 40 surveys representing 57% of respondents were received from other key informants as follow:

- 21 surveys from Advocacy/Business/Service Organizations and Faith Based Communities (29%)
- 11 surveys from residents (16%)
- 8 surveys from Albany Unified School District (11%)

### ***Key Findings***

The top area of unmet need identified by key informants is affordable housing to meet the diverse needs of Albany residents including its elderly population, low income residents and people experiencing homelessness.

Although not identified as high of a need as affordable housing, a second area of need identified by key informants is the difficulty and challenges for seniors to age in place and the need for affordable in-home supportive services and a friendly visitor program.

A third area of unmet need identified is affordable mental health services including the availability of mental health services for youth and seniors.

Other service area gaps for low-income households and people experiencing homelessness were identified by key informants such as a resource/drop in center, food pantry, and access to affordable medical care.

The top resources in Albany key informants refer residents to are the Albany Senior Center, the Albany Community Center, After School/Child Care programs, the Albany Library, the Albany Fire Department and Albany Unified School District.

The top resources in the region (outside of Albany) key informants refer residents to are Berkeley Mental Health, Homeless Shelters, Berkeley Food and Housing Project and different organizations that serve seniors.

Key informants identified education (k-12), enrichment activities for youth (after school, summer camp, internships), Home Delivered Meals and transportation for seniors and volunteer opportunities as the top services available to Albany residents.

## **NEXT STEPS**

### **Goal #1: Assemble and disseminate information about services available to Albany community residents**

The Commission may choose to continue this goal as part of the 2015 Social and Economic Justice Commission Work Plan.

### **Goal #2: Assess service needs of Albany residents**

While the needs assessment provides some insights on the availability of services and lack thereof, it was not meant to be statistically conclusive. The goal of the needs assessment was to provide the Commission with a list of issues with some sense of where there are services available and where service gaps exist.

The next step for the Commission is to select issues identified in the needs assessment for inclusion as work items in the 2015 Social and Economic Justice Commission Work Plan to be approved by Council March 16, 2015. Once approved, the Commission may follow up with focus groups, community meetings and presentations to gather more information on the work items selected for the work plan.

### **Attachments:**

- a) Needs Assessment Plan
- b) Exemptions, discount programs and services for low income households table
- c) List of programs and services-Homelessness
- d) Survey questions
- e) List of key informants

## **Needs Assessment Plan**

### **Goal 1 – Assemble and disseminate information about services available to Albany community residents**

#### Process:

- To assemble information, we will work with Isabelle who has begun collecting this information and made it available on the City's website
- Post additional information on the City of Albany website.
- Recommend to Council the creation of a Service Guide brochure to be distributed at key locations in the City – e.g. city hall, police station, fire department, recreation center, parks etc.

### **Goal 2 – Assess service needs of Albany residents**

#### Process:

- Begin with a key informants' survey on-line. This will be directed at those in the city who have regular contact with individuals and families who might have unmet needs. Key informants would include council members, city staff, police, fire, school counselors, commission chairs, faith institutions, chamber of commerce, Rotary, Lions Club, Albany Community Foundation, librarians, child care providers, UC village staff, agencies with service contracts or service agreements with the city, health providers etc.
- The on-line survey will assess the kinds of problems key informants regularly see in terms of such categories as: health, mental health, social services (poverty, homelessness, housing, transportation, employment, aging, substance abuse, domestic violence, child maltreatment, delinquency etc.)
- Respondents will be asked to rate problems in terms of frequency, seriousness and resources available. They will also be asked to identify the helping systems to which they refer if any.
- This process should give us a fairly inclusive list of issues with some sense of where there are services available and where there are gaps in service in the City. We may follow with focus groups, community meetings, presentations etc. depending on the findings.
- The commission will then consider recommendations to the Council as to what service needs are unmet or inadequately addressed and what the City might do to respond. Recommendations may include creation of local resources such as a drop-in service center, contracts with other agencies, better dissemination of information etc. The recommendations will be rooted in the survey findings so that the Council will have data to support the need.

**LIST OF PROGRAMS AND SERVICES** – *This list provides a general overview of some of the services and programs available to people who are experiencing homelessness in Albany. It is not meant to be a comprehensive list.*

**Referral Services**

<b>Program</b>	<b>Agency</b>	<b>Description</b>
2-1-1 Alameda County	Eden I&R	Links to a full range of health, housing and human services

**Outreach**

<b>Program/Service Name</b>	<b>Agency</b>
Albany Project HOPE	Berkeley Food and Housing Program
North County Housing Connect	Bay Area Community Services (BACS)
Homeless Outreach Team (HOT)	Building Opportunities for Self-Sufficiency (BOSS)
City of Berkeley Homeless Outreach	Berkeley Mental Health
Healthcare for the Homeless	Alameda County Public Health

**Warming Centers & Shelters**

<b>Program Name</b>	<b>Location</b>
Dorothy Day House Storm Shelter / Warming Center	First Congregational Church of Berkeley, 2345 Channing Way, Berkeley
YEAH – Shelter for youth 18-25 years	1744 University Ave., Berkeley
BFHP Men’s Overnight Shelter	1931 Center Street, Berkeley
BFHP Women’s Overnight Shelter	2140 Dwight Way, Berkeley
BOSS – Harrison Family Shelter	711 Harrison Street, Berkeley
St. Mary’s Center	925 Brockhurst Street, Oakland
EOCP-Crossroads	7515 International Blvd., Oakland

St. Vincent de Paul Warming Center	2272 San Pablo Ave., Oakland
Henry Robinson Warming Center	559 16 <sup>th</sup> Street, Oakland

### Subsidized Housing with Support Services

Program Name	Agency
Albany Project HOPE	BFHP
North County Project Connect	BACS
North County Senior Homeless Connect	BACS
Shelter Plus Care	Alameda County

### Mental Health & Case Management

Program Name	Agency
Berkeley Mental Health Adult Health Services Clinic	Berkeley Mental Health
TRUST Clinic	Alameda County Public Health
Multi-Agency Service Center (MASC)	BOSS

### Drop In Centers

Program Name	Agency	Location
BFHP Multi-Service Center	BFHP	2362 Bancroft Way, Berkeley
Multi-Agency Service Center (MASC)	BOSS	1931 Center Street, Berkeley

## Introduction

The Social and Economic Justice Commission has the responsibility of making recommendations to the Albany City Council on issues and needs that affect the wellbeing of Albany residents. The Commission is gathering data to help identify issues of unmet and/or under-addressed human services needs and hopes to launch a discussion on services and needs in Albany and the City's possible role in responding. This survey is intended to be a first step in the process.

You have been identified as someone with knowledge and experience involving the needs of Albany's residents. We would greatly appreciate your taking the time to respond to the following questionnaire from your perspective as a helping person in the Albany community. The survey presents a list of areas of need that you may have been called upon to address either directly or by referral to resources in Albany or elsewhere. It asks you to tell us about the needs you have addressed, resources that you have found, areas of unmet need and your perception of the importance of these needs.

The survey is designed in such a way that you can answer questions that are relevant to your area of knowledge and skip others that do not apply to you. The survey should take only a short while to complete.

Please note that while this is not an anonymous survey no one will be identified by name in any communication about the findings. This is not intended to be a definitive measure of need. Rather we hope to use it as a springboard for discussion in community meetings, City boards and commissions and the City Council. We thank you in advance for your commitment to the people of Albany.

The Social and Economic Justice Commission

Bart Grossman  
Robert Lieber  
Margie Marks  
Paul O'Curry  
Ellen Zweben

## \* 1. Basic Information

Affiliation/Organization:

Name:

Title/Role:

Email:

Phone Number:



**2. Here is a list of HEALTH related needs that residents may have. In your capacity, in which of these areas have you been asked for assistance?**

	Never	Rarely	Sometimes	Often	Always
Affordable Health Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Free and Low-Cost Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Free and Low-Cost Immunization	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Low Cost Prescriptions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable Dental Health	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Alternative Medicine (naturopathy, chiropractic, acupuncture, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Substance Abuse	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Health Care Counseling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Wellness/Preventative Health Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

**3. Here is a list of HOUSING related needs that residents may have. In your capacity, in which of these areas have you been asked for assistance?**

	Never	Rarely	Sometimes	Often	Always
Affordable Housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Subsidized Housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Housing with Support Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Transitional Housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Homeless Shelter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rental Assistance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tenant/Landlord issues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Minor Home Repair & Rehabilitation Programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mortgage Counseling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Utilities Assistance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

**4. Here is a list of YOUTH related needs that residents may have. In your capacity, in which of these areas have you been asked for assistance?**

	Never	Rarely	Sometimes	Often	Always
Education	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable Mental Health Care/Counseling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable & Reliable Child Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable & Reliable After-School Childcare	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enrichment Activities (after-school, summer camp, internship)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child Abuse Prevention/Treatment/Maltreatment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Disabled Youth Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Homelessness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Services for At-Risk Youth	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

**5. Here is a list of ADULT related needs that residents may have. In your capacity, in which of these areas have you been asked for assistance?**

	Never	Rarely	Sometimes	Often	Always
Domestic Violence Prevention Programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Domestic Violence Intervention Programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Domestic Violence Shelter/Permanent Housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Homelessness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hunger/Food	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Financial Assistance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable Mental Health Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adult Education	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Language & Literacy Education	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Volunteer Opportunities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreational Activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cultural Fellowship	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

**6. Here is a list of OLDER ADULT related needs that resident may have. In your capacity, in which of these areas have you been asked for assistance?**

	Never	Rarely	Sometimes	Often	Always
In-Home Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assisted Living	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable Prescription Drugs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable Mental Health Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Social/Recreational Activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Transportation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable Housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assistance with Utilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Elder Abuse Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fraud Prevention	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Case Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Friendly Visiting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hunger/Food	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Homelessness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adult Day Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Caregiver Support Program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Home Delivered Meals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Volunteer Opportunities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

**7. Here is a list of HEALTH related needs that residents may have. Rank each area of need by the level of availability to Albany residents.**

	Not Available	Somewhat Available	Available	I Don't Know
Affordable Health Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Free and Low-Cost Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Free and Low-Cost Immunization	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Low Cost Prescriptions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable Dental Health	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Alternative Medicine (naturopathy, chiropractic, acupuncture, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Substance Abuse	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Health Care Counseling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Wellness/Preventative Health Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

**8. Here is a list of HOUSING related needs that residents may have. Rank each area of need by level of availability to Albany residents.**

	Not Available	Somewhat Available	Available	I Don't Know
Affordable Housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Subsidized Housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Housing with Support Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Transitional Housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Homeless Shelter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rental Assistance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tenant/Landlord issues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Minor Home Repair & Rehabilitation Programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mortgage Counseling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Utilities Assistance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

**9. Here is a list of YOUTH related needs that residents may have. Rank each area of need by the level of availability to Albany residents.**

	Not Available	Somewhat Available	Available	I Don't Know
Education	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable Mental Health Care/Counseling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable & Reliable Child Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable & Reliable After-School Childcare	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enrichment Activities (after-school, summer camp, internship)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child Abuse Prevention/Treatment/Maltreatment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Disabled Youth Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Homelessness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Services for At-Risk Youth	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

**10. Here is a list of ADULT related needs that residents may have. Rank each area of need by the level of availability to Albany residents.**

	Not Available	Somewhat Available	Available	I Don't Know
Domestic Violence Prevention Programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Domestic Violence Intervention Programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Domestic Violence Shelter/Permanent Housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Homelessness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hunger/Food	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Financial Assistance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable Mental Health Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adult Education	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Language & Literacy Education	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Volunteer Opportunities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreational Activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cultural Fellowship	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

**11. Here is a list of OLDER ADULT related needs that residents may have. Rank each area of need by the level of availability to Albany residents.**

	Not Available	Somewhat Available	Available	I Don't Know
In-Home Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assisted Living	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable Prescription Drugs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable Mental Health Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Social/Recreational Activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Transportation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable Housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assistance with Utilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Elder Abuse Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fraud Prevention	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Case Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Friendly Visiting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hunger/Food	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Homelessness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adult Day Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Caregiver Support Program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Home Delivered Meals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Volunteer Opportunities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

**12. In your opinion what are the five (5) most important areas of unmet needs?**

- 1.
- 2.
- 3.
- 4.
- 5.

**13. List top five (5) resources in Albany you refer Albany residents to.**

- 1.
- 2.
- 3.
- 4.
- 5.

**14. List top five (5) resources in the region (outside of Albany) you refer Albany residents to.**

- 1.
- 2.
- 3.
- 4.
- 5.

Thank you for your time!



## **Human Services Needs Assessment – Key informants**

### **City**

- City Council Members
- Chairs of City Boards
- Staff members – City Manager, Dept. Heads & front line staff designated by Dept. Head

### **Public Facilities/Programs**

- Community Center
- Senior Center
- Teen Center
- After School Childcare Facilities-Friendship Club
- Library
- Pool
- YMCA

### **Churches**

- St. Alban's Episcopal
- Solano Community Church
- The Church on the Corner
- Albany United Methodist Church
- Berkeley Buddhist Piori
- Southern Baptist – Mosaic Bay

### **Service Organizations**

- Rotary
- Lions Club
- Albany Community Foundation
- Friends of Albany Seniors
- Friends of the Library
- Kiwanis
- Albany Historical Society
- Citizens for Eastshore State Park

### **Business Organizations**

- Chamber of Commerce
- Solano Avenue Association

### **Groups**

- Neighborhood watch groups- Block captains
- Help Furnish Project
- Transition Albany
- Albany Housing Advocates
- Diverse Housing Working Group
- Share the Bulb
- Food not Bombs
- Albany Farm Alliance

### **Education**

- Albany School counselors, superintendant, board, secretaries
- Albany Education Foundation

- Albany Preschool
- UC Village
- Bright Star Montessori school

**Other agencies**

- Berkeley Mental Health
- Berkeley Food and Housing Project
- Homeless Action Center

Date Approved: July 6, 2015



## CITY OF ALBANY

MINUTES OF THE  
ALBANY CITY COUNCIL  
CITY COUNCIL CHAMBER, 1000 SAN PABLO AVENUE  
MONDAY, JUNE 15, 2015

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**6:45 p.m.**

**CLOSED SESSION**

**CALL TO ORDER**

**OPPORTUNITY FOR THE PUBLIC TO SPEAK ON CLOSED SESSION ITEMS**

City Council convenes in the Council Chamber and then adjourns to Closed Session to discuss the following items:

- 1) Executive session pursuant to Government Code Section 54957 to discuss Public Employee Performance Evaluation:

Public Employee: Penelope Leach, City Manager

**ADJOURNMENT**

**7:30 p.m. – REGULAR MEETING**

**CALL TO ORDER**

Mayor Maass called the meeting to order at 7:30 pm.

**1. PLEDGE OF ALLEGIANCE**

Mayor Maass led the Pledge of Allegiance to the Flag.

**2. ROLL CALL**

Present: Council Members McQuaid, Nason, Pilch, Vice Mayor Barnes, Mayor Maass

**3. REPORT ON ACTION TAKEN IN CLOSED SESSION, IF ANY**

Executive session pursuant to Government Code Section 54957 to discuss Public Employee Performance Evaluation:

Public Employee: Penelope Leach, City Manager  
Mayor Maass reported that no action was taken regarding this item.

**4. CONSENT CALENDAR**

**4-1. Minutes, June 1, 2015**

Staff recommendation: Approve

**4-2. Ratification of Payroll – City of Albany**

a) Payroll Period:	5/29/2015	Net Payroll:	\$209,856.60
Taxes, Benefits, Withholdings:	\$176,360.12	Total:	\$386,216.72

Staff recommendation: Ratify

**4-3. Ratification of Payroll – Albany Municipal Services JPA**

a) Payroll Period:	5/29/2015	Net Payroll:	\$ 67,420.65
Taxes, Benefits, Withholdings:	\$39,849.61	Total:	\$107,270.26

Staff recommendation: Ratify

**4-4. Ratification of Bills, Claims and Demands - Ratification of bills, claims and demands against the City of Albany in the amount of: \$97,503.34 ( 5/22/15 ); \$199,658.60 ( 5/29/15)**

Staff recommendation: Ratify

**4-5. Ratification of Police & Fire Pension Plan payments in the amount of \$118,891.23 for the month of May, 2015.**

Staff recommendation: Ratify

**4-6. Vice Mayor Barnes appointed Erika Lockhart and Council Member Pilch appointed Jay Marlette to the Civil Service Board.**

Staff recommendation: note and file

**4-7. Paid Sick Leave Policy pursuant to AB1522 for part-time, temporary, and seasonal employees**

Staff recommendation: that the Council adopt Resolution No. 2015-36 – A resolution of the Albany City Council adopting a sick leave policy pursuant to AB1522 for part-time, temporary, and seasonal employees

**4-8. Fire Department Mutual Aid Reimbursement under the California Fire Assistance Agreement**

Staff recommendation: that the Council adopt Resolution No. 2015-34, identifying the terms and conditions for the Fire Department's response away from their official duty station and assignment to an emergency incident

**4-9. Master Programs Funding Agreement between the Alameda County Transportation Commission and the City of Albany**

Staff recommendation: that the Council authorize the City Manager to enter into a Master Programs Fund Agreement with Alameda CTC for the administration of the Direct Local Distribution of funds generated by Measure BB

**4-10. 2015 Pavement Rehabilitation Phase 2 Project (Contract No. C15-14)**

Staff recommendation: that the Council approve the budget and authorize the City Manager to sign an agreement with WRECO for the design of the 2015 Pavement Rehabilitation Phase 2 Project for a total not to exceed \$ 47,995

Mayor Maass asked if anyone would like to remove an item. Items 4-9 and 4-10 were pulled from the Consent Calendar.

4-9: Council Member Pilch asked for clarification regarding the balance line item listed in the annual program revenue.

Community Development Director Jeff Bond reported that the balance is allocated funding that has not been spent as of yet.

4-10: City Manager Leach provided an overview of the project. The action is to approve the design contract for the project, and the design will be reviewed by the Traffic & Safety Commission.

The following people spoke: Preston Jordan

A summary of comments is as follows: asked for inclusion of the Active Transportation Plan as part of the project including bulb outs, traffic circles, striping and signage, expressed concern that the Traffic & Safety Commission has not been more involved, encouraged traffic calming along Masonic Avenue per the City's Traffic Management Plan and possible elimination of parking on one side of Masonic Avenue.

Public Works Director Ray Chan reported that the consultant will bring the design of the project to the Traffic & Safety Commission for review, and that portions of the Active Transportation Plan will be incorporated as much as possible with available funding. The pavement program aims to utilize funding as efficiently as possible to maintain City streets. The status of the City's Pavement Condition Index (PCI) is behind other cities. Funding has been a challenge, but staff is working proactively to help improve the PCI.

Community Development Director Jeff Bond reported that implementation of the Active Transportation Plan is a high priority. The Traffic Management Plan is dated, but information in the plan remains valid. Staff works in coordination, however pavement management and prioritization is complicated, and the addition of the Active Transportation Plan makes prioritizing streets for repair more complex. Staff will be continuing to work through this item, and considering whether it is more effective to have the pavement management conducted separate from the Active Transportation Plan.

**MOTION:**

Moved by Council Member McQuaid, seconded by Council Member Pilch to approve the Consent Calendar as submitted.

AYES: Council Members McQuaid, Nason, Pilch, Vice Mayor Barnes, Mayor Maass

NOES: None.

Motion carried and so ordered.

**5. PRESENTATION**

- 5-1.** Proclamation in Recognition of Elder Abuse Awareness Month  
Mayor Maass presented the proclamation in recognition of Elder Abuse Awareness Month.

**6. GOOD OF THE CITY/PUBLIC FORUM/ANNOUNCEMENTS**

Mayor Maass opened the Good of the City/Public Forum/Announcements.

The following people spoke: Preston Jordan.

A summary of comments is as follows: asked about status of the City Council's Strategic Plan with regard to a sidewalk program, and encouraged consideration of a tax measure to support the sidewalk repair program.

**7. PUBLIC HEARING**

**8. UNFINISHED BUSINESS**

**9. NEW BUSINESS**

- 9-1.** Fiscal Year 2015-2016 & 2016-2017 Operating Budgets

Staff recommendation: that the Council adopt Resolution No. 2015-35, adopting the City of Albany operating budget for FY2015/16 and FY2016/17 and authorizing appropriations totaling \$23,140,881 in Fiscal Year 2015-2016 and \$23,965,969 for Fiscal Year 2016-2017

Paul Rankin, Finance Advisor provided a presentation to the Council. The City operates on a two-year budget cycle for preparation and adoption of the Operating Budget. The City is nearing the completion of the second year of the fiscal year (FY) 2013/14 & FY 2014/15 two-year budget cycle. The FY 2014-2015 (July 1, 2014 – June 30, 2015) budget was updated and adopted by the City Council on June 16, 2014. The next two-year budget proposal is for FY2015/16 and FY2016/17. The Operating Budget includes a variety of funding sources, with the largest component of funding being the General Fund, representing over 73% of the proposed expenditures in the upcoming two years.

The projected year-end operating budget for FY 2014-15 contains estimates of the revenues and expenditures for the current year. Positive results are estimated in the General Fund for the current fiscal year of approximately \$1,156,521. The General Fund portion of the FY 2015-2016 proposed budget is estimated to have a surplus of \$24,807. This is the remaining balance after setting aside \$120,000 of General Fund monies for future one-time capital projects. In the second year (FY 2016/2017) a deficit of \$395,659 is projected for the General Fund. Staff proposes to have the City Council appropriate \$600,000 of the surplus funds from the current fiscal year, to a Budget Stabilization Reserve Account. The Fiscal Year 2016-2017 Budget would be balanced with an appropriation of \$395,659 from this Reserve Account. The use of a Budget Stabilization Reserve Account is intended to be temporary.

Beginning in Fiscal Year 2015-2016 the City will incur full-year funding for new positions added in Fiscal Year 2014-2015. The proposed Budget funds services and programs without any significant changes in service levels. One exception is with Police Staffing where the Budget freezes one of three current vacant Police Officer positions in the first year. All of the current allocated Police positions are fully funded in the second year. In Year one of the Budget an additional Recreation Supervisor is included.

The following people spoke: Brian Parsley

A summary of comments is as follows: encouraged the City to welcome new businesses to help generate sales tax, cautioned that property transfer tax levels could fall in the future, the Human Services programs are important to people in need of services, and not specific just to persons who were homeless at the Albany Bulb.

A summary of Council comments is as follows: asked about the current sales tax measure and consideration of how to replace the revenue when the tax expires; asked for clarification regarding staffing levels; encouraged allocating additional funding and focus on the sidewalk repair program and maintenance of parks, and further consideration of both sidewalks and park maintenance as the as the Capital Improvement Project budget is developed; asked for clarification in the future with regard to funds spent on parks maintenance in comparison with funds spent on recreational programming; asked about the Human Services Department and

programming administered by the department; expressed concern with status of staffing in the Community Development department, and interest in ensuring ample staff to administer grants and economic development programming; expressed interest in increasing the amount of funding for economic development, expressed appreciation for the organization of the budget.

Staff provided additional background regarding the programs administered by the Human Services Department, and additional background regarding current staffing levels including staffing in the Community Development Department. At times consultants are retained by the Community Development Department to assist with major projects. Transitioning the Public Works Division from within the Community Development Department to a Public Works Department is also reflected in the budget. Budget reviews will occur both mid-year and in the next fiscal year for adjustments and additional consideration.

**MOTION:**

Moved by Council Member Nason, seconded by Vice Mayor Barnes to adopt Resolution No. 2015-35, adopting the City of Albany operating budget for FY2015/16 and FY2016/17 and authorizing appropriations totaling \$23,140,881 in Fiscal Year 2015-2016 and \$23,965,969 for Fiscal Year 2016-2017.

AYES: Council Members McQuaid, Nason, Pilch, Vice Mayor Barnes, Mayor Maass

NOES: none.

Motion carried and so ordered.

**9-2. Review of the Social and Economic Justice Commission**

Staff recommendation: that the Council:

1. Review the status of the Social and Economic Justice Commission (SEJC);  
and
2. Authorize one of the following:
  - a. Allow the continuation of the SEJC as currently defined
  - b. Transition the SEJC into a Human Services Committee
  - c. Sunset the SEJC and allow for focused ad hoc work groups regarding particular human services issues as needed

Community and Human Services Manager Isabelle Leduc delivered the staff report. The Social and Economic Justice Commission (SEJC) was established by the Council in 2005 to research, analyze, discuss and evaluate social and environmental issues impacting the welfare of the residents of Albany and to provide recommendations to the City Council on positions and/or actions to take to address those issues. Since that time City services have evolved with the addition of a Human Services Department. The Human Services Department



administers a number of programs including but not limited to outreach and engagement programs to persons who are homeless in Albany, inter/intra agency coordination on the many human services programs provided at the local and regional levels, and administration of the City's Senior Services programs. All program areas require an intense level of involvement and oversight, best addressed by staff.

The SEJC is a five member commission with three members appointed since January 2015, and it has been a challenge to fill the vacancies. At their most recent meeting in May, the SEJC discussed its purpose, charge and options for the Commission, and while no consensus was reached, options discussed included: sun-setting of the SEJC with the possibility of creating a Human Services Committee to support the City's Human Services Department, or the creation of ad hoc work groups as directed by Council to research and evaluate specific human services issues.

Creation of ad hoc work groups as directed by the Council to research and evaluate specific human services issues as they may arise can be an effective and efficient use of staff time, and can serve as forums that advise the Council regarding human services issues when necessary.

The following people spoke: Robert Lieber; Bart Grossman.

A summary of comments is as follows: expressed support for continuing the SEJC as a forum for the community; SEJC is a broad topic area, expressed concern with sunseting the SEJC, and encouraged additional consideration regarding the matter including additional direction from the Council and referral of particular subjects of interest to the Council, additional work is needed to ensure ample human services programs are offered in the City.

A summary of Council comments is as follows: expressed concern with sunseting the SEJC, and an interest in providing additional direction to the SEJC to help with the charge and focus of the Commission; identified possible areas for further study by the SEJC including review of a possible soda tax; reiterated that advisory bodies are to conduct research and provide information to the Council for further consideration; asked for additional detail regarding the Human Services Department and programs administered by the department; expressed interest in reviewing a work plan for the SEJC; expressed interest in combining economic development with SEJC on matters that cross over both groups; expressed support for the option of creating ad-hoc work groups as needed and sunseting the Commission; suggested the Commission be fully appointed by the Council and that the functionality of the Commission be reviewed again in January 2016.

**MOTION:**

Moved by Council Member Nason, seconded by Council Member Pilch to allow for the continuation of the Social and Economic Justice Commission until the

next regular review of Advisory Bodies, and the Council's referral of consideration of a soda tax to the Commission for analysis.

AYES: Council Members Nason, Pilch, Mayor Maass

NOES: Council Member McQuaid, Vice Mayor Barnes

Motion carried and so ordered.

**10. OTHER BUSINESS, REPORTS ON MEETINGS ATTENDED, ANNOUNCEMENT OF EVENTS/FUTURE AGENDA ITEMS**

Council Member Pilch attended the Economic Quality Committee Meeting of the League of California Cities.

Council Member McQuaid attended the Albany High School awards ceremony, and expressed appreciation for the achievements of the Albany students.

Mayor Maass participated in the County Recycling Board meeting via teleconference. The City will be hosting the Chamber Mixer on June 18<sup>th</sup>.

Council Member Nason asked about status of the flag pole at Memorial Park.

Council Member Pilch asked for additional information regarding the Civil Service Board.

**10-1. Upcoming City Events**

Local Garden Swap – every Tuesday, 6:30 PM – Albany Community Center Patio

Run Around Town – every Sunday, 8 AM, Suzette's Crepe Café, 1226 Solano Avenue

State of the City Event & Mixer – Thursday, June 18, 2015, 5:30 PM – Albany Community Center

Bike About Town – Friday, June 19, 2015, 6:30 PM – Bike on Solano, 1554 Solano Avenue

Household Hazardous Waste Drop-Off Event – Sunday, June 21, 2015, 9:00 AM – 1:00 PM – Golden Gate Fields North Parking Lot (must register to participate – [www.stopwaste.org](http://www.stopwaste.org) )

Neighbor 2 Neighbor Workshop, Tuesday, June 23, 2015, 6:30 PM, Albany Community Center

Movie in the Park – “Babe”, Friday, June 26, 2015, 7:30 PM, Memorial Park

Albany 4<sup>th</sup> of July – Saturday, July 4, 2015, 12 PM, Memorial Park

**10-2. Upcoming City Meetings**

Sustainability Committee Meeting, Wednesday, June 17, 2015, 7:30 PM, Albany City Hall

Community Media Access Committee, Monday, June 22, 2015, 6 PM, City Hall Council Chambers

Planning & Zoning Commission Meeting, Wednesday, June 24, 2015, 7 PM, Albany City Hall

Traffic & Safety Commission Meeting, Thursday, June 25, 2015, 7 PM, Albany City Hall

**11. ADJOURNMENT**

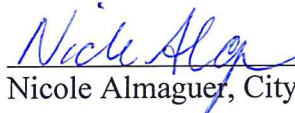
10:13 p.m. There being no further business before the City Council it was moved and seconded to adjourn the meeting.

Minutes submitted by Nicole Almaguer, City Clerk.



\_\_\_\_\_  
Peter Maass  
Mayor

Attest:



\_\_\_\_\_  
Nicole Almaguer, City Clerk