

# Registration Form

City of Albany  
Recreation & Community Services

1249 Marin Avenue  
Albany, CA 94706

(510) 528-8914 FAX  
(510) 524-9283 PHONE


Family Account Setup (List family members) Last Name	First Name	Birthdate	Gender (M/F)	Work/Cell Phone Number
PRIMARY (ADULT) CONTACT				( )
LIST ALL FAMILY MEMBERS WHO MAY PARTICIPATE NOW OR IN THE FUTURE				( )
				( )
				( )

Address \_\_\_\_\_ E-mail \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Activity Registration: Participant Name	Birthdate	Class/Camp Name	Dates	Time	Fee
<b>TOTAL FEES</b>					<b>\$</b>

Payment Method  Check  Cash  Credit Card      
 (Payable to City of Albany) Name on Card \_\_\_\_\_

Card # \_\_\_\_\_ Expires \_\_\_\_\_ Signature \_\_\_\_\_

Billing Address \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

## Refund Policy

*Five (5) business days or more:*

- Payee will be refunded less a \$20 withdrawal fee.

*Four (4) business days or fewer:*

- Payee will receive a credit refund less a \$40 late withdrawal fee.

*One (1) business days or fewer:*

- No refunds allowed.

All Refund Requests must be made in writing to:

City of Albany  
Recreation and Community Services  
1249 Marin Avenue  
Albany, CA 94706

or by fax to (510) 528-8914, or by email to  
recinfo@albanyca.org.

**Refunds will not be granted within 1 business day of first class or camp meeting or after the class or camp has started.**

**Liability Release:** I AGREE to assume the risk of accident or injury sustained from whatever cause in connection with the activity, and release the City of Albany, its officers, agents and employees from any and all liability for any such accident or injury caused by whatever reason, including but not limited to an act of omission. I understand that no medical insurance is provided.

**Photo Release:** I acknowledge that the City of Albany takes photographs and videotapes of its activities and events for publicity purposes and authorize the use of my image or my child's image by the City for such purposes. I understand I will not be compensated for use of photos or videos.