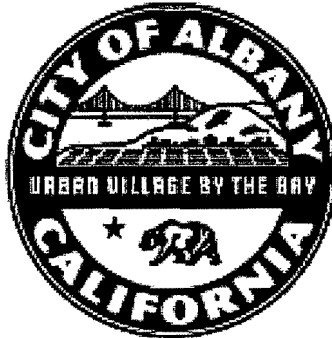


City of Albany



OPERATING BUDGET FOR FISCAL YEARS 2013/14 AND 2014/15

**PEGGY THOMSEN, MAYOR
JOANNE WILE, VICE MAYOR
MARGE ATKINSON, COUNCIL MEMBER
MICHAEL BARNES, COUNCIL MEMBER
PETER MAASS, COUNCIL MEMBER**

Beth Pollard, City Manager

Charles Adams, Finance & Administrative Services Director

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ALBANY CALIFORNIA



CITY OF ALBANY
1000 SAN PABLO AVENUE
ALBANY, CA 94706
www.AlbanyCA.org

August 1, 2013

Honorable Mayor and Members of the City Council:

The accompanying document contains the fiscal years 2013-14 and 2014-15 operating budgets of the City of Albany General Fund, and all other special purpose funds maintained by the City. The General Fund budgets were adopted by the City Council in July 2013.

The 2013-14 and the 2014-15 General Fund budgets project an excess of revenues and net transfers over expenditures of \$34,656 and \$36,023 respectively. Actual results will, of course, vary from the budget and, if appropriate, the budgets will be revised at midyear. However, we believe that the budgets as presented provide sound benchmarks for planning and monitoring the City's financial operations for the next two years.

Projected General Fund revenues for fiscal year 2013-14 are 2.3% greater than the projected actual revenues for fiscal year 2012-13, and projected General Fund revenues for fiscal year 2014-15 are 4.7% greater than those projected for fiscal year 2013-14. The projected revenue growth comes primarily from increases in the assessed value of existing property and increases in the number and value of property transfers.

Projected General Fund expenditures for fiscal year 2013-14 are 4.5% greater than the projected actual expenditures for fiscal year 2012-13, and projected General Fund expenditures for fiscal year 2014-15 are 4.2% greater than those projected for fiscal year 2013-14.

Net transfers of resources to the General Fund from other Special Purpose Funds are budgeted to decrease 5% in fiscal year 2013-14 from the projected net transfers for fiscal year 2012-13. This net decrease is the result of increased transfers out for funding of Capital Reserve Funds.

Future Fiscal Outlook

The City of Albany is a primarily residential community, with a focus on a strong school system, community services and facilities, responsive public safety services, and a safe and healthy environment. The City has principally relied upon residents and property owners to bear the cost of meeting its desires for quality services and facilities. This has provided relatively stable funding through upturns and downturns in the state and national economies.

In 2012, voters approved a ½ cent sales tax in the City, effective April 2013. Fiscal year 2013-14 will be the first full year of the tax, which is budgeted to produce annual revenue of approximately \$600,000. This tax will expire in 2021.

Activity of the Albany Community Reinvestment Agency Redevelopment was terminated January 31, 2012. This termination has not had a major impact on the operating budget of the City, but it will have a major impact on the capital improvement program. Also, the State has demanded remittance from the City to the Successor Agency to the Reinvestment Agency of \$1,050,000 that was expended in the purchase of property from CalTrans for future development as a park and other purposes, which is undergoing discussion between the City and the State.

Major restructuring of employee retirement benefits have been made in the last two years. All employees in the CalPERS retirement program are now paying the amount of the pension premium contribution designated as the employee portion. New hires for safety positions are covered by 2.7% at 57 formula, compared to present employees who receive 3% at 55. New miscellaneous employees are covered by a 2% at 62 formula, compared to present new hires who receive 2% at 60, and employees hired prior to 2011 who receive 2.5% at 55.

Albany's economic outlook continues to be positive due to sound fiscal policies, stable property values, and the ability and willingness of its citizens to financially support the services, businesses, and facilities in the community. The highly regarded Albany Unified School District, the City's proximity to local and regional amenities, its emphasis on safety, and its small-town ambiance make Albany attractive families and other residents that are supportive of a high quality of life in their community.

OPERATING BUDGET OVERVIEW

The process of preparing the operating budget begins with the development of goals by the City Council, followed by proposed objectives to meet those goals by the City staff. Incorporation of the goals and objectives into the budget may require new resources, reallocation of resources or utilization of existing resources.

General Fund revenues such as taxes, fees and revenues from other agencies are estimated by the Finance Department based on prior years' receipts, current economic projections and legislative changes. Special purpose revenues and grants are estimated by the departments associated with the activities that generate the revenue.

Department heads present their requests for additions, reductions or re-assignments of personnel to the City Manager. Personnel costs are computed by the Finance Department, and cost allocations are established by department heads. Supplies and service expense budgets are requested by department heads, who are required to list and document major expenditures. Department heads are also required to justify increases in non-major expenditures that exceed actual expenditures for the prior year.

It is the City's policy to adopt a budget in which General Fund revenues and transfers-in are equal to or exceed General Fund expenditures and transfers-out. It is the City Manager's responsibility to present a balanced budget to the City Council. The Council holds a public hearing on the proposed budget prior to its adoption.

The budget presentation is based on a fund format and corresponds to the fund reporting in the City's Comprehensive Annual Financial Report (CAFR). In compliance with governmental accounting standards for financial reporting, the CAFR also presents a government-wide financial statement that combines the multiple funds into one statement. There is no comparable government-wide budget presentation.

The fund format focuses on types of activities conducted by the City and the financial status of individual activities. The largest of the funds is the General Fund, which is used to account for most basic governmental functions such as public safety, infrastructure maintenance, community development, administration, and recreational activities.

The City maintains several Special Revenue Funds, examples of which are the Community Development Block Grant Fund, the Library Operations Fund, and the Lighting and Landscape Assessment District Fund. The defining characteristic of these funds is that the revenue supporting the fund is restricted to use for specific purposes.

The Sewer Fund is an Enterprise Fund operated by the City. An enterprise fund is one that provides services and earns revenue in a manner similar to a commercial enterprise.

Cash and other assets held by the City for the benefit of another entity are accounted for in Fiduciary Funds. Fiduciary funds maintained by the City include

the Police and Fire Pension Trust Fund, School Facility Fee Fund, and the 1996-1 Assessment District Bond Fund.

The City currently maintains 23 Capital Project Funds. Summary information for these funds is presented in the operating budget, and a more in-depth discussion and analysis is presented in the Capital Improvement Program budget.

To provide greater administrative control and monitoring of revenues and expenditures, the budget is assigned to departments within funds. The budget for a department may include revenues and expenditures from several funds.

Another important process in governmental accounting is the transfer of resources between funds. Schedules of inter-fund transfers are included in this report.

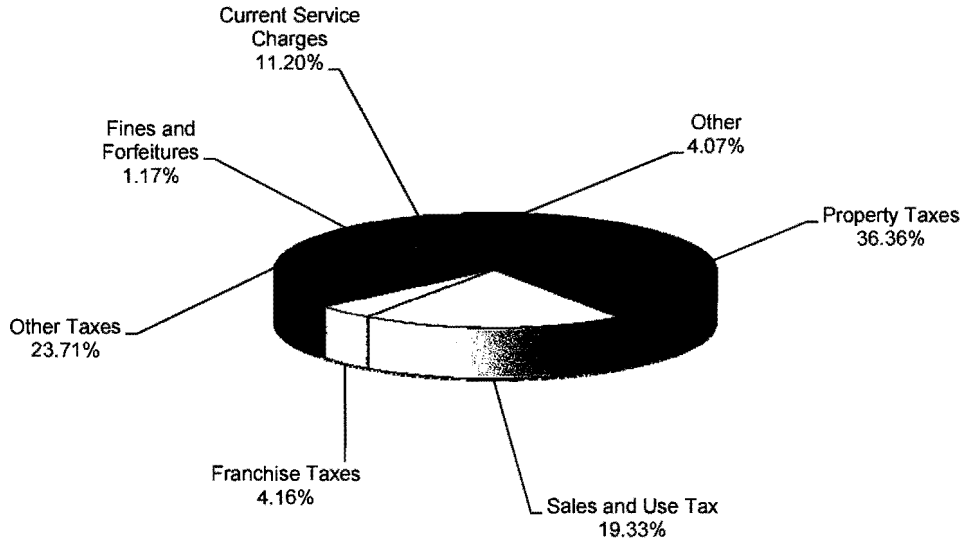
The basic accounting unit for budget adoption and presentation is the Fund. The basic accounting unit for budget development and management control is the Department. A Department, as used in the budget, may be an organizational unit, a specific function, a capital project or a recurring event.

Revenues

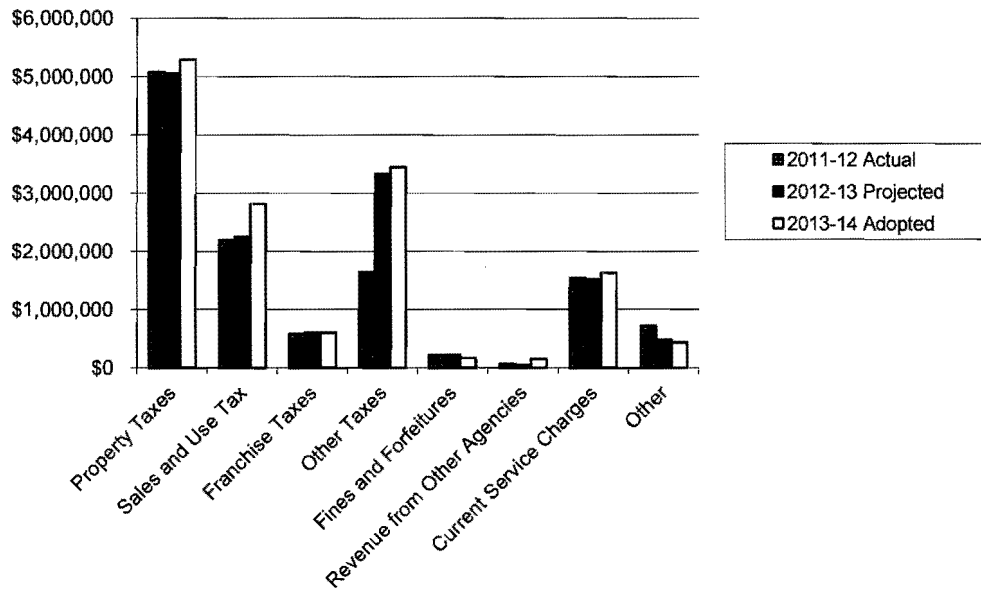
Estimated revenues for all funds combined are \$29,607,219 million for fiscal year 2013-14 and \$29,042,341 million for fiscal year 2014-15.

Estimated General Fund revenues are \$14.5 million for fiscal year 2013-14 and \$15.2 million for fiscal year 2014-15. General Fund revenues by type are illustrated in the chart on the following page. The two largest sources of revenue are property tax and other taxes, which account for 36% and 24% respectively of total revenues. Other taxes are composed of property transfer taxes, utility user taxes, business license fees and Golden Gate Fields racing taxes. Property transfer tax revenue is determined by the sales price of property and the number of sales and, therefore, is subject to the fluctuations in the real estate market and may vary significantly from the projection.

GENERAL FUND REVENUES BY TYPE
\$14.5 Million / Proposed Budget 2013-2014



3 YEAR REVENUE TREND

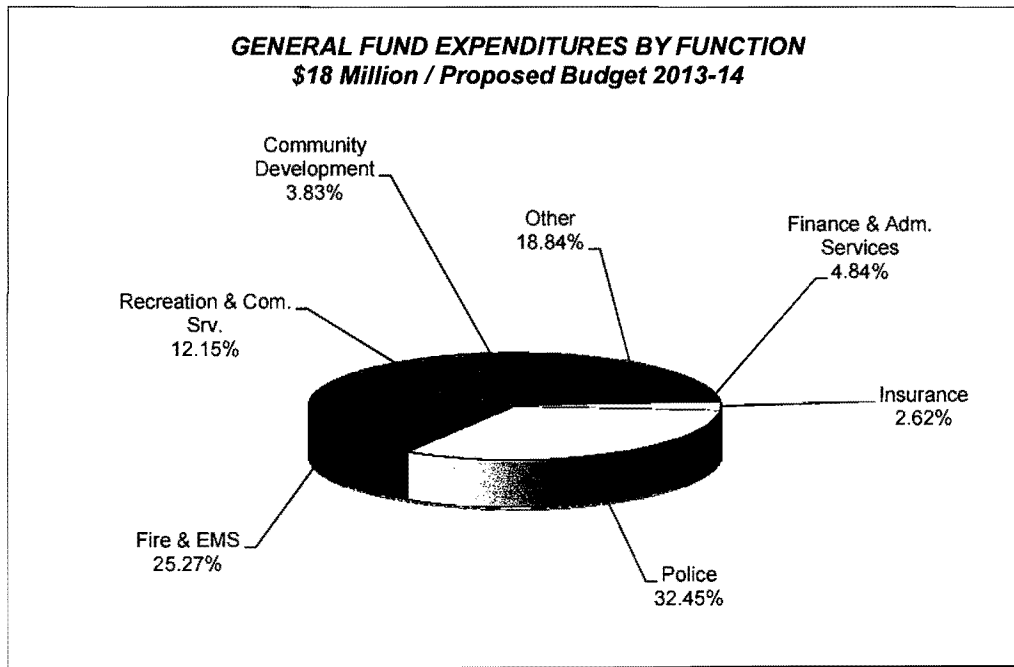


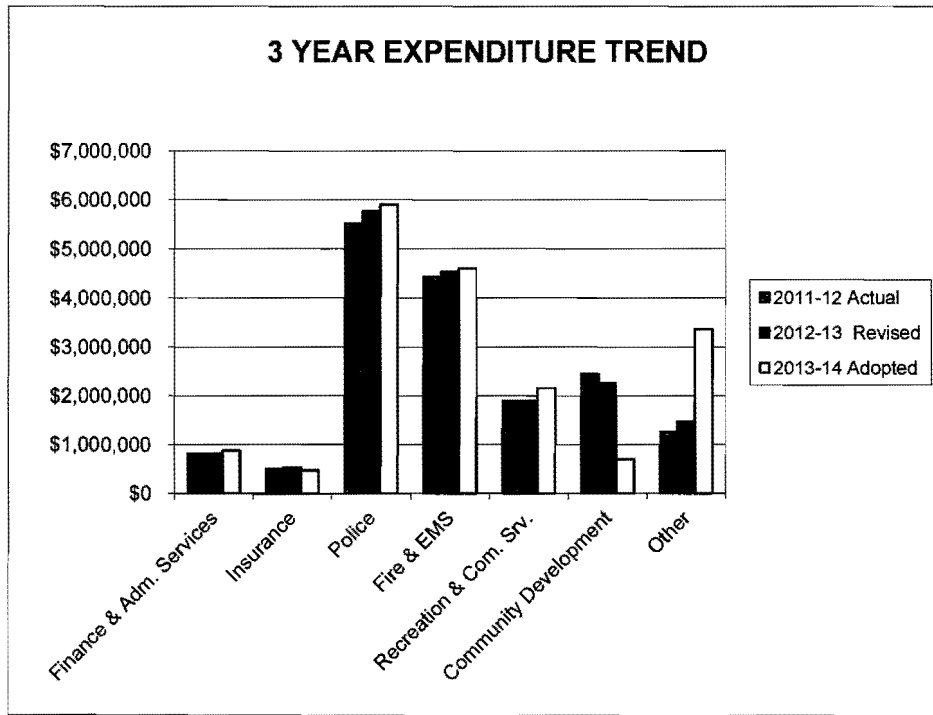
Expenditures

Total operating expenditures for all funds combined are \$26,651,439 million for fiscal year 2013-14 and \$25,816,761 million for fiscal year 2014-15. General Fund expenditures are \$18,082,766 for fiscal year 2013-14 and \$18,835,006 for fiscal year 2014-15.

Salaries and benefits compose 78% of General Fund expenditures and, therefore, are the major component in the \$783,241 increase of fiscal year 2013-14 expenditures over projected expenditures for fiscal year 2012-13. Salary costs are budgeted to increase as a result of negotiated wage rate increases for represented employees, and cost of living adjustments for non-represented management employees. Total benefits costs are budgeted to increase 12% in 2013-14 over the projected costs for fiscal year 2012-13.

The distribution of General Fund expenditures by function is illustrated in the following chart.





Public Works was removed from Community Development in 2013-14, thereafter categorized under “Other”.

Fund Transfers and Reserves

Interfund transfers are required when revenue is recorded in one fund and expenditures supported by that revenue are recorded in another fund. An example is the recording of sewer fees in the Sewer Fund and a transfer of funds to the Debt Service Fund to provide for payment of sewer bond interest and principal. The majority of transfers in this budget are from Special Purpose Funds to the General Fund where, expenditures related to the special purposes are recorded. Budgeted net transfers to the General Fund for fiscal years 2013-14 and 2014-15 are \$3,570,688 and \$3,645,688 respectively. The budgeted transfers include \$1,100,000 in each of the fiscal years from the Pension Override Tax Fund to the General Fund to partially offset the cost of the City’s obligations to the California Public Employees Retirement System (CalPERS) for police and fire pensions.

Reserves that are established for special purposes, such as capital additions or liability claims, may be augmented by fund transfers. Transfers to Fire, Emergency Medical Services, and Police equipment reserve accounts total \$218,607 in fiscal year 2013-14 and \$143,607 fiscal year 2014-15.

The City is self-insured for workers' compensation and maintains funded contingent liability accounts for this purpose. The projected cash balance for these accounts as of June 30, 2014 is \$1.6 million.

CAPITAL IMPROVEMENT EXPENDITURES

The capital improvement expenditures for fiscal years 2013-14 and 2014-15, that are incorporated into this Operating Budget, are the projected expenditures of projects listed in the five year Capital Improvement Plan, and for which funding has been identified.

Major capital projects receiving expenditure appropriations for fiscal years 2013-14 and 2014-15 are:

- Sewer repair and replacement
- Storm drain repair and replacement
- Buchanan Street Bicycle Path Project
- Pavement Rehabilitation Program
- Pierce Street Park
- Public Works Center
- Complete Streets – Concept Design
- Active Transportation Plan Striping and Signage
- Wayfinding Signage
- Safe Routes to School
- Curb Ramps

ACKNOWLEDGEMENTS

The preparation of the two-year budget requires input and assistance from all the department heads and their staffs. We especially appreciate their cooperation in developing department goals and objectives that conform with the citywide goals and objectives adopted by the City Council; and then in proposing department budgets that are can be realistically expected to achieve these goals and objectives. In addition, we would like to thank Hannah Wei, Budget Analyst, for her conscientious work as the primary technician for the preparation of the budget document. Also we thank Aaron Walker for his work in producing detail schedules for salaries and fringe benefits, and Frank Williamson for technical assistance in integrating the budget into the Incode Financial Management System.

We wish to recognize the role of the City Council in providing direction to the staff on City priorities, and in diligently in monitoring the development of the budget of over several months.



Beth A. Pollard
City Manger



Charles A. Adams
Finance & Administrative Services Director

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**CITY OF ALBANY
FUNDS BUDGET AND PROJECTED BALANCES
FISCAL YEAR 2013-14**

	Projected Fund Balance 6/30/2013	Budget Estimates		Inter-fund Transfers		Capital Improvement Program	Projected Fund Balance 6/30/14
		Revenues/Other Financing Sources	Expenditures	In	Out		
GENERAL FUNDS							
100 Operating General Fund	\$ 6,927,079	\$ 14,546,734	\$ 18,082,766	\$ 3,789,295	\$ 218,607		\$ 6,961,735
264 Public Education	5,720	1,700	1,700				5,720
820 General Equipment Reserve	77,040		20,000				57,040
832 Cable T.V. Reserve	44,943	30,000	50,000				24,943
845 Cash Flow Reserve	164,353						164,353
895 Gifts/Donations	161,032	3,300	41,000				123,332
Total General Funds	7,380,167	14,581,734	18,195,466	3,789,295	218,607		7,337,123
SPECIAL REVENUE FUNDS							
103 Pension Override	3,366,362	1,900,000	330,000		1,100,000		3,836,362
108 SLESF Cops	272,362	100,000	151,000				221,362
131 Law Enforcement Grants	4,942	50,000	50,000				4,942
221 Alameda County Transit Improvement	116,025	489,800	240,000			249,800	116,025
230 Gas Tax	729,217	600,000			473,000	400,000	456,217
231 Transportation Fund For Clean Air	0	65,500				65,500	0
234 Vehicle Registration Fee- Meas. F	23,465	135,600	7,000			128,600	23,465
261 Asset Forfeiture	11,091	5,000	5,000				11,091
265 Emergency Medical Services	0	1,394,500			1,394,500		0
270 HCD - Community Dev. Block Grant	0	80,000	30,000			50,000	0
441 Measure D	53,843	48,063	30,000				71,906
443 Operating Grants		100,000	100,000				0
470 Library Operation	298,679	785,025	775,525				308,179
480 Open Space Initiative	166,671		179,171	12,500			0
481 Recreation Playfield	72,087		78,337	6,250			0
482 Creek Restoration	204,975		124,699	6,250			86,526
485 Park Bond	72,291		72,291				0
490 Paratransit	0	36,000	36,000				0
495 Measure WW - Extend EBRPD Bond	0	30,000				30,000	0
620 Storm Drain	466,212	449,000	297,000			152,000	466,212
654 Reinvestment Low-Mod Housing	1,102						1,102
730 Capital Project Lighting & Landscape	409,217	522,269	340,339		35,260	120,000	435,887
896 Poet Laureate	800						800
Total Special Revenue Funds	6,269,341	6,790,757	2,846,362	25,000	3,002,760	1,195,900	6,040,076

**CITY OF ALBANY
FUNDS BUDGET AND PROJECTED BALANCES
FISCAL YEAR 2013-14**

	Projected Fund Balance 6/30/2013	Budget Estimates		Inter-fund Transfers		Capital Improvement Program	Projected Fund Balance 6/30/14
		Revenues/Other Financing Sources	Expenditures	In	Out		
CAPITAL PROJECT FUNDS							
460 Public Art	62,396		8,000				54,396
700 General Capital Program	1,476,778		100,000	125,000			1,501,778
701 Capital-Grants	0	580,000				580,000	0
720 Street Fund	130,830		53,400	73,000		21,400	129,030
750 Capital Facility	234,069	10,000					244,069
751 Parkland In Lieu Fee	13,758						13,758
760 Street & Storm Drain	3,011,020	925,000	135,000		391,384	744,000	2,665,636
770 General Obligation Bond 2003 *	1,300,823	4,000	57,001			294,015	953,806
780 Albany Hill Bond	1,734,770	12,000	110,228			50,000	1,586,542
781 Recreation Playfield Bond	411,178	3,000	51,362				362,816
782 Creek Restoration Bond	645,322	3,800				50,000	599,122
790 Major Planning	560,867					500,000	60,867
801 R & CS Reserve	234,864	52,000				50,000	236,864
802 Senior Center Reserve	32,679	12,000				12,000	32,679
805 CD Equipment Reserve	255,121						255,121
821 Street & Storm Drain Cap. Expend.	962,020					500,000	462,020
825 Police Equipment Reserve	278,042		11,000	45,607		93,000	219,649
830 Fire Equipment Reserve	19,380			24,000			43,380
834 EMS Equipment Reserve	28,889			22,500		60,000	-8,611
836 Fire Operations Equipment	46,294			24,000		60,000	10,294
841 Capital Facility Reserve	949,683					900,000	49,683
842 Capital Projects-Civic Center	277,126					277,126	0
849 Equipment Replacement Fund	756,604		100,000			500,000	156,604
Total Capital Projects Funds	13,422,512	1,601,800	625,991	314,107	391,384	4,691,541	9,629,502
ENTERPRISE FUNDS							
710 Capital Project Sewer	18,373,597	2,800,000	220,000		882,035	1,260,000	18,811,562
713 2004 Sewer Bond	-4,733,928		709,018				-5,442,946
Total Enterprise Funds	13,639,669	2,800,000	929,018		882,035	1,260,000	13,368,616

CITY OF ALBANY
FUNDS BUDGET AND PROJECTED BALANCES
FISCAL YEAR 2013-14

	Projected Fund Balance 6/30/2013	Budget Estimates		Inter-fund Transfers		Capital Improvement Program	Projected Fund Balance 6/30/14
		Revenues/Other Financing Sources	Expenditures	In	Out		
INTERNAL SERVICE FUNDS **							
420 Worker's Compensation	0	284,186	284,186				0
430 General Liability	0	79,586	79,586				0
431 Compensated Absences	0	196,156	196,156				0
Total Internal Service Funds	0	559,928	559,928				0
DEBT SERVICE FUNDS							
771 G.O. Bond Debt Service	622,655	460,000	457,175				625,480
772 G.O. Bond II Debt Service	393,913	415,000	411,540				397,373
774 Civic Center Debt Service	340,335	322,000	319,778				342,557
822 2009 Street & Storm Drain Debt Svce	0		391,384	391,384			0
823 2009 Street & Storm Drain TX Note	346,516						346,516
Total Debt Service Funds	1,703,419	1,197,000	1,579,877	391,384			1,711,926
AGENCY FUNDS							
450 Codornices Trail	57,656	24,000	24,000				57,656
483 1996-I A.D. Bond	877,903	487,000	474,797		25,000		865,106
692 Police and Fire Pcnson	9,944,927	1,565,000	1,416,000				10,093,927
Total Agency Funds	10,880,485	2,076,000	1,914,797		25,000		11,016,688
Total All Funds	\$ 53,295,593	\$ 29,607,219	\$ 26,651,439	\$ 4,519,786	\$ 4,519,786	\$ 7,147,441	\$ 49,103,931

* The fund balance includes the unspent proceeds from the first and second general obligation bond issuances. These bonds were issued during fiscal years 2002-03 and 2007-08.

**The fund balance of these funds is set at zero. The liabilities for insurance and compensated absences are offset by cash deposits. For budget purpose, revenues are projected to equal the net changes in liabilities.

**CITY OF ALBANY
FUNDS BUDGET AND PROJECTED BALANCES
FISCAL YEAR 2014-15**

	Projected Fund Balance 6/30/2014	Budget Estimates		Inter-fund Transfers		Capital Improvement Program	Projected Fund Balance 6/30/2015
		Revenues/Other Financing Sources	Expenditures	In	Out		
GENERAL FUNDS							
100 Operating General Fund	\$ 6,961,735	\$ 15,225,341	\$ 18,835,006	\$ 3,789,295	\$ 143,607		\$ 6,997,758
264 Public Education	5,720	1,700	1,700				5,720
820 General Equipment Reserve	57,040		10,000				47,040
832 Cable T.V. Reserve	24,943	30,000	30,000				24,943
845 Cash Flow Reserve	164,353						164,353
895 Gifts/Donations	123,332	3,000	45,000				81,332
Total General Funds	7,337,123	15,260,041	18,921,706	3,789,295	143,607		7,321,146
SPECIAL REVENUE FUNDS							
103 Pension Override	3,836,362	2,000,000	335,000		1,100,000		4,401,362
108 SLESF Cops	221,362	100,000	150,000				171,362
131 Law Enforcement Grants	4,942	30,000	30,000				4,942
221 Alameda County Transit Improvement	116,025	500,000	250,000			250,000	116,025
230 Gas Tax	456,217	600,000			473,000	400,000	183,217
231 Transportation Fund For Clean Air							0
234 Vehicle Registration Fee- Meas. F	23,465	140,000	10,000			130,000	23,465
261 Asset Forfeiture	11,091						11,091
265 Emergency Medical Services		1,394,500			1,394,500		0
270 HCD - Community Dev. Block Grant		80,000	30,000			50,000	0
441 Measure D	71,906	50,000	70,000				51,906
443 Operating Grants		100,000	100,000				0
470 Library Operation	308,179	800,000	780,000				328,179
480 Open Space Initiative	0		12,500	12,500			0
481 Recreation Playfield	0		6,250	6,250			0
482 Creek Restoration	86,526		16,250	6,250			76,526
485 Park Bond	0						0
490 Paratransit		36,000	36,000				0
495 Measure WW - Extend EBRPD Bond							0
620 Storm Drain	466,212	450,000	300,000			150,000	466,212
654 Reinvestment Low-Mod Housing	1,102						1,102
730 Capital Project Lighting & Landscape	435,887	523,000	367,740		35,260	120,000	435,887
896 Poet Laureate	800						800
Total Special Revenue Funds	6,040,076	6,803,500	2,493,740	25,000	3,002,760	1,100,000	6,272,076

**CITY OF ALBANY
FUNDS BUDGET AND PROJECTED BALANCES
FISCAL YEAR 2014-15**

	Projected Fund Balance 6/30/2014	Budget Estimates		Inter-fund Transfers		Capital Improvement Program	Projected Fund Balance 6/30/2015
		Revenues/Other Financing Sources	Expenditures	In	Out		
CAPITAL PROJECT FUNDS							
460 Public Art	54,396		8,000				46,396
700 General Capital Program	1,501,778			50,000		400,000	1,151,778
701 Capital-Grants		580,000				580,000	0
704 Pierce Street							0
720 Street Fund	129,030		100,000	73,000			102,030
750 Capital Facility	244,069	10,000					254,069
751 Parkland In Lieu Fee	13,758						13,758
760 Street & Storm Drain	2,665,636	925,000	135,000		391,384	900,000	2,164,252
770 General Obligation Bond 2003 *	953,806					953,806	0
780 Albany Hill Bond	1,586,542	12,000	115,000				1,483,542
781 Recreation Playfield Bond	362,816	3,000	52,000				313,816
782 Creek Restoration Bond	599,122	3,800	10,000				592,922
790 Major Planning	60,867		50,000				10,867
801 R & CS Reserve	236,864	50,000				50,000	236,864
802 Senior Center Reserve	32,679	12,000				40,000	4,679
805 CD Equipment Reserve	255,121		50,000				205,121
821 Street & Storm Drain Cap. Expend.	462,020					462,020	0
825 Police Equipment Reserve	219,649		11,000	45,607		100,000	154,256
830 Fire Equipment Reserve	43,380			24,000			67,380
834 EMS Equipment Reserve	-8,611			22,500			13,889
836 Fire Operations Equipment	10,294			24,000			34,294
841 Capital Facility Reserve	49,683						49,683
842 Capital Projects-Civic Center	0						0
849 Equipment Replacement Fund	156,604					50,000	106,604
Total Capital Projects Funds	9,629,502	1,595,800	531,000	239,107	391,384	3,535,826	7,006,199
ENTERPRISE FUNDS							
710 Capital Project Sewer	18,811,562	2,800,000	220,000		882,035	1,700,000	18,809,527
713 2004 Sewer Bond	-5,442,946						-5,442,946
Total Enterprise Funds	13,368,616	2,800,000	220,000		882,035	1,700,000	13,366,581

**CITY OF ALBANY
FUNDS BUDGET AND PROJECTED BALANCES
FISCAL YEAR 2014-15**

	Projected Fund Balance 6/30/2014	Budget Estimates		Inter-fund Transfers		Capital Improvement Program	Projected Fund Balance 6/30/2015
		Revenues/Other Financing Sources	Expenditures	In	Out		
INTERNAL SERVICE FUNDS **							
420 Worker's Compensation	0	100,000	100,000				0
430 General Liability	0	25,000	25,000				0
431 Compensated Absences	0	50,000	50,000				0
Total Internal Service Funds	0	175,000	175,000				0
DEBT SERVICE FUNDS							
771 G.O. Bond Debt Service	625,480	460,000	456,175				629,305
772 G.O. Bond II Debt Service	397,373	415,000	408,440				403,933
774 Civic Center Debt Service	342,557	322,000	320,316				344,241
822 2009 Street & Storm Drain Debt Svce	0		391,384	391,384			0
823 2009 Street & Storm Drain TX Note	346,516						346,516
Total Debt Service Funds	1,711,926	1,197,000	1,576,315	391,384			1,723,995
AGENCY FUNDS							
450 Codornices Trail	57,656	24,000	24,000				57,656
483 1996-I A.D. Bond	865,106	487,000	475,000		25,000		852,106
692 Police and Fire Pension	10,093,927	700,000	1,400,000				9,393,927
Total Agency Funds	11,016,688	1,211,000	1,899,000		25,000		10,303,688
Total All Funds	\$ 49,103,931	\$ 29,042,341	\$ 25,816,761	\$ 4,444,786	\$ 4,444,786	\$ 6,335,826	\$ 45,993,685

* The fund balance includes the unspent proceeds from the first and second general obligation bond issuances. These bonds were issued during fiscal years 2002-03 and 2007-08.

**The fund balance of these funds is set at zero. The liabilities for insurance and compensated absences are offset by cash deposits. For budget purpose, revenues are projected to equal the net changes in liabilities.

**CITY OF ALBANY
GENERAL FUND
PROPOSED OPERATING BUDGET
COMPARISON OF EXPENDITURES BY DEPARTMENT
FISCAL YEAR 2013-14 & FISCAL YEAR 2014-15**

	Adopted Budget Fiscal Year 2012-13	Proposed Budget Fiscal Year 2013-14	Proposed Budget Fiscal Year 2014-15	Comparison Budget FY 14 To Budget FY 15
REVENUES				
Property taxes	\$ 5,059,578	\$ 5,289,109	\$ 5,705,071	\$ 415,962
Sales taxes	2,250,492	2,811,615	2,881,905	70,290
Franchise fees	609,840	605,500	609,175	3,675
Other taxes	3,334,400	3,449,000	3,589,780	140,780
Licenses and permits	180,500	213,500	213,500	-
Fines and forfeitures	223,500	170,000	170,000	-
Earnings on investments	95,000	15,000	15,000	-
Revenue from other agencies	57,240	157,440	157,440	-
Service charges	1,516,940	1,629,050	1,672,950	43,900
Other revenue	201,700	206,520	210,520	4,000
Total Revenue	<u>13,529,190</u>	<u>14,546,734</u>	<u>15,225,341</u>	<u>678,607</u>
EXPENDITURES				
Council	116,900	159,149	159,972	823
City Manager	433,212	379,710	391,016	11,307
City Clerk	168,012	177,255	204,135	26,879
Finance & Administrative Services	830,341	879,536	891,764	12,228
City Treasurer	71,532	67,932	69,893	1,961
City Attorney	171,960	192,166	194,710	2,544
Insurance	534,166	476,306	480,549	4,243
Non-departmental	249,332	147,332	173,132	25,800
Police	5,761,906	5,903,721	6,108,401	204,680
Fire & Emergency Services	4,533,961	4,598,712	4,744,507	145,795
Community Development & Env. Services	2,258,736	697,300	722,543	25,243
Public Works	-	1,966,905	2,080,987	114,082
Recreation & Community Services	1,893,328	2,160,025	2,333,225	173,200
Information Technology	261,660	276,717	280,173	3,455
Total General Expenditures	<u>17,285,045</u>	<u>18,082,766</u>	<u>18,835,006</u>	<u>752,239</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(3,755,855)</u>	<u>(3,536,032)</u>	<u>(3,609,665)</u>	<u>(73,632)</u>
OTHER FINANCING SOURCES (USES)				
Operating transfers in	3,784,000	3,789,295	3,789,295	-
Operating transfers (out)	(24,000)	(218,607)	(143,607)	75,000
Total Other Financing Sources	<u>3,760,000</u>	<u>3,570,688</u>	<u>3,645,688</u>	<u>75,000</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	<u>\$ 4,145</u>	<u>\$ 34,656</u>	<u>\$ 36,023</u>	<u>\$ 1,368</u>

**CITY OF ALBANY
GENERAL FUND
OPERATING BUDGET
EXPENDITURES BY TYPE
FISCAL YEAR 2013-14 & FISCAL YEAR 2014-2015**

	Adopted Budget Fiscal Year 2012-13	Proposed Budget Fiscal Year 2013-14	Proposed Budget Fiscal Year 2014-15	Comparison Budget FY 14 To Budget FY 15
REVENUES				
Property taxes	\$ 5,059,578	\$ 5,289,109	\$ 5,705,071	\$ 415,962
Sales taxes	2,250,492	2,811,615	2,881,905	70,290
Franchise fees	609,840	605,500	609,175	3,675
Other taxes	3,334,400	3,449,000	3,589,780	140,780
Licenses and permits	180,500	213,500	213,500	-
Fines and forfeitures	223,500	170,000	170,000	-
Earnings on investments	95,000	15,000	15,000	-
Revenue from other agencies	57,240	157,440	157,440	-
Services charges	1,516,940	1,629,050	1,672,950	43,900
Other revenue	201,700	206,520	210,520	4,000
Total Revenue	<u>13,529,190</u>	<u>14,546,734</u>	<u>15,225,341</u>	<u>678,607</u>
EXPENDITURES				
Salaries	9,099,321	9,497,803	9,736,937	239,133
Fringe Benefits	3,618,959	3,773,769	4,048,888	275,119
Overtime	782,581	783,451	802,540	19,090
Material & Supplies	234,232	240,750	244,370	3,620
Communications	127,960	123,500	131,860	8,360
Utilities	206,400	260,000	265,200	5,200
Publishing & Advertising	65,050	67,750	70,950	3,200
Reimbursable Professional Services	430,000	422,500	443,000	20,500
Professional Services	699,917	857,463	941,335	83,872
Copies & Office Expenses	21,264	46,700	67,700	21,000
Equipment Rental & Maintenance	242,806	202,950	228,150	25,200
Land Rental & Bldg Maintenance	425,520	464,400	464,400	-
Insurance and Claims	597,616	543,306	547,549	4,243
Other Supplies/Services	283,144	346,500	346,750	250
Education & Training	103,743	106,700	122,900	16,200
Uniform & Safety Equipment	73,452	72,452	76,452	4,000
Other Charges	183,078	158,772	171,025	12,253
New Equipment/Land Acquisition	40,000	64,000	75,000	11,000
Discretionary	50,000	50,000	50,000	-
Total General Expenditures	<u>17,285,045</u>	<u>18,082,766</u>	<u>18,835,006</u>	<u>752,240</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(3,755,855)</u>	<u>(3,536,032)</u>	<u>(3,609,665)</u>	<u>(73,633)</u>
OTHER FINANCING SOURCES (USES)				
Operating transfers in	3,784,000	3,789,295	3,789,295	-
Operating transfers (out)	(24,000)	(218,607)	(143,607)	75,000
Total Other Financing Sources	<u>3,760,000</u>	<u>3,570,688</u>	<u>3,645,688</u>	<u>75,000</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	<u>\$ 4,145</u>	<u>\$ 34,656</u>	<u>\$ 36,023</u>	<u>\$ 1,367</u>

**CITY OF ALBANY
REVENUE PROJECTION
FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual 2011-12</u>	<u>Revised Budget 2012-13</u>	<u>Adopted Budget 2013-14</u>	<u>Adopted Budget 2014-15</u>
GENERAL FUND				
OPERATING GENERAL FUND				
100 Property Taxes	\$ 5,081,849	\$ 5,059,578	\$ 5,289,109	\$ 5,705,071
100 Sales and Use Tax	2,192,534	2,250,492	2,811,615	2,881,905
100 Franchise Taxes	578,464	609,840	605,500	609,175
100 Other Taxes	1,649,752	3,334,400	3,449,000	3,589,780
100 License and Permits	211,833	180,500	213,500	213,500
100 Fines and Forfeitures	212,799	223,500	170,000	170,000
100 Earnings on Investments	16,841	95,000	15,000	15,000
100 Revenue from Other Agencies	66,067	57,240	157,440	157,440
100 Current Service Charges	1,542,534	1,516,940	1,629,050	1,672,950
100 Other Revenue	485,924	201,700	206,520	210,520
Total Operating General Fund	<u>12,038,597</u>	<u>13,529,190</u>	<u>14,546,734</u>	<u>15,225,341</u>
OTHER GENERAL FUNDS				
264 Public Education	1,889	1,117	1,700	1,700
820 General Equipment Reserve		9,737		
832 Cable T.V. Reserve	31,014	23,877	30,000	30,000
895 Gifts/Donations	189,758	3,293	3,300	3,000
Total Other General Funds	<u>222,661</u>	<u>38,024</u>	<u>35,000</u>	<u>34,700</u>
Total General Funds	<u>12,261,258</u>	<u>13,567,214</u>	<u>14,581,734</u>	<u>15,260,041</u>
SPECIAL REVENUE FUNDS				
103 Pension Override	1,920,837	1,883,533	1,900,000	2,000,000
108 Law Enforcement Grants	104,458	100,000	100,000	100,000
131 Law Enforcement Grants	7,149	13,041	50,000	30,000
221 Measure B New	422,859	334,375	489,800	500,000
230 Gas Tax	584,558	306,338	600,000	600,000
231 Transportation Fund For Clean Air		65,554	65,500	
232 Proposition 1B Transportation	52			
234 Vehicle Registration Fee	74,674	62,122	135,600	140,000
261 Asset Forfeiture	587		5,000	
265 Emergency Medical Service	1,461,257	1,214,111	1,394,500	1,394,500
270 HCD - Community Dev. Block Grant	167,462	80,895	80,000	80,000
410 Waste Management	44,050			
441 Measure D	61,262	53,575	48,063	50,000
443 Operating Grants	81,145	14,940	100,000	100,000
470 Library Operation	698,909	687,752	785,025	800,000
480 Open Space Initiative	579			
481 Recreation Playfield	249			
482 Creek Restoration	741			
485 Park Bond	72,291			
490 Paratransit	31,752	30,196	36,000	36,000
495 Measure WW - Extend EBRPD Bond	40,584		30,000	
620 Storm Drain	367,784	362,703	449,000	450,000
653 Reinvestment /Debt Agency Formly 650,652	165,196	103,218		
654 Reinvestment Low-Mod Housing	3,859			
730 Capital Project Lighting & Lanscape	525,128	507,324	522,269	523,000
Total Special Revenue Funds	<u>6,837,419</u>	<u>5,819,678</u>	<u>6,790,757</u>	<u>6,803,500</u>
CAPITAL PROJECTS FUNDS				
460 Public Art	30,967			
700 General Capital Program	1,040			
701 Capital-Grants	366,226	583,849	580,000	580,000
702 CRA - River Parkway	2,300			
720 Street Fund	474			
750 Capital Facility	20,532	9,992	10,000	10,000

**CITY OF ALBANY
REVENUE PROJECTION
FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual</u> 2011-12	<u>Revised</u> <u>Budget</u> 2012-13	<u>Adopted</u> <u>Budget</u> 2013-14	<u>Adopted</u> <u>Budget</u> 2014-15
751 Parkland In Lieu Fee	52			
760 Street & Storm Drain	912,797	1,108,529	925,000	925,000
770 General Obligation Bond 2003	1,852	4,000	4,000	
790 Major Planning				
801 R & CS Reserve	50,433	51,132	52,000	50,000
802 Senior Center Reserve	9,534	11,021	12,000	12,000
821 Street & Storm Drain Cap. Expend.	3,542			
841 Capital Facility Reserve	3,585			
<u>1996-1 Assessment District Bond</u>				
780 Albany Hill Bond	8,383	3,545	12,000	12,000
781 Recreation Playfield Bond	86,552		3,000	3,000
782 Creek Restoration Bond			3,800	3,800
Total Capital Projects Funds	1,498,269	1,772,069	1,601,800	1,595,800
ENTERPRISE FUNDS				
710 Capital Project Sewer	2,594,396	2,770,259	2,800,000	2,800,000
Total Enterprise Funds	2,594,396	2,770,259	2,800,000	2,800,000
INTERNAL SERVICE FUNDS				
420 Worker's Compensation	21,406	198,984	284,186	100,000
430 General Liability	2,000		79,586	25,000
431 Compensated Absences			196,156	50,000
Total Internal Service Funds	23,406	198,984	559,928	175,000
DEBT SERVICE FUNDS				
771 G.O. Bond Debt Service	492,337	456,903		460,000
772 G.O. Bond II Debt Service	445,651	411,735	1,197,000	415,000
774 Civic Center Debt Service	345,566	320,477		322,000
Total Debt Service Funds	1,283,555	1,189,115	1,197,000	1,197,000
AGENCY FUNDS				
450 Codornices Trail	75,272		24,000	24,000
483 1996-1 A.D. Bond	499,247	481,748	487,000	487,000
692 Police and Fire Pension	341,127	1,565,120	1,565,000	700,000
Total Agency Funds	915,646	2,046,868	2,076,000	1,211,000
Total City Revenues	\$ 25,413,949	\$ 27,364,187	\$ 29,607,219	\$ 29,042,341

**CITY OF ALBANY
EXPENDITURE SUMMARY
FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-2012	Revised Budget 2012-2013	Adopted Budget 2013-2014	Adopted Budget 2014-2015
GENERAL FUNDS				
100 Operating General Fund	\$ 16,819,725	\$ 17,285,045	\$ 18,082,766	\$ 18,835,006
264 Public Education			1,700	1,700
820 General Equipment Reserve	9,017		20,000	10,000
832 Cable T.V. Reserve	31,264		50,000	30,000
895 Gifts/Donations	18,399		41,000	45,000
Total General Funds	16,878,405	17,285,045	18,195,466	18,921,706
SPECIAL REVENUE FUNDS				
103 Pension Override	329,369	327,704	330,000	335,000
108 Law Enforcement Grants	211,429	20,448	151,000	150,000
131 Law Enforcement Grants	7,149	4,960	50,000	30,000
221 Measure B New	417,592	228,548	240,000	250,000
230 Gas Tax		157,666		
231 Transportation Fund For Clean Air		65,554		
232 Proposition 1B Transportation	179,474	522		
234 Vehicle Registration Fee		113,331	7,000	10,000
261 Asset Forfeiture			5,000	
265 Emergency Medical Service	4,004	1,631		
270 HCD - Community Dev. Block Grant	167,303	75,725	30,000	30,000
410 Waste Management	33,503	19,626		
441 Measure D	36,346	2,983	30,000	70,000
443 Operating Grants	49,896	92,244	100,000	100,000
470 Library Operation	695,953	517,864	775,525	780,000
480 Open Space Initiative	2,568	411	179,171	12,500
481 Recreation Playfield	1,285		78,337	6,250
482 Creek Restoration	1,284	2,625	124,699	16,250
485 Park Bond			72,291	
490 Paratransit	39,914	36,181	36,000	36,000
495 Measure WW - Extend EBRPD Bond	40,584	6,402		
620 Storm Drain	338,724	301,987	297,000	300,000
653 Reinvestment /Debt Agency Formly 650,652	29,832	304,496		
654 Reinvestment Low-Mod Housing		679,637		
730 Capital Project Lighting & Landscape	280,118	229,693	340,339	367,740
Total Special Revenue Funds	2,866,327	3,190,237	2,846,362	2,493,740
CAPITAL PROJECT FUNDS				
460 Public Art		8,350	8,000	8,000
700 General Capital Program	61,257	10,996	100,000	
701 Capital-Grants	677,335	704,894		
720 Street Fund	35,056	51,804	53,400	100,000
750 Capital Facility	6,700			
760 Street & Storm Drain	837,291	432,754	135,000	135,000
770 General Obligation Bond 2003	276,408	359,529	57,001	
790 Major Planning		6,930		50,000
801 R & CS Reserve	65,277	22,490		
802 Senior Center Reserve	4,394	11,669		
805 CD Equipment Reserve				50,000
821 Street & Storm Drain Cap. Expend.	350	350		
825 Police Equipment Reserve	8,870	1,277	11,000	11,000
830 Fire Equipment Reserve	27,537	16,200		
834 EMS Equipment Reserve	139,294			
836 Fire Operations Equipment		3,616		
841 Capital Facility Reserve	15,774	8,748		
842 Capital Projects-Civic Center				
849 Equipment Replacement Fund	6,464	21,244	100,000	
<u>1996-1 Assessment District Bond</u>				
780 Albany Hill Bond	36,093	3,339	110,228	115,000
781 Recreation Playfield Bond	15,300	1,962	51,362	52,000
782 Creek Restoration Bond	5,334	146		10,000
Total Capital Projects Funds	2,218,734	1,666,298	625,991	531,000

**CITY OF ALBANY
EXPENDITURE SUMMARY
FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual 2011-2012</u>	<u>Revised Budget 2012-2013</u>	<u>Adopted Budget 2013-2014</u>	<u>Adopted Budget 2014-2015</u>
ENTERPRISE FUNDS				
710 Capital Project Sewer	1,751,426	1,479,542	220,000	220,000
713 2004 Sewer Bond	496,811	324,084	709,018	
Total Enterprise Funds	2,248,238	1,803,626	929,018	220,000
INTERNAL SERVICE FUNDS				
420 Worker's Compensation	21,406	246,551	284,186	100,000
430 General Liability		79,586	79,586	25,000
431 Compensated Absences		196,156	196,156	50,000
Total Internal Service Funds	21,406	522,293	559,928	175,000
DEBT SERVICE FUNDS				
771 G.O. Bond Debt Service	455,500	451,917	457,175	456,175
772 G.O. Bond II Debt Service	412,372	407,264	411,540	408,440
774 Civic Center Debt Service	315,047	318,940	319,778	320,316
822 2009 Street & Storm Drain Debt Svce	391,384	391,384	391,384	391,384
839 Albany Pub. Fac. Financing Authority	285,677	283,322		
Total Debt Service Funds	1,859,980	1,852,827	1,579,877	1,576,315
AGENCY FUNDS				
450 Codornices Trail	18,611	28,859	24,000	24,000
483 1996-1 A.D. Bond	474,074	474,824	474,797	475,000
692 Police and Fire Pension	1,463,316	1,416,755	1,416,000	1,400,000
Total Agency Funds	1,956,001	1,920,438	1,914,797	1,899,000
Total City Expenditures	\$ 28,049,090	\$ 28,240,765	\$ 26,651,439	\$ 25,816,761

**CITY OF ALBANY
FUND TRANSFERS
FISCAL YEAR 2013-14**

Transfers In		Transfers Out	
Fund	Amount	Fund	Amount
830	Fire Equip. Reserves	\$	24,000
825	Police Equip Reserves		45,607
836	Fire Oper. Equipment		24,000
700	Capital Projects		125,000
100	General Fund		3,789,295
103	Pension Override		1,100,000
230	Gas Taxes		400,000
265	EMS		1,372,000
710	Sewer		882,035
730	LT Landscape		35,260
480	Albany Open Space		12,500
481	Recreation Playfields		6,250
482	Creek Restoration		6,250
822	St & SD Debt Svc.		391,384
720	Streets Fund		73,000
834	EMS Equip. Reserve		22,500
Total		Total	
\$ 4,519,786		\$ 4,519,786	

**CITY OF ALBANY
FUND TRANSFERS
FISCAL YEAR 2014-15**

Transfers In		Transfers Out	
Fund	Amount	Fund	Amount
830	Fire Equip. Reserves	\$	24,000
825	Police Equip Reserves		45,607
836	Fire Oper. Equipment		24,000
700	Capital Projects		50,000
100	General Fund		3,789,295
103	Pension Override		1,100,000
230	Gas Taxes		400,000
265	EMS		1,372,000
710	Sewer		882,035
730	LT Landscape		35,260
480	Albany Open Space		12,500
481	Recreation Playfields		6,250
482	Creek Restoration		6,250
822	St & SD Debt Svc.		391,384
720	Streets Fund		73,000
834	EMS Equip. Reserve		22,500
Total		Total	
\$ 4,444,786		\$ 4,444,786	

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DEPARTMENT: CITY COUNCIL

The Albany City Council is the legislative body responsible for setting City policy and adopting the City budget. The Council consists of five (5) members elected at-large by the Albany electorate for four-year staggered terms. Elections are held in even-numbered years, with three Councilmembers elected in one cycle and two Councilmembers elected in the alternate cycle. Annually, the five City Councilmembers select a Mayor and Vice-Mayor.

The City Councilmembers also serve as members of the Albany Public Facilities Financing Authority, the Successor Agency to the Albany Community Reinvestment Agency, and the Albany Municipal Services Joint Powers Authority. In addition, City Councilmembers select among themselves representatives to various local and regional bodies.

The City's Mission Statement is:

The City of Albany is dedicated to maintaining its small town ambience, responding to the needs of a diverse community, and providing a safe, healthy, and sustainable environment.

The City Council has adopted a 2013-15 Strategic Plan that contains the following themes and goals:

Maximize Park & Open Space

- Develop plan to transition the Albany Bulb into Eastshore State Park
- Improve accessibility for general public use of all of the Albany Bulb as a waterfront park
- Construct Phase 1 of Pierce Street Park1

Promote Vital and Inviting Business Areas

- Approve Complete Streets Plan and secure funding for implementation
- Approve construction of University Village mixed-use project
- Develop a parking management program for commercial areas

Inspire Community Climate Action

- Implement the Active Transportation Plan
- Implement the Climate Action Plan
- Develop a more comprehensive approach to increase the pace of sidewalk repairs

Engage our Diverse Community

- Engage community in General Plan update
- Strengthen connections among diverse members of the community to encourage broad-based participation in local civic activities and efforts
- Conduct outreach to persons who are homeless in Albany to connect them with housing and social services

The City Council reviews progress on achieving metrics associated with each goal three times per year.

**CITY COUNCIL
DEPARTMENT #102
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual</u> <u>2011-12</u>	<u>Revised</u> <u>Budget</u> <u>2012-13</u>	<u>Adopted</u> <u>Budget</u> <u>2013-14</u>	<u>Adopted</u> <u>Budget</u> <u>2014-15</u>
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 32,354	\$ 18,000	\$ 18,000	\$ 18,000
51003 Fringe Benefits	45,939	77,300	76,449	80,972
Total Salaries and Benefits	78,294	95,300	94,449	98,972
Services and Supplies:				
53001 Material & Supplies	818	500	3,200	900
53006 Professional Services	362	10,000	1,000	1,000
Total Services and Supplies	1,180	10,500	4,200	1,900
Other Expenditures:				
56002 Continue Education/Conferences	1,419	5,000	5,000	5,000
56003 Memebership	3,533	3,600	3,500	2,100
56080 Other Charges	2,034	2,500	2,000	2,000
56800 Discretionary	21,925		50,000	50,000
Total Other Expenditures	28,910	11,100	60,500	59,100
TOTAL EXPENDITURES	\$ 108,384	\$ 116,900	\$ 159,149	\$ 159,972

DEPARTMENT: CITY MANAGER

The City Manager is appointed by the City Council as the administrative head of the City of Albany municipal government. The City Manager is responsible for policy implementation and management of the day-to-day operations of the City. The City Manager advises and makes recommendations to the City Council concerning any conditions or situations that require Council direction or policy determination, and prepares the recommended budget for consideration and adoption by the City Council. The City Manager keeps the City Council advised of the current and long-term financial condition of the City, ensures that ordinances and applicable laws are enforced, and oversees the operation of City departments.

The City Manager manages accomplishment of the goals adopted by the City Council. In addition, the City Manager serves as Municipal Employee Relations Officer, the City's Risk Manager, and as Executive Director of the Albany Public Facilities Financing Authority and the Albany Municipal Services Joint Powers Authority.

The City Manager's Office includes a Secretary to the City Manager, and assistance from the Community Services Director who also serves as Assistant City Manager and manages economic development, information technology, and special projects.

**CITY MANAGER
DEPARTMENT #104
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
46061 Administration Fee Pension	\$ 2,552	\$ 2,600	\$ 2,600	\$ 2,600
Total General Fund Revenues	2,552	2,600	2,600	2,600
NON-GENERAL FUND REVENUES (FUND 895)				
48003 Gifts/Donations	188,652			
Total Non-General Fund Revenues	188,652			
TOTAL REVENUES	\$ 191,204	\$ 2,600	\$ 2,600	\$ 2,600
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries				
51003 Fringe Benefits	\$ 90			
51010 Temp P/T Salary	6,257			
51020 JPA Salary	242,963	\$ 275,245	\$ 249,553	\$ 257,039
51021 JPA Benefits	65,378	75,966	74,057	77,091
Total Salaries and Benefits	314,688	351,212	323,610	334,130
Services and Supplies:				
53001 Material & Supplies	2,207	5,000	5,000	5,000
53002 Communications	1,301	1,300	6,000	6,120
53003 Utilities	1,215		20,800	21,216
53005 Publishing & Advertising	1,013	14,000	1,000	1,000
53006 Professional Services	21,972	25,000	9,000	9,000
53015 Building Maintenance	5,607	5,500	6,000	6,000
53023 Info. Tech. Materials & Services			300	300
53210 Assessment Center	435	2,000		
Total Services and Supplies	33,749	52,800	48,100	48,636
Other Expenditures:				
56001 Mileage	2	500	500	500
56002 Continuing Education/ Conferences	1,083	3,500	3,000	3,000
56003 Membership/Dues	600	1,500	1,000	1,000
56005 Training	1,387	500	500	500
56006 Employee Recognition	100			
56007 Physical Exam	1,762	2,500		
56012 Contribution & Dues	1,301			
56214 General Equipment		3,000	3,000	3,250
Total Other Expenditures	6,235	11,500	8,000	8,250
NON-GENERAL FUND EXPENDITURES (FUND 653)				
51020 JPA Salary	3,042			
51021 JPA Benefits	657			
Total Non-General Fund Expenditures	3,699			
TOTAL EXPENDITURES	\$ 358,371	\$ 415,512	\$ 379,710	\$ 391,016

DEPARTMENT: CITY CLERK

The City Clerk is the keeper of the official records of the City and manages the Records Retention System. The City Clerk prepares the agenda packet for City Council meetings, records and maintains the proceedings, and processes and distributes all official documents enacted by the City Council. In addition, the City Clerk maintains the legislative history; certifies copies of records, documents, resolutions and ordinances; receives and open bids; publishes legal notices; administers oaths; receives claims and lawsuits against the City; and manages duties associated with various City Advisory Bodies. The City Clerk also conducts special projects, as deemed necessary by the City Manager.

The City Clerk serves as the Elections Officer, which involves coordinating municipal elections every two years and special elections as they are called. The City Clerk is also the Fair Political Practices Commission filing officer, the secretary to the Successor Agency of the Albany Community Reinvestment Agency and Oversight Board, the Albany Municipal Services JPA, and serves as a Board Member of the Police & Fire Relief and Pension Fund. In addition, the City Clerk serves as the Deputy City Treasurer and administers the City's Passport Program.

Another function of the City Clerk is to serve as the City's Public Information Officer, and represent the City in responding to inquiries made by the media and public regarding City matters. The Public Information Officer strives to ensure accessibility, accuracy, and transparency of local government information.

**CITY CLERK
DEPARTMENT #106
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
46028 Document Copies	\$ 200	\$ 200	\$ 200	\$ 200
46029 Reimbursed Election Expense		3,000		5,000
46048 Postage Reimbursement				
46053 Candidate Statements		9,650		12,000
48002 Miscellaneous Revenue	39,175	35,600	35,000	35,000
TOTAL REVENUES	\$ 39,375	\$ 48,450	\$ 35,200	\$ 52,200
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 5,646			
51003 Fringe Benefits	3,156			
51006 Overtime	369			
51020 JPA Salary	66,165	\$ 90,299	\$ 95,101	\$ 97,954
51021 JPA Benefits	25,267	35,916	42,105	45,231
51025 Contract Employee	1,483		15,000	15,000
Total Salaries and Benefits	102,086	126,215	152,206	158,185
Services and Supplies:				
53001 Material & Supp	1,653	1,300	2,750	2,750
53002 Communications			500	
53005 Publishing & Advertising		1,500	500	2,000
53006 Professional Services	1,624	2,000	2,500	3,000
53009 Postage			100	100
53130 Elected Office Expense	270	35,000	15,000	35,000
53144 Bad Check Expense				
53244 Bart Tickets				
Total Services and Supplies	3,548	39,800	21,350	42,850
Other Expenditures:				
56001 Mileage				
56002 Continuing Education/ Conferences	2,738	1,500	2,600	2,000
56003 Membership/Dues	678	300	600	600
56005 Training	440	200	500	500
56080 Other Charges				
Total Other Expenditures	3,856	2,000	3,700	3,100
NON-GENERAL FUND EXPENDITURES (FUND 653)				
51020 JPA Salary	636			
51021 JPA Benefits	285			
Total Non-General Fund Expenditures	921			
TOTAL EXPENDITURES	\$ 109,490	\$ 168,015	\$ 177,256	\$ 204,135

DEPARTMENT: FINANCE AND ADMINISTRATIVE SERVICES

The department coordinates the preparation and publication of the bi-annual operating budget, and the annual update of the master fee schedule. The department assists in the periodic update of the five-year capital improvement plan and the annual preparation of budgets for the Open Space, Recreational Playfield and Creek Restoration Assessment District No, 1996-1, and Landscape and Lighting Assessment District 1988-1.

In addition to budgeting activities, the department performs operating functions of cash receipts, accounts payable, payroll, purchasing control, revenue invoicing, administration of bonded debt, and financial reporting for grants. The department maintains the formal accounting records, issues quarterly financial reports to the City Council, and publishes the City's Comprehensive Annual Financial Report.

Special projects related to finance and accounting are performed as needed.

**FINANCE AND ADMINISTRATIVE SERVICES
DEPARTMENT #108
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
42001 Sales & Use Tax	\$ (9,637)			
42200 Business License	544,914	\$ 533,000	\$ 573,000	\$ 573,000
42201 Business License Penalty	16,845	15,000	15,000	15,000
42202 Business License State Fee			2,000	2,000
43001 Animal License	1,460	1,400	1,500	1,500
43012 Other License & Permit	1,088	500	500	500
44001 Interest Earnings	-3,052			
45012 State Mandated Cost	55			
46048 Postage Reimbursement	31			
46061 Administrative Fee Pension	12,297	12,550	12,600	12,800
46067 Administrative Fee	3,386			
48002 Miscellaneous Revenue	813	1,000	1,000	1,000
48011 Administration Fee School Facility	1,849	1,200	1,000	1,000
48015 Cash Over	41			
TOTAL REVENUES	\$ 570,089	\$ 564,650	\$ 606,600	\$ 606,800
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 163,397	\$ 145,922	\$ 156,274	\$ 158,692
51003 Fringe Benefits	55,918	85,811	79,695	84,735
51006 Overtime	10,497	1,502	1,502	1,502
51010 Temp P/T Salary	356			
51020 JPA Salary	247,013	286,161	280,674	289,644
51021 JPA Benefits	87,628	96,343	105,791	114,816
51025 Contract Employee	38,391	20,000	20,000	30,000
Total Salaries and Benefits	603,201	635,739	643,936	679,388
Services and Supplies:				
53001 Material & Supplies	9,915	9,000	9,000	9,000
53002 Communications	907	900	6,000	6,120
53003 Utilities	17,559	19,700	7,800	7,956
53005 Publishing & Advertising	322	200	3,000	3,000
53006 Professional Services	60,770	55,000	98,200	74,200
53009 Postage	705	1,000	200	200
53015 Building Maintenance	5,607	5,500	4,000	4,000
53016 Rents & Leases			1,200	1,200
53022 Operational Support Services	24,013	30,000	22,500	22,500
53142 Property Tax Admin Charge	40,252	40,000	40,000	40,000
53144 Bad Check Expense	-714	1,000	1,000	1,000
53210 Assessment Center			2,000	2,000
Total Services and Supplies	159,337	162,300	194,900	171,176

**FINANCE AND ADMINISTRATIVE SERVICES
DEPARTMENT #108
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual 2011-12</u>	<u>Revised Budget 2012-13</u>	<u>Adopted Budget 2013-14</u>	<u>Adopted Budget 2014-15</u>
GENERAL FUND EXPENDITURES-CONTINUED				
Other Expenditures:				
56001 Mileage	49	100	100	100
56002 Continuing Education/ Conferences	326	5,600	5,000	5,000
56003 Membership/Dues	110	2,500	2,000	2,000
56005 Training	25	2,000	2,000	2,000
56007 Physical Exams			2,500	2,500
56080 Other Charges	396	1,000	1,000	1,000
56100 Bank Charges	13,156	12,000	12,000	12,000
56102 Credit Card Discount	6,888	4,000	7,000	7,500
56104 Cash Short	40	100	100	100
56106 Unemployment Insurance	18,886		4,000	4,000
56214 General Equipment	350	5,000	5,000	5,000
Total Other Expenditures	40,227	32,300	40,700	41,200
Total General Fund Expenditures	802,764	830,339	879,536	891,764
NON-GENERAL FUND EXPENDITURES (FUNDS 653,820)				
51020 JPA Salary	1,608			
51021 JPA Benefits	538			
56214 General Equipment	7,792			
Total Non-General Fund Expenditures	9,938			
TOTAL EXPENDITURES	\$ 812,702	\$ 830,339	\$ 879,536	\$ 891,764

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DEPARTMENT: CITY TREASURER

The City Treasurer is an elected, part-time position with the responsibility of receiving and safely keeping the City funds and securities pursuant to the City Charter. In addition, the City Treasurer disburses funds as prescribed by City ordinances and resolutions, invests surplus funds and advises the City Council on treasury issues. The City Treasurer accomplishes these responsibilities by undertaking the following duties:

1. Reviewing the accounts payable and payroll check registers and conducting spot audits on payee records;
2. Making and monitoring the transfers of City funds to and from the Local Agency Investment Fund and CalTrust, as well as between bank accounts; and
3. Working in concert with the Finance & Administrative Services Department to follow procedures for preparing and signing checks and for the handling of petty cash accounts, and assisting in the monitoring of those procedures.

The City Treasurer is responsible for the City's investments. Most of the City's surplus funds are invested in the State Treasurer's local agency pool, the Local Agency Investment Fund (L.A.I.F.), and some in CalTrust. When investment rates are higher, the City also invests a portion of surplus funds in Certificates of Deposits at insured banks and savings and loans, and in Government Treasuries and Agencies. Investments in securities other than L.A.I.F. are reviewed and approved by the City Administrator and/or Finance & Administrative Services Director prior to purchase as per the City's investment policy.

The City Treasurer is responsible for and oversees the administration of business licensing. The City Treasurer conducts business license audits to ensure that all businesses are properly licensed, informs businesses of the need to obtain a business license, and resolves business license problems through telephone and direct contact with business owners. The City Treasurer also oversees the collection of the City Real Property Transfer Tax and handles inquiries related to this tax as well as reviewing property sales, looking for errors in tax collection and potential rental business licenses.

Pursuant to City Charter, the City Treasurer also sits on the Board of Police & Fire Pension Fund Commissioners. As the Board Chairperson, the City Treasurer is responsible for overseeing the preparation of the Board's meeting agendas and running the meetings. The City Treasurer oversees this pension system and tracks the investment activity of the pension fund's \$10 million portfolio.

**CITY TREASURER
DEPARTMENT #110
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
44001 Sales & Use Tax	\$ 21,550	\$ 95,000	\$ 15,000	\$ 15,000
44005 Business License	-2,264			
46061 Business License Penalty	8,353	8,500	8,700	8,900
48002 Business License State Fee				
48012 Animal License				
Total General Fund Revenues	27,639	103,500	23,700	23,900
NON-GENERAL FUND REVENUES (FUNDS 103,221.230.232,483,485,620,700,720,730,750,751,821,841,895)				
44001 Interest Earnings	27,030			
Total Non-General Fund Revenues	27,030			
TOTAL REVENUES	\$ 54,669	\$ 103,500	\$ 23,700	\$ 23,900
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 36,184	\$ 36,955	\$ 35,856	\$ 36,932
51003 Fringe Benefits	27,025	29,452	26,900	28,586
Total Salaries and Benefits	63,209	66,407	62,757	65,518
Services and Supplies:				
53001 Material & Supplies	184	600	600	600
53002 Communications			500	
53006 Professional Services	286	625	825	825
53011 Equipment Maintenance				
Total Services and Supplies	471	1,225	1,925	1,425
Other Expenditures:				
56001 Mileage				
56002 Continuing Education/ Conferences		2,400	2,400	2,400
56003 Membership/Dues	155			
56012 Contribution & Dues	50	500	550	550
56214 General Equipment		1,000	300	
Total Other Expenditures	205	3,900	3,250	2,950
TOTAL EXPENDITURES	\$ 63,885	\$ 71,532	\$ 67,932	\$ 69,893

DEPARTMENT: CITY ATTORNEY

The City Attorney is an appointed official who advises the City Council and staff on a variety of municipal law issues, including open government laws, planning and zoning, environmental law, finance, labor and employment, public works contracts, real property transactions, litigation, and other matters.

The City Attorney, often in conjunction with the City Manager, determines whether certain matters require assistance from outside legal experts. It is common that the City will seek legal services from attorneys or law firms who specialize in labor and employment, land use, and other areas of law where it is determined that the City's interests are best served by consulting with legal experts in a particular field.

The City Attorney also participates in the risk management function. The City Attorney normally reviews lawsuits and significant claims and discusses what action to take with the City Council and/or City Manager.

**CITY ATTORNEY
DEPARTMENT #114
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 48,404			
51003 Fringe Benefits	1,272		\$ 1,566	\$ 1,610
51025 Contract Employment	22,250	\$ 115,200	108,000	111,000
Total Salaries and Benefits	71,926	115,200	109,566	112,610
Services and Supplies:				
53001 Material & Supplies	591	200	200	200
53002 Communications	537	560	500	
53006 Professional Services	86,014	24,000	50,000	50,000
53121 General Liability Litigation	63,301	30,000	30,000	30,000
53232 Library		500		
Total Services and Supplies	150,443	55,260	80,700	80,200
Other Expenditures:				
56001 Mileage			300	300
56002 Continuing Education/ Conferences	1,255	1,500	1,600	1,600
Total Other Expenditures	1,255	1,500	1,900	1,900
Total General Fund Expenditures	223,623	171,960	192,166	194,710
NON-GENERAL FUND EXPENDITURES (FUND 653)				
51025 Contract Employee	4,750			
Total Non-General Fund Expenditures	4,750			
TOTAL EXPENDITURES	\$ 228,373	\$ 171,960	\$ 192,166	\$ 194,710

DEPARTMENT: INSURANCE

The insurance program budget includes expenditures for insurance premiums for:

- excess general liability (self insured retention \$50,000),
- property (excess of \$10,000),
- automobile damage (excess of \$2,000),
- employment practices (excess of \$25,000), and
- excess workers' compensation (self insured retention of \$150,000)

The City is self insured for general liability claims up to \$50,000 per claim, and worker's compensation claims up to \$150,000. Reserves for these are funded by transfers from the General Fund to Internal Service Funds in the Proprietary Funds Group.

Albany is a member of the Bay Cities Joint Powers Insurance Authority (BCJPIA), which is a public agency risk sharing insurance pool. Through BCJPIA, the City purchases general liability, workers compensation, automobile damage, and employment practices insurance. BCJPIA contracts with an administrator, who is responsible for managing these insurance programs, investigating claims and overseeing any required legal defense for claims and lawsuits against the City. The City Manager, who serves as the City's Risk Manager, represents Albany on the BCJPIA Board of Directors.

**INSURANCE
DEPARTMENT #120
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
NON-GENERAL FUND REVENUES(FUNDS 420,430,431)				
40010 Contributions from General Fund	\$ 22,763			
48012 Reimbursements	643		\$ 559,928	\$ 175,000
TOTAL REVENUES	\$ 23,406		\$ 559,928	\$ 175,000
GENERAL FUND EXPENDITURES				
Services and Supplies:				
53118 Material & Supplies	\$ (81,245)	\$ 20,763	\$ 10,000	\$ 10,000
53119 Communications	174,156	99,855	40,000	40,000
53120 Publishing & Advertising	138,151	157,030	160,519	162,149
53123 Workers' Comp Excess Insurance Premium			4,500	4,500
53124 Professional Services	193,880	187,360	191,237	193,150
53125 Employment Risk Management	52,798	47,612	48,681	49,168
53126 Library	18,719	18,683	18,463	18,647
53127 Auto Damages	6,748	2,863	2,906	2,935
53128 Other Insurance and Bonds	1,067			
Total Services and Supplies	504,274	534,166	476,306	480,549
NON-GENERAL FUND EXPENDITURES (FUNDS 420,430)				
53122 General Liability Claims			79,586	25,000
53124 Workers' Comp Insurance Premium	21,406		284,186	100,000
Total Non-General Fund Expenditures	21,406		363,772	125,000
TOTAL EXPENDITURES	\$ 525,680	\$ 534,166	\$ 840,078	\$ 605,549

DEPARTMENT: NON-DEPARTMENTAL

This budget includes expenditures that are not attributable to any specific department, including expenses for organizational dues, employee training and recognition, the staff Safety Committee, and citywide materials and supplies. The Non-Departmental budget also includes community promotions activities.

**NON-DEPARTMENTAL
DEPARTMENT #124
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
46072 Insurance Retirees	\$ 415			
48002 Miscellaneous Revenue	360			
48012 Reimbursements	40,000			
48015 Cash Over	97			
Total General Fund Revenues	40,873			
NON-GENERAL FUND REVENUES (FUND 895)				
48003 Gifts/Donations	27,030		\$ 3,300	\$ 3,000
Total Non-General Fund Revenues	27,030		3,300	3,000
TOTAL REVENUES	\$ 67,903		\$ 3,300	\$ 3,000
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51003 Fringe Benefits	\$ 48,201	\$ 7,716	\$ 7,716	\$ 7,716
51021 JPA Benefits	4,920	7,716	7,716	7,716
Total Salaries and Benefits	53,121	15,432	15,432	15,432
Services and Supplies:				
53001 Material & Supplies	2,481	4,000	2,000	2,000
53002 Communications	29,351	37,100		10,000
53003 Publishing & Advertising		1,300		
53006 Professional Services	88,419	45,000	70,000	85,700
53009 Postage	12,603	10,000	19,000	19,000
53011 Library	3,816	4,000	3,000	3,000
53140 Retiree Health Insurance	-4,619	7,500	3,000	3,000
Total Services and Supplies	132,052	108,900	97,000	122,700
Other Expenditures:				
56002 Communications	125			
56003 Membership/Dues	11,659		12,400	12,400
56005 Publishing & Advertising	2,276	10,000	3,000	3,000
56006 Employee Recognition	4,130	5,000	3,000	3,000
56012 Contribution & Dues	9,459	10,000	10,000	10,000
56080 Other Charges		50,000		
56230 Community Promotion	6,431		6,500	6,600
56800 Discretionary		50,000		
Total Other Expenditures	34,080	125,000	34,900	35,000
Total General Fund Expenditures	219,253	249,332	147,332	173,132

**NON-DEPARTMENTAL
DEPARTMENT #124
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
NON-GENERAL FUND EXPENDITURES (FUNDS 431,700,820,849,895)				
51002 Salaries			147,117	37,500
56214 General Equipment	1,225		41,000	45,000
56230 Community Promotion	434			
56905 New Equipment/Land	6,464			
56906 CIP Expenditure			500,000	50,000
Total Non-General Fund Expenditures	8,123		688,117	132,500
TOTAL EXPENDITURES	\$ 227,376	\$ 249,332	\$ 835,449	\$ 305,632

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DEPARTMENT: POLICE

The Albany Police Department is responsible for the preservation of public peace, enforcement of laws, protection of life and property, and providing police related services to the community. These responsibilities are accomplished through proactive police patrol, traffic enforcement, criminal investigation, and support services activities. The department maintains a 24-hour Public Safety Answering Point (PSAP) for 911 emergency police, fire and medical dispatch, as well as routine telecommunications services for these three professional disciplines.

The Chief of Police is responsible for administering and managing the department, which is divided into two functional divisions: Operations and Support Services. The department administers the Albany Police Activities League (APAL) youth services programs and manages the School Crossing Guard program, including providing contracted crossing guard services to the University Village. Police department personnel administer the City's Tobacco Retailer Licensing program, traffic enforcement, and other state or federal grants. The department has institutionalized several popular community outreach and crime prevention efforts including Neighborhood Watch, National Night Out, Coffee with the Cops, and Safety Palooza. Community engagement and communication is enhanced by maintaining an active social media presence.

Authorized full and part-time staffing currently consists of 26 sworn peace officers, ten support staff and six crossing guards. A corps of three volunteer reserve police officers supplements the department staff.

POLICE SUMMARY
DEPARTMENTS #130, 131 AND 136
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15

	<u>Actual</u> <u>2011-12</u>	<u>Revised</u> <u>Budget</u> <u>2012-13</u>	<u>Adopted</u> <u>Budget</u> <u>2013-14</u>	<u>Adopted</u> <u>Budget</u> <u>2014-15</u>
GENERAL FUND REVENUES				
130 Police	\$ 294,980	\$ 259,300	\$ 202,300	\$ 202,300
Total General Fund Revenues	294,980	259,300	202,300	202,300
NON-GENERAL FUND REVENUES (FUNDS 108,131,261)				
130 Police	1,730		5,000.00	
131 Police Grants	110,463		150,000.00	130,000.00
Total Non-General Fund Revenues	112,193		155,000.00	130,000.00
TOTAL REVENUES	\$ 702,154	\$ 518,600	\$ 404,600	\$ 404,600
GENERAL FUND EXPENDITURES				
130 Police	\$ 5,494,186	\$ 5,747,844	\$ 5,888,435	\$ 6,093,115
131 Police Grants	3,616			
136 Police Reserves	24,693	14,062	15,286	15,286
Total Other Expenditures	5,522,495	5,761,906	5,903,721	6,108,401
NON-GENERAL FUND EXPENDITURES (FUNDS 131,261,825)				
130 Police	8,870		109,000	111,000
131 Police Grants	7,149		201,000	180,000
Total Non-General Fund Expenditures	16,018		310,000	291,000
TOTAL EXPENDITURES	\$ 5,538,514	\$ 5,761,906	\$ 6,213,721	\$ 6,399,401

**POLICE
DEPARTMENT #130
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
43012 Other License & Permit	\$ 3,300		\$ 500	\$ 500
43501 Vehicle Fines	79,411	\$ 73,500	70,000	70,000
43503 Parking Fines	133,387	150,000	100,000	100,000
45011 POST Reimbursement	4,253	5,000	5,000	5,000
46028 Document Copies	954			
46044 Abated Vehicles	31,330	29,000	25,000	25,000
46073 Civil Subpeona	450	300	300	300
48001 Sale of Property	45			
48002 Miscellaneous Revenues	2,861	1,500	1,500	1,500
48003 Gifts/ Donations	1,400			
48012 Reimbursements	37,589			
Total General Fund Revenues	294,980	259,300	202,300	202,300
NON-GENERAL FUND REVENUES(FUNDS 108,261)				
44001 Interst Earnings	1,143			
48002 Misc Revenue	587		5,000	
Total Non-General Fund Revenues	1,730		5,000	
TOTAL REVENUES	\$ 296,710	\$ 259,300	\$ 207,300	\$ 202,300
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 3,346,023	\$ 3,410,905	\$ 3,559,720	\$ 3,676,700
51003 Fringe Benefits	1,328,168	1,506,341	1,533,813	1,648,908
51004 Perm Part Time Salary	40,380	26,736		
51005 Perm Part Time Benefits		12,681		
51006 Overtime	270,141	222,293	237,148	245,710
51010 Temp Part Time Salary	28,236		50,477	13,083
51011 Temp Part Time Benefits			733	190
51016 CG Salary	65,729	135,963	71,100	60,258
51017 CG Benefits		6,073	4,592	3,694
Total Salaries and Benefits	5,078,677	5,320,992	5,457,583	5,648,543
Services and Supplies:				
53001 Material & Supplies	21,574	20,000	20,000	20,000
53002 Communications	50,580	65,000	60,000	61,200
53003 Utilities	40,441	45,300	26,000	26,520
53006 Professional Services	34,067	30,000	45,300	45,300
53007 Gas & Oil	47,922	48,000	48,000	48,000
53009 Postage	351	400	400	400
53010 Vehicle Maint	63,601	55,000	60,000	60,000
53011 Equipment Maintenance	3,024	3,000	3,000	3,000
53012 Equipment Rental	895			
53014 Reimbursed Expenses	219			
53015 Building Maintenance	10,503	8,000	10,000	10,000
53017 Safety Services	30,393	30,000	30,000	30,000
53023 Info. Tech. Materials & Services	15,592	12,000	12,000	12,000
53133 California Identification	6,948	10,000	10,000	10,000
53144 Bad Check Exp	378			

**POLICE
DEPARTMENT #130
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual</u> <u>2011-12</u>	<u>Revised</u> <u>Budget</u> <u>2012-13</u>	<u>Adopted</u> <u>Budget</u> <u>2013-14</u>	<u>Adopted</u> <u>Budget</u> <u>2014-15</u>
GENERAL FUND EXPENDITURES-CONTINUED				
53212 Range/Armory	8,844	10,000	12,000	12,000
53214 Photographic/ID	1,043	500	1,500	1,500
53216 APAL	10,173	9,500	9,500	9,500
Total Services and Supplies	346,548	346,700	347,700	349,420
Other Expenditures:				
56002 Continuing Education/ Conferences	20,701	22,000	30,000	35,000
56003 Memebership/Dues	1,885	1,000	1,000	1,000
56006 Employee Recognition	100	100	100	100
56007 Physical Exams	436	500	500	500
56010 Uniform Allowance	33,466	38,552	38,552	38,552
56082 Miscellaneous refunds	300			
56210 Custodial Care	716	5,000	1,000	5,000
56212 Safety Equipment	11,358	10,000	10,000	10,000
56214 General Equipment		3,000	2,000	5,000
Total Other Expenditures	68,961	80,152	83,152	95,152
Total General Fund Expenditures	5,494,186	5,747,844	5,888,435	6,093,115
NON-GENERAL FUND EXPENDITURES (FUNDS 261,825)				
53001 General Equipment	91		16,000	11,000
56906 CIP Expenditure			93,000	100,000
56214 Community Promotion	8,779			
Total Non-General Fund Expenditures	8,870		109,000	111,000
TOTAL EXPENDITURES	\$ 5,503,056	\$ 5,747,844	\$ 5,997,435	\$ 6,204,115

**POLICE GRANTS
DEPARTMENT #131
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
NON-GENERAL FUND REVENUES (FUNDS 108,131)				
46070 Grants	\$ 103,315		\$ 100,000	\$ 100,000
46071 Grants Reimbursement	7,149		50,000	30,000
TOTAL REVENUES	\$ 110,463		\$ 150,000	\$ 130,000
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51003 Fringe Benefits	\$ 63			
51010 Employee P/T Salary	3,553			
Total General Fund Expenditures	3,616			
NON-GENERAL FUND EXPENDITURES (FUNDS 108,131)				
51006 Overtime	7,149		\$ 50,000	\$ 30,000
53002 Communications			120,800	120,000
53006 Professional Services			30,200	30,000
56214 General Equipment	2,452			
56905 New Equipment/Land	-2,452			
Total Non-General Fund Expenditures	7,149		201,000	180,000
TOTAL EXPENDITURES	\$ 10,765		\$ 201,000	\$ 180,000

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DEPARTMENT: POLICE (136)
FUNCTION: POLICE RESERVES

The Albany Police Department Reserve Officer Program is entrusted with the mission of providing auxiliary police personnel on a routine basis to supplement the regular departmental compliment of sworn officers. This non-paid volunteer division enhances the department's ability to provide outstanding police service to the community. The members of the Police Reserves are all highly trained volunteer police officers who meet or exceed state mandated training requirements.

The Reserves provide much needed supplemental assistance to the Police Department as patrol cover officers, crowd-parade-special event officers, and traffic control, courier and prisoner guard and transport officers. They also serve in the capacity of crime scene control and special duty officers. They provide auxiliary assistance necessary to the accomplishment of agency goals, and provide considerable cost savings in salaries, benefits and overtime that would otherwise be paid to regular officers or non-sworn support services staff.

**POLICE RESERVES
DEPARTMENT #136
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual 2011-12</u>	<u>Revised Budget 2012-13</u>	<u>Adopted Budget 2013-14</u>	<u>Adopted Budget 2014-15</u>
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries		\$ 1,000	\$ 3,000	\$ 3,000
51003 Fringe Benefits		2,062	186	186
Total Salaries and Benefits		3,062	3,186	3,186
Services and Supplies:				
53001 Material & Supplies	\$ 8,890	7,500	7,500	7,500
53006 Professional Services	7,584			
53009 Postage	7			
53014 Reimbursed Expenses	49			
Total Services and Supplies	16,531	7,500	7,500	7,500
Other Expenditures:				
56001 Mileage	30			
56002 Continuing Education/ Conferences			1,000	1,000
56003 Membership/Dues	84			
56006 Employee Recognition	71		100	100
56007 Physical Exams	1,738			
56010 Uniform Allow	1,891	2,000	2,000	2,000
56212 Safety Equipment	4,349	1,500	1,500	1,500
Total Other Expenditures	8,162	3,500	4,600	4,600
TOTAL EXPENDITURES	\$ 24,693	\$ 14,062	\$ 15,286	\$ 15,286

DEPARTMENT: FIRE & EMERGENCY MEDICAL SERVICES

The Albany Fire & Emergency Medical Services Department provides the community with a wide range of services, including fire suppression and rescue services, paramedic emergency medical response and ambulance transport, fire prevention services, and community education and disaster preparedness. The Fire Department operates out of one fire station, located behind Albany City Hall at 1000 San Pablo Avenue and currently includes 19 sworn fire employees including a Fire Chief, and a part time Fire Inspector.

The Fire Department is responsible for the City's Emergency Operations Center [EOC], located at the City Hall Complex, which will be activated as the central operations point in the event of a major disaster. The Fire Department takes an active role in public education concerning fire prevention and disaster preparedness. Firefighters and paramedics educate residents by teaching classes at the EOC in CPR, First Aid, and Disaster Preparedness. Additionally, fire personnel in conjunction with the City's Community Engagement Specialist teach emergency and disaster preparedness in the Albany schools, through ALERT courses, at block parties, and at community and business functions. Firefighters have also taken an active approach in assisting the elderly or disabled with the installation of photoelectric smoke alarms in residential homes.

The Fire Department also has responsibilities in the areas of hazardous materials management and response as well as storm water pollution prevention. These responsibilities require extensive interaction with merchants, vendors and the public. The result of these programs improves the quality of life for our citizens by providing for their life safety while also protecting our local environment. Additionally, Fire Department personnel maintain a high level of training in fire prevention and code enforcement. This enables us to efficiently manage our commercial business and residential apartment inspection programs.

On October 1, 1991, the Albany Fire Department began full Advanced Life Support [ALS] service on all three shifts. As a result, emergency on scene care and transport changed from Basic Life Support [BLS] to ALS. Paramedic care and transport skills differ greatly from Basic Life Support functions as paramedics can provide on scene drug therapy, advanced cardiac care, and advanced airway techniques. This service upgrade to ALS can often mean the difference between life and death.

The Fire Department has recently implemented the use of a Lucas Device, which provides precise chest compressions during cardiopulmonary resuscitation. This enables our personnel to focus on the other critical ALS interventions. The recent upgrade of our patient care reports to an electronic data collection system has enabled us to meet State reporting requirements while also providing a means for data analysis and quality improvement.

**FIRE SUMMARY
DEPARTMENTS #134 AND 135
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
134 Fire	\$ 262,060	\$ 206,350	\$ 253,050	\$ 253,050
135 EMS	450			
Total General Fund Revenues	262,060	206,350	253,050	253,050
NON-GENERAL FUND REVENUES (FUNDS 264,265)				
134 Fire	1,889		1,700.00	1,700.00
135 EMS	1,461,257		1,394,500.00	1,394,500.00
Total Non-General Fund Revenues	1,463,146		1,396,200.00	1,396,200.00
TOTAL REVENUES	\$ 1,725,206	\$ 206,350	\$ 1,649,250	\$ 1,649,250
GENERAL FUND EXPENDITURES				
134 Fire	\$ 2,427,533	\$ 2,615,959	\$ 2,700,481	\$ 2,785,484
135 EMS	2,007,238	1,918,002	1,898,230	1,959,022
Total General Expenditures	4,434,770	4,533,961	4,598,712	4,744,507
NON-GENERAL FUND EXPENDITURES (FUNDS 264,265,431,830,834,836)				
134 Fire	27,537		121,700.00	1,700.00
135 EMS	143,298		49,039.00	12,500.00
Total Non-General Fund Expenditures	170,835		170,739.00	14,200.00
TOTAL EXPENDITURES	\$ 4,605,605	\$ 4,533,961	\$ 4,769,451	\$ 4,758,707

**FIRE
DEPARTMENT #134
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
46028 Document Copies	\$ 641	\$ 350	\$ 250	\$ 250
46031 1st Responder	60,000	32,000	60,800	60,800
46067 Admin Fee	30,975	30,000	36,000	36,000
46071 Grants Reimbursement	3,678			
46077 Fire Inspection	104,483	104,000	108,000	108,000
48001 Sale of Property				
48002 Miscellaneous Revenue	2,999			
48012 Reimbursements	396			
48017 Fire Permit Fee	58,888	40,000	48,000	48,000
Total General Fund Revenues	262,060	206,350	253,050	253,050
NON-GENERAL FUND REVENUES(FUND 264)				
46087 Public Education	1,889		1,700	1,700
Total Non-General Fund Revenues	1,889		1,700	1,700
TOTAL REVENUES	\$ 263,949	\$ 206,350	\$ 254,750	\$ 254,750
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 1,259,243	\$ 1,430,680	\$ 1,402,670	\$ 1,423,983
51003 Fringe Benefits	576,109	563,056	602,872	645,890
51006 Overtime	325,205	321,063	315,372	321,399
51009 FLSA Overtime	25,455	29,961	29,430	29,992
51010 Temp Part Time Salaries	673			
51013 W. Comp Salaries	1,172			
51025 Contract Employee.	111,726	134,000	134,000	134,000
Total Salaries and Benefits	2,299,582	2,478,759	2,484,344	2,555,264
Services and Supplies:				
53001 Material & Supp	19,248	26,000	28,000	28,000
53002 Communications	5,347	4,200	8,000	15,300
53003 Utilities	10,176	11,500	39,000	39,780
53006 Professional Services	4,679	4,000	4,800	4,800
53007 Gas & Oil	5,784	8,000	8,000	8,000
53010 Vehicle Maintenance	5,935	15,000	15,000	15,000
53011 Equipment Maintenance	14,049	8,000	8,000	8,000
53015 Building Maintenance	7,171	2,000	15,000	15,000
53144 Bad Check Expense	5,954		1,500	1,500
53218 Fire Prevention	7,685	8,000	8,000	8,000
Total Services and Supplies	86,028	86,700	135,300	143,380

**FIRE
DEPARTMENT #134
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND EXPENDITURES-CONTINUED				
Other Expenditures:				
56002 Continuing Education/ Conferences	639	1,000	1,000	1,000
56003 Membership/Dues	200	200	1,000	1,000
56005 Training	2,467	11,000	10,000	16,000
56007 Physical Exams	70			
56010 Uniform Allowance	8,213	8,400	8,400	8,400
56212 Safety Equipment	2,572	2,000	5,000	5,000
56224 General Equipment	7,861	8,000	8,000	8,000
56300 Principal Payments	5,769	5,769	36,385	38,030
56301 Interest Payments	14,131	14,131	11,052	9,410
Total Other Expenditures	41,923	50,500	80,837	86,840
Total General Fund Expenditures	2,427,533	2,615,959	2,700,481	2,785,484
NON-GENERAL FUND EXPENDITURES (FUNDS 264, 830, 834,836)				
53001 Material & Supplies			1,700	1,700
56300 Principal Payments	27,537			
56906 CIP Expenditure			120,000	
Total Non-General Fund Expenditures	27,537		121,700	1,700
TOTAL EXPENDITURES	\$ 2,455,070	\$ 2,615,959	\$ 2,822,181	\$ 2,787,184

**EMERGENCY MEDICAL SERVICES
DEPARTMENT #135
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
48012 Reimbursements	\$ 450			
Total General Fund Revenues	450			
NON-GENERAL FUND REVENUES (FUND 265)				
41020 Supplemental EMS Assessment	536,534		\$ 627,525	\$ 627,525
41021 Advance Life Support	146,414		139,450	139,450
46020 Ambulance Fees	778,309		627,525	627,525
Total Non-General Fund Revenues	1,461,257		1,394,500	1,394,500
TOTAL REVENUES	\$ 1,461,707		\$ 1,394,500	\$ 1,394,500
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 1,001,462	\$ 1,107,085	\$ 1,087,016	\$ 1,114,165
51003 Fringe Benefits	500,624	453,637	444,958	477,663
51006 Overtime	302,240	183,185	179,322	182,924
51009 FLSA Overtime	21,682	17,094	16,734	17,070
51013 W.Comp Salaries	781			
Total Salaries and Benefits	1,826,789	1,761,002	1,728,030	1,791,822
Services and Supplies:				
53001 Material & Supp	35,579	35,600	38,000	38,000
53002 Communications	7,480	1,300	7,000	
53003 Utilities	1,110	1,200		
53006 Professional Services	6,364	6,500	6,500	6,500
53007 Gas & Oil	5,952	7,000	7,000	7,000
53009 Postage	35			
53010 Vehicle Maint	15,012	8,000	8,000	8,000
53011 Equipment Maintenance	5,998	7,500	7,500	7,500
53015 Building Maintenance	2,658	2,000		
53017 Safety Services	48,628	35,000	40,000	40,000
53120 General Liability Insurance Premium	28,000	29,700	30,000	30,000
53210 Assessment Center	3,026	2,000	2,000	2,000
Total Services and Supplies	159,843	135,800	146,000	139,000
Other Expenditures:				
56002 Continuing Education/ Conferences	1,870	2,000	2,000	2,000
56003 Membership/Dues	1,200	200	200	200
56005 Training	11,119	13,000	16,000	20,000
56010 Uniform Allow	6,378	6,000	6,000	6,000
56214 General Equipment	39			
Total Other Expenditures	20,606	21,200	24,200	28,200
Total General Fund Expenditures	2,007,238	1,918,002	1,898,230	1,959,022

**EMERGENCY MEDICAL SERVICES
DEPARTMENT #135
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
NON-GENERAL FUND EXPENDITURES (FUNDS 265,431, 834)				
51002 Salaries			49,039	12,500
53006 Professional Services	3,884			
56100 Bank Charges	120			
56905 New Equipment/Land	139,294			
Total Non-General Fund Expenditures	143,298		49,039	12,500
TOTAL EXPENDITURES	\$ 2,150,536	\$ 1,918,002	\$ 1,947,269	\$ 1,971,522

DEPARTMENT: RECREATION & COMMUNITY SERVICES
FUNCTION: ADMINISTRATION

The Recreation & Community Services Department provides a vast array of recreational opportunities and events for all age groups in the community and works to meet the goals set forth in the Parks, Recreation and Open Space Master Plan that was adopted in 2004.

The administration function provides support and direction for the entire department including managing the registration for programs, classes and activities and facility rentals, distribution of public information, department budget, processing invoices and payroll documents, personnel management and training, and department record keeping, day-to-day support for the operation of the cable channel local 33, staff support to the Park and Recreation Commission, the Arts Commission, the Youth Task Force, the Gilman Street JPA Committee, the Community Media Access Committee, the Ad Hoc Dog Committee, and the Albany Field Users Working Group. In addition, department staff is actively involved with the Friends of the Albany Seniors and the Albany Police Athletic League and other community groups and organizations.

The department manages four city-owned facilities: the Community Center at 1249 Marin Avenue, the Senior Center at 846 Masonic Avenue, and the Child Care Center at Ocean View Park. Starting in 2013-14, a second Child Care center is opening at the former Teen Center at Memorial Park, and a Senior/Youth Annex is opening at the city-owned property at 842 Masonic Avenue, adjacent the Senior Center. In addition, the rental of facilities such as the Community Center, tennis courts, athletic fields, picnic areas and the Senior Center fall under the jurisdiction of this department

There are nine full-time employees and 25 part-time employees within 13 divisions of the Recreation and Community Services Department.

RECREATION AND COMMUNITY SERVICES SUMMARY
DEPARTMENTS #202,224,229,240,250,260,265,266,270,273,275,277,278,279,290,AND 821
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
224 Senior Center	\$ 154,467	\$ 130,940	\$ 159,440	\$ 159,440
240 Cable TV Operation	96,918	134,890	103,200	107,200
250 Civic Arts	2,369	1,600	320	320
260 Facility Administration	107,679	83,000	91,000	91,000
265 Ocean View Park Child Care	145,575	165,500	165,500	165,500
266 Memorial Park Child Care			102,000	102,000
270 Rec Class/Event	431,630	445,000	455,000	455,000
273 Adult Sports	112,260	99,000	116,000	116,000
275 Teen Activities	25,558	60,400	23,000	23,000
277 Day Camps	40,000	44,500	38,500	38,500
278 Community Events	11,935	31,300	12,000	38,500
Total General Fund Revenues	1,128,390	1,196,130	1,265,960	1,296,460
NON-GENERAL FUND REVENUES (FUNDS 270,443,470,485,490,801,802,832,895)				
202 Rec & Comm Service Administration	48,956		52,000	50,000
224 Senior Center	104,354		64,000	64,000
229 Library	698,909	750,914	785,026	800,000
240 Cable TV Operation	31,014		30,000	30,000
260 Facility Administration	1,477			
270 Recreation Class/Event	500			
275 Teen Activities	16,082			
Total Non-General Fund Revenues	901,291	750,914	931,026	944,000
TOTAL REVENUES	\$ 2,410,091	\$ 2,392,260	\$ 2,531,920	\$ 2,592,920
GENERAL FUND EXPENDITURES				
202 Rec & Comm Service Administration	\$ 241,119	\$ 252,268	\$ 250,702	\$ 256,332
224 Senior Center	321,942	304,887	340,313	348,730
229 Library	149			
240 Cable TV Operation	156,514	108,632	186,229	205,188
250 Civic Arts	13,139	18,719	12,679	12,397
260 Facility Administration	150,516	165,524	170,368	214,036
265 Ocean View Park Child Care	172,422	172,739	120,401	123,628
266 Memorial Park Child Care			125,881	129,108
270 Recreation Class/Event	501,713	502,165	512,490	532,993
273 Adult Sports	98,699	96,492	108,113	108,247
275 Teen Activities	88,036	125,966	93,844	95,624
277 Day Camps	49,906	44,293	47,910	62,839
278 Community Events	46,094	74,470	67,795	101,313
279 Volunteer Program	10,653	14,073	16,400	18,025
290 Human Services			100,001	117,864
821 Information Systems	176,660	261,660	376,717	280,173
Total General Fund Expenditures	2,027,562	2,141,888	2,529,842	2,606,498

RECREATION AND COMMUNITY SERVICES SUMMARY
DEPARTMENTS #202,224,229,240,250,260,265,266,270,273,275,277,278,279,290,AND 821
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
NON-GENERAL FUND EXPENDITURES (FUNDS 270, 443, 470, 490, 801, 802, 832, 849, 895)				
202 Rec & Comm Service Administration	3,655		50,000	50,000
224 Senior Center	56,431		107,509	86,909
229 Library	704,481	743,414	775,525	780,000
240 Cable TV Operation	28,112		50,000	30,000
260 Facility Administration	19,790			
270 Recreation Class/Event	38,911			
275 Teen Activities	2,355			
278 Community Events	654			
821 Information Systems			100,000	
Total Non-General Fund Expenditures	854,388	743,414	983,034	946,909
TOTAL EXPENDITURES	\$ 2,881,950	\$ 2,885,302	\$ 3,512,876	\$ 3,553,407

**RECREATION AND COMMUNITY SERVICES ADMINISTRATION
DEPARTMENT #202
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
NON-GENERAL FUND REVENUES(FUND 801)				
46068 Captial Facility Fees	\$ 48,956		\$ 52,000	\$ 50,000
TOTAL REVENUES	\$ 48,956		\$ 52,000	\$ 50,000
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 4,252	\$ 6,832	\$ 7,223	\$ 7,440
51003 Fringe Benefits	2,464	4,071	4,368	4,676
51006 Overtime	7	52	57	57
51020 JPA Salaries	78,462	82,013	71,203	73,340
51021 JPA Benefits	18,590	21,940	21,816	23,585
Total Salaries and Benefits	103,775	114,908	104,667	109,097
Services and Supplies:				
53001 Material & Supplies	3,182	1,500	1,500	1,500
53002 Communications	7,465	7,500	8,000	8,160
53003 Utilities	46,623	45,300	52,000	53,040
53007 Gas & Oil	219			
53009 Postage	6,858	6,300	9,000	9,000
53012 Equipment Rental	6,371	5,800	5,800	5,800
53015 Building Maintenance	26,458	27,800	25,000	25,000
53016 Rent & Leases			1,200	1,200
53230 Newsletter	25,315	29,000	29,000	29,000
Total Services and Supplies	122,493	123,200	131,500	132,700
Other Expenditures:				
56002 Continuing Education/ Conferences	6	500	800	800
56003 Memebership/Dues	536			
56012 Contribution & Dues	160	160	235	235
56102 Credit Card Discounts	14,149	13,500	13,500	13,500
Total Other Expenditures	14,851	14,160	14,535	14,535
Total General Fund Expenditures	241,119	252,268	250,702	256,332
NON-GENERAL FUND EXPENDITURES (FUND 801)				
53001 Material & Supplies	2,855			
53006 Professional. Services	800			
56906 CIP Expenditure			50,000	50,000
Total Non-General Fund Expenditures	3,655		50,000	50,000
TOTAL EXPENDITURES	\$ 244,774	\$ 252,268	\$ 300,702	\$ 306,332

DEPARTMENT: RECREATION & COMMUNITY SERVICES
FUNCTION: SENIOR SERVICES

The Senior Services function is responsible for managing the Albany Senior Center and Albany's Paratransit Program. The mission of the Albany Senior Center is to provide an array of activities, classes and services that promote healthy aging by contributing to the physical, emotional, and social well being of older adults in the community. Class offerings have been expanded by contracting with instructors who previously taught through the Albany Adult School and programming will continue to expand with the addition of the Senior/Youth Annex which will be available for senior programming Monday-Friday 8:30 AM-2:00 PM, evenings and weekends.

The City of Albany receives funding assistance from the Alameda County Area Agency on Aging and the Friends of Albany Seniors. With Measure B funding, Albany provides transportation for recreational and walking trips, weekly shopping trips and offers a subsidy on taxi rides. In partnership with the City of Berkeley's Aging Division, Older Americans Act funding is used to provide the Meals on Wheels and congregate meals program. A MHSA Innovation Grant from the City of Berkeley funds a technological support group and drop in class in which seniors with varying level of experience learn how to use iPads. Other services and programs include the Mercy Brown Bag program, podiatry, Health Insurance Counseling, a weekly movie, socials and Senior Sundays. Senior Services also hosts a number of special events such as the Senior Resource Fair, Older Americans Month High Tea and Senior Center Open House.

**SENIOR CENTER
DEPARTMENT #224
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
45023 Senior County Reimbursement	\$ 18,440	\$ 18,440	\$ 18,440	\$ 18,440
46013 Facility Rental	2,932	3,000	2,000	2,000
46015 Senior Center Donation	1,718	1,500	1,500	1,500
46017 Senior Trips	27,025	24,000	24,000	24,000
46018 Recreation Classes	58,727	50,000	80,000	80,000
46035 Bart Tickets	10,879			
46066 Nutrition Donations	13,909	13,500	13,000	13,000
46083 Home Delivered Meals	11,239	10,500	10,500	10,500
48003 Gifts/Donations	9,354	10,000	10,000	10,000
48015 Cash Over	244			
Total General Fund Revenues	154,467	130,940	159,440	159,440
NON-GENERAL FUND REVENUES(FUNDS 270,443,490,802)				
45018 Paratransit Revenue	27,660		27,000	27,000
46018 Recreation. Classes	9,554		12,000	12,000
46065 Senior Van Donation	279			
46070 Grants	49,999			
46071 Grants Reimbursement	15,000		25,000	25,000
48002 Miscellaneous Revenue	1,862			
Total Non-General Fund Revenues	104,354		64,000	64,000
TOTAL REVENUES	\$ 258,821	\$ 130,940	\$ 223,440	\$ 223,440
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 42,700	\$ 43,659	\$ 42,335	\$ 43,605
51003 Fringe Benefits	23,425	25,668	25,133	26,905
51006 Overtime		334	352	352
51010 Temporarily Part Time Salary	42,153	51,500	60,000	60,000
51011 Temporarily Part Time Benefit		747		
51020 JPA Salary	63,886	61,972	53,182	54,777
51021 JPA Benefits	13,339	17,106	16,612	17,871
Total Salaries and Benefits	185,503	200,987	197,613	203,510
Services and Supplies:				
53001 Material & Supplies	2,395	2,000	2,000	2,000
53002 Communications	298	300	2,000	
53003 Utilities	5,471	6,000	26,000	26,520
53006 Professional Services	1,310	2,000	2,000	2,000
53011 Equipment Maintenance	1,862	1,500	4,000	4,000
53012 Equipment Rental	3,506	4,000	4,000	5,500
53014 Reimbursed Expense	49,886	40,000	55,500	58,000
53015 Building Maintenance	16,272	17,100	16,000	16,000
53234 Trips/Admissions	1,766			
53240 Senior Trips	18,373	15,000	15,000	15,000
53242 Meals on Wheel	14,525	6,000	6,000	6,000
53244 Bart Tickets	13,111			
53246 Senior Miscellaneous Expense	3,102	3,000	3,000	3,000
53248 Insurance Reimbursement	-183			
Total Services and Supplies	131,691	96,900	135,500	138,020

**SENIOR CENTER
DEPARTMENT #224
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual 2011-12</u>	<u>Revised Budget 2012-13</u>	<u>Adopted Budget 2013-14</u>	<u>Adopted Budget 2014-15</u>
GENERAL FUND EXPENDITURES-CONTINUED				
Other Expenditures:				
56001 Mileage	100		50	50
56002 Continuing Education/ Conferences	2,000	1,000	1,000	1,000
56003 Membership/Dues	160		150	150
56102 Credit Card Discounts	372			
56104 Cash Short	255			
56234 Dinner Program		6,000	6,000	6,000
56909 Capital Outlay	1,862			
Total Other Expenditures	4,748	7,000	7,200	7,200
Total General Fund Expenditures	321,942	304,887	340,313	348,730
NON-GENERAL FUND EXPENDITURES(FUNDS 270,443,490,802,895)				
51002 Salaries	3,069		3,600	3,600
51003 Fringe Benefits	1,766			
51006 Overtime	338			
51010 Temp Part Time Salaries	15,191		10,909	10,909
51020 JPA Salary	11,296		7,200	7,200
51021 JPA Benefits	2,360			
53002 Communications	1,281			
53006 Professional Services	182		14,400	14,400
53007 Gas & Oil	453			
53010 Vehicle Maintenance	2,741		5,400	5,400
53246 Senior Miscellaneous Expenses	1,035			
56001 Mileage	206			
56214 General Equipment	6,120			
56232 Taxi Vouchers	5,449		54,000	5,400
56905 New Equipment / Land	4,944			
56906 CIP Expenditure			12,000	40,000
Total Non-General Fund Expenditures	56,431		107,509	86,909
TOTAL EXPENDITURES	\$ 378,372	\$ 304,887	\$ 447,822	\$ 435,639

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ALBANY LIBRARY

The Albany Library is a branch of the Alameda County Library System. The Albany Library is highly used by Albany residents who borrow materials, ask reference questions, and attend library programs.

There are both county and local sources of funding for the operation of the library. The County funding is composed of an allocation of the 1% property tax and other county funds. These county funds provide for a “basic” level of service. The local source of revenue is the City of Albany voter approved Library Services Act of 1994 and the Supplemental Library Services Tax that was approved in 2006. These assessments specially provide for the purchase of additional library services above the basic service funded by the County.

The combined funding provides the community with 41 hours per week of library services, which include children, teen and adult services and programs (including classroom visits, story times and seasonal activities), Internet stations, use of computers, an expanded materials collection (books, DVDs, CDs, and books on CD) and access to the Online Public Access Catalog (OPAC).

**LIBRARY
DEPARTMENT #229
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual 2011-12</u>	<u>Revised Budget 2012-13</u>	<u>Adopted Budget 2013-14</u>	<u>Adopted Budget 2014-15</u>
NON-GENERAL FUND REVENUES(FUND 470)				
41001 Secured Taxes	\$ 501,577	\$ 508,066	\$ 549,518	\$ 560,000
41005 Penalty, Interest & Miscellaneous	-6,760			
41022 Library Support	203,201	208,348	235,508	240,000
44001 Interest Earnings	890	500		
48012 Reimbursements		34,000		
TOTAL REVENUES	\$ 698,909	\$ 750,914	\$ 785,026	\$ 800,000
GENERAL FUND EXPENDITURES				
51006 Overtime	\$ 80			
51010 Temporarily Part Time Salary	69			
Total General Fund Expenditures	149			
NON-GENERAL FUND EXPENDITURES(FUNDS 470,895)				
51003 Fringe Benefits	20			
51010 Temp Part Time Salaries	2,970	\$ 7,000		
53006 Professional Services	695,761	709,414	\$ 775,525	\$ 780,000
53015 Building Maintenance	-2,798	27,000		
56905 New Equipment/ Land	8,528			
Total Non-General Fund Expenditures	704,481	743,414	775,525	780,000
TOTAL EXPENDITURES	\$ 704,631	\$ 743,414	\$ 775,525	\$ 780,000

DEPARTMENT: RECREATION & COMMUNITY SERVICES

FUNCTION: MEDIA SERVICES (KALB)

This function is responsible for the development and operation of KALB, Albany's Public, Educational, and Government (PEG) access channel as well as a variety of media support for the City of Albany including audio, video, graphic design and web services. KALB media services assists with a variety of special media and marketing materials to provide accurate, timely and accessible information about the City.

The City of Albany broadcasts KALB community access television programming on Comcast cable channel 33 and ATT channel 99 and streams programming on www.albanyca.org and www.youtube.com.

KALB's mission is to provide a public forum for expression reflecting the diverse backgrounds, views, and interests of Albany citizens.

KALB media services coordinates video and electronic programming 24 hours a day to support the City's government access communications and marketing needs. This includes live broadcast and rebroadcast of Albany City Council, Planning and Zoning, Traffic and Safety and AUSD Board of Education meetings; bulletin boards, kiosk content, City videos, as well as special event and acquired productions. KALB also coordinates live streaming media content with Granicus via the City of Albany website and social media outlets.

KALB media services develops the City's government access channel programming materials and scripts and develops multimedia communications projects; integrating programming in support of the City's communication goals and assisting in the development of media strategies for City programs and services.

KALB supports community access television as a way for Albany citizens to share in the political and social life of their community, and as a vehicle for self-expression and communication.

KALB media services also oversees all audio-visual installations throughout City facilities, coordinates broadcast events and projects with Albany Student Broadcasting, provides media services for live City events and conducts the yearly Albany Film Festival as a means to promote KALB and the City of Albany.

**CABLE TV OPERATIONS
DEPARTMENT #240
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
42104 Franch Cable TV	\$ 81,012	\$ 82,000	\$ 82,000	\$ 82,000
46028 Document Copies		33,890		
48003 Gifts/Donations	2,450		5,000	6,500
48004 TV Broadcasting Fees	13,381	2,500	16,200	18,700
48012 Reimbursements	75	16,500		
Total General Fund Revenues	96,918	134,890	103,200	107,200
NON-GENERAL FUND REVENUES(FUND 832)				
42403 Cable TV PEG	31,014		30,000	30,000
Total Non-General Fund Revenues	31,014		30,000	30,000
TOTAL REVENUES	\$ 127,932	\$ 134,890	\$ 133,200	\$ 137,200
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 31			
51003 Fringe Benefits	1,982			
51010 Temp Part Time Salaries	3,998		\$ 8,000	\$ 8,800
51020 JPA Salary	85,811	\$ 62,170	92,127	94,890
51021 JPA Benefits	32,887	21,962	38,552	41,418
51025 Contract Employee	2,295		5,000	8,850
Total Salaries and Benefits	127,004	84,132	143,679	153,958
Services and Supplies:				
53001 Material & Supplies	4,933	3,000	3,200	3,620
53002 Communications			3,000	3,060
53005 Publishing & Advertising	196	600	750	850
53006 Professional Services	19,578	15,250	20,000	25,600
53011 Equipment Maintenance	917	300	650	500
53012 Equipment Rental		400	700	800
53023 Info. Tech. Materials & Services	850	1,700	3,000	1,500
53234 Trips/Admissions		250	500	250
Total Services and Supplies	26,474	21,500	31,800	36,180
Other Expenditures:				
56002 Continuing Education/ Conferences	472	500	600	400
56003 Memebership/Dues			150	150
56214 General Equipment	2,563	2,500	10,000	14,500
Total Other Expenditures	3,035	3,000	10,750	15,050
Total General Fund Expenditures	156,514	108,632	186,229	205,188
NON-GENERAL FUND EXPENDITURES(FUND 832)				
53022 Operational Support Services	217			
56214 General Equipment	5,797		50,000	30,000
56905 New Equipment / Land	22,098			
Total Non-General Fund Expenditures	28,112		50,000	30,000
TOTAL EXPENDITURES	\$ 184,625	\$ 108,632	\$ 236,229	\$ 235,188

DEPARTMENT: RECREATION & COMMUNITY SERVICES
FUNCTION: CIVIC ARTS

The Civic Arts Program provides activities and programs supporting the arts in Albany. The Department provides staff support to the Arts Committee. The primary activity of the Arts Committee is to implement the Art in Public Places Ordinance. The Arts Committee also manages the Art Gallery in the Community Center Foyer and the Albany Poet Laureate program.

**CIVIC ARTS
DEPARTMENT #250
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual 2011-12</u>	<u>Revised Budget 2012-13</u>	<u>Adopted Budget 2013-14</u>	<u>Adopted Budget 2014-15</u>
GENERAL FUND REVENUES				
46089 Franchise Cable TV	\$ 369		\$ 300	\$ 300
48002 Document Copies	10	\$ 1,600	20	20
48003 Gifts/Donations	1,990			
TOTAL REVENUES	\$ 2,369	\$ 1,600	\$ 320	\$ 320
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 1,154	\$ 4,450		
51003 Fringe Benefits	652	2,694		
51006 Overtime		34	\$ 38	\$ 38
51020 JPA Salary	8,349	8,104	8,718	8,980
51021 JPA Benefits	1,744	2,237	2,723	2,930
Total Salaries and Benefits	11,900	17,519	11,479	11,947
Services and Supplies:				
53001 Material & Supplies	1,240	200	200	200
53005 Publishing & Advertising		200	200	200
53006 Professional Services		750	750	
56003 Memebership/Dues		50	50	50
Total Services and Supplies	1,240	1,200	1,200	450
TOTAL EXPENDITURES	\$ 13,139	\$ 18,719	\$ 12,679	\$ 12,397

DEPARTMENT: RECREATION & COMMUNITY SERVICES
FUNCTION: FACILITY ADMINISTRATION

The Facility Administration function manages a broad range of park and recreation facilities, including the Albany Community Center, Ocean View Park, Memorial Park and Terrace Park. This responsibility includes scheduling activities and rentals of buildings, picnic areas, sports fields and tennis courts. Revenue is derived from facility, field and picnic rentals. Utility costs, carpet cleaning, equipment repair, janitorial costs and maintenance for the Community Center are included in this budget.

**FACILITY ADMIN
DEPARTMENT #260
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
46013 Facility Rental	\$ 81,179	\$ 65,000	\$ 65,000	\$ 65,000
46027 Field Rental	26,500	18,000	26,000	26,000
46068 Capital Facility Fees				
Total General Fund Revenues	107,679	83,000	91,000	91,000
NON-GENERAL FUND REVENUES(FUND 801)				
46068 Capital Facility Fees	1,477			
Total Non-General Fund Revenues	1,477			
TOTAL REVENUES	\$ 109,156	\$ 83,000	\$ 91,000	\$ 91,000
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 32,174	\$ 33,034	\$ 32,021	\$ 32,982
51003 Fringe Benefits	15,553	16,690	16,728	17,912
51006 Overtime	1,307	253	268	268
51010 Temp Part Time Salary	31,805	38,000	37,999	74,778
51011 Temp Part Time Benefit		551		2,132
51020 JPA Salary	43,214	45,124	44,391	45,723
51021 JPA Benefits	14,878	14,773	16,860	18,141
Total Salaries and Benefits	138,932	148,424	148,268	191,936
Services and Supplies:				
53001 Material & Supplies	5,449	3,000	5,000	5,000
53003 Utilities				
53005 Publishing & Advertising		1,800	1,800	1,800
53006 Professional Services		750	750	750
53007 Gas & Oil	291	600	600	600
53010 Vehicle Maintenance	716	500	500	500
53011 Equipment Maintenance	5,340	6,000	7,000	7,000
53012 Equipment Rental		250	250	250
53015 Building Maintenance	520			
53248 Insurance Pass	-730	3,000	3,000	3,000
Total Services and Supplies	11,585	15,900	18,900	18,900
Other Expenditures:				
56012 Contribution & Dues		200	200	200
56214 General Equipment		1,000	3,000	3,000
Total Other Expenditures		1,200	3,200	3,200
Total General Fund Expenditures	150,516	165,524	170,368	214,036
NON-GENERAL FUND EXPENDITURES(FUND 801)				
53001 Material & Supplies	3,173			
53006 Professional Services	5,975			
53015 Building & Facility Maintenance	10,527			
53246 Senior Miscellaneous Expense	114			
Total Non-General Fund Expenditures	19,790			
TOTAL EXPENDITURES	\$ 170,306	\$ 165,524	\$ 170,368	\$ 214,036

DEPARTMENT: RECREATION & COMMUNITY SERVICES
FUNCTION: AFTER SCHOOL CHILD CARE PROGRAM

The Friendship Club, the City's afterschool program services children 6 years of age to 12 years of age (1st-5th grade), and operates during the school year (September-mid-June). A wide variety of activities are offered including arts and crafts, non-competitive team sports, indoor games and a supervised homework period each day.

In 2013, the aftercare program will undergo a restructuring that adds a second facility, creating the opportunity to enroll more children into the program. Prior to reconstruction, the program provided care for 65 children. Beginning in the fall of 2013 the program will provide space for as many as 115 students.

**OCEAN VIEW PARK CHILD CARE
DEPARTMENT #265
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
46022 Child Care Fees	\$ 145,575	\$ 165,500	\$ 165,500	\$ 165,500
TOTAL REVENUES	\$ 145,575	\$ 165,500	\$ 165,500	\$ 165,500
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51010 Temp Part Time Salary	\$ 39,192	\$ 39,192	\$ 40,000	\$ 40,000
51011 Temp Part Time Benefits	568	568		
51020 JPA Salary	64,925	69,646	33,425	34,428
51021 JPA Benefits	30,151	28,557	16,090	17,275
Total Salaries and Benefits	134,836	137,964	89,516	91,703
Services and Supplies:				
53001 Material & Supplies	3,500	4,000	4,000	4,000
53002 Communications	3,636	1,500	1,500	2,280
53003 Utilities	7,500	6,200	13,000	13,260
53005 Publishing & Advertising	150			
53006 Professional Services	1,000	300	500	500
53007 Gas & Oil		1,800	750	750
53008 Copies	2,200	100	50	50
53010 Vehicle Maintenance	3,000	3,000	240	240
53011 Equipment Maintenance	1,000	800		
53012 Equipment Rental			3,120	3,120
53015 Building Maintenance	15,300	16,700	7,500	7,500
Total Services and Supplies	37,286	34,400	30,660	31,700
Other Expenditures:				
56002 Continuing Education/ Conferences	300	150	150	150
56007 Physical Exams		225	75	75
Total Other Expenditures	300	375	225	225
TOTAL EXPENDITURES	\$ 172,422	\$ 172,739	\$ 120,401	\$ 123,628

**MEMORIAL PARK CHILD CARE
DEPARTMENT #266
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual 2011-12</u>	<u>Revised Budget 2012-13</u>	<u>Adopted Budget 2013-14</u>	<u>Adopted Budget 2014-15</u>
GENERAL FUND REVENUES				
46013 Facility Rental			\$ 12,000	\$ 12,000
46022 Child Care Fees			90,000	90,000
TOTAL REVENUES			\$ 102,000	\$ 102,000
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51010 Temp Part Time Salary			\$ 40,000	\$ 40,000
51020 JPA Salary			33,425	34,428
51021 JPA Benefits			16,090	17,275
Total Salaries and Benefits			89,516	91,703
Services and Supplies:				
53001 Material & Supplies			4,000	4,000
53002 Communications			1,500	2,280
53003 Utilities			13,000	13,260
53006 Professional Services			500	500
53007 Gas & Oil			1,750	1,750
53008 Copies			50	50
53010 Vehicle Maintenance			560	560
53012 Equipment Maintenance			7,280	7,280
53015 Building Maintenance			7,500	7,500
Total Services and Supplies			36,140	37,180
Other Expenditures:				
56002 Continuing Education/ Conferences			150	150
56007 Physical Exams			75	75
Total Other Expenditures			225	225
TOTAL EXPENDITURES			\$ 125,881	\$ 129,108

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DEPARTMENT: RECREATION & COMMUNITY SERVICES
FUNCTION: ALBANY PRESCHOOL

The Albany Preschool is a private cooperative preschool that leases the Albany Preschool building at 850 Masonic Avenue from the City of Albany. The lease agreement requires that the Albany Preschool pay for utilities at the facility and reimburse the City for rental costs for the use of private property south of the Preschool building.

**PRESCHOOL
DEPARTMENT #268
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual 2011-12</u>	<u>Revised Budget 2012-13</u>	<u>Adopted Budget 2013-14</u>	<u>Adopted Budget 2014-15</u>
GENERAL FUND REVENUES				
46056 Preschool Reimbursement	\$ 12,394	\$ 8,200	\$ 10,000	\$ 10,000
TOTAL REVENUES	\$ 12,394	\$ 8,200	\$ 10,000	\$ 10,000
GENERAL FUND EXPENDITURES				
Services and Supplies:				
53003 Utilities	\$ 2,512	\$ 6,200		
53013 Land Rental	10,350	6,900	\$ 6,900	\$ 6,900
TOTAL EXPENDITURES	\$ 12,862	\$ 13,100	\$ 6,900	\$ 6,900

DEPARTMENT: RECREATION & COMMUNITY SERVICES
FUNCTION: YOUTH SPORTS, ADULT AND YOUTH SPECIAL INTEREST CLASSES

The Youth Sports, Adult and Youth Special Interest Classes function is responsible for coordinating and providing a wide range of sports activities, and classes to the public. The youth sports programs include a variety of year round activities such as Aikido, Karate, Soccer and Tennis as well as summer sports camps. The department offers a wide variety of recreational classes and activities for youth, teens and adults. Instructors teach all classes under a contractual agreement. The direct costs for these programs and classes are self-supporting through fees.

The department promotes classes and activities in an Activity Guide, which is produced three times per year and distributed to all Albany residents and to our non-resident mailing list.

**RECREATION CLASS/EVENT
DEPARTMENT #270
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
46012 Recreation Online Reg.	\$ (134)			
46014 Sports Camp	29,130	\$ 35,000	\$ 35,000	\$ 35,000
46018 Recreation Classes	212,168	160,000	160,000	160,000
46025 Tennis	45,063	42,000	45,000	45,000
46026 Summer Music	10,071	88,000	88,000	88,000
46075 Art/Dance Class	135,155	120,000	127,000	127,000
48015 Cash Over	177			
Total General Fund Revenues	431,630	445,000	455,000	455,000
NON-GENERAL FUND REVENUES(FUND 895)				
48003 Gifts/Donations	500			
Total Non-General Fund Revenues	500			
TOTAL REVENUES	\$ 432,130	\$ 445,000	\$ 455,000	\$ 455,000
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 85,540	\$ 80,680	\$ 86,800	\$ 89,404
51003 Fringe Benefits	45,016	45,034	49,961	53,489
51006 Overtime	425	618	661	661
51010 Temp Part Time Salary	10,125	7,800	15,001	15,000
51011 Temp Part Time Benefit		113		841
51020 JPA Salary	52,061	55,606	55,395	57,057
51021 JPA Benefits	18,409	18,564	21,421	23,040
Total Salaries and Benefits	211,576	208,415	229,240	239,493
Services and Supplies:				
53001 Material & Supplies	2,034	4,000	4,500	4,500
53002 Communications	150			
53005 Publishing & Advertising	1,220	1,500	1,500	
53006 Professional Services	3,887	6,000	6,000	
53012 Equipment Rental		250	250	
53014 Reimbursed Expense	282,274	280,000	267,000	285,000
53144 Bad Check Expense	78			
53230 Newsletter	61			
Total Services and Supplies	289,704	291,750	279,250	289,500
Other Expenditures:				
56002 Continuing Education/ Conferences		2,000	3,000	3,000
56003 Membership/Dues	160			
56104 Cash Short	273			
56214 General Equipment			1,000	1,000
Total Other Expenditures	433	2,000	4,000	4,000
Total General Fund Expenditures	501,713	502,165	512,490	532,993
NON-GENERAL FUND EXPENDITURES(FUND 801)				
53006 Professional Services	38,911			
Total Non-General Fund Expenditures	38,911			
TOTAL EXPENDITURES	\$ 540,624	\$ 502,165	\$ 512,490	\$ 532,993

DEPARTMENT: RECREATION & COMMUNITY SERVICES
FUNCTION: ADULT SPORTS

The Adult Sports Program are offered by the City of Albany provides the community with an opportunity for individuals to be active and play organized recreational sports. The current Adult Softball program includes one Men's Softball League and three Coed Softball Leagues. In addition to Softball, the program offer 11-Aside Coed Adult Soccer, 5-Aside Coed Soccer, Indoor Coed Futsal, Coed Kickball and Coed Pickleball Leagues. Currently, the Adult Sports program serves nearly 2,000 participants each year.

**ADULT SPORTS
DEPARTMENT #273
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual 2011-12</u>	<u>Revised Budget 2012-13</u>	<u>Adopted Budget 2013-14</u>	<u>Adopted Budget 2014-15</u>
GENERAL FUND REVENUES				
46004 Adult Soccer	\$ 86,998	\$ 58,000	\$ 72,000	\$ 72,000
46023 Softball	25,368	22,000	25,000	25,000
46024 Basketball	-106	19,000	19,000	19,000
TOTAL REVENUES	\$ 112,260	\$ 99,000	\$ 116,000	\$ 116,000
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51003 Fringe Benefits	\$ 129			
51010 Temp Part Time Salary	16,091	\$ 9,500	\$ 17,000	\$ 17,000
51011 Temp Part Time Benefit		138		
51020 JPA Salary	1,887	2,096	2,201	2,267
51021 JPA Benefits	774	758	912	980
Total Salaries and Benefits	18,881	12,492	20,113	20,247
Services and Supplies:				
53001 Material & Supplies	5,585	8,000	8,000	8,000
53006 Professional Services	59,349	60,000	63,000	63,000
53013 Land Rental	14,884	16,000	17,000	17,000
Total Services and Supplies	79,818	84,000	88,000	88,000
TOTAL EXPENDITURES	\$ 98,699	\$ 96,492	\$ 108,113	\$ 108,247

DEPARTMENT: RECREATION & COMMUNITY SERVICES
FUNCTION: TEEN ACTIVITIES

The Teen Activities function offers recreational, social, and academic activities for middle school age youth and special activities for High School youth. The program has moved to the Senior/Youth Annex located next door to the Senior Center. Additional programming takes place at the Albany Community Center, selected excursion locations, and community service project establishments. Activities include sports, arts & crafts, computer lab, music activities, homework assistance and tutoring, special events and field trips, as well as health education programs.

**TEEN ACTIVITIES
DEPARTMENT #275
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
46013 Facility Rental	\$ 7,024	\$ 8,500		
46018 Recreation Class	12,223	45,900		
46076 Day Camp	-92			
46086 Holiday Camps		6,000		
48012 Reimbursements	6,404			
48020 After School Care			\$ 23,000	\$ 23,000
Total General Fund Revenues	25,558	60,400	23,000	23,000
NON-GENERAL FUND REVENUES(FUND 485)				
46071 Grants Reimbursement	16,082			
Total Non-General Fund Revenues	16,082			
TOTAL REVENUES	\$ 41,640	\$ 60,400	\$ 23,000	\$ 23,000
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries			\$ 9,567	\$ 9,854
51003 Fringe Benefits	\$ 28		5,819	6,229
51006 Overtime	47			
51010 Temp Part Time Salary	3,632	\$ 8,000		
51011 Temp Part Time Benefit		116		
51020 JPA Salary	30,400	60,231	11,380	11,721
51021 JPA Benefits	10,073	21,219	3,177	3,443
51025 Contract Employee	15,869	14,400	19,000	19,000
Total Salaries and Benefits	60,049	103,966	48,944	50,248
Services and Supplies:				
53001 Material & Supplies	5,383	4,000	3,000	3,000
53002 Communications	578	600	3,000	3,060
53003 Utilities Senior Center	5,416	6,000	20,800	21,216
53005 Publishing & Advertising				
53006 Professional Services	927	250	500	500
53007 Gas & Oil	808	750	500	500
53008 Copies			100	100
53010 Vehicle Maintenance	7,553	1,000	500	500
53011 Equipment Maintenance		200	200	200
53014 Reimbursed Expenses	919			
53015 Building Maintenance	6,057	6,700	15,000	15,000
53022 Operational Support Services				
53144 Bad Check Exp				
53234 Trips/Admissions				
Total Services and Supplies	27,641	19,500	43,600	44,076

**TEEN ACTIVITIES
DEPARTMENT #275
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual 2011-12</u>	<u>Revised Budget 2012-13</u>	<u>Adopted Budget 2013-14</u>	<u>Adopted Budget 2014-15</u>
GENERAL FUND EXPENDITURES-CONTINUED				
Other Expenditures:				
56002 Continuing Education/ Conferences			300	300
56007 Physical Exams				
56100 Bank Charges				
56214 General Equipment	346	2,500		
56905 New Equipment/Land			1,000	1,000
Total Other Expenditures	346	2,500	1,300	1,300
Total General Fund Expenditures	88,036	125,966	93,844	95,624
NON-GENERAL FUND EXPENDITURES(FUND 801)				
53001 Material & Supplies	2,355			
Total Non-General Fund Expenditures	2,355			
TOTAL EXPENDITURES	\$ 90,391	\$ 125,966	\$ 93,844	\$ 95,624

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DEPARTMENT: RECREATION & COMMUNITY SERVICES
FUNCTION: SUMMER CHILDCARE AND HOLIDAY CAMPS

Albany's summer and holiday camps serve as a fun / safe alternative for children ages 6-12 / (1st-5thgrade) during the summer vacation, mid-winter, and spring periods.

The program operates during the summer months (mid June-August). Sessions are one week long over a nine-week period and activities center around a different theme each week. During the regular school year, in the months of February and April, the City also offers two holiday camps entitled Mid Winter and Spring Camp. Both programs (summer and holiday) are similar in nature offering arts and crafts, non-competitive team sports, indoor games, guest speakers and excursions as featured activities.

**DAY CAMPS
DEPARTMENT #277
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
46076 Day Camp	\$ 40,000	\$ 38,000	\$ 32,000	\$ 32,000
46086 Holiday Camps		6,500	6,500	6,500
TOTAL REVENUES	\$ 40,000	\$ 44,500	\$ 38,500	\$ 38,500
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 96			
51003 Fringe Benefits	211			
51006 Overtime	22			
51010 Temp Part Time Salary	13,350	\$ 10,500	\$ 13,352	\$ 26,276
51011 Temp Part Time Benefits		152		749
51020 JPA Salary	18,029	18,656	18,490	19,045
51021 JPA Benefits	8,636	8,385	9,668	10,369
Total Salaries and Benefits	40,344	37,693	41,510	56,439
Services and Supplies:				
53001 Material & Supplies	1,255	900	300	300
53002 Communications	29			
53007 Gas & Oil	259	400	300	300
53010 Vehicle Maintenance	313	300	300	300
53234 Trips/ Admissions	7,708	5,000	5,500	5,500
Total Services and Supplies	9,563	6,600	6,400	6,400
TOTAL EXPENDITURES	\$ 49,906	\$ 44,293	\$ 47,910	\$ 62,839

DEPARTMENT: RECREATION & COMMUNITY SERVICES
FUNCTION: JULY 4TH CELEBRATION, MUSIC IN THE PARK (TARGET
CONCERTS) AND SPECIAL EVENTS

The Recreation and Community Services Department coordinates a number of community-wide special events and community building activities throughout the year. This program is vital to the social well being and quality of life of the community.

The Department is responsible for the following annual events: 4th of July Celebration, Music in the Park, Dinner with Albany (Biennial), Albany Local Week, Wine & Pizza Block Party, Alberrito Streets, and Albany Streets.

The following programs are series of events that are offered during the year: Bike About Town, Run Around Town, @theCenter, PechaKucha Nights, Local Garden Swap, Clothing Swap, Fix It Clinics, and Block Movie Nights.

Special events are also offered around seasonal celebrations are such as Holiday Hoopla, Chinese New Year, and Martin Luther King Day

The Music in the Park program is a series of four musical concerts held on Wednesday evenings in September at Memorial Park. The concerts are funded by a grant from Target Cooperation.

**COMMUNITY EVENTS
DEPARTMENT #278
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
46018 Recreation Class	\$ 532		\$ 500	\$ 500
46070 Grants			5,000	5,000
46074 Recreation Special Event	4,733	\$ 5,000	6,000	32,500
48002 Miscellaneous Revenues	500	21,300	500	500
48003 Gifts/Donations	1,000			
48012 Reimbursements	5,170	5,000		
TOTAL REVENUES	\$ 11,935	\$ 31,300	\$ 12,000	\$ 38,500
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 5,334	\$ 5,512	\$ 5,735	\$ 5,907
51003 Fringe Benefits	2,639	2,866	3,047	3,263
51006 Overtime	42	42	45	45
51010 Temp Part Time Salaries	2,153	3,100	6,000	7,500
51011 Temp Part Time Benefits		45		337
51020 JPA Salary	11,223	12,422	13,023	13,413
51021 JPA Benefits	4,630	4,533	5,445	5,848
Total Salaries and Benefits	26,022	28,520	33,295	36,313
Services and Supplies:				
53001 Material & Supplies	6,264	12,200	12,000	18,000
53005 Publishing & Advertising	1,853	4,250	3,000	6,000
53006 Professional Services	6,218	11,250	9,500	13,500
53009 Postage		1,250	2,000	3,000
53012 Equipment Rental	4,717	15,000	5,000	20,000
Total Services and Supplies	19,052	43,950	31,500	60,500
Other Expenditures:				
56214 General Equipment	1,020	2,000	3,000	4,500
Total Other Expenditures	1,020	2,000	3,000	4,500
Total General Fund Expenditures	46,094	74,470	67,795	101,313
NON-GENERAL FUND EXPENDITURES(FUNDS 801,832)				
53001 Material & Supplies	654			
Total Non-General Fund Expenditures	654			
TOTAL EXPENDITURES	\$ 46,747	\$ 74,470	\$ 67,795	\$ 101,313

**VOLUNTEER PROGRAM
DEPARTMENT #279
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 1,275	\$ 1,335	\$ 1,435	\$ 1,478
51003 Fringe Benefits	732	808	873	934
51006 Overtime	2	10	11	11
51010 Temp Part Time Salary	115	2,300	3,298	3,300
51011 Temp Part Time Benefits		33		185
51020 JPA Salary	4,718	5,241	5,502	5,667
51021 JPA Benefits	1,936	1,895	2,280	2,450
Total Salaries and Benefits	8,779	11,623	13,400	14,025
Services and Supplies:				
53001 Material & Supplies	1,193	1,200	2,000	3,000
53005 Publishing & Advertising			500	500
53006 Professional Services		500	500	500
53120 General Liability Insurance Premium	680	750		
Total Services and Supplies	1,874	2,450	3,000	4,000
TOTAL EXPENDITURES	\$ 10,653	\$ 14,073	\$ 16,400	\$ 18,025

**HUMAN SERVICES
DEPARTMENT #290
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual 2011-12</u>	<u>Revised Budget 2012-13</u>	<u>Adopted Budget 2013-14</u>	<u>Adopted Budget 2014-15</u>
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51020 JPA Salary			\$ 13,078	\$ 13,470
51021 JPA Benefits			4,085	4,395
Total Salaries and Benefits			17,163	17,864
Services and Supplies:				
53022 Operational Support Services			82,838	100,000
Total Services and Supplies			82,838	100,000
TOTAL EXPENDITURES			\$ 100,001	\$ 117,864

**INFORMATION SYSTEMS
DEPARTMENT #821
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual 2011-12</u>	<u>Revised Budget 2012-13</u>	<u>Adopted Budget 2013-14</u>	<u>Adopted Budget 2014-15</u>
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51020 JPA Salary	\$ 75,220	\$ 79,082	\$ 81,820	\$ 84,274
51021 JPA Benefits	30,832	29,879	37,178	39,519
51025 Contract Employee.	14,178	43,400	44,919	44,919
Total Salaries and Benefits	120,231	152,360	163,917	168,713
Services and Supplies:				
53001 Material & Supplies	1,728	1,000	1,000	1,000
53002 Communications	54		2,000	
53006 Professional Services	12,026	40,000	40,000	40,000
53022 Operating Expenses		19,000	22,000	22,660
53023 Info. Tech. Materials & Services	15,516			
Total Services and Supplies	29,324	60,000	65,000	63,660
Other Expenditures:				
56002 Continuing Education/ Conferences	335	300	300	300
56005 Training		4,000	2,500	2,500
56214 General Equipment	5,217	5,000	5,000	5,000
56905 New Equipment/Land	21,553	40,000	40,000	40,000
Total Other Expenditures	27,105	49,300	47,800	47,800
Total General Fund Expenditures	176,660	261,660	276,717	280,173
NON-GENERAL FUND EXPENDITURES (FUND 849)				
56905 New Equipment/Land			100,000	
Total Non-General Fund Expenditures			100,000	
TOTAL EXPENDITURES	\$ 176,660	\$ 261,660	\$ 376,717	\$ 280,173

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**TAXES & ASSESSMENTS
DEPARTMENT #301
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
41001 Secured Taxes	\$ 3,472,300	\$ 3,691,758	\$ 3,824,353	\$ 4,212,020
41002 Unsecured Taxes	212,099			
41005 Penalty, Interest & Miscellaneous	14,741			
41007 Supplement Tax	32,049			
41009 Race Horse Tax	147			
41010 In Lieu of VLF	1,341,668	1,367,820	1,414,756	1,443,051
41040 Tax Increment	8,845			
42001 Sales & Use Tax	1,654,660	1,687,696	2,306,373	2,366,558
42002 In Lieu Sales	547,511	562,796	505,242	515,347
42101 Franchise Electricity	49,888	50,000	48,000	48,000
42102 Franchise Gas	40,304	42,000	34,000	34,000
42103 Franchise Garbage Collection	309,964	367,840	368,000	368,000
42104 Franchise Cable	66,283	68,000	73,500	77,175
42205 Property Transfer Tax	812,981	900,000	972,000	1,100,000
42207 Race Track Tax	275,012	290,000	270,000	265,000
42401 UUT-Gas & Elect	748,735	770,000	728,000	728,000
42402 UUT-Telephone	873,763	825,000	889,000	906,780
Total General Fund Revenues	10,460,950	10,622,910	11,433,224	12,063,931
NON-GENERAL FUND REVENUES(FUNDS 103,483,710, 730)				
41001 Secured Taxes	5,389,007	5,528,000	5,702,269	5,803,000
41002 Unsecured Taxes	25,052			
41005 Penalty, Interest & Miscellaneous	-42,911			
41007 Supplemental Tax	20,668			
44001 Interest Earnings			7,000	7,000
46047 Sewer Service	35,835	40,000		
Total Non-General Fund Revenues	5,427,651	5,568,000	5,709,269	5,810,000
TOTAL REVENUES	\$ 15,888,601	\$ 16,190,910	\$ 17,142,493	\$ 17,873,931
NON-GENERAL FUND EXPENDITURES(FUND 103)				
53142 Property Tax Admin Charge	\$ 6,166	\$ 4,000		
56120 Administration Overtime	23,203	24,000		
56890 Distribution to Pension Plan	300,000	300,000	\$ 330,000	\$ 335,000
TOTAL EXPENDITURES	\$ 329,369	\$ 328,000	\$ 330,000	\$ 335,000

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**SUBVENTIONS
DEPARTMENT #303
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
45001 Motor Vehicle In Lieu	\$ 9,213		\$ 60,000	\$ 60,000
45006 HOPTRS	34,107	\$ 33,800	34,000	34,000
Total General Fund Revenues	43,319	33,800	94,000	94,000
NON-GENERAL FUND REVENUES(FUNDS 221,234)				
45005 Secured Taxes	358,038	283,000	342,860	350,000
45006 Unsecured Taxes	23,262	11,600		
45019 Penalty, Interest & Miscellaneous	49,486	39,000	97,960	100,000
46070 Supplemental Tax	74,674	62,000	135,600	140,000
Total Non-General Fund Revenues	505,460	395,600	576,420	590,000
TOTAL REVENUES	\$ 548,779	\$ 429,400	\$ 670,420	\$ 684,000

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DEPARTMENT: COMMUNITY DEVELOPMENT

The Community Development Department develops and implements the City's land use and environmental policies programs. There are six full-time employees within the Department.

The Planning and Building Division is responsible for administering state and local land use and building regulations and formulating policy recommendations related to the physical development of the City. The Planning and Building Division responsibilities include evaluating and processing development applications through the Planning and Zoning Commission, checking building plans for compliance with building codes, issuing building permits, and inspecting construction for compliance. Revenue is derived from planning and building fees.

The Community Development Department staff members support several City advisory bodies including the Waterfront Committee, and Sustainability Committee. In addition, Community Development Department works closely with Public Works Department staff to support the Traffic and Safety Commission in the design and implementation of improvements to pedestrian, bicycle and vehicle infrastructure. Department staff also supports colleagues in the Recreation and Community Services Department in park, open space, and public art initiatives. Department staff also administers the Safe Routes to Schools program in collaboration with the Albany Unified School District.

Community Development staff members represent the City on a number of inter-agency and multi-agency efforts such as the Alameda County Department of Housing & Community Development (HCD), which administers Community Development Block Grant (CDBG) funds; the Alameda County Transportation Commission Technical Advisory Committee, the Alameda County Clean Water Program, and the Alameda County Waste Management Authority (Stopwaste.org). Staff also administers the City's agreement with Waste Management as well as implements programs and grants to increase recycling and composting and reduce waste going into landfills.

**COMMUNITY DEVELOPMENT SUMMARY
DEPARTMENTS #402 AND 440
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
440 Planning & Building Regulations	\$ 455,223	\$ 429,300	\$ 476,100	\$ 476,100
Total General Fund Revenues	455,223	429,300	476,100	476,100
NON-GENERAL FUND REVENUES (FUNDS 441, 750)				
402 Community Development Administration	62,146		10,000.00	10,000.00
440 Planning & Building Regulations	308			
Total Non-General Fund Revenues	62,453		10,000.00	10,000.00
TOTAL REVENUES	\$ 517,677	\$ 429,300	\$ 486,100	\$ 486,100
GENERAL FUND EXPENDITURES				
402 Community Development Administration	\$ 29,685	\$ 26,866	\$ 43,915	\$ 96,753
440 Planning & Building Regulations	548,275	719,032	653,386	675,790
Total Other Expenditures	577,960	745,898	697,300	772,543
NON-GENERAL FUND EXPENDITURES (FUNDS 270,730,790,805)				
402 Community Development Administration				50,000
440 Planning & Building Regulations	1,518			50,000
Total Non-General Fund Expenditures	1,518			50,000
TOTAL EXPENDITURES	\$ 579,478	\$ 745,898	\$ 697,300	\$ 822,543

**COMMUNITY DEVELOPMENT
DEPARTMENT #402
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
NON-GENERAL FUND REVENUES(FUND 750)				
46046 Sewer Connects	\$ 42,419			
46068 Capital Facility Fees	19,726		\$ 10,000	\$ 10,000
Total Non-General Fund Revenues	62,146		10,000	10,000
TOTAL REVENUES	\$ 62,146		\$ 10,000	\$ 10,000
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 2,823	\$ 3,934	\$ 4,034	\$ 4,155
51003 Fringe Benefits	1,604	2,432	2,580	2,762
51006 Overtime	185			
51020 JPA Salaries	7,372			
51021 JPA Benefits	1,719			
Total Salaries and Benefits	13,703	6,366	6,615	6,917
Services and Supplies:				
53001 Material & Supplies			2,000	2,000
53002 Communications			6,000	6,120
53003 Utilities	14,329	16,000	20,800	21,216
53005 Publishing & Advertising		1,000		
53006 Professional Services	1,275	2,500	2,500	2,500
53007 Gas & Oil	378	500		
53009 Postage		200		
53010 Vehicle Maintenance		300		
53015 Building Maintenance			4,000	4,000
Total Services and Supplies	15,983	20,500	35,300	35,836
Other Expenditures:				
56002 Continuing Education/ Conferences			1,000	3,000
56003 Membership/Dues			1,000	1,000
56082 Misc Refunds				
Total Other Expenditures			2,000	4,000
Total General Fund Expenditures	29,685	26,866	43,915	46,753
NON-GENERAL FUND EXPENDITURES (FUND 790)				
53006 Professional Services				50,000
Total Non-General Fund Expenditures				50,000
TOTAL EXPENDITURES	\$ 29,685	\$ 26,866	\$ 43,915	\$ 96,753

**PLANNING / BUILDING REGULATIONS
DEPARTMENT #440
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
43003 Construction Permits	\$ 205,985	\$ 180,000	\$ 211,000	\$ 211,000
46001 Planning & Zoning	72,349	75,000	83,000	83,000
46002 Map/Publication	954	500	500	500
46003 Plan Check	124,897	130,000	134,000	134,000
46005 Spec Inspection	29,354	26,000	30,000	30,000
46034 Building Standards	113	100	100	100
46090 Building Standards-State	293	200	200	200
46091 General Plan Update	7,021	6,000	6,000	6,000
48012 Reimbursements				
48013 Code Compliance	12,444	10,000	10,000	10,000
48014 Micrograph Search	254	400	200	200
49032 SMIP Residential	1,077	800	800	800
49034 SMIP Commercial	483	300	300	300
Total General Fund Revenues	455,223	429,300	476,100	476,100
NON-GENERAL FUND REVENUES(FUND 441)				
48012 Reimbursements	308			
Total Non-General Fund Revenues	308			
TOTAL REVENUES	\$ 455,531	\$ 429,300	\$ 476,100	\$ 476,100
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 102,150	\$ 127,391	\$ 106,457	\$ 109,651
51003 Fringe Benefits	52,189	71,429	60,666	64,947
51006 Overtime	1,108			
51010 Temp Part Time Salary	1,112	36,819		
51011 Temp Part Time Benefits		534		
51020 JPA Salary	168,619	216,026	234,676	241,716
51021 JPA Benefits	40,975	54,033	67,087	71,976
51025 Contract Employee	6,250		20,000	20,000
Total Salaries and Benefits	372,404	506,232	488,886	508,290
Services and Supplies:				
53001 Material & Supplies	3,442	4,500	3,500	3,500
53002 Communications	2,686	2,000		
53004 Engineering Service		10,000	10,000	10,000
53005 Publishing & Advertising	1,180	1,000	2,000	2,000
53006 Professional Services	40,836	70,000	40,000	40,000
53007 Gas & Oil			500	500
53008 Copies	174	300		
53009 Postage	25	1,500		
53011 Equipment Maintenance		300	300	300
53014 Reim. Expenses	115,947	110,000	100,000	100,000
53015 Building & Facility Maintenance	5,607			
53016 Rents & Leases				
53022 Operational Support Services			2,000	5,000
53144 Bad Check Expense	304			
Total Services and Supplies	170,202	199,600	158,300	161,300

**PLANNING / BUILDING REGULATIONS
DEPARTMENT #440
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND EXPENDITURES-CONTINUED				
Other Expenditures:				
56001 Mileage		200	200	200
56002 Continuing Education/ Conferences	1,560	4,500	3,000	3,000
56003 Memebership/Dues	1,840	2,000	1,000	1,000
56005 Training	815	4,000	1,000	1,000
56007 Physical Exams				
56214 General Equipment	194	1,500		
56220 Strong Motion	1,261	1,000		
56905 New Equipment/Land			1,000	1,000
Total Other Expenditures	5,669	13,200	6,200	6,200
Total General Fund Expenditures	548,275	719,032	653,386	675,790
NON-GENERAL FUND EXPENDITURES(FUNDS 270,730,805)				
53006 Professional Services	1,518			
56905 New Equipment/Land				50,000
Total Non-General Fund Expenditures	1,518			50,000
TOTAL EXPENDITURES	\$ 549,792	\$ 719,032	\$ 653,386	\$ 725,790

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DEPARTMENT: PUBLIC WORKS

The Public Works Department is responsible for design, construction, contract administration, and overall maintenance and operation of the City's transportation, stormwater, wastewater, pavement, facilities and other infrastructures.

There are eleven (11) budgeted employees within the Public Works Department. Five (5) staffs provide office, field, and technical support for the Department's four divisions: Engineering, Transportation, Regulatory Compliance, Facilities and Maintenance. Six (6) budgeted staffs are in the field, providing the maintenance of the City's physical plant and facilities.

The Public Works Department staff members support City and regional bodies, most notably the Traffic & Safety Commission. In addition, department staff often provides support to the Park & Recreation Commission and ad hoc committees and Community Development permitting.

Public Works staff members represent the City on a number of inter-agency and multi-agency efforts, including the Alameda County Congestion Management Agency (CMA), which administers transportation funds; the Alameda County Clean Water Program, which administers the County's and the City's National Pollutant Discharge Elimination System (NPDES) permit; and the Alameda County Waste Management Authority (WMAC), which administers recycling funds.

The City operates the sanitary sewer system of the city and is responsible for sewer lines that collect sewage from individual residences and businesses and transport the sewage to main lines that are owned and operated by the East Bay Municipal Utility District, which processes and disposes of the sewage. Property owners are assessed sewer fees for sewer operations, maintenance and capital improvements. The accounting for sewer assessments is performed in the Sewer Enterprise Fund. However, general maintenance of the sewer system is performed by the Public Works Division and the expenses incurred are recorded in Department #460. To cover the expenses incurred by the Facilities and Maintenance Division, interfund transfers are made from the Sewer Enterprise Fund to the General Fund

There are four operational divisions within Public Works.

- Engineering - The Engineering Division is responsible for planning and implementing major projects involving street paving, sewer and storm drain repair and replacement within the public right-of-way, park renovations and building renovations. Revenues for storm drains and streets have been enhanced by the passage of Measure F - 2006. Sewer fees are used to improve the sewer system.
- Transportation - The City's transportation planning staff works with the Traffic and Safety Commission to implement projects recommended in the Traffic Management Plan, and the Active Transportation Plan, which provide improvements to pedestrian, bicycle and traffic safety. City staff also coordinates with AC Transit regarding bus

service, and with the Alameda Transportatio Authority (ACTC), the Metropolitan Transportation Commission (MTC), and Caltrans regarding implementing bicycle/pedestrian programs and projects and other transportation projects in local roads and the state highway system. Grant preparation and management is another important staff function of this department. The Transportation Division is also responsible for overseeing the City's Safe Routes to School Program and works in coordination with the Albany Unified School District in the implementation of educational programs that encourage the use of active transportation, such as walking and bicycling to school.

- Regulatory Compliance - The Regulatory Compliance Division is responsible for ensuring Public Works complies with regulations pertaining to infrastructure management, including, but not limited to, National Pollution Discharge Elimination System permits for the sanitary sewer and separate storm drain systems, Statewide Waste Discharge Requirements and a federal court order due to Clean Water Act violations. The Regulatory Compliance Division prepares reports for, develops policies and procedures and assists with the implementation of required programs.
- Facilities and Maintenance - The Facilities and Maintenance Division provides maintenance services for the City's sewer system, storm drain system, streets, parks, and public buildings. Examples of maintenance efforts include clearing clogged city sewer lines, cleaning storm drains, repainting crosswalks and street curbs, installing or replacing street signage, painting/repairing building interiors, collecting trash in park areas, etc.

PUBLIC WORKS SUMMARY
DEPARTMENTS #410,415,417,420,460,470,AND 501
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
410 Street Maintenance	\$ 1,423			
417 Park Maintenance	831		\$ 30,000	
Total General Fund Revenues	2,253		30,000	
NON-GENERAL FUND REVENUES (FUNDS 230,270,495,620,760)				
410 Street Maintenance	582,807		600,000	\$ 600,000
420 Storm Drain Maintenance	1,181,240		1,030,500	1,031,250
501 CDBG	105,581		28,000	28,000
Total Non-General Fund Revenues	1,869,628		1,658,500	1,659,250
TOTAL REVENUES	\$ 1,871,881		\$ 1,688,500	\$ 1,659,250
GENERAL FUND EXPENDITURES				
410 Street Maintenance	\$ 193,337	\$ 277,944	\$ 536,993	\$ 561,990
415 Building Maintenance	292,948	454,963	449,428	443,874
417 Park Maintenance	200,590	45,135	141,040	150,717
420 Storm Drain Maintenance	7,116	5,195	13,500	8,500
460 Sewer Maintenance	700,236	729,600	759,944	849,329
470 Public Works Administration			37,200	37,776
Total Other Expenditures	1,394,227	1,512,836	1,938,105	2,052,187
NON-GENERAL FUND EXPENDITURES (FUNDS 221,270,485,495,620,700,710,730,760,822)				
410 Street Maintenance	396,067		489,800.00	500,000.00
415 Building Maintenance	17,409			
417 Park Maintenance	44,039		102,291.00	
420 Storm Drain Maintenance	729,020		840,384	841,384
460 Sewer Maintenance	169,489		287,500	287,500
501 CDBG	104,108		19,091	19,091
Total Non-General Fund Expenditures	1,460,133		1,739,066	1,647,975
TOTAL EXPENDITURES	\$ 2,854,361	\$ 1,512,836	\$ 3,677,171	\$ 3,700,162

**STREET MAINTENANCE
DEPARTMENT #410
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
48001 Sales of Property	\$ 1,423			
Total General Fund Revenues	1,423			
NON-GENERAL FUND REVENUES(FUND 230)				
45002 Gas Tax 2106	70,359		\$ 120,000	\$ 120,000
45003 Gas Tax 2107	133,291		180,000	180,000
45004 Gas Tax 2107.5	8,000			
45028 Gas Tax 2105	93,336		120,000	120,000
45029 Gas Tax 2103	277,820		180,000	180,000
Total Non-General Fund Revenues	582,807		600,000	600,000
TOTAL REVENUES	\$ 584,229		\$ 600,000	\$ 600,000
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 37,829	\$ 49,523	\$ 142,843	\$ 147,128
51003 Fringe Benefits	20,136	33,073	70,211	75,164
51006 Overtime	815	2,068	846	846
51007 Standby Pay	1,375	3,876	3,876	3,876
51008 Night Differential	2			
51010 Temp P/T Salary	1,507	4,437	9,174	9,174
51011 Fringe Temp P/T		64	133	133
51013 W.Comp Salaries	115			
51020 JPA Salary	49,839	33,152	118,680	122,064
51021 JPA Benefits	18,334	4,175	43,831	47,005
51025 Contract Employment	-134			
Total Salaries and Benefits	129,819	130,368	389,593	405,390
Services and Supplies:				
53001 Material & Supp	9,420	22,300	15,000	15,000
53002 Communications	611	1,700		
53003 Utilities	1,269			
53006 Professional Services	23,256	48,500	50,000	50,000
53007 Gas & Oil	5,327	4,845	5,000	5,000
53009 Postage	3		100	100
53010 Vehicle Maintenance	-37,888	11,700	1,000	1,000
53011 Equipment Maintenance	104	700	1,000	1,000
53012 Equipment Rental	270	2,250	1,000	
53013 Land Rental	17,582	49,840	61,500	61,500
53020 Construction serv (non-capital)				10,000
53021 Sewers Streets Parks Urban Forest Maintenance	41,068			
53022 Operational Support Services	2,868	4,938	5,000	5,000
Total Services and Supplies	63,888	146,772	139,600	148,600
Other Expenditures:				
56001 Mileage	21		200	200
56003 Membership/Dues			600	800
56004 Meals Allowance	47		300	300
56005 Training	123		1,500	1,500
56010 Uniform Allow	-769			
56214 General Equipment			2,000	2,000
56216 City Disposal	209	804	1,200	1,200
56905 New Equipment/Land			2,000	2,000
Total Other Expenditures	-370	804	7,800	8,000
Total General Fund Expenditures	193,337	277,944	536,993	561,990

**STREET MAINTENANCE
DEPARTMENT #410
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
NON-GENERAL FUND EXPENDITURES (FUNDS 221,700)				
51002 Salaries	69,845		120,000	125,000
51003 Fringe Benefits	32,106			
51006 Overtime	1,582			
51007 Standby Pay	2,665			
51008 Night Differential	2			
51010 Temp Part Time Salaries	2,616			
51013 Worker's Comp Salaries	625			
51020 JPA Salary	104,973		120,000	125,000
51021 JPB Benefits	32,110			
51025 Contract Employee.	646			
53001 Material & Supplies	16,273			
53002 Communications	1,370			
53003 Utilities	6,905			
53006 Professional Services	43,847			
53007 Gas & Oil	417			
53009 Postage	16			
53010 Vehicle Maintenance	16,608			
53011 Equipment Maintenance	81			
53012 Equipment Rental	1,467			
53013 Land Rental	31,656			
53021 Sewers Streets Parks Urban Forest Maintenance	-3,296			
53022 Operational Support Services	2,788			
56001 Mileage	115			
56004 Meals Allowance	36			
56005 Training	510			
56010 Uniform Allow	-503			
56214 City Disposal	29,939			
56216 General Equipment	669			
56906 CIP Expenditure			249,800	250,000
Total Non-General Fund Expenditures	396,067		489,800	500,000
TOTAL EXPENDITURES	\$ 589,774	\$ 277,140	\$ 1,018,993	\$ 1,053,990

**BUILDING MAINTENANCE
DEPARTMENT #415
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries		\$ 89,051	\$ 92,141	\$ 94,905
51003 Fringe Benefits	\$ 881	50,093	48,832	52,579
51006 Overtime		1,800	736	736
51007 Standby Pay		3,230		7,300
51010 Temp P/T Salary	2,069	3,615	7,475	7,475
51011 Fringe Temp P/T		52	108	108
51020 JPA Salary			14,590	15,028
51021 JPA Benefits	363		2,946	3,143
51025 Contract Employment	470		25,000	
Total Salaries and Benefits	3,784	147,841	191,828	181,274
Services and Supplies:				
53001 Material & Supplies	33,548	30,000	25,000	25,000
53002 Communications	1,970	2,000		
53003 Utilities	43,045	41,700		
53006 Professional Services	5,695	4,691	25,000	25,000
53007 Gas & Oil	4,333	3,900	4,000	4,000
53008 Copies				
53009 Postage	21	27		
53010 Vehicle Maintenance	4,681	5,723	10,000	15,000
53011 Equipment Maintenance	983	951	2,000	2,000
53012 Equipment Rental			5,000	5,000
53013 Land Rental	49,238	48,400	61,500	61,500
53015 Building Maintenance	137,589	163,240	100,000	100,000
53021 Sewers Streets Parks Urban Forest Maintenance	458			
53022 Operational Support Services	5,743	4,938		
Total Services and Supplies	287,304	305,570	232,500	237,500
Other Expenditures:				
56001 Mileage	269	98	200	200
56003 Membership/Dues	342	445	800	800
56004 Meals Allowance			300	300
56005 Training	605	172	600	600
56214 General Equipment			2,000	2,000
56216 City Disposal	644	837	1,200	1,200
56905 New Equipment/Land			20,000	20,000
Total Other Expenditures	1,860	1,552	25,100	25,100
Total General Fund Expenditures	292,948	454,963	449,428	443,874
NON-GENERAL FUND EXPENDITURES(FUNDS 620,822)				
53006 Professional Services	2,292			
53015 Building & Facility Maintenance	14,776			
53022 Operational Support Services	341			
Total Non-General Fund Expenditures	17,409			
TOTAL EXPENDITURES	\$ 310,357	\$ 454,963	\$ 449,428	\$ 443,874

**PARK MAINTENANCE
DEPARTMENT #417
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
48012 Reimbursements	\$ 831			
Total General Fund Revenues	831			
NON-GENERAL FUND REVENUES (FUND 495)				
46070 Grants			\$ 30,000	
Total Non-General Fund Revenues			30,000	
TOTAL REVENUES	\$ 831		\$ 30,000	
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 87,847			
51003 Fringe Benefits	41,532			
51006 Overtime	1,874			
51007 Standby Pay	3,317			
51013 Workers' Comp Salaries	617			
51020 JPA Salary	39,560	\$ 27,703	\$ 30,486	\$ 31,400
51021 JPA Benefits	12,016	9,552	10,554	11,317
Total Salaries and Benefits	186,762	37,255	41,040	42,717
Services and Supplies:				
53001 Material & Supplies	6,541	6,837	4,000	4,000
53006 Professional Services	3,282	1,043		8,000
53007 Gas & Oil				
53010 Vehicle Maintenance			1,000	1,000
53011 Equipment Maintenance			500	500
53012 Equipment Rental			1,000	1,000
53013 Land Rental				
53015 Building & Facility Maintenance			40,000	40,000
53021 Sewers Streets Parks Urban Forest Maintenance	4,005		2,500	2,500
53022 Operational Support Services			50,000	50,000
Total Services and Supplies	13,828	7,879	99,000	107,000
Other Expenditures:				
56216 City Disposal			1,000	1,000
Total Other Expenditures			1,000	1,000
Total General Fund Expenditures	200,590	45,135	141,040	150,717
NON-GENERAL FUND EXPENDITURES(FUNDS 485,495,730)				
53001 Material & Supplies	695			
53006 Professional Services	43,344		72,291	
56906 CIP Expenditure			30,000	
Total Non-General Fund Expenditures	44,039		102,291	
TOTAL EXPENDITURES	\$ 244,630	\$ 45,135	\$ 243,331	\$ 150,717

**STORM DRAIN MAINTENANCE
DEPARTMENT #420
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
NON-GENERAL FUND REVENUES (FUNDS 620,760)				
41001 Secured Taxes	\$ 1,197,732		\$ 1,030,500	\$ 1,031,250
41005 Penalty, Interest & Miscellaneous	-16,492			
42103 Franchise Garbage Fee	72,701		112,250	112,500
43012 Other License & Permit	1,552			
44001 Interest Earnings	9,566			
TOTAL REVENUES	\$ 1,181,240		\$ 1,030,500	\$ 1,031,250
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51025 Fringe Benefits	\$ 413		\$ 5,000	
Total Salaries and Benefits	413		5,000	
Services and Supplies:				
53001 Material & Supplies	195	\$ 195	3,000	\$ 3,000
53006 Professional Services	6,289	5,000	5,000	5,000
53010 Vehicle Maintenance			500	500
53012 Equipment Rental				
53020 Construction Services (no-capital)				
53021 Sewers Streets Parks Urban Forest Maintenance				
53022 Operational Support Services	220			
Total Services and Supplies	6,703	5,195	8,500	8,500
Total General Fund Expenditures	7,116	5,195	13,500	8,500
NON-GENERAL FUND EXPENDITURES(FUNDS 620,822)				
51002 Salaries	51,009		59,400	60,000
51003 Fringe Benefits	25,121			
51006 Overtime	1,013			
51007 Srandby Pay	1,990			
51010 Temp Part Time Salaries	1,599			
51013 Workers' Comp Salaries	370			
51020 JPA Salary	70,894		59,400	60,000
51021 JPA Benefits	21,038			
53001 Material & Supplies	722			
53002 Communications	1,981			
53006 Professional Services	15,005			
53007 Gas & Oil	3,498			
53010 Vehicle Maintenance	917			
53013 Land Rental	49,238		59,400	60,000
53021 Sewers Streets Parks Urban Forest Maintenance	52,500		59,400	60,000
53022 Operational Support Services	5,666			
53220 NPDES Permit	35,053		59,400	60,000
56004 Meals Allowance	23			
56300 Principal Payments	317,083		273,969	273,969
56301 Interest Payments	74,302		117,415	117,415
56906 CIP Expenditure			152,000	150,000
Total Non-General Fund Expenditures	729,020		840,384	841,384
TOTAL EXPENDITURES	\$ 736,136	\$ 5,195	\$ 853,884	\$ 849,884

**SEWER MAINTENANCE
DEPARTMENT #460
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51002 Salaries	\$ 167,082	\$ 175,105	\$ 172,813	\$ 177,997
51003 Fringe Benefits	82,067	97,786	93,852	100,521
51006 Overtime	3,504	2,272	929	929
51007 Standby Pay	3,980	3,876	3,876	3,876
51013 Workers' Comp Salaries	740			
51020 JPA Salary	105,879	121,875	138,195	142,165
51021 JPA Benefits	33,359	36,063	41,979	45,041
51025 Contract Employment	46,199		50,000	50,000
Total Salaries and Benefits	442,811	436,977	501,644	520,529
Services and Supplies:				
53001 Material & Supplies	4,609	2,000	6,000	6,000
53002 Communications	1,981	2,000		
53006 Professional Services	153,705	150,000	150,000	200,000
53008 Copies	102	133	500	500
53009 Postage	42	54	200	200
53010 Vehicle Maintenance	15,995	80,044	25,000	30,000
53011 Equipment Maintenance	2,117	1,038	3,000	3,000
53012 Equipment Rental	702		2,000	2,000
53013 Land Rental	49,238	49,840	61,500	61,500
53021 Sewers Streets Parks Urban Forest Maintenance	17,142			
53022 Operational Support Services	7,447	5,133		
Total Services and Supplies	253,080	290,243	248,200	303,200
Other Expenditures:				
56001 Mileage	1,104		300	300
56002 Continuing Education/ Conferences	213	247		
56003 Membership/Dues	2,000	2,000	2,000	2,000
56004 Meals Allowance	45	59	300	300
56005 Training	57	74	2,000	2,000
56007 Physical Exams	225		500	
56214 General Equipment	700		5,000	10,000
56905 New Equipment/Land				11,000
Total Other Expenditures	4,345	2,380	10,100	25,600
Total General Fund Expenditures	700,236	729,600	759,944	849,329
NON-GENERAL FUND EXPENDITURES(FUNDS 710,760)				
53006 Professional Services			67,500	67,500
53007 Gas & Oil	3,498			
53010 Vehicle Maintenance	51,262			
53021 Sewers Streets Parks Urban Forest Maintenance	106,581			
56905 New Equipment/Land			220,000	220,000
56906 CIP Expenditure	8,147			
Total Non-General Fund Expenditures	169,489		287,500	287,500
TOTAL EXPENDITURES	\$ 869,725	\$ 729,600	\$ 1,047,444	\$ 1,136,829

**PUBLIC WORKS ADMINISTRATION
DEPARTMENT #470
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual 2011-12</u>	<u>Revised Budget 2012-13</u>	<u>Adopted Budget 2013-14</u>	<u>Adopted Budget 2014-15</u>
GENERAL FUND EXPENDITURES				
Services and Supplies:				
53002 Communications			\$ 8,000	\$ 8,160
53003 Utilities			20,800	21,216
53015 Building Maintenance			6,000	6,000
53016 Rents & Leases			2,400	2,400
TOTAL EXPENDITURES			\$ 37,200	\$ 37,776

**CDBG
DEPARTMENT #501
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
NON-GENERAL FUND REVENUES(FUND 270)				
46071 Grants Reimbursement	\$ 105,581		\$ 28,000	\$ 28,000
TOTAL REVENUES	\$ 105,581		\$ 28,000	\$ 28,000
NON-GENERAL FUND EXPENDITURES (FUND 270)				
53002 Communications	\$ 5,000		\$ 19,091	\$ 19,091
53006 Professional Services	4,262			
56214 General Equipment	7,896			
56905 New Equipment/Land	86,951			
TOTAL EXPENDITURES	\$ 104,108		\$ 19,091	\$ 19,091

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**WASTE MANAGEMENT
DEPARTMENT #550
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND REVENUES				
46070 Grants	\$ 6,000			
48012 Reimbursements	54,000	\$ 54,000	\$ 54,000	\$ 54,000
Total General Fund Revenues	60,000	54,000	54,000	54,000
NON-GENERAL FUND REVENUES(FUNDS 441,443)				
44001 Interest Earnings	15			
46070 Grants	104,989		48,063	50,000
46071 Grants Reimbursement	31,146		100,000	100,000
Total Non-General Fund Revenues	136,150		148,063	150,000
TOTAL REVENUES	\$ 196,150	\$ 54,000	\$ 202,063	\$ 204,000
GENERAL FUND EXPENDITURES				
Services and Supplies:				
53001 Material & Supplies	\$ 290			
53006 Professional Services	7,666			
Total General Fund Expenditures	7,956			
NON-GENERAL FUND EXPENDITURES(FUNDS 410,441,443)				
51002 Salaries	9,408			
51003 Fringe Benefits	2,336			
51020 JPA Salary	31,925			
51021 JPA Benefits	12,427			
53001 Material & Supplies	16,673		\$ 30,000	\$ 70,000
53006 Professional Services	46,878		100,000	100,000
56002 Continuing Education/ Conferences	10			
Total Non-General Fund Expenditures	119,656		130,000	170,000
TOTAL EXPENDITURES	\$ 127,611		\$ 130,000	\$ 170,000

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ECONOMIC DEVELOPMENT PROGRAM

The economic development program, which is the joint responsibility of the City Manager's Office and the Community Development Department, focuses on planning and implementing economic development efforts. In July 2009, the City adopted an Economic Development Strategic Action Plan to assist the City with short and long term plans for economic development.

The long-term strategies that have been identified for strengthening Albany's commercial and business climate include the reconstruction of Solano Avenue, business attraction and retention efforts for San Pablo Avenue, and improving the area that was once part of the City's Redevelopment Area. Now that the State has dissolved all redevelopment agencies, improvements to former redevelopment area which includes properties on Eastshore Highway north from the Berkeley border to Buchanan and on Cleveland Avenue from Buchanan north to the Richmond border will be especially challenging due to lack of funding.

Continued beautification of Solano Avenue and construction of the San Pablo Avenue Streetscape Master Plan remain largely unfunded beyond development of concept plans for improvements from Masonic Avenue to the Berkeley border.

In an effort to increase appearance and activity in the business district, the City has implemented economic development strategies on a smaller scale by assisting tenants with façade and facility improvements along Solano, increased outdoor seating for many businesses as well as adopted a banner program to identify Albany's commercial district. Wayward finding signs are anticipated to be installed with grant funding in key areas along Solano and San Pablo in 2013-15.

On a larger scale the City has adopted design plans for the development of the University Village Mixed Use Project which will include senior housing and retail.

**ECONOMIC DEVELOPMENT
DEPARTMENT #560
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	Actual 2011-12	Revised Budget 2012-13	Adopted Budget 2013-14	Adopted Budget 2014-15
GENERAL FUND EXPENDITURES				
Salaries and Benefits:				
51003 Fringe Benefits	\$ 3			
Total Salaries and Benefits Expenditures	3			
Services and Supplies:				
53006 Professional Services	37	\$ 5,000	\$ 6,000	\$ 6,000
53014 Reimbursed Expense	448,661			
Total Services and Supplies Expenditure	448,698	5,000	6,000	6,000
Other Expenditures:				
56012 Contribution & Dues	1,350	2,700	2,700	2,700
56214 General Equipment	677		2,100	2,100
56230 Community Promotion	5,400	10,000	18,000	18,000
Total Other Expenditures	7,427	12,700	22,800	22,800
TOTAL EXPENDITURES	\$ 456,128	\$ 17,700	\$ 28,800	\$ 28,800

**REINVESTMENT
DEPARTMENT #562
BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15**

	<u>Actual 2011-12</u>	<u>Revised Budget 2012-13</u>	<u>Adopted Budget 2013-14</u>	<u>Adopted Budget 2014-15</u>
GENERAL FUND REVENUES				
41040 Tax Increment			\$ 50,000	\$ 50,000
45027 Passthrough Tax			40,000	40,000
TOTAL REVENUES			\$ 90,000	\$ 90,000

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City of Albany

ORGANIZATION CHART

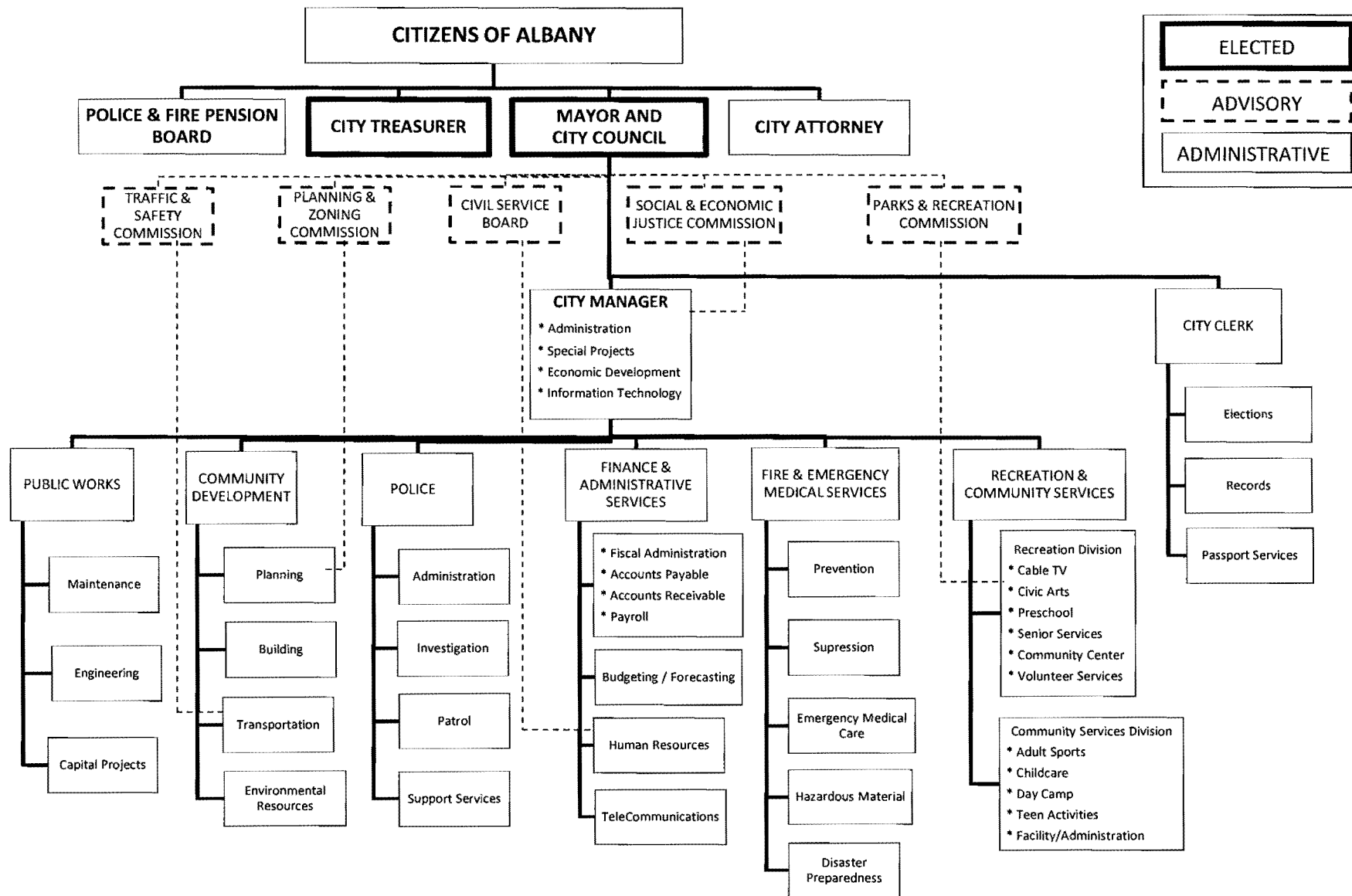


TABLE OF ORGANIZATION

Function/Position	Adopted Budget - Fiscal Year			
	2011-12	2012-13	2013-14	2014-15
City Council	5	5	5	5
Administration/Personnel	5	5	4	4
City Clerk	1	1	1	1
Finance	6	6	6	6
City Treasurer	1	1	1	1
City Attorney	1	1	1	1
Police				
Sworn Officers	25	25	26	26
Staff Personnel	11	11	10	10
Crossing Guards	8	8	9	9
Fire/EMS	20	20	20	20
Recreation & Community Services	9	9	9	9
Community Deveopment	19	18	6	6
Public Works			14	14

PROFILE OF THE CITY

The City lies in the northwestern corner of Alameda County, bordered by the cities of El Cerrito and Richmond on the north and the City of Berkeley on the east and south sides. The most distinguishing geographical feature in the city is Albany Hill, which anchors the northwest corner of the city. The City was incorporated in 1908 as the City of Ocean View, but the name was changed to Albany in 1909. In 1927 the City adopted its first charter, giving the City full control over its own affairs as long as there is no conflict with state or federal laws.

The City is governed by a five-member City Council who annually elects a council member to serve as Mayor. Council members serve four year staggered terms. The City Treasurer is also an elected position. A City Manager is appointed by the Council to carry out the policies and ordinances of the Council and to supervise the daily activities of City employees.

The City provides a full range of services including police and fire protection, paramedic service, street and sewer maintenance, recreational activities and cultural events. A public library is operated by the County of Alameda, in facilities provided by the City.

The 2010 Census reported the following demographic information for the City:

❖ Population	18,539	
❖ Race		
○ White	9,136	49.3%
○ Asian	5,754	31.0%
○ Hispanic (any race)	1,891	10.2%
○ African American	621	3.3%
○ Other	181	1.0%
○ Two or more races	956	5.2%
❖ Sex	Male 47%, Female 53%	
❖ Age		
○ 17 years and under		23%
○ 18 to 24 years		7%
○ 25 to 34 years		18%
○ 34 to 44 years		17%
○ 45 to 64 years		24%
○ 65 and over		11%
❖ Housing Occupancy		
○ Occupied housing units	7,011	
○ Owner occupied	3,550	50.6%
○ Renter occupied	3,461	49.4%
❖ Highest Education (25 years and over)		
○ High school education or higher		94%
○ Bachelor's degree or higher		64%

The California Department of Finance estimated population of the City at January 1, 2012 was 18,488.

CITY OF ALBANY
 DEMOGRAPHIC AND ECONOMIC STATISTICS
 LAST TEN CALENDAR YEARS

Calendar Year	City Population (1)	County Personal Income (amounts expressed in thousands) (2)	County Per Capita Personal Income (2)	City Unemployment Rate (3)
2003	16,800	\$ 56,424	\$ 38,712	2.9%
2004	16,700	59,339	40,915	2.3%
2005	16,743	62,166	42,974	2.2%
2006	16,680	66,325	45,689	Unavailable
2007	16,722	72,328	49,915	Unavailable
2008	16,877	73,160	49,757	Unavailable
2009	16,898	Unavailable	Unavailable	4.8%
2010	18,539	Unavailable	Unavailable	4.9%
2011	18,622	Unavailable	Unavailable	4.7%
2012	18,488	Unavailable	Unavailable	4.0%

Sources: (1) 2002-2009 and 2011 per California Department of Finance; 2010 per U.S. Census
 (2) U.S. Department of Commerce, Bureau of Economic Analysis
 (3) State of California Employment Development Department

Note: Data shown for personal income, per capita personal income is for Alameda County.

APPROPRIATION LIMIT

	Fiscal Year		
	2010-11	2011-12	2012-13
<u>Appropriation Limit</u>			
Prior Year Appropriation Limit	\$ 15,168,492	\$ 14,945,515	\$ 15,441,706
Change Factor	0.9853	1.0332	1.0479
Current Year Appropriation Limit	<u>14,945,515</u>	<u>15,441,706</u>	<u>16,181,364</u>
<u>Appropriations Subject to Limit</u>			
Estimated General Fund Revenue	15,135,969	14,443,938	14,635,040
Less: Non-tax Proceeds	3,148,250	3,185,837	2,807,947
Appropriations Subject to Limit	<u>11,987,719</u>	<u>11,258,101</u>	<u>11,827,093</u>
Available Appropriation Capacity	<u>\$ 2,957,796</u>	<u>\$ 4,183,605</u>	<u>\$ 4,354,271</u>
Capacity as Percent of Limit	<u>19.79%</u>	<u>27.09%</u>	<u>26.91%</u>