

# MASTER FEE SCHEDULE



*City of Albany*

*September 4, 2013*

**CITY OF ALBANY**  
**MASTER FEE SCHEDULE**

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<b>ADMINISTRATIVE FEES</b>	
<b>COPIES PUBLIC RECORDS/INFORMATION</b>	
Audit Report – compact disc	\$ 10.00
Business License Listing	\$ 64.50
Fiscal Year City Budget – compact disc	\$ 10.00
Capital Improvement Program Report – compact disc	\$ 10.00
City Charter	\$ 27.00
Each Supplement	\$ 5.20
Municipal Code	\$143.00
Each Supplement	At City Cost
Standard Specifications	\$ 21.00
Zoning Code	\$ 18.00
General Plan	\$ 26.00
Watershed Management Plan (Technical Appendices)	\$ 25.00 (\$25.00)
Copies of identifiable Public Record – each page	\$ .10
Copies faxed to requestor:	
First page	\$ 1.50
Each additional page	\$ .10
Blue Line (Blue Prints)	Cost + 16.1%
<b>STAFF TIME</b>	
City Manager	\$162.00/hr
City Attorney	\$232.75/hr
Dept. Heads & Senior Management	\$142.00/hr
Supervisory/Professional/Technical Staff	\$ 97.50/hr
Administrative Staff	\$ 68.25/hr
Fire & Police Staff	\$134.50/hr
Maintenance Worker	\$ 76.75/hr
<b>MISCELLANEOUS</b>	
Returned Checks	\$ 30.00
Candidate’s Statement – printing fee	Entire fee, as set by the County of Alameda
<b>FRANCHISE RENEWAL AGREEMENTS</b>	
Staff time – per above rates	Deposit \$20,000.00
Consultant fees	City’s cost
Attorney fees	City’s cost

<b>ADMINISTRATIVE FEES</b>	
<b>STREET AND TRASH VIOLATIONS</b> (All sections are from the Albany Municipal Code.)	
14-1.2 Damage to public property	\$122.60 + hourly cost of maintenance worker
14-1.3 Obstruction of streets and sidewalks	\$92.15 + hourly cost of maintenance worker
15-2.2 Dumping garbage on public property	\$122.60 + hourly cost of maintenance worker
15-2.13 Household garbage in City trash can	\$92.15 + hourly cost of maintenance worker

**NOTES FOR COMMUNITY DEVELOPMENT FEES**

\* When obtaining more than one planning approval, the full amount for the highest fee will apply and one half fee will be charged for any other planning approval(s) marked with an asterisk.

Note: All fees noted will be doubled, if the Project for which you seek a permit has already been built or is already in use.

Note: Administrative permits may only be approved by staff when the use or action is consistent with state law, the Albany Municipal Code or City adopted policy

AC = Actual staff hours at standard rates + any consultant or contract city staff cost + outside legal services + direct and indirect expenses.

<b>COMMUNITY DEVELOPMENT FEES</b>		
<b>PLANNING &amp; ZONING</b>		
	<b>Fee</b>	<b>Deposit</b>
<b>AMENDMENTS:</b>		
General Plan, Specific Plan, Zoning Ordinance, Development Agreement (text or map)	AC	\$10,000.00
<b>APPEALS:</b>		
Administrative decision	\$565.00	
Planning & Zoning Commission decision	\$565.00	
<b>USE PERMITS:</b>		
Minor Use Permit *	\$1,077.00	
Major Use Permit *	AC/Min. \$2,027.00	
Temporary and Seasonal Use Permit <sup>2</sup>	\$451.00	
<b>DESIGN REVIEW *</b>		
Administrative Hearing	\$1,077.00	
Planning & Zoning Commission:	\$2,027.00	
Signs (administrative) *	\$451.00	
Signs (requiring P&Z action) *	\$1,447.00	
Master Sign Program *	\$2,027.00	
<b>VARIANCE OR PLANNED UNIT DEVLPMNT*</b>		
	AC/Min. \$2,027.00	
<b>PARKING EXCEPTIONS: *</b>		
Residential & Commercial	AC/Min. \$2,027.00	
Parking Survey if required	AC/Min. \$579.00	
<b>ANIMAL PERMITS: (Dog Licenses – See General License Fees)</b>		
(All sections are from the Albany Municipal Code unless otherwise specified)		
10-1.1 Beekeeping Permit	\$174.00	
10-6.10 Chicken (Hens)/Rabbit Permit	\$174.00	
10-6.11 Goat Permit	\$174.00	
10-6.12 Animal Breeding	\$174.00	

<b>COMMUNITY DEVELOPMENT FEES</b>		
<b>SUBDIVISIONS:</b>	<b>Fee</b>	<b>Deposit</b>
Certificate of Compliance	AC/Min. \$ 379.00	\$ 632.00
Parcel Map Waiver	AC/Min. \$ 3,285.00	\$ 632.00
Lot Line Adjustment	AC/Min. \$ 1,077.00	\$ 632.00
Lot Merger	AC/Min. \$ 1,077.00	\$ 632.00
1-4 lots	AC/Min. \$ 3,285.00	\$ 1,832.00
5 or more lots	AC/Min. \$ 3,285.00	\$ 1,832.00
Final Map	AC/Min. \$ 3,285.00	\$ 1,832.00
Parcel Map	AC/Min. \$ 3,285.00	\$ 1,832.00
Extension of Tentative Map	AC/Min. \$ 1,077.00	\$ 1,832.00
Condominium Conversion	AC Min. \$ 3,285.00	\$ 1,832.00
<b>ENVIRONMENT DOCUMENTS:</b>		
Initial Study/Negative Declaration	AC + 20%	\$ 5,000.00
Environmental Impact Report	AC +20%	\$50,000.00
Mitigation Monitoring Program	AC	
Filing documents w/County		
a. Negative Declaration	Fee per Alameda Co. Clerk + \$403.30 City processing fee.	
b. Environmental Impact Report	Fee per Alameda Co. Clerk + \$403.30 City processing fee.	

<b>COMMUNITY DEVELOPMENT FEES</b>	
<b>DEVELOPMENT IMPACT FEES:</b>	
School Impact (applicable to all new square footage over 500 SF)	
a. Residential	\$2.97/SF (or as adopted by AUSD)
b. Commercial	\$0.47/SF (or as adopted by AUSD)
Capital Facilities Impact	
a. Second story and other residential additions	\$0.65/SF
b. Industrial or other non-residential development	\$0.65/SF
c. New Residential unit:	
600 SF or less	\$375.00
601 SF to 1,000 SF	\$840.00
1,001 SF or over	\$1,365.00
Parkland Dedication (Park-in-lieu fee)	Land dedication and/or payment of a fee required with land divisions per Section 22-8 of AMC
<b>TREES:</b>	
Tree Removal on unimproved private property (HD and H: zones only)	\$185.00
<b>MISCELLANEOUS:</b>	
Public Art	1.75% of project valuation on qualifying projects
Home Occupations	\$70.00
Large Family Day Care Home	\$505 .00
Restaurant sidewalk seating (where use permitted)	see Encroachment Permit
Fast food or take-out debris fee	\$486.00 + annual maintenance fee
Secondary Residential Unit	\$1,077.00
Zoning Clearance/Zoning Permit Letter	AC/Min. \$97.00
Zoning Clearance/Planning and Zoning Commission	\$1,077.00
Inspection upon sale or transfer of property in R-1 and R-1:H zones	\$253.00
Notary Services (for City documents only)	\$10.00 per signature (or maximum per State law)
Address Change	\$205.00 per parcel

<b>COMMUNITY DEVELOPMENT FEES</b>	
<b>CONSTRUCTION PERMITS &amp; INSPECTIONS</b>	
	<b>Fee</b>
<b>ENCROACHMENT PERMITS:</b>	
Reconstruction of curb, gutter, sidewalk, driveway, landscaping, storm drain, lower sewer lateral in street r-o-w or easement (Bond not applicable to companies operating in the City under a franchise agreement)	\$134.63
New construction of curb, gutter, sidewalk, driveway, landscaping, storm drain, and sewer lateral in street r-o-w or easement and utility excavations	8% of improvement cost/Min \$423.00 10% Bond may be required.
Utility company street excavation or cut	As determined by City Engineer (min. \$134.63)
Construction of permanent private facilities in City r-o-w or easement: a. When City Council approval is not required  b. When City Council approval is required	5% of improvement cost/Min \$134.63  5% of improvement cost/Min \$403.89
Group permits for special activities in City r-o-w (Solano Stroll, etc.) <i>note: Permit requires Council approval</i>	\$134.63
Temporary storage or placement of materials in r-o-w, including construction parking permit (up to seven days)	\$134.63
Work in r-o-w started prior to obtaining permit	Double fee
Re-inspection of work in public right-of-way (for reasons such as work not ready for a requested inspection or improper work done without an inspection which must be redone)	AC
Public Pay Telephones	\$154.00
Restaurant Sidewalk Seating	\$116.00/year
<b>BUILDING PERMITS:</b>	
Construction: a. General 1. The portion of a project constructed to seismically upgrade residential dwellings (as determined by staff) 2. Building permit extension 3. Building permit transfer 4. Work started prior to obtaining permits 5. Partial Permit Processing Fee	No fee  No fee No fee Double fee \$327.00



<b>COMMUNITY DEVELOPMENT FEES</b>	
<b>CONSTRUCTION PERMITS &amp; INSPECTIONS</b>	
<p>b. Construction Permit</p> <ol style="list-style-type: none"> <li>1. Application fee; plus</li> <li>2. Construction permit fees (based on valuation below); plus</li> <li>3. Microfilm and code compliance</li> </ol> <p><b>Use following to calculate construction valuation:</b></p> <ul style="list-style-type: none"> <li>▪ Value of work to \$25,000</li> <li>▪ Value of work between \$25,000 and \$50,000</li> <li>▪ Value of work between \$50,001 and \$250,000</li> <li>▪ Value of work over \$250,000</li> </ul>	<p>\$ 42.00                      Min \$ 42.00                      7% surcharge on permit fee only and not on application fee</p> <p><b>1.25%</b>  <b>1.00%</b>  <b>0.75%</b>  <b>0.50%</b></p>
<p>c. Plan Review:</p> <ul style="list-style-type: none"> <li>▪ Checked in-house</li> <li>▪ Checked by consultant (initial submittal fee to be calculated by City staff)</li> </ul>	<p>\$95.00 per hour                      Cost + 25%</p>
<p>d. Plan Review Revisions</p> <ul style="list-style-type: none"> <li>▪ Review of Revised plans previously approved (in-house)</li> <li>▪ Review of Revised plans previously approved (consultant)</li> </ul>	<p>\$95.00 per hour                      Cost + 25%</p>
<p>e. Building Standards Administration Fee                      (Subject to change per state regulations)</p>	<p>\$1.00 per \$25,000.00 (or fraction thereof) of permit valuation</p>
<p>f. General Plan Update Fee</p>	<p>\$8.00 per permit</p>
<p>g. Strong Motion Instrumentation Program                      (Subject to change per state regulations)</p>	<p>Residential permit: 0.01% of project valuation                      Commercial permit: 0.021% of project valuation</p>
<p>On-line Permit Technology</p>	<p>\$18 per permit</p>
<p>Temporary Certificate of Occupancy</p>	<p>\$269.00 per certificate</p>
<b>VIOLATIONS / CODE ENFORCEMENT</b>	
<p>Start Work without Required Permits</p>	<p>Double regular building permit fees</p>
<p>Violation of Planning &amp; Zoning Code requirements, nuisance abatement, or Building &amp; Housing Code violations, not otherwise specified by ordinance or set forth herein.</p>	<p>\$100.00 per violation, per day for first violation; \$250.00 per violation, per day for second citation of same provision within a 24 consecutive month period; \$500.00 per violation, per day for third citation of same provision within a 24 consecutive month period.</p>

**COMMUNITY DEVELOPMENT FEES**

**CONSTRUCTION PERMITS & INSPECTIONS**

Violations cited pursuant to Chapter 1-11, et seq.

1. Tier One fines shall be imposed for Code violations other than those specifically listed below under Tier Two fines and shall be as follows:

A. First Citation--\$250.00 for the first violation;

B. Second Citation--\$500.00 for the second violation of the same provision of this Code within any 24 consecutive month period;

C. Third and Additional Citations--\$1,000.00 for the third and any additional violations of the same provision of this Code within any 24 consecutive month period.

2. Tier Two fines shall be imposed for the following Code violations only: Albany Municipal Code §12-6.1; the State Housing Code codified in the Health and Safety Code including §17920.3 et al (substandard dwelling structures); and, the Uniform code of Abatement of Dangerous Buildings, which are adopted by reference in Section 12-6.1 of the Albany Municipal Code. Tier Two fines shall be set as follows:

A. First Citation--\$1,000.00 for the first violation;

B. Second Citation--\$2,500.00 for the second violation of the same provision of this Code within any 24 consecutive month period;

C. Third and Additional Citations--\$5,000.00 for the third and any additional violations of the same provision of this Code within any 24 consecutive month period.

<b>COMMUNITY DEVELOPMENT FEES</b>	
<b>CONSTRUCTION PERMITS &amp; INSPECTIONS</b>	
<b>APPEALS</b>	
Appeal of Building Official decision to Board of Appeals	\$550.00
Appeal of Notice & Order	\$550.00
Appeal of Administrative Citation	\$550.00
<b>ADDENDUMS / EXCEPTIONS</b>	
Request for approval of alternative materials, designs, tests or methods of construction	AC + 25% required if consultant services required. \$92.50 min. if reviewed by staff.

**COMMUNITY DEVELOPMENT FEES**  
**CONSTRUCTION PERMITS & INSPECTIONS**

*The following Building Valuation Data are based on information provided by the International Code Council (ICC), adjusted for local construction cost indexes.*

**Valuation Per Square Foot**

A-1 Assembly, theaters, with stage	\$ 257.00
A-1 Assembly, theaters, without stage	\$ 232.00
A-2 Assembly, nightclubs	\$ 201.00
A-2 Assembly, restaurants, bars, banquet halls	\$ 199.00
A-3 Assembly, churches	\$235.00
A-3 Assembly, general, community halls, libraries, museums	\$190.00
A-4 Assembly, arenas	\$230.00
B Business (e.g., banks, offices, professional offices)	\$199.00
E Educational	\$211.00
F-1 Factory and industrial, moderate hazard	\$114.00
F-2 Factory and industrial, low hazard	\$113.00
H-1 High Hazard, explosives	\$97.00
H-2,3,4 High Hazard	\$106.00
H-5 HPM	\$199.00
I-1 Institutional, supervised environment	\$200.00
I-2 Institutional, hospitals	\$289.00
I-2 Institutional, nursing homes (16+ residents)	\$193.00
I-3 Institutional, restrained	\$233.00
I-4 Institutional, day care facilities	\$200.00
M Mercantile (e.g., retail)	\$143.00
R-1 Residential, hotels	\$202.00
R-2 Residential, multiple family	\$165.00
R-3 Residential, one- and two-family	\$167.00
R-4 Residential, care/assisted living facilities (5 - 15 residents)	\$200.00
S-1 Storage, moderate hazard	\$104.00
S-2 Storage, low hazard	\$103.00
U Utility, miscellaneous	\$77.00

Remodel cost estimate estimated at 75% of new construction.

<b>COMMUNITY DEVELOPMENT FEES</b>
<b>CONSTRUCTION PERMITS &amp; INSPECTIONS</b>

**ELECTRICAL**

Application fee \$41.00 + \$41.00 min. permit fee + 7% microfilm and code compliance surcharge (surcharge on permit fee only and not on application fee), plus:

- a. For new construction and remodeled area, electrical permits may be computed based on \$5.90 per 100 sq. ft. for each type of permit, but not less than the minimum fee; or
- b. For small projects (as determined by City staff), Electrical permits may be computed based on the following:

DESCRIPTION	NO.	EACH	FEES
SERVICE		\$38.50 1st 100amp \$16.50 each add. 100amp	
CIRCUITS		\$3.30	
FIXTURES		\$1.10	
SWITCHES		\$1.10	
RECEPTACLES		\$1.10	
DISPOSAL		\$4.40	
DISHWASHER		\$4.40	
RANGE/RANGE TOP OVEN		\$7.75	
FURNACE		\$7.75	
AIR CONDITIONER		\$22.10	
SWIMMING POOL/OUTDOOR SPA		\$38.50	
SIGN		\$27.55	
SERVICE (TEMPORARY)		\$38.50	
MISC. APPARATUS		\$2.20 PER KW/KVA \$162.00 Max	
MOTORS		\$2.20 PER HP \$159.00 Max	
SUB PANEL		\$16.55	

<b>COMMUNITY DEVELOPMENT FEES</b>
<b>CONSTRUCTION PERMITS &amp; INSPECTIONS</b>

**MECHANICAL**

Application fee \$41.00 + \$41.00 min. permit fee + 7% microfilm and code compliance surcharge (surcharge on permit fee only and not on application fee), plus:

- a. For new construction and remodeled areas, Mechanical permits may be computed based on \$5.90 per 100 sq. ft. for each type of permit, but not less than the minimum fee; or
- b. For small projects (as determined by City Staff), Mechanical permits may be computed based on the following:

DESCRIPTION	NO.	EACH	FEES
FORCED AIR FURNACE		\$22.10	
WALL FURNACE		\$22.10	
FLOOR FURNACE		\$22.10	
UNIT HEATER		\$22.10	
DUCT HEATER		\$22.10	
AIR CONDITIONER		\$22.10	
EVAPORATIVE COOLER		\$22.10	
COILS AND RADIATORS		\$11.05	
COMPRESSORS		\$11.05	
LOW PRESSURE DUCT		\$22.10	
BOILERS		\$27.55	
RANGE/OVEN TOP		\$ 7.75	
LOG LIGHTERS		\$ 7.75	
FIREPLACE		\$22.10	
FLUE		\$ 7.75	
FANS (KITCHEN/BATH)		\$ 7.75	

<b>COMMUNITY DEVELOPMENT FEES</b>
<b>CONSTRUCTION PERMITS &amp; INSPECTIONS</b>

**PLUMBING**

Application fee \$41.00 + \$41.00 min. permit fee + 7% microfilm and code compliance surcharge (surcharge on permit fee only and not on application fee), plus:

- a. For new construction, major additions, Electrical, Plumbing and Mechanical permits may be computed based on \$5.90 per 100 sq. ft. for each type of permit but not less than the minimum fee; or
- b. For small projects (as determined by City staff), Plumbing permits may be computed based on the following:

DESCRIPTION	NO.	EACH	FEES
TOILETS		\$ 7.75	
BATH/SHOWER		\$ 7.75	
BASINS		\$ 7.75	
SINKS		\$ 7.75	
SHOWERS		\$ 7.75	
LAUNDRY TRAYS		\$ 7.75	
CLOTHES WASHER		\$ 7.75	
FLOOR SINKS/DRAINS		\$ 7.75	
URINALS		\$ 7.75	
DRINKING FOUNTAINS		\$ 7.75	
DISHWASHER		\$ 7.75	
DISPOSAL		\$ 7.75	
WATER ALTERATION		\$22.10	
WASTE ALTERATION		\$22.10	
WATER SERVICE		\$22.10	
GAS TEST		\$33.00	
WATER HEATER		\$22.10	
RANGE/OVEN TOP		\$ 7.75	
DRYER		\$ 7.75	
SWIMMING POOL/SPA		\$38.50	
SEWER LATERAL		\$82.65	

<b>COMMUNITY DEVELOPMENT FEES</b>	
<b>CONSTRUCTION PERMITS &amp; INSPECTIONS</b>	
	<b>Fee</b>
<b>OTHER PERMITS &amp; INSPECTIONS:</b>	
Grading Permit	AC/Min \$150.00. If greater than 50 CY, \$112.00+5% of estimated cost of retaining walls
Transportation Permit: a. Oversized and overweight vehicles  b. House Moving permit	Administrative cost recovery, not to exceed Caltrans permit rate – currently \$16.00 per single trip. \$303.00
<b>CONSTRUCTION FEES (assessed during project review):</b>	
Energy Conservation (when required)	12% of building permit
Storm Drain Impact	\$0.10/sq. ft.
Construction Deposit	1% of project value/min \$1,000.00
<b>INSPECTION FEES</b>	
Re-inspection or other misc. or special inspections (e.g., work not ready for a requested inspection, and improper work done w/o an inspection which must be redone)	\$ 95.00 per inspection
Sewer video inspections	\$ 46.00 per inspection
<b>TREES:</b>	
Tree removal on unimproved private property (HD and H: zones only)	\$ 190.00
Concrete removal (\$10.50/SF, Min. 12 SF)	\$126.00/site or \$8.25/sq. ft. for partial removal
Cost to plant tree in City R-O-W (Adopt-a-Tree fee)	\$ 200.00/tree
Tree replacement in City Right of Way	\$ 100.00/tree
Tree Removal Application fee in City Right of Way	\$ 200.00/tree
Replant City maintained street tree when removed by City initiated action	No fee
Tree Maintenance fee	\$41.80
<b>PARKING:</b>	
Disabled Parking (residential zones only; requires prior City approval)	
a. Initial application	\$ 41.75
b. Disabled parking installation	
1. Blue curb and T-bars	\$120.70
2. Disabled parking sign	\$362.95
3. Disabled parking logo (if needed)	\$ 60.35



<b>COMMUNITY DEVELOPMENT FEES</b>	
<b>CONSTRUCTION PERMITS &amp; INSPECTIONS</b>	
No Parking (red), 2-minute parking (green), Passenger loading (white), Loading and Unloading of passengers or materials (yellow)	\$2.95/linear ft + \$23.75
<b>FLOOD HAZARD LETTER:</b> (determination from Flood Insurance Rate Maps only)	AC Min/\$426.00
<b>USE OF PUBLIC WORKS VEHICLE AND EQUIPMENT:</b>	
Car, pickup truck, SUV	\$16.20/hr
Light utility vehicle (electric)	\$16.20/hr
Dump truck, 2 axle	\$32.40/hr
Flat bed truck	\$27.00/hr
Loader/backhoe	\$43.20/hr
Street sweeper	\$70.20/hr
High pressure flushing/vacuum truck (Vactor)	\$81.00/hr
Sewer rodding truck	\$48.65/hr
Street barrier rental fee	\$33.00/wk

<b>COMMUNITY DEVELOPMENT FEES</b>	
<b>CONSTRUCTION PERMITS &amp; INSPECTIONS</b>	
<b>SEWER &amp; STORM DRAIN (CLEAN WATER) FEES</b>	
<b>SEWER CONNECTION FEE:</b>	<b>Fee</b>
New Construction/New Service <ul style="list-style-type: none"> <li>• Residential</li> <li>• Commercial</li>   <li>• Industrial                             <ul style="list-style-type: none"> <li>4” Lateral</li> <li>6” Lateral</li> <li>8” Lateral</li> </ul> </li> </ul>	\$1,166.00 \$182.22/plumbing fixture + Grease Traps \$7.00/gal...Min. \$1,208.00  \$182.22/plumbing fixture...Min. \$1,208.00 \$182.22/plumbing fixture...Min. \$1,208.00 \$182.22/plumbing fixture...Min. \$1,208.00
Remodels Including additions/expansion of service, no new lateral Example: Water closet equals one plumbing fixture	\$182.22/additional plumbing fixture
<b>STORM DRAIN:</b> Equivalent Runoff Single-Family Residential Unit	\$ 41.62 - charged on property tax bill
<b>SEWER SERVICE RATES*:</b>	
City of Albany Sewer Service Rate Schedule are adopted separately. Sewer service rates will be adjusted annually based on the Consumer Price Index and reported in a separate document.	

**\*At the City’s option, the connection charge may be computed based on estimated minimum sewage flow rate (gpa) using residential gpd rate as basis.**

<b>FIRE FEES</b>	
<b>EMERGENCY RESPONSE</b>	<b>Fee</b>
First Responder	\$300.00 (Standard charge of \$100.00 for engine and \$100.00 each for firefighter/paramedic) per hour
Ambulance	Current composite rate for paramedic services, as approved by the Alameda County Board of Supervisors
<b>FALSE ALARM</b>	
<ul style="list-style-type: none"> <li>• Up to two calls in a 90 day period</li> <li>• Three or more calls in a 90 day period</li> </ul>	\$200.00 per call, per hour \$300.00 per call, beginning with third call, per hour
<b>DOCUMENT FEE</b>	
Copies of identifiable Public Record – each page	\$ .10
Photos (each)	\$25.00 per CD + .15 per additional picture >100
<b>FIRE PREVENTION AND LIFE SAFETY PROGRAM</b>	
Businesses (Unit increment determined by the Fire Chief. Fees recapture costs associated with Fire & Life Safety inspections, administrative functions, public education, and code review/development)	\$26.00/ unit
Apartments: All apartment complexes will be charged \$158.00 plus the listed fee. Fees recapture costs associated with Fire & Life Safety inspections, administrative functions, public education, and code review/development)	
3 - 5 units	\$106.00
6 -10 units	\$158.00
11 - 15 units	\$211.00
16 - 20 units	\$264.00
21 - 25 units	\$316.00
26 - 30 units	\$369.00
31 - 35 units	\$432.00
36 - 40 units	\$474.00
41 - 45 units	\$527.00
46 - 50 units	\$579.00
51 - 55 units	\$633.00
56 - 60 units	\$685.00
61 - 65 units	\$737.00
66 - 70 units	\$791.00
71 - 75 units	\$843.00
76 - 100 units	\$896.00
101 - 150 units	\$948.00
151 - 200 units	\$1,048.00

*City of Albany Master Fee Schedule*

200+ units	\$1,581.00
Call-back by Fire Marshal	\$131.00
Code Violation (per violation, per day)	\$131.00

<b>FIRE FEES</b>	
	<b>Fee</b>
<i>Home businesses that install photoelectric smoke alarms may have their inspection fees waived by the Fire Chief or his designee</i>	
<b>PERMITS</b>	
Miscellaneous Fire Permit	\$ 52.00
Fumigation permit	\$ 27.00
Compressed Gases: <ul style="list-style-type: none"> <li>• Storage, handling or use</li> <li>• Installation or modification of system</li> </ul>	\$ 52.00 \$106.00
Cutting and welding	\$ 52.00
Automatic Fire Suppression System: <ul style="list-style-type: none"> <li>• Residential: includes one plan review, hydrostatic test, &amp; final inspection *</li> <li>• Commercial: includes plan review, hydrostatic test, &amp; final inspection * <ul style="list-style-type: none"> <li>0 – 100 sprinklers</li> <li>101-200 sprinklers</li> <li>201-400 sprinklers</li> <li>401 + sprinklers</li> </ul> </li> </ul> * additional plan review & inspections are charged @ \$131.00 per hour	\$500.00 per system  \$643.00 per system \$774.00 per system \$893.00 per system \$1,027.00 per system
Explosive permit (manufacture, selling, disposal, purchase, storage, use, or transport)	\$106.00
Fire alarm system: <ul style="list-style-type: none"> <li>• Residential: includes plan review, &amp; final inspection *</li> <li>• Commercial: includes plan review, &amp; final inspection *</li> </ul> * additional inspections are charged @ \$131.00 per hour	\$264.00 per system  \$527.00 per system
Fire pump and related equipment permit: includes plan review, & final inspection * (installation of or modification of fire related fuel tanks, jockey pump, controllers and generators) * additional inspections are charged @ \$131.00 per hour	\$527.00 per system
Flammable and combustible liquids permit: (storage use, handling or transportation of Class I, Class II, or Class IIIA flammable or combustible liquids)	\$ 52.00

<b>FIRE FEES</b>	
Liquid Petroleum Gas Systems/Storage: <ul style="list-style-type: none"> <li>• Storage and use</li> <li>• Installation or modification of LP system*</li> </ul> * additional plan review & inspections are charged @ \$131.00 per hour	\$106.00 \$527.00
Repair garages and service station permit	\$ 52.00
Tar Kettles permits	\$106.00 per job or \$211.00 per year
Open flame permit	\$106.00 per job or \$211.00 per year
Flammable finish application permit	\$ 52.00
Spray rooms or spray booths permits	\$106.00
Oxidizer and peroxides storage permits	\$ 52.00
Lumber Yards and woodworking plant permits	\$ 52.00
Magnesium permits (storage, handling of processing)	\$106.00
Permit for outdoor storage of scrap tires	\$ 52.00
Standpipe Systems: includes plan review, & final inspection * * additional inspections are charged @ \$135.00 per hour	\$527.00 per system

<b>FIRE FEES</b>	
	<b>Fee</b>
<b>HAZARDOUS MATERIALS, FIRE ENGINE RESPONSE, URBAN WATER RUNOFF INSPECTION FEE</b>	
Engine with Personnel	\$103.00/hr per person and \$103.00/hr per vehicle
Fire Personnel	\$103.00/hr
Outside agencies, contractors and materials	Actual staff cost + 16.1% admin. fee
<b>WEED ABATEMENT ADMINISTRATIVE FEE</b>	
	\$128.00/hr

<b>GENERAL LICENSE AND BUSINESS REGULATIONS</b>	
	<b>FEE</b>
<b>BINGO FEE</b>	\$72.50
<b>LICENSE FEES</b>	
Issuance of First License	\$14.50 (plus regular tax from Exhibit B)
Issuance – Planning or Building Inspection – Business located within Albany (Except home occupation applicant or business with an active building permit)	\$35.25 (one time only)
Lost License Replacement	\$14.50 each
Transfer of License (Apartment Rental Property License exempt from transfer fee)	\$35.25 each
<p><b>Business License Taxes.</b> Business Tax rates are established separately in accordance with Albany Municipal Code, Section 5-2.2. The code provides for an annual adjustment that is effective for the calendar year. The current Business Tax Rates are maintained in a separate document.</p>	
<b>TOBACCO RETAILER LICENSE</b> AMC 5-24 Initial fee and annual renewal	\$250.00
<b>CHRISTMAS TREE/PUMPKIN LOT PERMIT</b> (\$54.25 refundable)	\$362.00
<b>DOG LICENSE: (Other animals – See Community Development Fees)</b>	
Blind/Assisted Exempt	
<ul style="list-style-type: none"> <li>• 1 year</li> <li>• 2 year</li> <li>• Owner</li> </ul>	\$ 0 \$ 0 \$ 0
<p><b>Resident:</b></p> <p>Regular:</p> <ul style="list-style-type: none"> <li>• 1 year</li> <li>• 2 year</li> <li>• 3 year</li> </ul> <p>Spayed or Neutered:</p> <ul style="list-style-type: none"> <li>• 1 year</li> <li>• 2 year</li> <li>• 3 year</li> </ul>	\$17.10 \$32.80 \$40.85  \$ 8.50 \$16.45 \$20.35



<b>GENERAL LICENSE AND BUSINESS REGULATIONS</b>	
<b>DOG LICENSE</b>	<b>DOG LICENSE</b>
<b>Senior Citizen:</b> Regular: <ul style="list-style-type: none"> <li>• 1 year</li> <li>• 2 year</li> <li>• 3 year</li> </ul> Spayed or Neutered: <ul style="list-style-type: none"> <li>• 1 year</li> <li>• 2 year</li> <li>• 3 year</li> </ul>	           \$3.45 \$6.80 \$10.25  \$1.75 \$3.40 \$5.20
Replacement Tag Fee	\$7.00
<b>FILM PERMIT</b>	\$355.00 per day + city's cost
<b>GARAGE SALE PERMIT (valid for 60 days)</b>	\$ 10.80
<b>BUSINESS LICENSE INVESTIGATION FEE:</b> <ul style="list-style-type: none"> <li>• Individual</li> <li>• Business Establishment</li> </ul>	\$ 90.00 + staff investigation costs \$125.00 + staff investigation costs
<b>SALES (Going Out of Business Sale)</b>	\$ 45.50
<b>TAXI CAB:</b> <ul style="list-style-type: none"> <li>• Application (Per Vehicle)</li> <li>• Inspection</li> <li>• New Driver Permit</li> <li>• Renew Driver Permit</li> <li>• Operator's License Reinstatement Fee (Per Reinstatement, Per Vehicle)</li> </ul>	\$151.75 \$ 82.25 \$ 63.25 \$ 31.50 \$ 30.75
<b>RELEASE OF LIEN FEE</b> (An amount equal to the amount charged by the Alameda County Recorder's Office)	

<b>POLICE FEES AND FINES</b>		<b>Fee</b>
<b>FALSE ALARMS:</b>		
First excess false alarm response		\$59.00
Second and subsequent excess false alarm responses		\$84.00
<b>CLEARANCE LETTER or LETTER OF GOOD CONDUCT</b>		Resident: No Cost Non-Resident: \$44.00
<b>POLICE REPORTS</b>		\$.10 per page
<b>PHOTOGRAPHS</b>		Actual cost
<b>ELECTRONIC RECORDS</b>		\$68.00 (each data source)
<b>SECOND HAND DEALERS APPLICATION</b>		\$82.00
<b>IMPOUND RELEASE</b>		\$175.00
<b>VIOLATION FINES:</b>		
(All sections are from the Albany Municipal Code unless otherwise specified)		
8-18.2	Possession of Dangerous Weapon.....	\$182.00
8-18.3	Fighting by Possessor .....	\$306.00
8-18.4	Discharge of Firearms Prohibited .....	\$306.00
8-18.5	Bows and Arrows.....	\$306.00
8-18.6	Hunting, Trapping or Harassing Animals.....	\$306.00
8-19.3	Firearms Dealer Permit Required.. ..	\$611.00
9-3.3	Obedience to Police and Fire Officials.....	\$126.00
9-4.3	Obedience to Traffic Control Devices .....	\$126.00
9-5.3	Obedience to No-Turn Signs .....	\$42.00
9-8.2	Roller Skates, Skateboards and Toy Vehicles.....	\$25.00
9-10.2	Standing in Parkways Prohibited.....	\$49.00
9-10.3	Parking for Certain Purposes Prohibited.....	\$49.00
9-10.4	Parking Parallel with Curb.....	\$44.00
9-10.5	Parking Adjacent to Schools.....	\$44.00
9-10.7	Parking Prohibited on Narrow Streets.....	\$49.00
9-10.8	Parking on Hills.....	\$49.00
9-10.9	Unauthorized Parking on Private Property.....	\$44.00
9-10.10	Parking on City Property.....	\$41.00
9-10.11	No Parking Zones to Prevent Flooding.....	\$44.00
9-10.12	Vehicles Not to Interfere with Work on Streets.....	\$49.00
9-10.13	Stopping or Parking at Hazardous Places.....	\$49.00
9-10.15	Emergency Parking Signs.....	\$49.00
9-10.17 a.1-4	Curb Marking to Indicate No Stopping.....	\$49.00
9-10.17a.5	Curb Marking to Indicate No Stopping-Blue.....	\$348.00
9-10.18	Parking Time Limited in Business District.....	\$44.00
9-10.19	Parking Time Limited on Certain Streets .....	\$44.00
9-10.20	Parking Prohibited at All Times on Certain Streets.....	\$44.00
9-10.21	Parking of Trucks Prohibited at Certain Times .....	\$49.00
9-10.23	Parking Prohibited Outside of Spaces.....	\$44.00
9-10.25	Interference with Officers in Enforcement .....	\$88.00

<b>POLICE FEES AND FINES</b>	
	<b>Fee</b>
9-11.5	Standing in Any Alley .....\$49.00
9-11.6	Bus Zones.....\$306.00
9-11.7	Funeral Zones..... \$49.00
9-12.6	Parking Permits.....\$44.00
9-13.2	General Authority of Police .....\$44.00
<b>DRUGS/ALCOHOL RELATED ARRESTS</b>	
(when conviction is obtained):	
Actual Staff Cost	
<b>HAZARDOUS MATERIALS RESPONSE</b>	
Actual Staff Cost	
<b>ANIMAL CONTROL VIOLATIONS:</b>	
(All sections are from the Albany Municipal Code unless otherwise specified)	
10-2	Inhumane Treatment.....\$174.00
10-3.2	Defecation.....\$119.00
10-3.4	Rabies .....\$119.00
10-3.5	Disposition of Dead Animals.....\$119.00+staff time
10-3.6	10-4.1 Public Nuisance..... \$174.00
10-4.2	Animals At-large..... \$174.00
10-4.3	Vicious/Dangerous Animal ..... \$174.00
10-5	Animal Licensing – See General License Fees and Community Development Fees
10-7	Watchdog or Vicious Animal.....\$174.00

<b>POLICE FEES AND FINES</b>	
	<b>Fee</b>
<b>PARK, OPEN SPACE, WATERFRONT AND ALBANY HILL AREAS</b> (All sections are from the Albany Municipal Code unless otherwise specified)	
8-4.3 Hours of Operation .....	\$161.00
8-4.4 Camping.....	\$161.00
8-4.5 Fires.....	\$161.00
8-4.6 Alcoholic Beverages.....	\$161.00
8-4.7 Unauthorized Activities.....	\$161.00

<b>ANTI-SCAVENGER ORDINANCE</b>
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- 15-3.3 Unauthorized Collection Prohibited
  - First violation .....\$100.00
  - Second violation (within any twelve month period).....\$200.00
  - Third violation (within any twelve month period) .....\$500.00
- 15-3.4 Destroying, Scattering or Collection Without Consent
  - First violation .....\$100.00
  - Second violation (within any twelve month period).....\$200.00
  - Third violation (within any twelve month period) .....\$500.00
- 15-3.5 Unauthorized Removal of Container
  - First violation .....\$100.00
  - Second violation (within any twelve month period).....\$200.00
  - Third violation (within any twelve month period) .....\$500.00

<b>RECREATION &amp; COMMUNITY SERVICES</b>		
	<b>Fee</b>	
<b>ATHLETIC FIELDS:</b> Ocean View Park, Memorial Park		
*Hourly rate includes a \$2.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
<ul style="list-style-type: none"> <li>Youth Teams, Leagues, Groups</li> <li>Adult Teams, Leagues, Groups</li> <li>Business Teams, Leagues, Groups</li> </ul>	\$11.50/hr \$17.00/hr \$25.00/hr	\$18.50/hr \$24.00/hr \$32.00/hr
Albany Unified School District	No Charge-See JUA	
Field Lights Fee (Added to hourly rental rate)	\$10.00/hr	\$10.00/hr
<b>PICNIC/BBQ AREAS:</b>		
*Hourly rate includes a \$2.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
Memorial Park: (3 hour Minimum)		
<ul style="list-style-type: none"> <li>East Side (4 Tables)</li> <li>West Side (5 Tables)</li> <li>Entire Picnic Area (9 Tables)</li> </ul>	\$16.00/hr \$20.00/hr \$36.00/hr	\$18.00/hr \$22.00/hr \$38.00/hr
Jewel's Terrace Park: (3 hour minimum)		
<ul style="list-style-type: none"> <li>Entire Picnic Area (5 Tables)</li> </ul>	\$20.00/hr	\$22.00/hr
Ocean View Park: (3 hour minimum)		
<ul style="list-style-type: none"> <li>Cedar Area (3 Tables)</li> <li>Maple, Pine, Oak &amp; Spruce Areas (2 Tables each)</li> <li>Ponderosa Area (1 Table)</li> <li>Entire Park (Picnic Area 12 Tables)</li> </ul>	\$12.00/hr \$8.00/hr \$5.00/hr \$48.00	\$14.00/hr \$10.00/hr \$7.00/hr \$50.00/hr
<b>MEMORIAL PARK EVENT AREA:</b>		
<ul style="list-style-type: none"> <li>Grass Area West Side &amp; Stage: Albany Community Based Organizations Only (Permit Required)</li> <li>Grass Area East Side: Albany Community Based Organizations Only (permit required)</li> </ul>	\$31.00/hr \$21.00/hr	NA NA
<b>TENNIS COURTS:</b>		
*Hourly rate includes a \$2.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
Ocean View Park, Memorial Park, Terrace Park	\$8.00/hr	\$10.00/hr
Private Tennis Instructors (Ocean View Courts Only)	\$14.00/hr (Day Rental Only)	\$16.00/hr (Day Rental Only)
Albany Unified School District	No Charge-See JUA	
Single Use Light Access Code	\$3.00/hr (Must reserve court for key code)	
Tennis Light Access Code:		
<ul style="list-style-type: none"> <li>Full-Year: (July 1– June 30)</li> <li>Half-Year: (January 1–June 30)</li> <li>*Must have light access code to reserve courts after 5:30 pm (Nov–Mar), after 7:00 pm (April–Oct)</li> </ul>	\$52.00/key \$26.00/key	\$62.00/key \$31.00/key

<b>RECREATION &amp; COMMUNITY SERVICES</b>		
	<b>Fee</b>	
<b>CITY HALL ROOM RENTALS:</b>		
	<b>Resident</b>	<b>Non-resident</b>
<ul style="list-style-type: none"> <li>• Albany youth, disabled, seniors, service clubs &amp; other community groups</li> <li>• Commercial and Businesses</li> </ul>	\$20.50/hr \$48.50/hr	NA \$62.00/hr
Albany Unified School District	No Charge-See JUA	
<b>COMMUNITY ROOM: Albany Community Center</b>		
*Hourly rate includes a \$4.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
<ul style="list-style-type: none"> <li>• Community Based Organization (Not for Profit)</li> <li>• Private Rental for Social or Fundraising</li> <li>• Commercial and Business</li> </ul>	\$54.00/hr \$82.00/hr \$95.00/hr	\$61.00/hr \$89.00/hr \$102.00/hr
Albany Unified School District	No Charge-See JUA	
Weekend Reservations (Friday–Sunday)	\$24.00/hr (Added to your hourly rate)	
Security/Cleaning Deposit (Refundable)	\$350 Flat	
<b>MULTI-USE ROOM: Albany Senior Center</b>		
*Hourly rate includes a \$4.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
<ul style="list-style-type: none"> <li>• Community Based Organization (Not for Profit)</li> <li>• Private Rental for Social or Fundraising</li> <li>• Commercial and Business</li> </ul>	\$38.00/hr \$44.00/hr \$63.00/hr	\$45.00/hr \$51.00/hr \$70.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	\$350 Flat	
<b>MEETING ROOMS: Community Center (EOC, Room 1, Room 2, Craft, Edith Stone), Senior Center (South Room)</b>		
*Hourly rate includes a \$4.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
<ul style="list-style-type: none"> <li>• Community Based Organization (Not for Profit)</li> <li>• Private Rental for Social or Fundraising</li> <li>• Commercial and Business</li> </ul>	\$28.00/hr \$34.00/hr \$53.00/hr	\$35.00/hr \$41.00/hr \$60.00/hr
Albany Unified School District	No Charge-See JUA	
Security/Cleaning Deposit (Refundable)	\$150 Flat	
<b>TEEN CENTER:</b>		
*Hourly rate includes a \$4.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
<ul style="list-style-type: none"> <li>• Community Based Organization (Not for Profit)</li> <li>• Private Rental for Social or Fundraising</li> <li>• Commercial and Business</li> </ul>	\$38.00/hr \$44.00/hr \$63.00/hr	\$45.00/hr \$51.00/hr \$70.00/hr
Albany Unified School District	No Charge-See JUA	

<b>RECREATION &amp; COMMUNITY SERVICES</b>		
	<b>Fee</b>	
<b>STAFF LOUNGE: Community Center</b>		
*Hourly rate includes a \$4.00 CIP fee	<b>Resident</b>	<b>Non-resident</b>
<ul style="list-style-type: none"> <li>• Community Based Organization (Not for Profit)</li> <li>• Private Rental for Social or Fundraising</li> <li>• Commercial and Business</li> </ul>	\$16.00/hr	\$21.00/hr
	\$22.00/hr	\$29.00/hr
	\$31.00/hr	\$38.00/hr
Albany Unified School District	No Charge-See JUA	
<b>MEDIA FEES:</b>		
Basic Audio Package (incl: 2 Speakers, 1 Mixer, 1 Microphone, cables)	\$150 per event (\$1,500.00 deposit. Must pick up equip.)	
Basic Lights Package (incl: 2 Lighting Stands, up to 20 Lights, cables)	\$100 per event (\$1,500.00 deposit. Must pick up equip.)	
Advanced Audio Package (incl: On-Site Staff)	\$250 per event + \$25 per hour	
KALB 1 Camera Video Shoot (Up to 4 Hours)	\$350.00/event	
KALB 3 Camera Shoot	\$350.00/event + \$150.00/hr	
KALB Video Post Production	\$75.00/hr	
KALB Consulting Services	\$100.00/hr	
Audio Recording	\$50.00 per session + \$25 per hour	
DVD Copying/Writing	\$10.00 per copy	
Thumb Drive Copying/Writing	\$20.00 per copy	

## RECREATION & COMMUNITY SERVICES

**Miscellaneous Facility Rental Fees:**

1. Application Fee (non-refundable) .....	\$35.00
2. Security/Cleaning Deposit for Community Room, Teen Center (Refundable).....	\$350.00
3. Security Deposit for Meeting Rooms and Lobby (Refundable) .....	\$150.00
4. Security Deposit for Kitchen (Refundable) .....	\$50.00/hr
5. City Alcohol Permit Fee (Exclusive of ABC Fee).....	\$32.00/application
6. Additional Security Required.....	Cost of service
7. Late Payment Fee.....	20% of balance of fees due
8. Projector/Screen/PA System(Community Room).....	\$100.00/use
9. Projector/Screen only or PA System only (Community Room).....	\$50.00/use
10. Projector/Screen/PA System (Senior Center) .....	\$50.00/use
11. Kitchen Only Use Fee (Minimum 2 Hours).....	\$31.25/hr
12. Event Insurance (Includes Processing Fee).....	Quote by Insurance Company
13. Transfer/Cancellation Fee for Field/Tennis Reservation Changes.....	\$ 5.00 per change
14. Transfer fee for Room Reservation Changes.....	\$25.00 per change
15. Table Cloth Rental Fee.....	varies
16. Locker Rental (Community Center).....	\$10.00/mo (Small), \$15.00/mo (Large)
17. Media-Including: TV/DVD/Stereo (Senior Center and Teen Center) .....	\$15.00
18. Games-Including: Pool Table, Air Hockey, Foosball, (Teen Center).....	\$15.00
19. Karaoke System Use (Teen Center).....	\$25.00
20. Video Game System Use (Teen Center).....	\$25.00
21. Party Lighting (Teen Center).....	\$25.00
22. DJ Package- Including DJ, Music, Lighting, Sound (Teen Center) .....	\$150.00/event
23. Ongoing Rental Discount (6 Dates or More on Application).....	10% off hourly base rate

**When the Recreation and Community Services Department must provide personnel, equipment services, or supplies that would not otherwise be provided, the user group or organization will be charged for these services. Personnel will be charged back on an hourly basis. This charge will include wage, benefits, employer expenses, and any other expense directly related to the employment of personnel. The amount of hours billed will include set-up, take down, and actual event time or scheduled rental time, whichever is greater. Equipment services and supply charges will be billed to the user group or organization at the City's direct cost of goods. User groups or organizations must provide their own event insurance or purchase event insurance from a qualified insurance company.**



Master Fee Schedule – Exhibit A

**CLASSIFICATION FOR USE OF CITY PARK & RECREATION FACILITIES**

1. Department Sponsored Activities  
Recreation and Community Service programs and activities directly sponsored by the Recreation & Community services Department; other City of Albany activities as approved by the Director of Recreation & Community Services.
2. School Sponsored Activities (At Senior Center for adult activities)
  - A. Adult or youth programs sponsored by the Albany Unified School District.
  - B. Adult or youth programs sponsored by Peralta Community College or by the University of California, Berkeley.
3. Community Youth Groups (At all facilities except Senior Center)  
Any organized youth group having the following qualifications:
  - A. Non profit.
  - B. A majority of the members are 17 years or younger and Albany residents.
  - C. Has voluntary adult leaders or chaperons.
  - D. Is recreational in nature.
  - E. Shall have no membership restrictions other than age and gender.
  - F. Has definite organizational structure.
  - G. Its primary interest is in community school age youth.
4. Community Disabled/Senior Citizens Groups  
An organized youth or adult group having the following qualifications:
  - A. Non profit.
  - B. Organized to serve a specific group of Albany residents who either suffer from a specific disability or are above the age of 55 years of age. Is primarily recreational in nature, but may also serve some social service need or educational needs for their group.
  - C. Has a specific organizational structure.
5. Community Service Clubs & Other Community Groups  
Any organized youth or adult service group having the following qualifications:
  - A. Non profit.
  - B. A majority of members live, work, or own businesses in Albany.
  - C. Has officers, a definite organizational structure, meets regularly.Senior Center Only: (School activities for young people and Community Youth Groups are next in priority order here)

6. Private Rental for Social Activities

- A. All groups in #2 - 6 above who wish to conduct a special activity not open to the general public.
- B. City of Albany business firms and associations conducting official company or group activities.
- C. City of Albany residents conducting private family or individual parties, receptions, picnics, etc.

7. Fund Raising Activities

All fund raising activities by groups in #2 - 7.

8. Commercial Use or Non Resident Recreational Use

- A. Commercial for-profit activities.
- B. Non-resident reservations for recreational activities.