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**RESOLUTION NO. 2013-35**

**A RESOLUTION OF THE ALBANY CITY COUNCIL AUTHORIZING THE CITY MANAGER TO SIGN PROFESSIONAL SERVICE AGREEMENTS WITH THREE (3) ON-CALL CIVIL ENGINEERING AND LAND SURVEY SERVICES AT A NOT TO EXCEED \$30,000 PER SPECIFIC ENGAGEMENT**

**WHEREAS**, the City of Albany uses a blend of in-house staff and consultants to deliver engineering services; and

**WHEREAS**, recurring engineering services are needed in the areas of Civil Engineering and Land Survey services; and

**WHEREAS**, pre-qualification of engineering consulting firms can expedite the delivery of such engineering services; and

**WHEREAS**, On-Call Contracts also expedite the delivery of such engineering services by enabling insurance to remain on file and contract terms to remain in place; and

**WHEREAS**, a formal Request for Qualifications process was used to select the best qualified firms for On-Call Contracts; and

**WHEREAS**, selection committee reviewed Statements of Qualifications from eleven (11) engineering firms; and

**WHEREAS**, the following three engineering firms were found to be the best qualified: Wilsey Ham, Leptien, Cronin, Cooper, Morris & Poore, Inc., and Questa Engineering Corporation; and

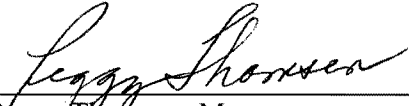
**WHEREAS**, the Professional Services Agreements to be executed with each firm for on-call services include no retainer, no guarantee of work, and nothing to restrict the City from obtaining proposals from other firms.

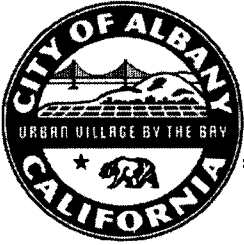
**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Albany that the City Manager is authorized to sign Professional Service Agreements for on-call engineering services with the engineering firms of: Wilsey Ham, Leptien, Cronin, Cooper, Morris & Poore, Inc., and Questa Engineering Corporation for an initial term beginning on the date of the agreement and extending through July 30, 2014; and

**BE IT FURTHER RESOLVED** that the City Manager's existing authority to award and execute professional service contracts for minor contracts (\$30,000 or less) shall apply to task orders executed under the on-call contracts; and

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**BE IT FURTHER RESOLVED** that the City Manager is authorized to extend the Professional Services Agreements for on-call engineering services (Civil Engineering and Land Survey) for up to one additional year period following the initial term at the City Manager's sole discretion.

  
\_\_\_\_\_  
Peggy Thomsen, Mayor



# City of Albany

1000 San Pablo Avenue • Albany, California 94706  
(510) 528-5710 • [www.albanyca.org](http://www.albanyca.org)

**RESOLUTION NO. 2013-35**

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ALBANY,

The 1st day of July, 2013, by the following votes:

AYES: Council Members Atkinson, Barnes, Vice Mayor Wile & Mayor Thomsen

NOES: none

ABSENT(excused): Council Member Maass

ABSTAINED: none

RECUSED: none

WITNESS MY HAND AND THE SEAL OF THE CITY OF ALBANY, this 2nd  
Day of July, 2013.

Eileen Harrington  
DEPUTY CITY CLERK