

**EXHIBIT A**  
**TRAFFIC CALMING WARRANT CRITERIA<sup>1</sup>**  
**AND PROCESS**  
**CITY OF ALBANY**

<b>STEP 1 - Initial Step – Resident Request</b>	
	Request for speed treatment must be made in writing to Traffic and Safety Commission by a resident of the street and block in question.
<b>STEP 2 - Street Geometry and Physical Conditions necessary for consideration (Does the street meet these standards?)</b>	
	<p>Street (block) should:</p> <ul style="list-style-type: none"> <li>• Be residential with a speed limit of 25 mph or less</li> <li>• Be at least 300' in length</li> <li>• Not be a bus route, unless City Engineer determines that special circumstances warrant discussions with transit agency for type of treatment.</li> <li>• Not exceed 40' feet in width</li> </ul> <p>The street grade, not to exceed eight (8) percent (according to ITE guidelines). Further analysis required for particular circumstances.</p> <p><b>IF THE STREET (BLOCK) MEETS THE PHYSICAL CONDITIONS ABOVE, A VOLUME AND SPEED SURVEY WILL BE CONDUCTED BY THE CITY.</b></p>
<b>CRITERIA - Speed and Volume Criteria to warrant traffic calming measure</b>	
<b>Volume</b>	Less than 3,000 vpd (vehicles per day)
<b>Speeds</b>	85th percentile is 5 m.p.h. over the speed limit
<b>STEP 3 – Notification to Resident(s)</b>	
If the Speed and Volume criteria do not warrant traffic calming measures, the resident(s) is informed that the <b>process stops at this point.</b>	
If the Speed and Volume criteria are met, the Traffic and Safety Commission may either recommend a change on the street and the type of treatment <sup>2</sup> , or suggest that staff collect additional information, such as accidents within the last three available years, analysis of nearby pedestrian generators and pedestrian counts. <b>More information needed.</b>	

<sup>1</sup> For projects not listed in the Traffic Management Plan

<sup>2</sup> A traffic engineer should be consulted regarding the type and number of traffic calming treatment being recommended

- The Traffic and Safety Commission may recommend a change on the street.
- The type of treatment will be determined by the Traffic and Safety Commission in consultation with a traffic engineering consultant.
- Resident who initiated the process is informed of the intent to install a traffic calming measure on the street.

**Depending on Commission’s recommendation, the process may stop here, or continue to the next step.**

**STEP 4 – *Neighborhood Petition Process***

When Traffic and Safety Commission recommends a traffic calming measure(s):

- Resident(s) who initiated the process, or a block representative, must circulate a neighborhood petition (petition forms available through City staff).
- Approval of at least 67% of the block residents is needed for installation of traffic calming measures(s).
- If petition is verified to have 67% approval, project is submitted to City Council for possible inclusion onto a Neighborhood Traffic Calming Project List.

**STEP 5 – *Implementation by Staff***

- City installs traffic calming measure(s) based on available funding.
- Prior to the installation of traffic calming measure(s), a pre-and post-volume and speed survey will be conducted on parallel roadways, as well as a post-survey on the subject roadway.
- The City will remove any traffic calming measure if City’s traffic engineering consultant determines that the measure is inefficient or causing significant traffic diversion to parallel roadways.