

City of Albany



TO: ALBANY PLANNING & ZONING COMMISSION

FROM: ANNE HERSCH, AICP, CITY PLANNER

SUBJECT: General Plan Update Consultant Selection Recommendation

DATE: January 17, 2013

BACKGROUND

The City of Albany released a Request for Qualifications (RFQ) for General Plan consulting services on October 10, 2012 with a close date of November 14, 2012. The City received qualification from four (4) different consultants. The consultants who submitted include MIG, Metropolitan Planning Group, Barry Miller, and Raimi & Associates.

A consultant selection Subcommittee composed of City staff and two Planning Commissioners reviewed the submittals and decided to interview two of the consultants. The Subcommittee participated in consultant interviews on December 13, 2012. Two consultants, Barry Miller and Raimi & Associates were selected for interviews.

SUBCOMMITTEE RECOMMENDATION

The Subcommittee was impressed with both consultants and their respective General Plan experience. Additionally, references for both consultant candidates were excellent. Ultimately, the Subcommittee decided to recommend Barry Miller for the General Plan update. Mr. Miller is a sole practitioner who has extensive experience with General Plan updates in the Bay Area as well as working with local cities similar to Albany. He has recently completed General Plan updates for the City of Piedmont, City of Danville, City of San Leandro, and the City of Fremont.

NEXT STEPS

Mr. Miller has provided a Draft Work Scope (see Attachment 1) outlining his approach and tasks for the General Plan Update. The Subcommittee recommends that the Commission forward a recommendation to the City Council to enter into a consultant services agreement with Mr. Miller for the General Plan Update.

ATTACHMENTS

1. Barry Miller Draft Work Scope
2. Barry Miller Response to Qualifications
3. Request for Qualifications (RFQ)
4. City Council Staff Report 9/18/12