

**ALBANY MUNICIPAL SERVICES JOINT POWERS AUTHORITY
BOARD OF DIRECTORS AGENDA
STAFF REPORT**

Agenda Date: 10/15/12

Reviewed by: BP

SUBJECT: Resolution #JPA2012-4 to appoint Ray Chan to the position of Public Works Director/City Engineer

FROM: Beth Pollard, City Manager/JPA Executive Director

STAFF RECOMMENDATION

Approve Resolution #JPA2012-4, a resolution to appoint Ray Chan to the position of Public Works Director/City Engineer.

BACKGROUND

The Public Works Division is currently overseen by the Public Works Manager. The responsibilities associated with City Engineer are performed through a consultant contract. This structure has generally served the City well over the years. Upon review of the current demands on the division, staff developed an alternative of a combined position of Public Works Director/City Engineer. On July 2, 2012, City Council reviewed the job description for the new position and approved its salary range for recruitment.

DISCUSSION/ANALYSIS

The goals of restructuring department management and City Engineer services into a new position were stronger accountability, clearer definition of authority, more streamlined responsiveness to engineering issues, and cost efficiency. That resulted in the need to recruit and appoint a Public Works Director/City Engineer as the department head. The consequences of this change are the termination of the contract with the City's consulting City Engineer, Randy Leptien of LCC, Inc., as the City Engineer, and the elimination of the Public Works Manager position and departure of its incumbent, Rich Cunningham, who is not an engineer.

Staff has completed the recruitment for the position of Public Works Director/City Engineer. After the conclusion of the examination and interview process, the candidate that emerged as the top choice for the appointment is Ray Chan.

Mr. Chan is currently the Interim City Engineer for the City of San Carlos, and has prior tenure as a civil engineer for the City of Hayward and the Union Sanitary District. He has extensive experience in civil engineering, public works management, project management, budgeting, and supervision. He is working towards a Masters in Public Administration from University of San Francisco, and has a Bachelors in Civil Engineering from California State University, Fresno.

SUSTAINABILITY

N/A

FINANCIAL IMPACT

Funds for the position are contained in the 2012-13 operating budget.

Attachment

A. Resolution #JPA2012-4