

**CITY OF ALBANY
WATERFRONT COMMITTEE
STAFF REPORT**

**Agenda date: October 3, 2012
Prepared by: JB**

ITEM: 5-5

SUBJECT: Discussion of Next Phase of Improvements to the Cove Enhancement Project Including Landscaping, Seating, Bike Racks, Signage, etc

RECOMMENDATION

Recommended Action:

- (1) Review budget resources;
- (2) Approve plan for next phase of cove enhancements;
- (3) Approve recommendation to staff to order bike racks and other cove enhancement equipment and materials; and
- (4) Schedule volunteer work day.

BACKGROUND

The Committee and City staff have been working on landscaping improvements to the “Cove” sculpture area for some time. In the past year, Tony Wolcott has made several presentations to the Committee on the progress made on planting, irrigation and mulching in the area. Potential improvements in the next phase that has been discussed include new/relocated benches, installation of urbanite pavers, removal of bollards, relocation of trash cans, installation of bike racks, new signage, trimming of vegetation etc.

At the Committee’s September meeting, an Albany Strollers & Rollers representative discussed a \$5,000 grant they have received from *Rails to Trails* for installation of bike racks. To meet *Rails to Trails* requirements, the grant should be expended and the racks installed by the end of the year.

DISCUSSION

The key issues for moving forward on the project are to make a final recommendation on: (1) layout of the proposed improvements as proposed by Committee member Napawan; and (2) selection of type of bike racks, trashcans, and furniture;

Albany Strollers & Rollers is requesting that a style of rack be selected that is practical to use, and stylistically interesting. AS&R prefers the “Recycle Racks” style. As an alternative, the Emerson Racks also would be acceptable, and have companion products. For either of those racks we prefer a neutral tone rather than a color at this location.

To facilitate Committee discussion of the proposed project, attached is a draft project plan prepared by staff. With review and input from the Committee, the plan can be finalized and presented to the City Council for approval, per the City's procedures for volunteer capital projects.

FINANCIAL CONSIDERATIONS

In 2008, Alameda and Contra Costa County voters approved Measure WW, which was placed on the ballot by the Easy Bay Regional Park district (EBRPD). Over time, the measure will raise \$500 million. \$375 million (75%) of revenue will fund Regional Park acquisition and capital projects, \$125 million (25%) of proceeds will go to cities, special park and recreation districts, etc., for local park and recreation projects. In November 2009, the City Council approved an allocation of \$50,000 to Cove improvements from the City's share of the local grant program. Funds can be expended at any time, subject to the City's purchasing and contracting policies.

ATTACHMENTS

1. Draft Project Plan
2. City Council procedures

**VOLUNTEER CAPITAL PROJECT
WATERFRONT COVE ENHANCEMENT PROJECT**

1. PROJECT PURPOSE

Improve the trailhead area around the “Cove” landscape art feature.

2. PROJECT DESCRIPTION

Update a 12,000 square foot area north and east of the “Cove.” Improvements include minor site preparation, installation of urbanite pavers, new trashcans, bike racks, and benches to create an attractive destination that draws visitor attention to the views of San Francisco, the Golden Gate Bridge, and the Albany Beach. No changes would be made to roads, trails, terrain, or natural systems in the area. Project is located on city right-of-way north of the East Bay Regional Park District’s Albany Beach project.

3. SCOPE OF WORK

Phase One (preparatory):

- Stake out property lines and layout of work

Phase Two (Volunteer workday):

- Cut selected bollards
- Minor site preparation with drain rock
- Relocate/add trash cans
- Relocate existing benches
- Install urbanite pavers and decomposed granite (“DG”)

Phase Three (upon delivery):

- Install new bike racks
- Install new trash cans
- Install new benches

4. PROJECT LOCATION

City of Albany portion of the Cove area of the Albany Waterfront Park

5. SPONSORING AGENCY

- Waterfront Committee
- Albany Strollers and Rollers

6. ESTIMATED COST

To be determined based on final selection of bike racks, trash cans, and benches

7. FINANCIAL COMMITMENT

Albany Strollers & Rollers will purchase/reimburse \$5,000 for the new bike racks. The City Council has budgeted \$50,000 from the City's Local Allocation of EBRPD Measure WW funds. These funds are available project-related materials and services.

8. MAINTENANCE PLAN

Improvements to be maintained by the City of Albany Public Works Division

9. PRIMARY CONTACT PERSON AND CONTACT INFORMATION

- Amy Smolens, Albany Strollers & Rollers
- Francesco Papalia, Chair Waterfront Committee
- Tony Wolcott, Public Works Division
- Jeff Bond, Community Development Department

10. PROPOSED PROJECT SCHEDULE

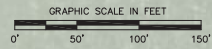
- October 3: Waterfront Committee meeting
- October 11: Information report to Parks and Recreation Commission
- October 15: City Council approval
- October 16+: Order placement.
- October 20 (to be confirmed): Volunteer work day
- October-November: Installation of bike racks, trash cans, and benches (tbd based on actual delivery)

11. PRELIMINARY DRAWINGS

Attached



PRELIMINARY



REVISIONS DATE



EAST BAY REGIONAL PARK DISTRICT
 2950 PERALTA OAKS COURT, OAKLAND, CA 94605 WWW.EBPARKS.ORG 888-327-2757

APPROVED

design:

operations:

scale: 1" = 50'
 drawn: GSTJ
 checked:
 date: 2011.08.02

PRELIMINARY AERIAL & BOUNDARY EXHIBIT
 Eastshore State Park Trail
 Albany Bulb
 Albany, California
 PROJECT NO. 104861F

SHEET NO.

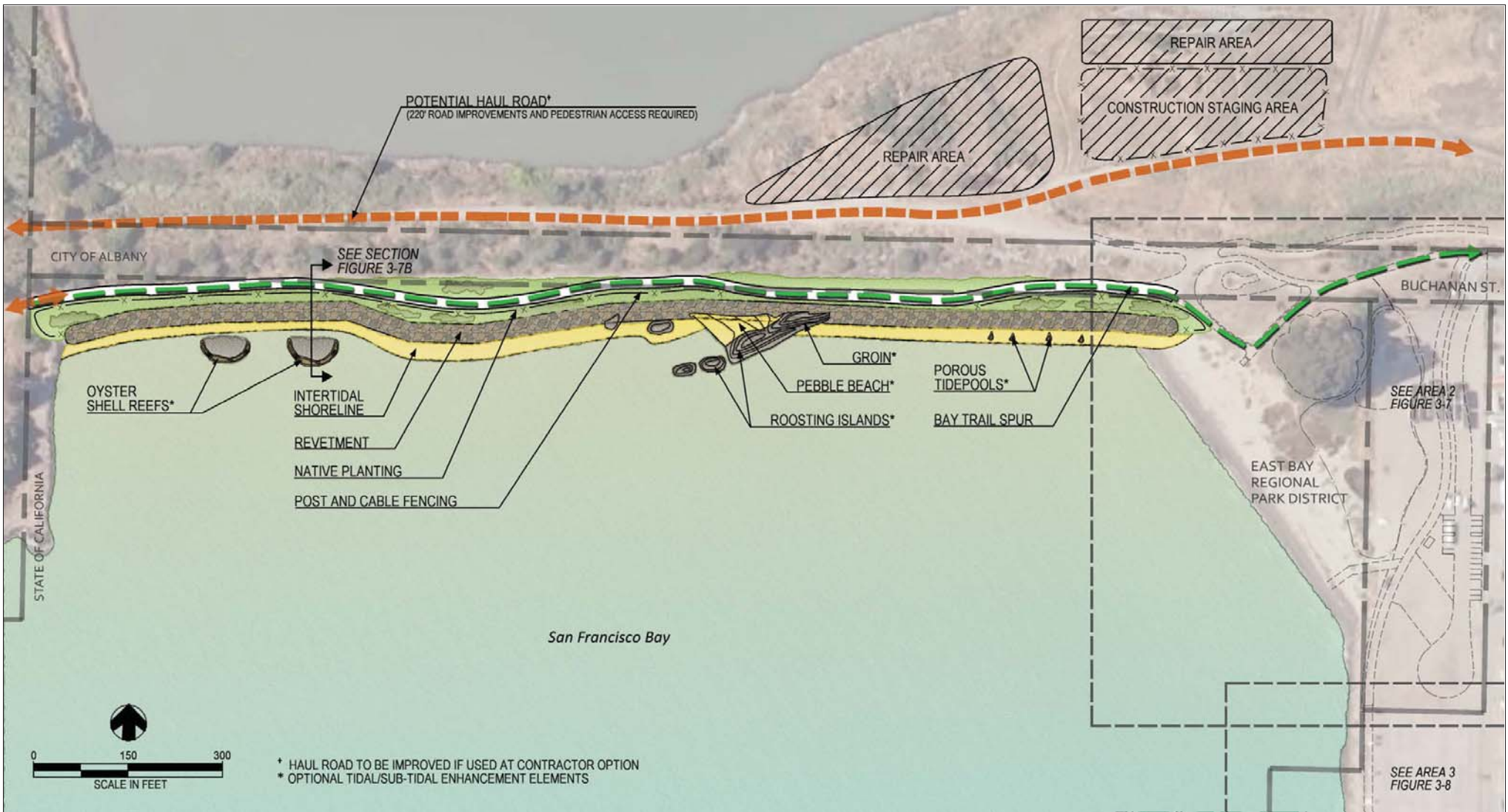
2

OF: 2

CONTRACT NO.

T:\PARKS\Eastshore State Park Trail\04861F\Draw\04861Fsheet.dwg 6/25/11 03:54:20 PM gpc/gh

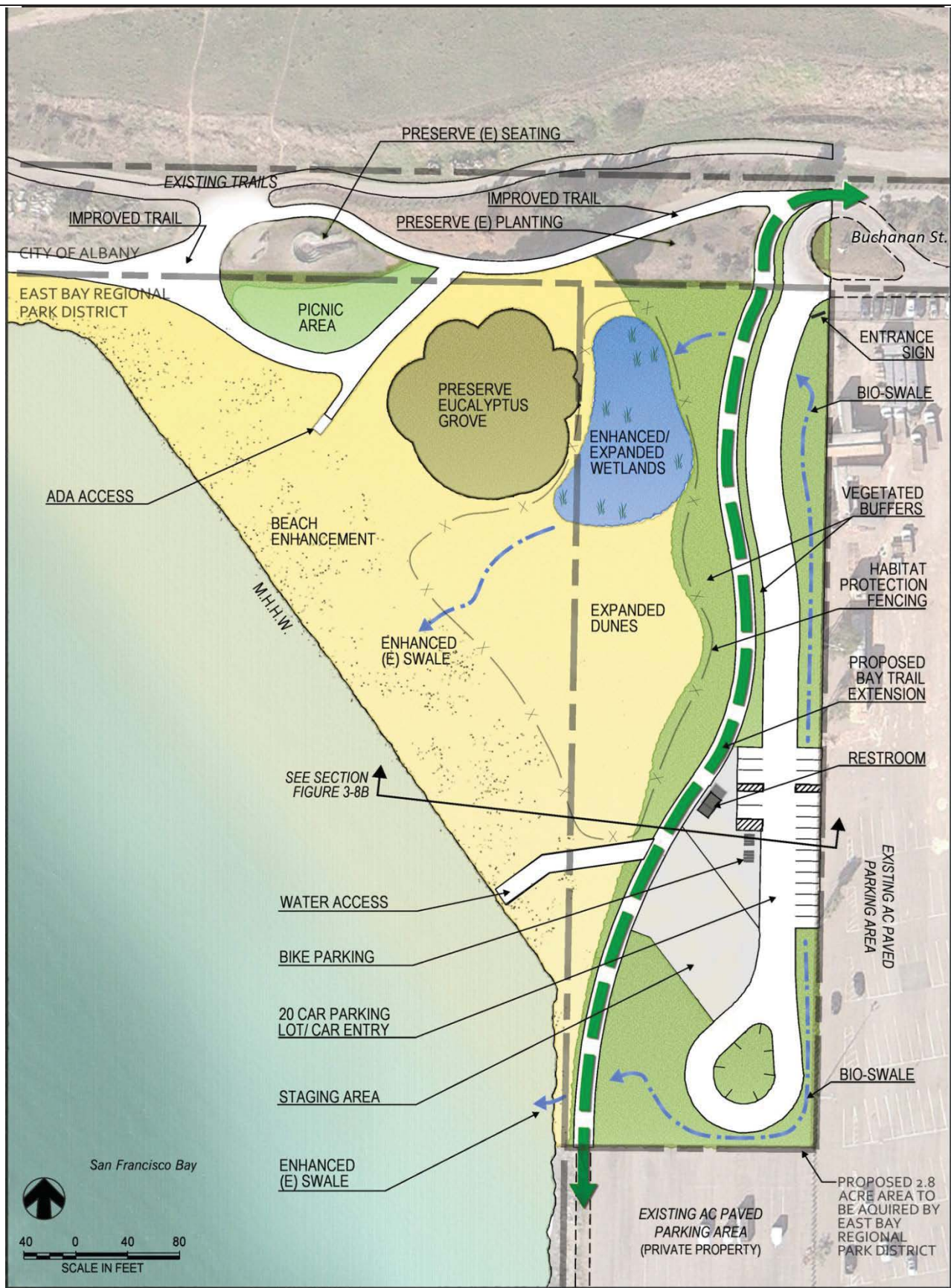


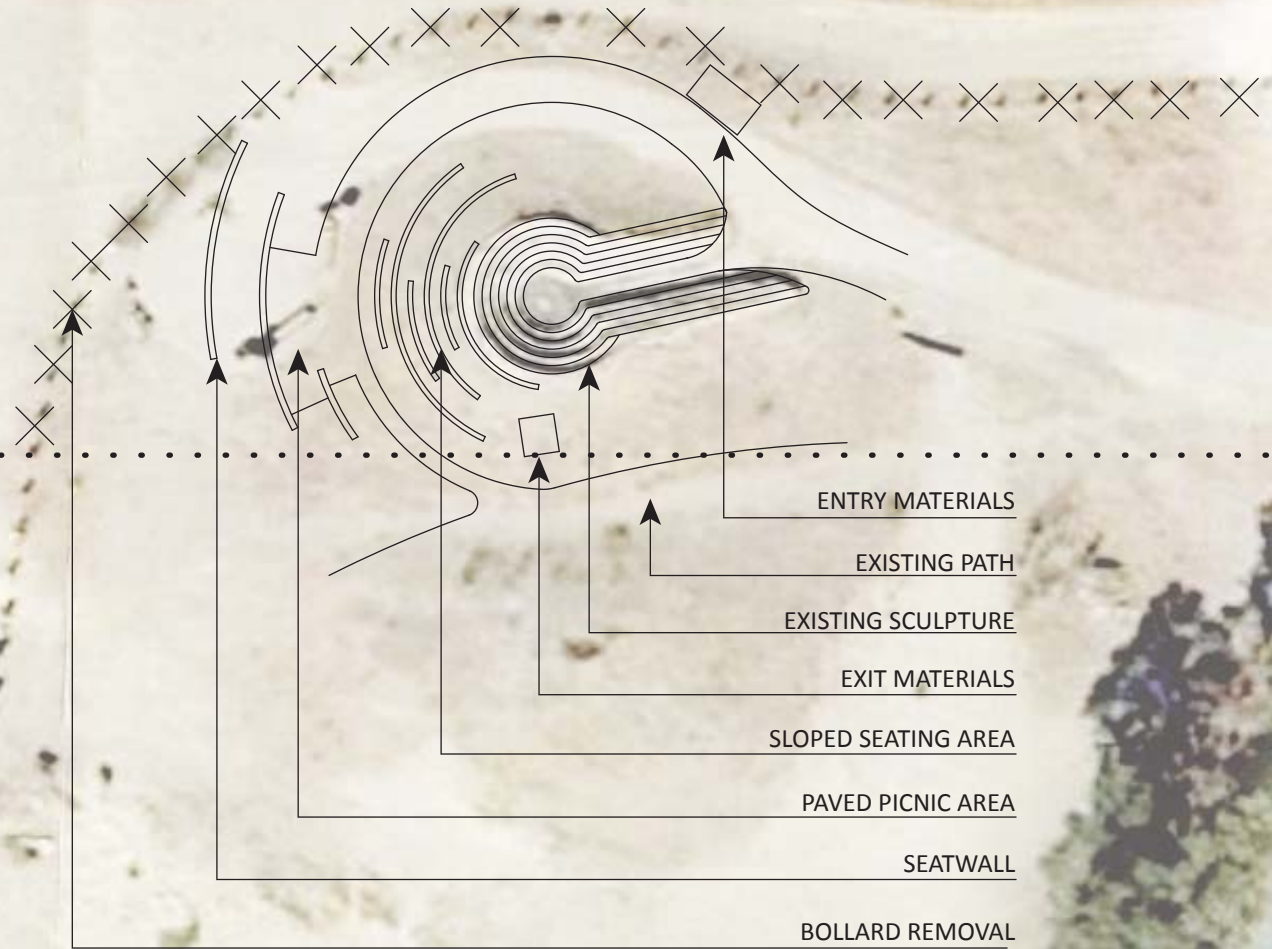


East Bay Regional Park District
P.O. Box 5381, Oakland, CA 94605
www.ebparks.org

FIGURE 3-7A

AREA 1 SITE PLAN
ALBANY BEACH RESTORATION AND PUBLIC ACCESS
AT EASTSHORE STATE PARK





ALBANY WATERFRONT - COVE SITE CONTEXT PLAN

ALBANY WATERFRONT - COVE ALTERNATIVE 1

ENTRY SIGNAGE

BICYCLE RACKS

GROUND COVER

PRE-CAST PAVER SEATWALL

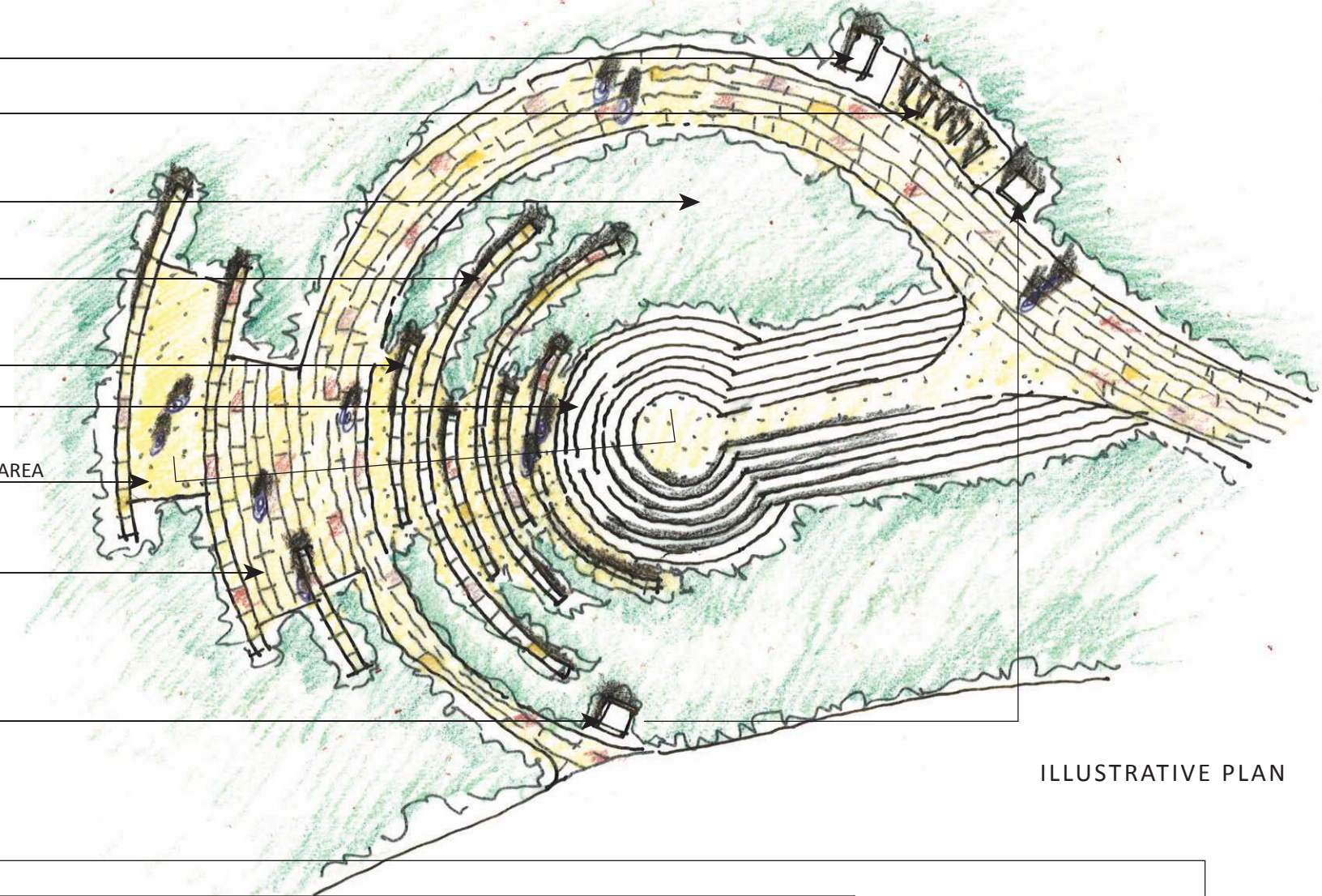
PRE-CAST PAVER STEP

EXISTING SCULPTURE

CRUSHED STONE PAVED PICNIC AREA

PRE-CAST PAVED PICNIC AREA

TRASH/RECYCLE RECEPTICLES



ILLUSTRATIVE PLAN

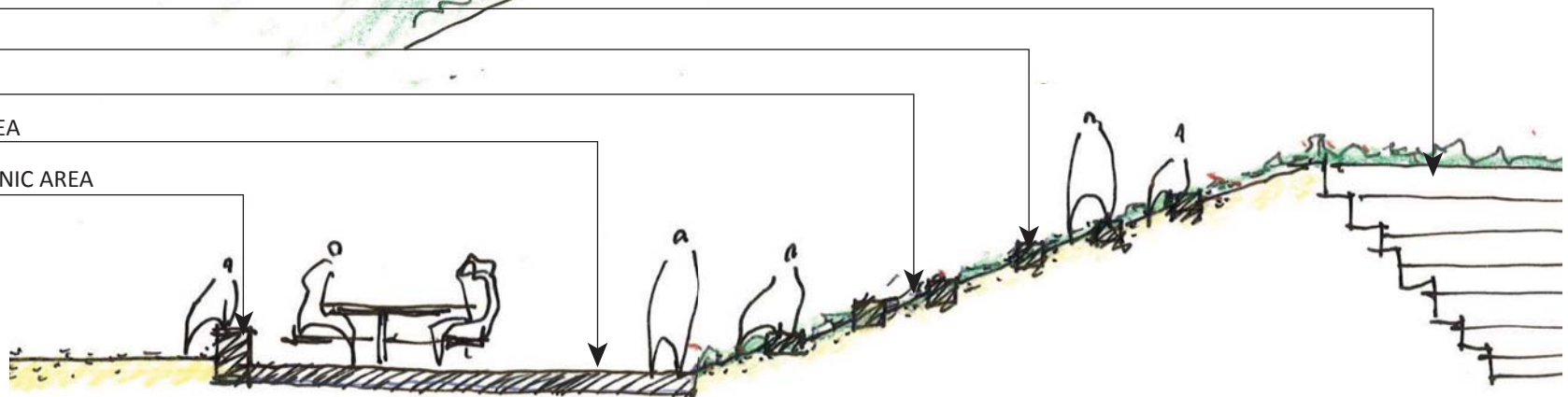
EXISTING SCULPTURE

PRE-CAST PAVER STEP

CRUSHED STONE SLOPE

PRE-CAST PAVED PICNIC AREA

CRUSHED STONE PAVED PICNIC AREA



ILLUSTRATIVE SECTION

ALBANY WATERFRONT - COVE ALTERNATIVE 2

ENTRY SIGNAGE

BICYCLE RACKS

GROUND COVER

URBANITE SEATWALL

URBANITE PAVER STEP

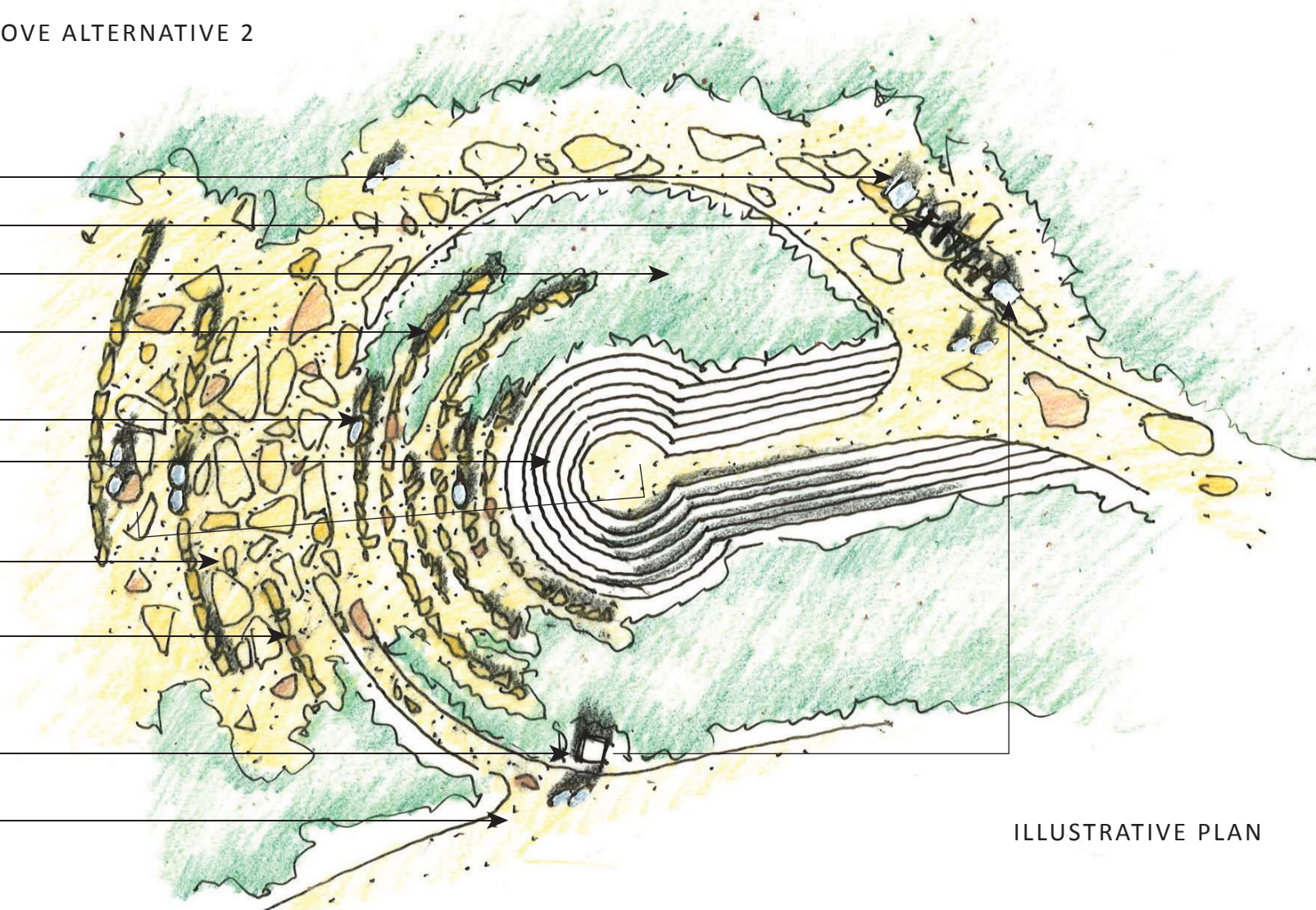
EXISTING SCULPTURE

URBANITE & CRUSHED STONE
PAVED PICNIC AREA

URBANITE SEATWALL

TRASH/RECYCLE RECEPTICLES

EXISTING PATH



ILLUSTRATIVE PLAN

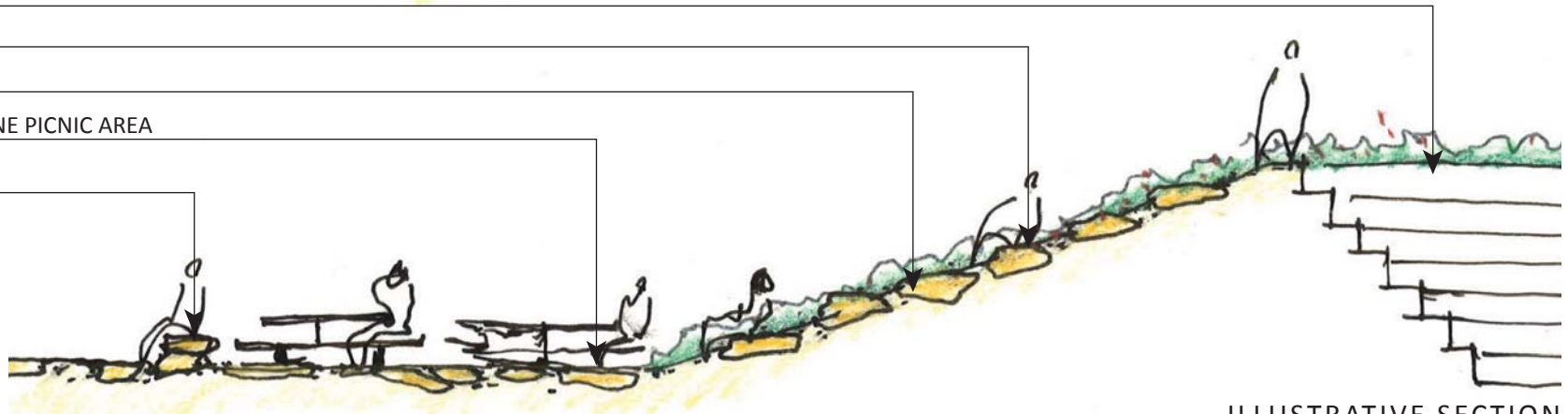
EXISTING SCULPTURE

URBANITE STEP/SEATWALL

CRUSHED STONE SLOPE

URBANITE & CRUSHED STONE PICNIC AREA

URBANITE SEATWALL



ILLUSTRATIVE SECTION



PRE-CAST PAVERS SEATWALL



PRE-CAST & CRUSHED STONE PAVING

COVE ALTERNATIVE 1 - MATERIALS



URBANITE & CRUSHED STONE PAVING



URBANITE SEATWALL DETAIL

COVE ALTERNATIVE 2 - MATERIALS

ALBANY WATERFRONT - COVE ALTERNATIVES - PRECEDENT IMAGES & MATERIALS

DUMOR SITE FURNISHINGS REPRESENTED BY ROSS RECREATION:

DERO BIKE RACKS:



RECEPTACLE 157 - SOLANO AVE.



RECEPTACLE 102 - ALBANY PARKS



BIKE RACK 83 - ALBANY AQUATIC CENTER - \$169 ea.



RECYCLE - \$4774 PER DOZEN

LANDSCAPE FORMS:



POE LITTER RECEPTACLES - GGNRA - \$1248 ea.



EMERSON BIKE RACK - GGNRA - \$270 ea.



CHARLIE TABLES & CHAIRS - \$2880 ea.



PLEXUS LITTER RECEPTACLES - \$733 ea.



PI BIKE RACK - \$235 ea.



PETOFSKY TABLE & CHAIRS - \$2400 ea.



RECYCLE RACKS

- 96% Recycled Content
- High Security
- Functional, Organic Forms

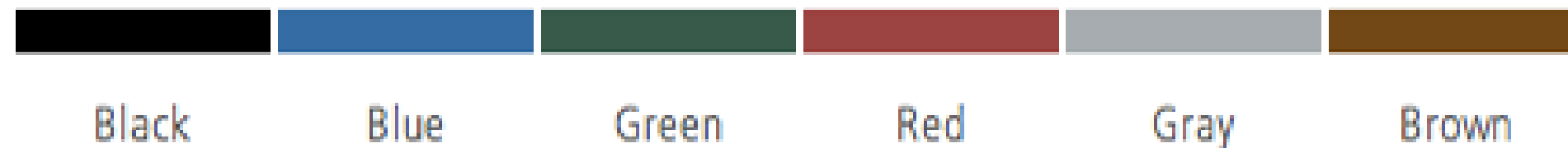
Take green to the next level with the Dero Recycle Racks. Combining basic materials with innovative design, Dero has created a completely unique bike rack. The Dero Recycle Racks are made of 96% recycled content and are available in environmentally-friendly, powder coated finishes. The Dero Recycle Racks' Tree and Circles forms attract the eye and provide great support for bicycles. The high security, solid steel frame is u-lock compatible.



Thermoplastic

Surface preparation for applying a thermoplastic finish is the same as is done with powder coating. Unlike powder coating, no primer is required. The thickness of the thermoplastic finish is more than powder coating, typically from 8 – 10 mils. In addition to an increased thickness, the thermoplastic finish offers superior impact resistance over powder coating. Due to the special pre-treatment, the coating will not peel off the rack even if it is slit with a knife.

Standard Colors





DERO Bike Rack Co.

Quote/Order Form

504 Malcolm Ave SE, Suite 100, Minneapolis, MN 55414

Quote # **63908**

888.337.6729 612.331.2731 www.dero.com

Date 7/18/2012

Sold To	
Albany Strollers & Rollers 1127 Curtis St. Albany, CA 94706	
Contact	Amy Smolens
Phone	510-528-5759
Fax	

Ship To	
City of Albany Maintenance Center 548 Cleveland Ave. Albany, CA 94706	

Rep	Ship Date	P.O. #	Site Contact	Site Phone
PL	Net 30		Aleida Andrino-Chavez	510-528-5759

Qty	Item	Description	Unit Price	Total
		Project: Albany Waterfront 12 Recycle Circles Rack, surface mount, galvanized with thermoplastic finish (Colors TBD)		
12	RCCR-FT-GV-A	Recycle Rack Circles, Surface Mount, Galvanized, 2000364-A	308.00	3,696.00
12	THERMOPLASTIC	Thermoplastic Coat	26.00	312.00
48	WEDGE-.375-3.000	Wedge Anchor, .375 x 3.000	0.00	0.00
48	TRIPLE-SLOT-NUT-...	Triple Slot High Security Nut, .375	0.90	43.20
1	TRIPLE-SLOT-TOO...	Triple Slot High Security Nut Tool, .375	33.50	33.50
	CA Sales Tax	CA Sales Tax: Alameda County - 8.75%	357.41	357.41
	FREIGHT	Freight and Handling	332.00	332.00
		Lead time: 6 weeks		

THIS ORDER IS ACCEPTED AS A BINDING PURCHASE

To place the order, verify that all the bill-to, ship-to, and order information is correct, sign and date where indicated, and fax back to 612-331-2731. Once we receive a signed order form, we will fax or e-mail you an order confirmation, so that you know that your order has been processed, and what the Ship Date is.

The Ship Date is an estimate only. We will do everything possible to ship by or before that date but do not guarantee shipment by that date.

A 20% restocking fee will be assessed to all canceled orders.

Quote is good for 30 days.

Customer agrees that installation area is suitable for drilling.

Signature and Date _____

Customer Please Specify
Desired Ship Date!

Subtotal \$4,774.11

Sales Tax (0.0%) \$0.00

Total: \$4,774.11

Thank you for your interest!

For office use only SO# _____ Order Conf. EM FAX Init. _____ Date _____

Please note confirm contacts

City of Albany

ADMINISTRATIVE PROCEDURES

Adopted by City Council 3/1/2004

Acceptance Of Gifts To The City: Memorial Or Recognition Requests and Proposed Capital Projects

A. Requests for Memorial Benches

1. Requests shall be made in writing to the City Administrator or his/her designee, on a form provided by the City.
2. The appropriate City department staff (public works or recreation) will review the application with regard to location, bench style and cost.
 - a. Location
 - i. Preapproved locations shall include any existing bench that is in need of repair/replacement or any location on a City plan that has already been approved.
 - ii. Other locations will be reviewed for the following criteria:
 1. ADA requirements
 2. # of benches already in the area
 3. conflicts or negative impacts to neighboring prop. Owners
 4. safety or public health issues
 - b. Style: The bench should conform to the existing style of street furniture in the closest adjoining area. If the City has an existing or proposed plan for upgrading the street furniture, the bench shall conform to the new plan.
 - c. Cost: The donor shall pay for all costs, including purchase, tax, freight, plaques and engraving costs, and all City installation cost, including the need for a concrete pad, sidewalk repair, or other improvements which are required by the installation of a bench.
3. Recommendation to Approve acceptance of Gift
 - a. Based on the criteria above, staff shall recommend approval or disapproval to the City Administrator
 - b. The recommendation may be brought to the appropriate Commission or Committee of the City (Park & Recreation, Waterfront, Arts Council or other) for review and a final recommendation to City Council, as determined by the City Administrator. If recommended for approval, the donation will be brought to City Council for final approval.

- c. City Council shall consider approval of the placement of the bench and acceptance as a “gift to the City, ” per AMC 2-27.8.
4. Installation:
- a. The donor shall pay for all costs for purchase and shipment of the item before it is ordered.
 - b. The donor shall pay for 50% of the estimated installation costs prior to installation and will be billed for the remaining installation costs subsequent to installation.
 - c. City shall install the bench
 - d. A ceremony at the time of installation is permitted, but must be arranged in advance with City staff. The donor shall be responsible for any permits that may be required.
5. Maintenance:
- a. The City shall maintain the bench at no additional cost to the donor, unless otherwise authorized by the City.
 - b. If a bench has deteriorated to the point that it is hazardous, requires more maintenance than the cost of a new bench, or otherwise needs to be replaced, the bench can be removed by the City at any time.
 - i. If still available, the donor will be notified and given the opportunity to pay for a new bench, or will be given their plaque back. The plaque will be kept by the City for up to one year. If it is not claimed, the plaque will be discarded.
 - ii. If the City will replace the bench the plaque will be removed from the old bench and reaffixed to the replacement bench.
 - c. If the City needs to move the bench for any reason, the bench and plaque shall be moved intact.

B. Request for Memorial or Recognition Plaques

- 1. The process for requesting a plaque shall be the same as Section A (benches) above.
- 2. Memorial or recognition plaques must be no larger than 8 1/2” by 11.”
- 3. Memorial or recognition plaques may be placed on existing benches, beneath existing trees, or on landscaping rocks in appropriate areas.
- 4. Plaques in recognition of a capital project installed by a group or club are subject to review as part of the overall plan review and permitting of the project, per Section D below.

C. Memorial Trees

1. The City does not guarantee the survival of any memorial tree and will not replace the tree if it dies.
2. An existing tree may be memorialized with a plaque placed at the foot of the tree, mounted on a cement platform or a landscaping rock.
3. Any request for a new memorial tree in a park, recreational area or open space must be approved by the Parks & Recreation Commission. The maintenance of a memorial park tree will be the responsibility of the City.
4. Memorial trees shall not be planted at the Waterfront.
5. A memorial street tree may be planted. This should be coordinated with the City of Albany Environmental Resources Coordinator. The maintenance of a memorial street tree is the responsibility of the donor.

D. Volunteer Capital Projects or gifts to City on City property, including parks, recreational or other facilities, open space, public right-of-way and medians

1. Present a written plan to the City Administrator. Plan must include project purpose, project description and scope of work, project location, sponsoring agency, estimated cost, financial commitment, maintenance plan, primary contact person and contact information, and proposed project schedule. Preliminary drawings, as appropriate, are also requested.
2. The City Administrator will direct the proposal to the appropriate staff to determine potential impacts to the City, including fiscal, liability, maintenance or other.
3. City Administrator will determine the appropriate reviewing entity or entities, including relevant Commissions and Committees.
4. Project sponsor will present project to reviewing Commission, Committee and/or Council for conceptual approval. Potential impacts to City will also be presented.
5. Once the project has been conceptually approved, staff liaison directs the proposal to the Community Development director who designate appropriate staff for review of the project to determine requirements including but not limited to:
 - a. Permitting
 - b. Design review
 - c. Additional drawings and plans
 - d. Utilities
 - e. Land tenure agreement

- f. Maintenance agreement
 - g. Hold harmless and insurance requirements
 - h. Other requirements as deemed necessary.
6. These requirements will be provided to the project sponsor.
 7. A written agreement will be drafted by City and reviewed by City attorney that formalizes the project sponsor's requirements and responsibilities.
 8. Upon completion of the project the city will inspect the project to assure that the project was constructed as per specifications.

**Directions for Submittal for Volunteer Capital Projects
or gifts to City on City property, including parks, recreational or other facilities,
open space, public right-of-way and medians**

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7. A written agreement will be drafted by City and reviewed by City attorney that formalizes the project sponsor's requirements and responsibilities.
8. Upon completion of the project the city will inspect the project to assure that the project was constructed as per specifications.

**Submittal for Volunteer Capital Projects
or gifts to City on City property, including parks, recreational or other facilities,
open space, public right-of-way and medians**

1. Name of Project: _____ Date _____

2. Project Purpose: _____

3. Contact Information
 - a. Name(s): _____

 - b. Phone Number: _____

 - c. Fax #: _____

 - d. Email: _____

 - e. Address: _____

4. Scope of Work: _____

5. Proposed Project Location: _____

6. Sponsors: _____

7. Estimated Cost: _____

8. Financial Commitment of sponsors _____

9. Proposed maintenance plan: _____

10. Proposed project schedule: _____

11. Attach preliminary drawings, as appropriate.